

## **Saugus Board of Selectmen Meeting**

**Tuesday, May 9, 2023**

**8:00 AM**

### **Conference Room**

Chairman Anthony Cogliano called the meeting to order at 8:00 AM. Also present: Vice Chair Panetta, Selectmen Serino, Cicolini and Riley and Town Manager Scott Crabtree.

Mr. Matt Abrahams, of the Abrahams Group was introduced to the Board to speak about sewer, sewer fund and setting sewer rates for the upcoming fiscal year 2024.

He stated that this Board has done a great job in setting rates over the last few years and also stated that the Sewer Fund is very healthy at this point. There are a few things coming over the next few years that we need to keep up with and pay attention to and look to the Capital Plan which has a little bit more in it than the Capital Plan when reviewed last year.

Also, the Lynn Water and Sewer Assessment is not having high as originally thought and now we have additional capital coming on in 2025 that will increase the Town's assessment.

The Town of Saugus FY Sewer Rates Update, by the Abrahams Group, date May 2023, video was presented. Last year the sewer rates were 4.5 percent to the sewer rates across the board. Include handouts. Revenues are a little higher, expenses lower and surpluses larger.

There was a significant deficit during the 2018 – 2021 time period close to \$700,000.00 annually. In 2022, there was a small surplus and in 2023 a more sizable one. We are projecting a higher balance in the future.

Selectman Serino asked for projections regarding the Lynn Water and Sewer for 2025 and APO; should we hold off on how much are we spending and what savings on the I & I. Town Manager Crabtree explained when raw sewage was dumped into the Saugus River as the storm water was infiltrating into the system, we have an infrastructure issue not a capacity issue. The cracks in the infrastructure allowed the stormwater to get into the system and opened the gates at the Pumping Station to allow the water into the Saugus River.

The Town was then forced to do an ACO analysis of the system 15 years ago looking at the nine worst systems taken from the analysis and found they were all terrible and the nine worst were corrected and stated that putting it off is a mistake.

Selectman Cicolini looked at the increase from the Lynn Water and Sewer going up for the last few years, but the numbers are there. 2024 – 1.9 and going to an increase of 2.35 to 2.37 –an increase of \$450,000.00, which has already been budgeted for. Assessment and Capital Outlay should be separate.

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Town Manager Crabtree suggested creating a separate, independent board to look at water and sewer that would be less political and a more financial decision. We continue to work on the sewer system with the I & I issue beyond the ACO issues. Because the Town was dumping raw sewage into the Saugus River.

Meeting adjourned at 8:52 AM.

Respectfully submitted,

  
Janice K. Jarosz, Temp Clerk

## **Saugus Board of Selectmen**

### **Meeting May 9, 2023**

The meeting was called to order at 7:00 PM. Present Chairman Anthony Cogliano, Vice Chair Debra Panetta, Selectmen Corinne Riley, and Michael Serino. Absent were Selectman Jeffrey Cicolini and Town Manager Scott Crabtree.

All stood for the Pledge of Allegiance.

#### **CORRESPONDENCE:**

Ms. Wendy Hatch, Tax Collector, re Bonds.

Vice Chair Panetta moved to vote the sale of Bonds. (Copy of Vote attached).

Selectman Serino offered a Motion for a five-minute recess. All in favor – Motion passes 4-0.

Ms. Rachel Bregman, interim President of Saugus Cable TV addressed the Board requesting additional SCTV funds. A second quote was from Team Media at \$85,000.00; Pro AV, \$107,084.00.

Vice Chair Panetta thanked Ms. Bregman. The largest portion of the quoted price would go directly to the upgrade of the sound system in the Saugus Town Hall Auditorium. Ms. Bregman explained that the audio systems is set up wrong – selectmen should be sitting on the stage. The new speakers will be put forward more as you are sitting at floor level and then, everyone will be able to hear without feedback.

Selectman Riley asked when they would come in and be able to get it done and was told it would be within a month. Selectman Serino asked if Team Media is the best choice – having quick service and s. Bregman agreed that Team Media has always been the best choice.

Vice Chair Panetta made the Motion to approve the request from SCTV 30 Main Street, Saugus, MA for the capital budget of \$85,000.00 for Team Media to upgrade the sound system quote for upgrades in the Saugus Town Hall Auditorium. This action is required to go before the Saugus Finance Committee for approval, and then on to the next Annual or Special Town Meeting Warrant. Also in the Motion: The Selectmen to place this Article into the next Annual or Special Town Meeting Warrant. Any discussion – seeing none, Chair seconds, all in favor – Motion passes 4-0.

The Board congratulated John Prudent for being nominated to the the New England Emmy Awards for his production of Cops and Cars in 2022.

Mr. Gregory Bluestein, Saugus Youth Football and Cheer President, 30 Dudley Street, Saugus, MA requesting permission to hang a banner at Main Street from June 15, 2023, to July 15, 2023. Vice Chair Panetta offered a Motion to approve the request of Saugus Youth Football and Cheer to display a Banner ON Main Street from June 15, 2023, to July 15, 2023 (30 days) and to waive the bond required as it is a non-profit. Chair seconds, all in favor – Motion passes 4-0.



Vice Chair Panetta made the Motion to accept the invitation from the School Committee to attend the 152<sup>nd</sup> SHS Commencement Ceremony on June 2<sup>nd</sup>, at 6:00 PM and the Awards Night Ceremony on May 30<sup>th</sup>, at the Serino Memorial Stadium 2023 also at 6 PM at the Lemoine Mitchell Auditorium and referred it to the file. Chair seconds, all in favor, Motion passes 4-0.

Vice Chair Panetta made a Motion to accept the gift of \$5,000.00 from Mr. .Ralph Littlefield, to go the Saugus Council on Aging. Chair seconds all in favor – Motion passes 4-0. The Selectmen expressed their appreciation for this most generous gift. A letter of appreciation to go to Mr. Littlefield.

All Quality Auto, 961 Broadway, Saugus, MA for an extension to complete cleanup of the area. Chairman Cogliano and Inspectional Services viewed the area. A site visit is scheduled for May 17, 2023. Vice Chair Panetta moved to accept the correspondence. Chair seconds, all in favor – Motion passes 4-0.

**CITIZENS COMMENTS** None

### **CONTINUED HEARINGS**

Thovis Café, 1227 Broadway, Saugus, MA for a Common Victualer's license. Mr. and Mrs. 11 Mt. Vernon Street, Malden, MA. Addressed the Board. Seats are in the Food Court. Permission for new hours granted by Simon Properties. Any in favor – seeing none, Vice Chair Panetta made the Motion to close the public hearing. Chair seconds, all in favor, Motion passes 4-0.

Vice Chair Panetta offered a Motion to grant the request of Thovis Café, 1227 Broadway, Saugus, MA for a Common Victualer's license to operate at that address. Hours Monday – Saturday 8:00 AM to 8:00 PM; Sunday 11:00 AM to 6:00 PM. Chair seconds, all in favor – Motion passes 4-0.

### **PUBLIC HEARINGS**

**National Grid:** Selectman Riley made the Motion to continue the hearing to the next meeting. Any discussion? Seeing none, Chair seconds, all in favor – Motion passes 4-0.

**Wingstop:** Request for a Common Victualer's License for Minuteman Wings, LLC, d/b/a Wingstop, to be located at 352 Broadway, Unit #C, Saugus, MA. Any in favor or opposition? Seeing none, Vice Chair made the Motion to close the public hearing. All in favor, Motion passes, 4-0. Vice Chair Panetta made the Motion to approve the application of Minuteman Wings, LLC, d/b/a Wingstop, for a Common Victualer's License to be located at 352 Broadway, Unit #C, Saugus, MA. Conditions: Four tables with a total of 12 seats and follow all town regulations. Hours of operation: Monday through Sunday, seven days, 11:00 AM to 11:00 PM. Chair seconds the Motion. Any discussion, seeing none, all in favor? Motion passes 4-0.

Vice Chair Panetta moved to continue the appointment requests until the next selectmen's meeting on May 23, 2023. Chair seconds, all in favor, -Motion passes 4-0.

**OLD BUSINESS** Third Fire Station, Parks, and Playgrounds.

Selectman Riley requested that the Manager update the status of the proposed Third Fire Station as some Town Meeting Members were frustrated on the delay and would like information as to how long would it take to gather information and is the information already received still viable? Also asked if there is time to get this on the November ballot and, if so, what would be required to submit the proposed Article?

Parks and Playgrounds: Selectman Riley stated that Town Meeting approved Two Million dollars for upgrades and how will decisions be made of what areas will be addressed. Selectman Riley hoped that Golden Hills would be a priority. A Saugus Committee secured a Grant in fundraising to do an upgrade of the Belmonte Track? They raised over \$300,000. 00 The track is in rough shape. Also is the high school track open to the public. Chair Cogliano stated it is locked up due to vandalism.

Chairman Cogliano added that Essex Landing donated \$200,000. 00. There are viable ways to upgrade and maintains our parks and playgrounds.

Vice Chair Panetta recommends cameras and patrols be at the parks and playgrounds. The DPW will be going out to remove the graffiti.

Selectman Serino stated there might not be enough time to put the Third Fire station on the next Town Meeting Warrant. There are cameras at World Series Park.

**TOWN MANAGER'S REPORT:**

**ACCEPTANCE OF MINUTES:** Vice Chair Panetta made the Motion to accept the Minutes of April 25, 2023, Chair seconds, all in favor -Motion passes 4-0.

Selectman Riley recommended a town wide cleaning schedule; trash containers at businesses inspected to make sure they are closed and surrounded by the three fence sides. Covers for recycling bins are needed. Middleton has a location at their Charm Center for recycled goods. A street sweeping schedule available in advance would be helpful. A bullet list of the responsibilities/duties of the DPW would also be helpful to the residents. Residents should take some responsibility to clean up their own areas.

Saugus 411: Is in the planning works. Saugus has no Chamber of Commerce, but it is an important asset to the community and information about how to re-activate the much-needed Chamber.

Chairman Cogliano stated that the rezoning article on Cannabis Dispensary was approved by the Attorney General on November 4, 2022 and is asking the town manager to submit his


recommendations to our Board no later than Friday, May 19, 2023, so the Board can bring those candidates before us so we can schedule hearings. There are seven applicants and there are three licenses available. Highland Avenue is a mess and would like to ask the town manger to do a study to learn how to correct the Highland Avenue sidewalk issue.

The selectmen thanked all the Saugus volunteers.

Vice Chair Panetta moved to adjourn, Chair seconds, Motion passes 4-0.

Meeting ended at 8:10 PM.

Respectfully submitted,



Janice K. Jarosz, Temp Clerk



## VOTE OF THE BOARD OF SELECTMEN

Voted: that the sale of the \$5,255,000 General Obligation Municipal Purpose Loan of 2023 Bonds of the Town dated May 11, 2023 (the "Bonds"), to Raymond James & Associates, Inc. at the price of \$5,716,060.59 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on November 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2023	\$405,000	5.00%	2033	\$210,000	5.00%
2024	400,000	5.00	2034	205,000	4.00
2025	395,000	5.00	2035	205,000	4.00
2026	395,000	5.00	2036	205,000	4.00
2027	330,000	5.00	2037	200,000	4.00
2028	265,000	5.00	2038	200,000	4.00
2029	260,000	5.00	2039	200,000	4.00
2030	260,000	5.00	2040	200,000	4.00
2031	260,000	5.00	2041	200,000	4.00
2032	260,000	5.00	2042	200,000	4.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated April 26, 2023, and a final Official Statement dated May 4, 2023 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Bonds (collectively, the "Documents"), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a ".pdf" file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.



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SOURCES AND USES OF FUNDS

Town of Saugus, Massachusetts  
General Obligation Municipal Purpose Loan of 2023 Bonds Dated May 11, 2023

Dated Date           05/11/2023  
Delivery Date       05/11/2023

Sources:

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Bond Proceeds:

Par Amount	5,255,000.00
Net Premium	488,644.95

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5,743,644.95

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Uses:

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Project Fund Deposits:

Retire Maturing BANs	750,000.00
New Money	4,880,000.00
	<hr/> 5,630,000.00

Delivery Date Expenses:

Cost of Issuance	82,600.00
Underwriter's Discount	27,584.36
	<hr/> 110,184.36

\$488,644.95

- \$ 82,600.00

- \$ 27,584.36

- \$ 3,460.59

Other Uses of Funds:

Rounding Amount	3,460.59
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\$375,000.00

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5,743,644.95

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