



# TOWN OF SAUGUS

DEPARTMENT OF PUBLIC WORKS  
515 MAIN STREET  
SAUGUS, MASSACHUSETTS 01906

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## MEMORANDUM

To: Contractors Interested in Sanding or Plowing for the Town of Saugus

From: Brendan O'Regan, DPW Director

Date: August 11, 2023

The Town of Saugus is looking for Contractors interested in plowing snow for the Town. You must have a 4 wheel drive vehicle with at least a rated  $\frac{3}{4}$  ton capacity to work for the Town of Saugus. Information needed for billing purposes will be collected by Route Supervisors at the conclusion of each event and input immediately after the event for processing by Town Hall.

Interested contractors will be required to provide information such as a copy of current driver's license, vehicle registration, and vehicle insurance policy (\$100,000 - \$300,000 minimum liability), and a copy of W-9 Form for tax purposes.

A complete package of information is available by calling the DPW at 781-231-4143 or emailing at [DPW@saugus-ma.gov](mailto:DPW@saugus-ma.gov). If you have any questions or concerns please contact the DPW at (781) 231-4143. Thank you for your consideration.