

CHARTER OF THE TOWN OF SAUGUS

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ARTICLE 1

CHAPTER 55 OF THE ACTS OF 1928

AN ACT PROVIDING FOR PRECINCT VOTING, REPRESENTATIVE TOWN MEETINGS, TOWN MEETING MEMBERS, A REFERENDUM AND A MODERATOR TO SERVE FOR A YEAR IN THE TOWN OF SAUGUS.

ARTICLE 1

SECTION 1. The selectmen of the town of Saugus, as hereinafter provided, shall forthwith divide the territory thereof into ten voting precincts, each of which shall be plainly designated, and shall contain approximately an equal number of registered voters. The precincts shall be so established as to consist of compact and contiguous territory to be bounded, as far as possible, by the center line of known streets and ways or by other well defined limits. Their boundaries shall be reviewed and, if need be, wholly or partly revised by the selectmen in October, once in five years, or in October of any year when so directed by a vote of a representative town meeting held not later than September twentieth of that year. The selectmen shall, within ten days after any establishment or revision of the precincts, file a report of their doings with the town clerk, the registrars of voters and the assessors, with a map or maps or description of the precincts and the names and residences of the registered voters therein. The selectmen shall also cause to be posted in the town hall a map or maps or description of the precincts as established or revised from time to time, with the names and residences of the registered voters therein; and they shall also cause to be posted in at least one public place in each precinct a map or description of that precinct, with the names and residences of the registered voters therein. The division of the town into voting precincts and any revision of such precincts shall take effect upon the date of the filing of the report thereof by the selectmen with the town clerk. Whenever the precincts are established or revised, the town clerk shall forthwith give written notice thereof to the state secretary, stating the number and designation of the precincts. Meetings of the registered voters of the several precincts for elections, for primaries, and for voting upon any question to be submitted to all the registered voters of the town, shall be held on the same day and at the same hour and at such place or places within the town as the selectmen shall in the warrant for such meeting direct. The provisions of the general laws relating to precinct voting at elections, so far as the same are not inconsistent with this act, shall apply to all elections and primaries in the town upon the establishment of voting precincts as hereinbefore provided. *(As amended by Ch. 17, Acts of 1947)*

ARTICLE 1

SECTION 2. The representative town meeting membership shall consist in each precinct of five members, who shall be elected for terms of two years each by official ballot at the biennial town election. The town clerk shall after every election of town meeting members forthwith notify each such member by mail of his election. Upon the qualification of a majority of the town meeting members elected at the town election to be held on the third Monday of January, nineteen hundred and forty-eight, the terms of office of all town meeting members then in office shall terminate.

(As amended by Ch. 367, Acts of 1941 and Ch. 17, Acts of 1947)

ARTICLE 1

SECTION 3. The representative town meetings held under this act, except as otherwise provided herein, shall be limited to the elected town meeting members. The town clerk shall notify the town meeting members of the time and place at which representative town meetings are to be held, the notices to be sent by mail at least seven days before the meeting. The town meeting members, as aforesaid, shall be the judges of the election and qualifications, as set forth in this act, of their members. A majority of the town meeting members shall constitute a quorum for doing business; but a less number may organize temporarily and may adjourn from time to time. All town meetings shall be public. The town meeting members as such shall receive no compensation. Subject to such conditions as may be determined from time to time by the members of the representative town meeting, any registered voter of the town who is not a town meeting member may speak at any representative town meeting, but shall not vote. A town meeting member may resign by filing a written resignation with the town clerk, and such resignation shall take effect on the date of such filing. A town meeting member who removes from the town shall cease to be a town meeting member, and an elected town meeting member who removes from the precinct from which he was elected to another precinct may serve only until the next annual town meeting.

(As amended by Ch. 17, Acts of 1947)

ARTICLE 1

SECTION 4. Nomination of candidates for town meeting members to be elected under this act shall be made by nomination papers, which shall bear no political designation, shall be signed by not less than ten voters of the precinct in which the candidate resides, and shall be filed with the town clerk no later than five o'clock P.M. on the second Monday preceding the election. No nomination papers shall be valid in respect to any candidate whose written acceptance is not thereon or attached thereto when filed.

ARTICLE 1

SECTION 5. The articles in the warrant for every town meeting, so far as they relate to the election of town officers and town meeting members, and as herein provided, to referenda, and all matters to be acted upon and determined by ballot, shall be so acted upon and determined by the registered voters of the town in their respective precincts. All other articles in the warrant for any town meeting, beginning with the town meeting at which said town meeting members are first elected, shall be acted upon and determined exclusively by town meeting members at a meeting to be held at such time and place as shall be set forth by the selectmen in the warrant for the meeting, subject to the referendum provided for by section eight. *(As amended by Ch. 17, Acts of 1947)*

ARTICLE 1

SECTION 6. At the first representative town meeting after each election of town meeting members, one of said members shall be elected to serve as moderator of all town meetings, except as otherwise provided by law, for a term of two years or until a successor is elected and qualified. Any vacancy in the office of moderator may be filled for the balance of the term by such members at a meeting held for that purpose. If the

moderator is absent, a moderator pro tempore shall be elected by the town meeting members. *(As amended by Ch. 17, Acts of 1947)*

ARTICLE 1

SECTION 7. When a vacancy occurs in the full number of town meeting members from any precinct, the vacancy shall be filled by the candidate in the last election, for the office, who received the highest number of votes of all candidates who failed to be elected, but who received at least 30 votes in the election. In the event there is no such candidate the choice to fill any vacancy shall be by ballot of a majority of the remaining members, and a majority of votes cast shall be required for a choice. In such case the remaining members shall, at the call of the town clerk, hold a meeting for the purpose of filling any such vacancy. The chairman and clerk shall count the ballots and shall make a certificate of the choice and forthwith file the same with the town clerk, together with a written acceptance by the member or members so chosen, who shall thereupon be deemed elected and qualified as a town meeting member or members, subject to the right of all the town meeting members to judge the election and qualifications of the members as set forth in section three.

(As amended by Ch. 23, Acts of 1976 and Ch. 350, Acts of 2000)

ARTICLE 1

SECTION 8. No vote, except a vote to adjourn or authorizing the borrowing of money in anticipation of the receipt of taxes for the current year, passed at any representative town meeting shall be operative until after the expiration of ten days, exclusive of Sundays and holidays, from the close of the session of the meeting at which said vote was passed. If within said ten days, a petition, signed by not less than ten per cent of the registered voters of the town, containing their names and addresses as they appear on the list of registered voters, is filed with the Selectmen asking that the question or questions involved in such vote be submitted to the registered voters of the town at large, then the selectmen, after the expiration of five days, shall forthwith call a special meeting for the sole purpose of presenting to the registered voters at large the question or questions so involved. The polls shall be opened at twelve o'clock noon and shall be closed not earlier than eight o'clock in the evening and all votes upon any questions so submitted shall be taken by ballot, and the check list shall be used in the several precinct meetings in the same manner as in the election of town officers. The questions so submitted shall be determined by vote of the same proportion of voters at large voting thereon as would have been required by law of the town meeting members had the question been finally determined at a representative town meeting. The questions so submitted shall be stated upon the ballot in substantially the same language and form in which they were stated when presented to said representative town meeting by the moderator, and as appears from the records of said meeting. If such petition is not filed within the said period of ten days, the vote of the representative town meeting shall become operative and effective upon the expiration of said period.

(As amended by Ch. 248, Acts of 1933 and Ch. 34, Acts of 1953)

ARTICLE 1

SECTION 9. This section is repealed. *(As amended by Ch. 17, Acts of 1947)*

ARTICLE 1

SECTION 10. All by-laws or parts of by-laws of the town inconsistent with the provisions of this act are hereby repealed. The provisions of chapter forty-four of the General Laws shall continue to apply in the town of Saugus notwithstanding the provisions of this act.

ARTICLE 1

SECTION 11. The town of Saugus, after the acceptance of this act, shall have the capacity to act through and be bound by its said town meeting members who shall, when convened from time to time as herein provided, constitute representative town meetings; and such representative town meetings shall exercise exclusively, so far as will conform to the provisions of this act, all powers vested in the municipal corporation. Action in conformity with all provisions of law now or hereafter applicable to the transaction of town affairs in town meetings shall, when taken by any representative town meeting in accordance with the provisions of this act, have the same force and effect as if such action had been taken in a town meeting open to all the voters of the town as hithertofore organized and conducted.

ARTICLE 1

SECTION 12. The act shall not abridge the right of the inhabitants of the town of Saugus to hold general meetings, as that right is secured to them by the constitution of this commonwealth; nor shall this act confer upon any representative town meeting in Saugus the power finally to commit the town to any measure affecting its municipal existence or changing its government, without the action thereon by the voters of the town at large, using the ballot and the check list therefor.

ARTICLE 1

SECTION 13. This act shall be submitted to the registered voters of the town of Saugus at the annual town meeting to be held in March in the current year. The vote shall be taken in precincts by ballot in accordance with the provisions of the general laws, so far as the same shall be applicable, in answer to the question, which shall be placed upon the official ballot to be used at said meeting: "Shall an act passed by the general court in the year nineteen hundred and twenty-eight, entitled 'An Act providing for precinct voting, representative town meetings, town meeting members, a referendum and a moderator to serve for a year in the town of Saugus', be accepted by this town?" So much of this act as authorizes its submission to the registered voters of the town of Saugus shall take effect upon its passage, and the remainder shall take effect upon its acceptance by a majority of the voters voting thereon.

ARTICLE 1

SECTION 14. If this act is rejected by the registered voters of the town of Saugus when submitted to said voters under section thirteen, it may again be submitted for acceptance in like manner from time to time to such voters at any annual or special town meeting called for the purpose in said town within three years thereafter, but not more than three times in the aggregate.

Approved February 17, 1928

ARTICLE 2

CHAPTER 17 OF THE ACTS OF 1947

AN ACT CHANGING THE REPRESENTATIVE TOWN MEETING FORM OF GOVERNMENT IN THE TOWN OF SAUGUS AND COMBINING THEREWITH A TOWN MANAGER FORM OF GOVERNMENT.

ARTICLE 2

SECTION 1. Upon the acceptance of this act by the town of Saugus, as hereinafter provided, beginning with the year nineteen hundred and fifty-three, the regular town election of said town for the purpose of electing town officers, including town meeting members, and for the submission of questions to the voters of the town if required to be submitted thereat shall be held biennially on the Tuesday next after the first Monday in November between the hours of seven ante meridian and eight post meridian in every odd-numbered year. All articles in the warrant for any regular town meeting relating to matters required by chapter fifty-five of the acts of nineteen hundred and twenty-eight, as amended, or by any other provision of law to be acted upon and determined otherwise than by ballot shall be considered at a town meeting to be held annually on the first Monday of May at seven-thirty in the evening; provided, that the regular town meeting for the consideration of such articles in nineteen hundred and forty-eight shall be held on the first Monday of February at eight o'clock in the evening.

Notwithstanding the provisions of any general or special law to the contrary, in all town elections held in the town of Saugus the names of all candidates for town office and town meeting member shall appear on the official ballot in the order in which they are drawn by lot. Each such drawing shall be conducted by the registrars of voters or by their designees. Each candidate, or his duly authorized representative, shall have an opportunity to be present at such drawing. After the name of each candidate for an office who is an incumbent thereof shall be added the words "Candidate for reelection".
(As amended by Ch. 606, Acts of 1951, Ch. 625, Acts of 1975, Ch. 143, Acts of 1984, and Ch. 27, Acts of 1994)

ARTICLE 2

SECTION 1A. *Candidacy Limit on Town-wide Elective Office.* For the purposes of this section, "major town-wide elective office" shall mean the selectmen's office, the school committee and the housing authority and "town-side office" shall mean all other elected offices in the town. No person's name may appear on the ballot for more than 1 major town-wide elective office. A person's name may appear on the ballot for any town-side office and town meeting within such person's precinct.

(As amended by Ch 99 Acts of 2011)

ARTICLE 2

SECTION 2. *Election of Selectmen.* At the town election held in each biennial odd-numbered year, the registered voters of the town shall elect five selectmen who shall hold office for a term of two years from the biennial town election at which they are elected. In the event a selectman duly elected by the voters shall fail to serve out his term of office, the town clerk shall declare said office vacant and declare the person with the next highest number of votes in said biennial election as having been elected to said

vacant office and such person shall be immediately thereupon sworn into said office to fill the unexpired term of said vacant office. In the event there is no person who obtained a minimum of fifteen hundred votes for selectman in said biennial election and a vacancy in the office of selectman shall have occurred, the town clerk shall declare said office vacant and a special election may be called for as provided for by law. Nothing contained herein shall be construed to effect section forty-eight.

(As amended by Ch. 79, Acts of 1951 and Ch. 545, Acts of 1981)

ARTICLE 2

SECTION 3. *Powers of the Selectmen.* The selectmen shall be the chief policy makers of the Town.

(As amended by Ch 99 Acts of 2011)

ARTICLE 2

SECTION 3A. *Appointive Powers of Selectmen.* The selectmen shall appoint, and may remove, members of the board of appeals, the board of library trustees, cemetery commissioners, election officers, and the registrars of voters, except the town clerk.

(As amended by Ch. 477, Acts of 2002 and Ch 99 Acts of 2011)

ARTICLE 2

SECTION 3B. *Residency Requirement.* Any person who is appointed or reappointed to any town board, committee, commission, council, or task force, by whomever appointed, shall be a presently domiciled resident of the town of Saugus. All such appointments shall terminate immediately when such appointee's Saugus residency ends. This section shall not apply to town employees appointed to temporary ad hoc type committees.

(As amended by Ch. 528, Acts of 1986 and Ch 99 Acts of 2011)

ARTICLE 2

SECTION 4. *Election of School Committee.* At the nineteen hundred and fifty-two town election, and at each biennial town election thereafter, the registered voters of the town shall elect five members of the school committee, who shall hold office for two years. Members of the school committee elected hereunder shall serve until the qualification of their successors. Upon the election and qualification of the members of the school committee in the year nineteen hundred and fifty-two, the terms of office of the members of the then existing committee shall terminate.

(As amended by Ch. 79, Acts of 1951)

ARTICLE 2

SECTION 4 A. *School Committee Vacancy.* If a school committee member, duly elected by the voters, fails to serve out his term of office, the town clerk shall declare the person with the next highest number of votes amongst the unsuccessful candidates for school committee member at the most recent biennial election as having been appointed to the vacant office; provided, however, that such candidate shall have received a minimum of 1,000 votes. The town clerk shall immediately swear such person into office to serve the balance of the unexpired term.

(As amended by Ch 99, Acts of 2011)

ARTICLE 2

SECTION 4 B. If no candidate amongst the unsuccessful candidates for school committee received at least 1,000 votes, the town clerk shall declare said office vacant. If the town clerk declares a vacancy on the school committee pursuant to this section, the remaining members of the school committee shall give written notice of the vacancy to the selectmen with 30 days of such declaration. Within 7 days of receipt of such notice, the remaining member or members of the school committee and the selectmen shall fill such vacancy by roll call vote. If the remaining members of the school committee fail to provide such notice, as required in this section, the selectmen shall fill such vacancy. A majority of the votes of the officers entitled to vote shall be necessary to fill a vacancy under this section. The person appointed shall be a registered voter of the town and shall perform the duties of the office until the next town election. Nothing in this section shall be construed to impair the application of section 48.

(As amended by Ch 99, Acts of 2011)

ARTICLE 2

SECTION 5. *Powers of School Committee.* Upon the election and qualification of the five members of the school committee elected as herein provided, all the powers, rights, duties and liabilities, except as hereinafter provided, now or hereafter conferred or imposed by law upon the school committee, shall be exercised and performed by the school committee elected under the provisions of this section. Nothing in this act shall be construed to affect the powers and duties of the school committee as provided by law, except as specifically provided herein.

ARTICLE 2

SECTION 6. *Multiple Officers.* A member of the board of selectmen, or of the school committee, or of the finance committee shall, during the term for which he was elected or appointed, be ineligible either by election or appointment to hold any other town office. Any person appointed by the town manager to any town office under the provisions of this act or of any general or special law shall be eligible during the term of said office to appointment to any other town office, except that the town accountant shall not be eligible to hold the position of town treasurer or the position of town collector. The town manager, subject to any applicable provision of the General Laws relating thereto, may assume the duties of any office which he is authorized to fill by appointment.

ARTICLE 2

SECTION 7. *Investigations or Surveys.* For the purpose of making investigations or surveys, the selectmen may employ such experts, counsel and other assistants and incur such other expenses, not exceeding in any year the sum of one thousand dollars, or such larger sum as may be appropriated for the purpose by the town, as they may deem necessary, and the same shall be paid by the treasurer upon a warrant signed by a majority of the board of selectmen.

TOWN MANAGER

ARTICLE 2

SECTION 8. *Appointment of Town Manager.* The selectmen elected as provided herein shall appoint by a four-fifths vote of the membership and subject to the provisions of this chapter, as soon as practicable, for a term of years, a town manager who shall be a person especially fitted by education, training and experience to perform the duties of the office. The town manager shall be appointed without regard to his political beliefs. He need not be a resident of the town or the commonwealth. Before entering upon the duties of his office, the town manager shall be sworn to the faithful performance thereof by the chairman of the board of selectmen, or by the town clerk or by a justice of the peace. He shall execute a bond in favor of the town for the faithful performance of his duties in such sum and with such surety or sureties as may be fixed or approved by said board of selectmen.

(As amended by Ch. 104, Acts of 1979 and Ch. 395, Acts of 1982)

ARTICLE 2

SECTION 8A. *Extension or Renewal of Town Manager.* The selectmen may extend or renew the term of a town manager who was previously appointed pursuant to Section 8. The extension or renewal shall be for a term of years by a 3/5 vote of the membership.

(As amended by Ch. 54, Acts of 2013)

ARTICLE 2

SECTION 9. *Appointment of a Temporary Manager.* Any vacancy in the office of town manager shall be filled as soon as possible by the selectmen. Pending the appointment of a town manager or the filling of any vacancy, the selectmen may appoint a suitable person to perform the duties of the office.

ARTICLE 2

SECTION 10. *Acting Manager.* The town manager may designate, by letter filed with the town clerk, a qualified officer of the town to perform his duties during his temporary absence or disability. In the event of the failure of the manager to make such designation, the selectmen shall, by resolution, designate an officer of the town to perform the duties of the manager until he shall return or his disability shall cease.

(As amended by Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 11. *Removal of Manager.* The selectmen, by a vote of four of the five members of the board, may remove the town manager. At least thirty days before such proposed removal shall become effective, the selectmen shall file a preliminary written resolution with the town clerk setting forth in detail the specific reasons for his proposed removal, a copy of which resolution shall be delivered to the town manager. The manager may reply in writing to the resolution and may request a public hearing. If the manager so requests, the board of selectmen shall hold a public hearing not earlier than twenty days nor later than thirty days after the filing of such request. After such public hearing, if any,

otherwise at the expiration of thirty days following the filing of the preliminary resolution, and after full consideration, the selectmen by a majority vote of the full membership of the board may adopt a final resolution of removal. In the preliminary resolution, the selectmen may suspend the manager from duty, but shall in any case cause to be paid to him forthwith any unpaid balance of his salary and his salary for the next three calendar months following the filing of the preliminary resolution.

(As amended by Ch. 199, Acts of 1952 and Ch. 203, Acts of 1984)

ARTICLE 2

SECTION 12. *Compensation of Manager.* The town manager shall receive such compensation for his services as the selectmen shall determine but it shall not exceed the amount appropriated therefor by the town.

ARTICLE 2

SECTION 13. *Powers and Duties of the Manager.* In addition to specific powers and duties provided in this act the town manager shall have the general powers and duties enumerated in this section:

(a) The town manager shall supervise and direct the administration of all departments, commissions, boards and offices, except the board of selectmen, the school committee, the board of appeals, the board of library trustees, election officers and the registrars of voters.

(b) The town manager, in accordance with the provisions of this act and except as otherwise expressly prohibited by the General Laws, may reorganize, consolidate or abolish departments, commissions, boards or offices under his direction and supervision, in whole or in part, may establish such new departments, commissions, boards or offices as he deems necessary, and may transfer the duties, powers and appropriation of one department, commission, board or office to another.

(c) Except as otherwise provided by this act, the town manager shall appoint upon merit and fitness alone, and, subject to the provisions of chapter thirty-one of the General Laws where applicable, may remove, all officers and employees of the town, except employees of the school department; town officers and employees not subject to the provisions of said chapter thirty-one shall not be removed by him except on five days notice in writing, setting forth the cause of such removal. All appointments to multimember town boards made by the manager must be approved by a majority vote of the full board of selectmen, meeting in open session at a regularly scheduled meeting, each such vote to be taken by a call of the roll. *(Amended by Ch. 140, Acts of 1984)*

(d) Notwithstanding the provisions of section one hundred and eight of chapter forty-one of the General Laws, but subject to all applicable provisions of chapter thirty-one of the General Laws, the town manager shall fix the compensation of all town officers and employees subject to removal by him.

(e) The town manager shall attend all regular meetings of the board of selectmen except meetings at which his removal is being considered.

(f) The town manager shall keep full and complete records of his office, and shall render as often as may be required by the selectmen a full report of all operations during the period reported on.

(g) The town manager shall keep the selectmen fully advised as to the needs of the town and shall recommend to the selectmen for adoption such measures requiring action by them or by the town as he may deem necessary or expedient.

(h) The town manager shall have jurisdiction over the rental and use of all town property and shall be responsible for the maintenance and repair of all town buildings, and including school buildings. He shall be responsible for the preparation of plans and the supervision of work on existing buildings or on the construction of new buildings.

Any proposed lease, rental or other agreement to authorize the use of town property for a period exceeding 180 days shall be approved in advance by a three-fifths vote of the board of selectmen at a regularly scheduled public meeting. The board shall be provided the final documents containing such proposed lease, rental or other agreement at least 7 days before such public meeting. If the selectmen fail to approve any such document within 21 days of the public meeting at which the document was considered, such failure shall be deemed a rejection.

The town manager shall not enter into negotiations to lease, rent or agree to authorize the use of town property without prior approval by a three-fifths vote of the board of selectmen at a regularly scheduled public meeting.

(i) The town manager shall purchase all supplies and materials and equipment, except books for schools, and shall award all contracts for all departments of the town. He shall make purchases for departments not under his supervision only upon requisition duly signed by the head of such department.

(j) The town manager shall administer either directly or through a person or persons appointed by him in accordance with this act all provisions of general and special laws applicable to said town, all by-laws and all regulations established by the selectmen.

(k) The town manager shall have authority to prosecute, defend and compromise all litigation to which the town is a party, and to employ special counsel to assist the town counsel whenever in his judgment it may be necessary.

(l) The town manager shall perform such other duties, consistent with his office, as may be required of him by the by-laws of the town or by vote of the selectmen.

(As amended by Ch. 104, Acts of 1979 and Ch 99 Acts of 2011)

ARTICLE 2

SECTION 14. *Investigations by the Manager.* The town manager may without notice cause the affairs of any division or department under his control or the conduct of any officer or employee thereof to be examined. The town manager shall have access to all town books and papers for information necessary for the proper performance of his duties.

ARTICLE 2

SECTION 15. *Appointment of Planning Board.* There shall be established a planning board as herein provided which shall have all the powers and duties of planning boards established in accordance with section eighty-one A of chapter forty-one of the General Laws, except that such planning board shall not be authorized to act as playground commissioners. The board established hereunder shall consist of five members who shall be appointed by the town manager. When such board is first established its members shall be appointed for terms of such length and so arranged that

the term of at least one member will expire each year and his successor shall be appointed by the town manager for a term of five years. Any vacancy shall be filled for the unexpired term by the town manager. Upon the appointment and qualification of the members of the board, the term of office of members of the then existing planning board shall terminate.

ARTICLE 2

SECTION 16. *Appointment of Board of Public Welfare.* The town manager shall appoint a board of public welfare to consist of three suitably qualified persons. One of said persons shall be appointed for a term of one year, one for a term of two years, and one for a term of three years; and annually thereafter there shall be appointed by the town manager, a member for a term of three years in the place of the member whose term is to expire. The members shall serve until their successors are appointed and qualified. If for any reason a vacancy occurs in the membership of the board of public welfare, the vacancy shall be filled forthwith by the town manager for the unexpired term. Upon the appointment and qualification of the members of the board of public welfare as provided in this section the terms of office of the members of the then existing board of public welfare of the town shall terminate. The board of public welfare appointed hereunder shall organize for the proper conduct of their duties and shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon boards of public welfare of towns, but in the performance of their duties they shall be subject to the general supervision and direction of the town manager. They shall be sworn to the faithful performance of their duties by the chairman of the selectmen or by a justice of the peace.

ARTICLE 2

SECTION 17. *Appointment of Board of Health.* The town manager shall appoint a board of health to consist of five suitably qualified persons. In nineteen hundred and ninety, in addition to the three present board members whose terms shall continue until they expire, the town manager shall appoint two members one for a term of two years and one for a term of one year and annually thereafter, there shall be appointed members for terms of three years in place of those members whose term is to expire. The members shall serve until their successors are appointed and qualified. If for any reason a vacancy occurs in the membership of the board of health, the vacancy shall be filled forthwith by the town manager for the unexpired term. Upon the appointment and qualification of the members of the board of health as provided in this section the terms of office of the members of the then existing board of health of the town shall terminate. The board of health appointed hereunder shall organize for the proper conduct of their duties and shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon boards of health of towns, but in the performance of their duties they shall be subject to the general supervision and direction of the town manager. They shall be sworn to the faithful performance of their duties by the chairman of the selectmen or by a justice of the peace.

(As amended by Ch. 669, Acts of 1989)

ARTICLE 2

SECTION 18. *Appointment of Board of Youth and Recreation Commissioners.*

The town manager shall appoint a board of youth and recreation commissioners subject to the approval of the board of selectmen by majority vote, consisting of suitably qualified residents of the town of Saugus. Three persons shall be initially appointed for a term of three years, two persons for a term of two years, and two persons for a term of one year, and annually thereafter said town manager shall appoint a qualified resident of said town for a term of three years in the place of any commissioner whose term is to expire. The members of the board shall serve until their successors are qualified. If for any reason a vacancy occurs in the membership of the board, said town manager, with the approval of said board of selectmen by majority vote, shall fill the vacancy for the unexpired term.

Said board of youth and recreation commissioners is established for the purpose of carrying out programs including, but not limited to, those designed to meet the opportunities, challenges and problems of the youth of said town in conjunction with any similar or related programs of any agency of the commonwealth or any agency of the federal government.

Said board of youth and recreation commissioners may receive gifts or property, both real and personal, in the name of said town, subject to the approval of said board of selectmen. Such gifts shall be managed and controlled by said board.

Said board of youth and recreation commissioners shall organize for the proper conduct of its duties and shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon the boards of youth and recreation commissioners of towns, but in the performance of its duties it shall be subject to the general supervision and direction of the town manager.

Commissioners shall be sworn to the faithful performance of their duties by the chairman of said board of selectmen or by a justice of the peace.

(As amended by Ch. 669, Acts of 1989 and Ch. 69, Acts of 1999)

ARTICLE 2

SECTION 19. *Appointment of Board of Cemetery Commissioners.* The board of selectmen shall appoint a board of cemetery commissioners to consist of 5 suitably qualified persons. One of the persons shall be appointed for a term of 1 year, 2 for a term of 2 years, and 2 for a term of 3 years; and annually thereafter there shall be appointed by the board of selectmen, a member for a term of 3 years in the place of the member whose term is to expire. The members shall serve until their successors are appointed and qualified. The current serving cemetery commission members shall complete their appointed terms. If for any reason a vacancy occurs in the membership of the board of cemetery commissioners, the vacancy shall be filled forthwith by the board of selectmen for the unexpired term. Upon the appointment and qualification of the members of the board of cemetery commissioners as provided in this section, the members of the then existing board of cemetery commissioners appointed hereunder shall organize for the proper conduct of their duties and shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon boards of cemetery commissioners of towns, but in the performance of their duties they shall be subject to the general supervision and direction of the board of selectmen. They shall be sworn to the

faithful performance of their duties by the chairman of the board of selectmen or by a justice of the peace. (As amended by Ch. 477, Acts of 2002)

ARTICLE 2

SECTION 20. *Appointment of Chief of the Fire Department.* The town manager shall appoint a qualified person to be known as the chief of the fire department. The person so appointed shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by sections forty-two, forty-three and forty-four of chapter forty-eight of the General Laws or by any other applicable provision of law; provided, that in the performance of his duties, he shall be subject to the general supervision and direction of the town manager.

Nothing in this act shall affect the tenure of the incumbent of the office of chief of the Saugus fire department on the effective date of this act, who shall continue to serve in such office without interruption of civil service or other rights. Said incumbent shall be subject to the general supervision and direction of the town manager to the same extent, and shall have the same powers and duties, as though he had been appointed by him.

Upon the effective date of this act the board of fire engineers of the town of Saugus shall be abolished and the terms of office of the members thereof shall be terminated. (As amended by Ch. 28, Acts of 1971)

ARTICLE 2

SECTION 21. *Appointment of Board of Assessors.* The town manager shall appoint three suitably qualified persons as assessors. One of said persons shall be appointed for a term of one year, one for a term of two years, and one for a term of three years; and annually thereafter there shall be appointed by the town manager, an assessor for a term of three years in the place of the assessor whose term is to expire. The assessors shall serve until their successors are appointed and qualified. If for any reason a vacancy occurs in the membership of the board of assessors, the vacancy shall be filled forthwith by the town manager for the unexpired term. Upon the appointment and qualification of assessors as provided in this section the terms of office of the members of the then existing board of assessors of the town shall terminate. The assessors appointed hereunder shall organize for the proper conduct of their duties and shall possess all the powers and rights and be subject to all the duties and liabilities conferred or imposed by law upon assessors of towns, but in the performance of their duties they shall be subject to the general supervision and direction of the town manager. They shall be sworn to the faithful performance of their duties by the chairman of the selectmen or by a justice of the peace.

ARTICLE 2

SECTION 22. *Town Clerk.* The town manager shall appoint a suitably qualified person to the office of town clerk. The town clerk shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon town clerks. He shall be sworn to the faithful performance of his duties by the chairman of the selectmen or by a justice of the peace. The town clerk shall be subject to the general supervision and direction of the town manager in the performance of his duties. (As amended by Ch. 104, Acts of 1979 and Ch. 229, Acts of 1984)

ARTICLE 2

SECTION 23. *Town Treasurer.* The town manager shall appoint a suitably qualified person to the office of town treasurer. The town treasurer shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon town treasurers, but in the conduct of his office shall be subject to the supervision and direction of the town manager. Whenever it shall be necessary to execute any deed conveying land, or any other instrument required to carry into effect any vote of the town, the same shall be executed by the treasurer in behalf of the town unless the town shall vote otherwise. The town treasurer shall be sworn to the faithful performance of his duties by the town clerk or by a justice of the peace.

(As amended by Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 24. *Town Collector.* The town manager shall appoint a suitably qualified person to the office of town collector. The collector shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon town collectors, except that in the performance of his duties he shall be subject to the general supervision and direction of the town manager. The town collector shall be sworn to the faithful performance of his duties by the town clerk or by a justice of the peace. *(As amended by Ch. 104, Acts of 1979)*

ARTICLE 2

SECTION 25. *Town Accountant.* The town manager shall appoint a suitably qualified person to the office of town accountant. The town accountant in office when this act becomes effective shall continue in office, subject to the provisions of chapter thirty-one of the General Laws if applicable, but otherwise subject to removal by the town manager as provided herein. Except as otherwise provided in this act, the town accountant shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon town accountants but in the performance of his duties he shall be subject to the general supervision and direction of the town manager. The town accountant shall be sworn to the faithful performance of his duties by the town clerk or by a justice of the peace.

ARTICLE 2

SECTION 26. *Superintendent of Public Works.* The town manager shall appoint a suitably qualified person to the office of superintendent of public works. The superintendent of public works in office when this act becomes effective shall continue in office, subject to the provisions of chapter thirty-one of the General Laws, if applicable, but otherwise subject to removal by the town manager as provided herein. The superintendent of public works shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon any officer or officers having similar duties, but in the performance of his duties he shall be subject to the general supervision and direction of the town manager.

ARTICLE 2

SECTION 27. *Tree Warden.* The town manager shall appoint a suitably qualified person to the office of tree warden. The tree warden shall have the powers, perform the duties and be subject to the liabilities and penalties now or hereafter conferred or imposed by law upon tree wardens, but in the conduct of his office he shall be subject to the supervision and direction of the town manager. The tree warden shall be sworn to the faithful performance of his duties by the chairman of the selectmen or by the town clerk.

(As amended by Ch. 104, Acts of 1979)

LEGAL AFFAIRS.

ARTICLE 2

SECTION 28. *Appointment of Town Counsel.* The town manager shall annually appoint an attorney-at-law to act as town counsel, who shall draft all bonds, deeds, leases, obligations, conveyances and other legal instruments, and shall perform such other legal services as may be requested of him, by vote of the town, by the town manager, by the moderator, or by any board of town officers. Also, when so requested, he shall furnish a written opinion on any question that may be submitted to him, and shall at all times upon the request of the town manager furnish legal advice to any officer of the town who may require his advice upon any subject concerning the duties of such officer. He shall prosecute all suits or other legal proceedings ordered to be brought by the town or by the board of selectmen, and shall appear before the courts of the commonwealth in defense of all actions or suits brought against the town or its officers in their official capacity and shall try and argue any and all cases in which the town shall be a party or before any board of referees or commission and shall appear at any and all hearings on behalf of the town whenever his services may be required. The town counsel shall furnish a written opinion on the legality of all articles for the town warrant, annual or special, and said opinion shall be filed with the town clerk and distributed by the said clerk to town meeting members with the said warrant. *(As amended by Ch. 104, Acts of 1979)*

FISCAL AFFAIRS

ARTICLE 2

SECTION 29. *Approval of Warrants.* The town manager shall be the chief fiscal officer of the town. Warrants for the payment of town funds prepared by the town accountant in accordance with the provisions of section fifty-six of chapter forty-one of the General Laws shall be submitted to the town manager. The approval of any such warrant by the town manager shall be sufficient authority to authorize payment by the town treasurer, but the selectmen shall approve all warrants in the event of the absence of the town manager or a vacancy in the office of town manager.

ARTICLE 2

SECTION 30. *Investigation of Claims.* Whenever any payroll, bill or other claim against the town is presented to the town manager he shall, if the same seems to him to be of doubtful validity, excessive in amount, or otherwise contrary to the interests of the town, refer it to the selectmen who shall immediately investigate the facts and determine

what, if any, payment should be made. Pending such investigation and determination by the selectmen, payment shall be withheld.

ARTICLE 2

SECTION 31. *Receipts paid to Treasury.* Every officer shall pay into the treasury of the town all amounts received by him on behalf of the town, and shall make a true return thereof to the town accountant stating the accounts upon which such amounts were received.

ARTICLE 2

SECTION 32. *Fees paid to Treasury.* The aggregate annual compensation of each town employee appointed by the manager shall be limited to the amount established in accordance with the provisions of this act and all fees received in accordance with the provisions of any general or special law shall be paid into the treasury of the town.

ARTICLE 2

SECTION 33. *Certain Town Officers not to make Contracts with the Town.* It shall be unlawful for any selectman, the town manager, any member of the school committee, any trustee of the public library, or any other elective or appointive official, except as otherwise provided by this act or any other provision of law, directly or indirectly to make a contract with the town, or to receive any commission, discount, bonus, gift, contribution or reward from, or any share in the profits of, any person or corporation making or performing such a contract, unless the official concerned, immediately upon learning of the existence of such contract, or that such a contract is proposed, shall notify the selectmen in writing of the contract and of the nature of his interest therein and shall abstain from doing any official act on behalf of the town in reference thereto. In case such interest exists on the part of an officer whose duty it is to make such a contract on behalf of the town, the contract may be made by another officer or voter of the town duly authorized thereto by vote of the selectmen. Violation of any provision of this section shall render the contract in respect to which such violation occurs voidable at the option of the town. Any person violating any provision of this section shall be punished by a fine of not more than one thousand dollars, or by imprisonment for not more than one year, or by both such fine and imprisonment.

ARTICLE 2

SECTION 34. *Estimates of Expenditures.* On or before the fifteenth day of February of each year, the town manager shall submit to the selectmen a careful, detailed estimate in writing of the probable expenditures of the town government for the ensuing fiscal year, stating the amount required to meet the interest and maturing bonds and notes or other outstanding indebtedness of the town, and showing specifically the amount necessary to be provided for each fund and department, together with a statement of the expenditures of the town for the same purposes in the two preceding years and an estimate of the expenditures for the current year. He shall also submit a statement showing all revenues received by the town in the two preceding fiscal years together with an estimate of the receipts of the current year and an estimate of the amount of income from all sources of revenue exclusive of taxes upon property in the ensuing year. He shall

report the probable amount required to be levied and raised by taxation to defray all expenses and liabilities of the town together with an estimate of the tax rate necessary to raise said amount. For the purpose of enabling the town manager to make up the annual estimate of expenditures, all boards, officers, and committees of the town shall, upon his written request, furnish all information in their possession and submit to him in writing a detailed estimate of the appropriations required for the efficient and proper conduct of their respective departments during the next fiscal year.

(As amended by Ch. 142, Acts of 1984 and Ch. 123, Acts of 1993)

ARTICLE 2

SECTION 35. *Annual Budget.* The selectmen shall consider the tentative budget submitted by the town manager and make such recommendations relative thereto as they deem expedient and proper in the interests of the town. On or before the first day of March of each year the selectmen shall transmit a copy of the budget together with their recommendations relative thereto to each member of the finance committee.

(As amended by Ch. 139, Acts of 1984 and Ch. 123, Acts of 1993)

ARTICLE 2

SECTION 35A. *School Budget.* On or before the 1st day of February the School Committee shall submit to the Board of Selectmen and the Town Manager a detailed budget for the ensuing fiscal year.

(As amended by Ch 99, Acts of 2011)

ARTICLE 2

SECTION 35B. ANNUAL TOWN AUDIT

The Board of Selectmen will be responsible to hire the auditing firm to conduct the state mandated annual independent audit for the Town of Saugus.

As part of the process to procure services, the Selectmen should determine in advance the requirements and objective of the audit along with monitoring the progress of the audit. The audit should have (3) components including an opinion, followed by financial statements, and a separately provided management letter.

The results of the audit will immediately be provided to the Board of Selectmen, the Finance Committee and the Town Manager. It will be the responsibility of the Town Manager to address any concerns raised by the audit in a timely manner.

(As amended by Chapter 295 Acts of 2012)

FINANCE COMMITTEE.

ARTICLE 2

SECTION 36. *Appointment of Finance Committee.* There shall be a finance committee consisting of nine registered voters of the town. No elective or appointive town officer or town employee except a town meeting member shall be eligible to serve on said committee. The moderator elected under the provisions of this act in the year nineteen hundred and forty-eight shall forthwith appoint three members of the finance committee for terms of one year, three members for terms of two years, and three members for terms of three years. At each annual town meeting thereafter the moderator

shall appoint three members of said committee for terms of three years. The terms of office of said members shall commence immediately upon their qualification and shall expire at the final adjournment of the annual town meeting at which their successors are appointed. Said committee shall choose its own officers and shall serve without pay. It shall cause to be kept a true record of its proceedings. Upon the appointment and qualification of a finance committee as provided herein the terms of office of all members of the then existing committee shall terminate.

ARTICLE 2

SECTION 37. *Appointments to fill Vacancies.* The moderator shall fill any vacancy in said committee, and upon doing so shall notify the secretary of the committee and the town clerk of his action in writing. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding annual town meeting, and the moderator shall appoint a successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

(As amended by Ch. 144, Acts of 1954)

ARTICLE 2

SECTION 38. *Consideration of Town Warrant.* All articles in any warrant for a town meeting except articles providing for election of town officers and town meeting members and except zoning articles shall be referred to the finance committee for its consideration. The selectmen after drawing any such warrant shall transmit immediately a copy thereof to each member of said committee. A public hearing shall be held at least ten days before the annual town meeting upon all such articles in the warrant for such meeting and a notice of such hearing shall be given by posting a copy thereof in at least three public places in the town not less than three days before the time of holding such hearing. The finance committee may hold a public hearing on any or all articles in the warrant for a special town meeting. Notice of such hearing shall be given by posting a copy thereof in at least three public places in the town not less than three days before the time of holding such hearing. Said committee, after due consideration of the subject matter of such articles in any warrant, shall report thereon to the town meeting, in writing, such recommendations as it deems best for the interests of the town and its citizens. The report of the finance committee on such articles in the warrant for any annual meeting shall be filed with the town clerk not later than the third Monday of April and the town clerk shall forthwith cause said report to be printed and a copy thereof to be distributed prior to said meeting to each household in the town. The report of the finance committee together with the annual budget for the subsequent fiscal year shall be transmitted to each member of the town meeting not later than the third Monday of April.

(As amended by Ch. 141, Acts of 1984 and Ch. 26, Acts of 1994)

ARTICLE 2

SECTION 39. *Recommendations by Committee.* It shall be the duty of the finance committee annually to consider the expenditures in previous years and the estimated requirements for the ensuing year as set forth in the budget submitted to them by the selectmen. The finance committee shall add to the statement of expenditures and

estimates in the annual budget another column, giving the amounts which in its opinion should be appropriated for the ensuing year, and shall further add thereto such explanations and suggestions relating to the proposed appropriations as it may deem expedient, and report thereon as provided in section thirty-eight.

ARTICLE 2

SECTION 40. *Free Access to Financial Data.* In the discharge of its duty, said committee shall have free access to all books of records and accounts, bills and vouchers on which money has been or may be paid from the town treasury. Officers, boards and committees of the town shall, upon request, furnish said committee with facts, figures and any other information pertaining to their several activities.

ARTICLE 2

SECTION 41. *Annual Report.* It shall be the duty of the finance committee to make an annual report of its doings, with recommendations relative to financial matters and the conduct of town business, which shall be included in the annual town report.

REMOVAL.

ARTICLE 2

SECTION 42. *Holder of an Elective Office may be Removed.* Any holder of an elective office, except a town meeting member, may be removed therefrom by the registered voters of the town as herein provided. *(As amended by Ch. 104, Acts of 1979)*

ARTICLE 2

SECTION 43. *Removal Petition, Preparation, Filing.* Any fifty registered voters of the town may file with the town clerk a declaration of intent containing the name of the officer sought to be removed from office. The town clerk shall, within five working days, deliver to said voters making the declaration of intent, copies of petition blanks demanding such removal, printed forms of which he shall make available. The blanks shall be issued by the town clerk with his signature and official seal attached thereto. They shall be dated, addressed to the selectmen and shall contain the names of the fifty persons to whom they are issued, the name of the person whose removal is sought and shall demand the election of a successor in the said office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The removal petitions shall be returned and filed with the town clerk within twenty-five days after the filing of the declaration of intent and shall have been signed by at least twenty-five per cent of the registered voters of the town, who shall add to their signatures the street and number, if any, of their residences. The town clerk shall immediately submit the petitions to the registrars of voters of the town and the registrars shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

(As amended by Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 44. *Removal and Election.* If the petition shall be found and certified by the town clerk to be sufficient, he shall submit the same with his certificate to the selectmen immediately, and the selectmen shall, within five days, give written notice of the receipt of the certificate to the officer sought to be removed and shall thereupon order an election to be held on a Tuesday fixed by them, not less than twenty-five nor more than thirty-five days after the date of the town clerk's certificate that a sufficient petition is filed; provided, however, that if any other town election is to occur within one hundred and twenty days after the certificate, the selectmen shall postpone the holding of the removal election to the date of such other election. If a vacancy occurs in said office after a removal election has been ordered, the election shall nevertheless proceed as provided in this act. Any number of officers may stand for removal at the same election.

(As amended by Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 45. *Nomination of Candidates.* The question of recalling any number of officers may be submitted at the same election. But as to each officer whose recall is sought there shall be a separate ballot. The nomination of candidates to succeed an officer whose recall is sought, the publication of the warrant for the recall election, and the conduct of such election, shall all be in accordance with the provisions of the General Laws, with the exception of chapter fifty-four A. *(As amended by Ch. 79, Acts of 1951)*

ARTICLE 2

SECTION 46. *Ballots.* Ballots used in a recall election shall submit the following propositions in the order indicated:

For the recall of (name of officer).

Against the recall of (name of officer).

Immediately at the right of each proposition there shall be a square in which the voter, by making a cross mark (X), may vote for either of the said propositions.

(As amended by Ch. 79, Acts of 1951)

ARTICLE 2

SECTION 47. *Election.* This section is repealed.

(As amended by Ch. 79, Acts of 1951 and Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 48. *Election in Event of Resignation.* If an office in regard to which a sufficient recall petition is filed becomes vacant before the ballots are printed, the election shall be held as hereinbefore provided, except that the title of the ballot shall be "Town Election", that the propositions in regard to the recall shall be omitted from the ballot, and that above the names of the candidates there shall appear on the ballot the words "Candidates to succeed (name of officer) resigned". (If he resigned his office).

ARTICLE 2

SECTION 49. *Subsequent Removal.* No removal petition shall be filed against an officer within three months after he takes office, nor in the case of an officer subjected to a removal election and not removed thereby, until at least three months after the election in which his removal was submitted to the voters of the town.

(As amended by Ch. 104, Acts of 1979)

ARTICLE 2

SECTION 50. *Person Recalled not to be Appointed to Any Town Office within Two Years.* No person who has been recalled from an office, or who has resigned from office while recall proceedings were pending against him, shall be appointed to any town office within two years after such recall or such resignation.

ARTICLE 2

SECTION 51. *Duties of Certain Town Officials relative to Election.* It shall be the duty of the selectmen and the town clerk in office and any other town official upon whom by reason of his office a duty devolves under the provisions of this act, when this act is accepted by the registered voters as herein provided, to comply with all the requirements of law relating to elections, to the end that all things may be done necessary for the nomination and election of the officers first to be elected under this act.

Approved January 30, 1947.

ARTICLE 2

SECTION 51A. *Capital Improvement Plan.* The Board of Selectmen and the Town Manager shall be responsible for preparing a 5-year capital improvement plan for the Town of Saugus, which shall be updated annually. The school committee shall provide input to the board of selectmen and the town manager relative to such plan. Such plan shall include, but not be limited to, cost estimates, methods of financing, recommended time frames and such other information as requested by the board of selectmen or the town manager.

(As amended by Ch 99 Acts of 2011)

APPENDIX I

ABBREVIATED CHRONOLOGY OF LEGISLATIVE ACTS AND AMENDMENTS

1928. Chapter 55, Acts of 1928. Adopt representative town meeting.
1929. No amendments.
1930. No amendments.
1931. No amendments.
1932. No amendments.
1933. Chapter 248, Acts of 1933. Amendment to Chapter 55, Acts of 1928.
1934. No amendments.
1935. No amendments.
1936. No amendments.
1937. No amendments.
1938. No amendments.
1939. No amendments.
1940. No legislative session this year.
1941. Chapter 367, Acts of 1941. Amendment to Chapter 55, Acts of 1928.
1942. No regular legislative session, only a special session related to war issues.
1943. No amendments.
1944. No regular legislative session, only a special session related to war issues.
1945. No amendments.
1946. No amendments.
1947. Chapter 17, Acts of 1947. Act changing representative town meeting and creating a town manager form of government. (Original Charter)
Chapter 341, Acts of 1947. Act requiring submission of Chapter 17 to town voters.

1948. No amendments.

1949. No amendments.

1950. No amendments.

1951. Chapter 79, Acts of 1951. Amendment to Chapter 17, Acts of 1947.
Chapter 606, Acts of 1951. Amendment to Chapter 17, Acts of 1947.

1952. Chapter 199, Acts of 1952. Amendment to Chapter 17, Acts of 1947.

1953. Chapter 34, Acts of 1953. Amendment to Chapter 55, Acts of 1928.

1954. Chapter 144, Acts of 1954. Amendment to Chapter 17, Acts of 1947.

1955. No amendments.

1956. No amendments.

1957. No amendments.

1958. No amendments.

1959. No amendments.

1960. No amendments.

1961. No amendments.

1962. No amendments.

1963. No amendments.

1964. No amendments.

1965. No amendments.

1966. No amendments.

1967. No amendments.

1968. No amendments.

1969. No amendments.

1970. No amendments.
1971. Chapter 28, Acts of 1971. Amendment to Chapter 17, Acts of 1947.
1972. No amendments.
1973. No amendments.
1974. No amendments.
1975. Chapter 625, Acts of 1975. Listing of names on town election ballots.
1976. Chapter 23, Acts of 1976. Amendment to Chapter 55, Acts of 1928.
1977. No amendments.
1978. No amendments.
1979. Chapter 104, Acts of 1979. Amendments to Chapter 17, Acts of 1947.
1980. No amendments.
1981. Chapter 545, Acts of 1981. Amendment to Chapter 17, Acts of 1947.
1982. Chapter 395, Acts of 1982. Amendment to Chapter 17, Acts of 1947.
1983. No amendments.
1984. Chapter 134, Acts of 1984. Amendment to Chapter 55, Acts of 1928.
Chapter 139, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 140, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 141, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 142, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 143, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 203, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
Chapter 229, Acts of 1984. Amendment to Chapter 17, Acts of 1947.
1985. No amendments.
1986. Chapter 528, Acts of 1986. Amendment to Chapter 17, Acts of 1947.
1987. No amendments.
1988. No amendments.
1989. Chapter 669, Acts of 1989. Amendments to Chapter 17, Acts of 1947.

1990. No amendments.
1991. No amendments.
1992. No amendments.
1993. Chapter 123, Acts of 1993. Amendment to Chapter 17, Acts of 1947.
1994. Chapter 26, Acts of 1994. Amendment to Chapter 17, Acts of 1947.
Chapter 27, Acts of 1994. Amendment to Chapter 17, Acts of 1947.
1995. No amendments.
1996. No amendments.
1997. No amendments.
1998. No amendments.
1999. Chapter 69, Acts of 1999. Amendment to Chapter 17, Acts of 1947.
2000. Chapter 350, Acts of 2000. Amendment to Chapter 55, Acts of 1928.
2001. No amendments.
2002. Chapter 477, Acts of 2002. Amendments to Chapter 17, Acts of 1947.
2003. No amendments.
2004. No amendments.
2005. No amendments.
2006. No amendments.
2007. No amendments
2008. No amendments
2009. No amendments
2010. No amendments
2011. Chapter 99, Acts of 2011. Amendments to Chapter 17, Acts of 1947.

2012. Chapter 295, Acts of 2012. Amendments to Chapter 17, Acts of 1947.

2013. Chapter 51, Acts of 2013. Amendments to Chapter 17, Acts of 1947.