

## **SAUGUS BOARD OF SELECTMEN**

**MEETING – MARCH 21, 2023**

**7:00 PM**

**This meeting is being recorded.**

7:00 Chairman Anthony Cogliano opened the meeting: All rose for the Pledge of Allegiance. Present: Chairman Cogliano, Vice Chair Debra Panetta, Selectmen Corinne Riley, Jeffrey Cicolini, and Michael Serino. Also, present Town Manager Scott Crabtree.

Chairman Anthony Cogliano: Read an email from Mr. Ross Demure, of Cambridge, MA, asking for my removal.

Chair asked for a 10-minute recess. Selectman Cicolini offered the Motion; Chair seconds, all in favor, Motion passes 5-0.

Chairman Cogliano re-opened the Meeting:

The Win Host Agreement tabled and will be at our next meeting.

**CORRESPONDENCE:** Mr. Stanley Usovich of Verizon was not present. Vice Chair Panetta moved to refer this correspondence to the town manager Chair seconds, all in favor, Motion passes 5-0.

Democratic Town Committee Mr. Joseph Malone requesting re-appointment of Ms. Marcia Pollack to the Democratic Town Committee. Selectman Serino moved to re-appoint Ms. Pollack to another term on the Democratic Town Committee. This term will expire on March 31, 2026. Chair seconds, all in favor? Motion passes 5-0.

Ms. Margaret Berkowitch, 2 Wolcott Street, Saugus, MA requesting permission to display the Hammersmith Quilter's Guild, on Main Street, Saugus, MA from October 6 to November 4, 2023. Selectman Cicolini moved to grant the request, waiving the bond requirement from October 6<sup>th</sup> to November 4<sup>th</sup>, 2023. Chair seconds, all in favor? Motion passed 5-0.

Saugus Lions Club for a permit to conduct a Canning Drive. Selectman Cicolini moved to allow the canning drive on Hamilton Street/Central Street Rotary and at Lynn Fells lights on June 3, 2023, from 8 AM to 3 PM. Further, to comply with all safety regulations and they use cones and other safety measures. No rain date submitted. Chair seconds, all in favor, Motion carries 4-0, with Selectman Riley abstaining as she is a member of the club.

Saugus Little League Vice President Craig Smith, 28 Jasper Street, Saugus, MA standing in for President John Benoit, requesting permission to conduct a parade on April 22, 2023, with a backup date of April 23, 2023. Route Map attached. It is the 20<sup>th</sup> year anniversary of the Saugus Little League going to the World Series. A lot of money has been spent in cleaning up the field at Hurd Ave and Anna Parker. We have invited members of the original team to be guest of honor and one will be throwing out the first pitch. Along with the permit we are requesting a DJ.

Selectman Cicolini will check to see if the Town could waive the fees. Old School Apparel will also be setting up a booth and the organization also asking to allow a food cart. The Board was told there was an unexpected incident occurred when a large tree fell in our fence costing \$3,000. The town manager will meet with the group. The police department will look into information on a police detail with the town manager. The committee is strong as ever.

Over \$30,000 has been put into renovating the baseball fields and is looking for suggestions for raising funds. The tree was removed by the DPW and volunteer coaches. The parade members will gather about 8:30 – 9:00 AM will start around 10 AM. Kickoff for the Majors at 1:00 PM.

Vice Chair Panetta moved to grant the request to host the Little League Parade on April 22, 2023, starting at 10:00 AM with the same route as last year and will work with the Police Department and Town Manager. A rain date will be April 23, 2023, also starting at 10:00 AM. Chair seconds; all in favor? Motion carries 5-0.

**SCTV Annual Report.** Vice Chair Panetta offered a Motion to accept the 2022 Annual Report for SCTV. Chair seconds. All in favor? Motion passed 5-0.

Cedar Glen Golf Club, Inc, requesting the seasonal beer and wine license. Selectman Riley offered the Motion to approve seasonal beer and wine license ending on November 30, 2023 and sell food. Chair seconds, all in favor? Motion passes 5-0.

Proclamation: Vice Chair made the Motion to accept the Proclamation to proclaim May 7, - 13, 2023 Children's Mental Health Week. Chair seconds, all in favor? Motion passes 5-0. Signed by all five selectmen.

**PUBLIC HEARING: STRETCH ZONE.** 171 Broadway, Saugus, MA applying for a Special Permit (S-2) to operate a personal fitness center. Plans, parking design, an explanation of the business and a five-year lease. There will be four tables. Hours Monday through Friday 8:00 AM to 8:00 PM; Saturday and Sunday 8:00 AM to 4:00 PM. Petitioner confirmed. Selectman Riley requested that all fire department regulations be adhered to along with a walk through with proper building permits for the build out. The owner of the property stated that according to the best of our knowledge, there are no outstanding issues with the Building Inspector.

Selectman Serino made the Motion to close the public hearing. Chair seconds, any discussion, seeing none, all in favor? Motion passes 5-0. Selectman Serino offered a Motion to approve Stretch Zone, located at 171 Broadway, Saugus, MA with hours stated. Roll Call Vote: Selectman Riley YES; Selectman Serino YES; Selectman Cicolini YES; Vice Chair Panetta YES; Chair Cogliano YES. Motion passes 5-0.

#### **PUBLIC HEARING FOR SIGN CHANGE**

Ms. Gloria Deegan 15 Richardson Circle, Saugus, MA, requesting a change of a Blind Person sign from 9 Buena Vista Street to 15 Richardson Circle. Any in favor, or objection, seeing none, Selectman Cicolini offered a Motion to close the public hearing. Chair seconds, all in favor, Motion passes 5-0. Selectman Cicolini Moved to grant the request of Ms. Deegan to change the



location of the Blind Person sign from 9 Buena Vista Street to 15 Richardson Circle, Chair seconds, all in favor? Motion passes 5-0.

**PUBLIC HEARING – NATIONAL GRID** to excavate public highways to maintain underground electrical conduits on 223-225 Walnut Street for new electrical service. They will be trenching a public way from the pole off of Walnut Street, on the side of the curve to be owned by National Grid for two new homes at 223-225 Walnut Street, Saugus, MA.

There are no sidewalks at this section of Walnut Street - it just goes then a curve and then some grassy area with some rocks which is considered a public way, and that is where we will be trenching. There will be no trenching of the street, from the pole, about 30 feet, to the handhold. and will run the conduit and a secondary cable to that handhold and the property owners will be serviced. The property owners are taking ownership and will maintain it and one day to complete with no interruption of traffic.

Town Manger Crabtree stated that according to our Town By-laws, if there is work done on certain streets, and Walnut Street is one of them, they would require a police detail otherwise they could not do the work, but according to the plan, they will not be tearing up any asphalt.

Most outstanding taxes have been paid. Chairman asked if anyone wanted to comment, seeing none, Selectman Cicolini moved to close the hearing. Chair seconds, all in favor? Motion passes 5-0. Selectman Cicolini offered a Motion to grant the request of National Grid for permission to excavate a public highway to run and maintain electrical conduits to 223-225 Walnut Street, Saugus, MA for new underground service conditional on all outstanding fees to the Town are paid. Chair seconds, all in favor, none, Motion passes 5-0.

Selectman Cicolini made a Motion for a 2-minute recess. Chair seconds, all in favor, Motion passes 5-0. Chairman Cogliano called the meeting back in session.

Selectman Cicolini made a Motion to accept two articles submitted by Town Meeting Member from Pct. 10, Mr. Peter Manoogian for the annual Town Meeting Warrant, May 1, 2023 (See attached) . Chair seconds, any discussion, seeing none, Motion passes 5-0.

**CITIZEN COMMENTS:** None

## **22 Wilber Street Meter Issue**

Resident at 22 Wilbur Street: The Chair stated other towns have a process for appeals. The Tax Collector is obligated to pay the bill. The meter is read by the DPW and another business. Selectman Cicolini asked the manager if someone questions their bill, can we at least suspend the penalties and interest? The town manger said no. The best thing is to pay it, it attached to your mortgage, which is legal and stops the interest. Selectman Cicolini expressed concern over the \$3,000 water bill. A payment plan should be allowed. Town Manager Crabtree stated that there are federal programs such as Housing Assistance Funding Program, if covid related. Selectman Cicolini offered a Motion to refer this back to the town manager. Chair seconds, all in favor, Motion passes 5-0.

Resident at 170 Water Street, Saugus, MA stated his water bill was about \$350.00 each month and now approximately \$3,600.00. Reports were received from two different state agencies stated if not connected, the meter cannot move. A plumber checked the meter, and the town took it elsewhere to be evaluated. The town replaced the meter. The Town Manager suggested he contact Ms. Wendy Hatch and make an appointment to review the water bill.

**CONTINUED HEARING:** Tattoo Studio at 28 Hamilton Street, Saugus, MA.

Selectmen were told the Building Inspector submitted a report to determine the parking issue. In his report he lists six spaces and three artists. Chairman Cogliano stated that the property owner has seven additional spaces behind the 7/Eleven store, but they would have to re-apply for the additional spaces.

Selectmen Riley also received a letter in support. All abutters were sent notices. The prospective customers are required to have identification, proving age of 21. No minors allowed.

Vice Chairman Panetta stated she might have a conflict and suggested a continuance.

Chairman Cogliano stated the two options; continue the hearing or, if we vote, the request will fail on a 3-2 vote." Selectman Cicolini strongly suggested a continuance as the petitioner has been paying \$5,000, per month since last November. Selectman Cicolini moved to continue the Public Hearing until the next meeting. Chair seconds, all in favor? Motion passes 5-0.

Two Minute Recess

Chairman Cogliano reopened meeting.

**Traffic Rules and Regulations.** To amend the Saugus Traffic Rules and Regulations to prohibit parking within 20 feet of the Rail Trail on both sides of Central Street, Saugus, MA. Also, to amend the Traffic Rules and Regulations to amend to install warning flashing lights at the end of Pearce Drive and Main Streets.

The Police Department recommends the "No Parking" sign within 20 feet of the Rail Trail on both sides of Central Street as it will improve the safety all. Vice Chair Panetta made a Motion to close the public hearing, Chair seconds, all in favor? Motion passes 5-0.

Vice Chair Panetta made a Motion to close the public hearing. Chair seconds, all in favor, Motion passes 5-0. Vice Chair Panetta made a Motion to amend the Towns Traffic Rules and Regulations to prohibit parking within 20 feet of the Rail Trail on both sides of Central Street, north and south, Saugus, MA. Also, to install safety flashing lights at the end of Pearce Drive/Main Street, Saugus, MA. Chair seconds, all in favor, Motion passed 5-0.

Assistant Chief Ronald Georgetti explained the flashing light issue and stated that the roadway might come under the State Department of Transportation (DOT) that they might not approve.



The request should be made to District 4 first then the Saugus Police Department. Selectman Cicolini offered the Motion to refer this issue to the Saugus Police Department. Chair seconds, all in favor – Motion passes 5-0.

**OLD BUSINESS** Town Manager stated he is into the budget session, and he encouraged people to attend the Finance Committee meetings starting on Wednesdays at 7:00 PM and are televised on Saugus Cable TV. Closing of Warrant on April 4, and the Saugus Town Meeting opens at 7:30 PM on May 1, 2023.

Removal of a double pole on Denver Street should be directed to the DPW and National Grid.

Crossing lights at Jackson/Essex, requests with the DPW on weekly list and looking at feasibility. Time Capsule in the hands of the Historical Commission. April update meeting in April and with proposed fire station with an Article for the May 1, 2023, Town Meeting.

**APPROVAL OF MINUTES:**

Vice Chair Panetta made the Motion to approve the Minutes of January 19, 2023 with two corrections, Chair seconds, all in favor, Motion passes 5-0.

Chairman Cogliano asked for a breakdown of any funds, linkage taken in by the Town since 2019. Town Manager Crabtree provided the following information: 200,000 deposited on August 21, 2022, from TV Holdings for a grant gift designed for parks and playgrounds – a revolving fund under the authority of the town manager. Town Manager to send copy to the Chairman.

Selectman Cicolini offered a Motion to adjourn, seconded by the Chair, any discussion, none; Motion passes 5-0. 10:00 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Janice K. Jarosz".

Janice K. Jarosz, Temp Clerk