

Saugus Board of Selectmen

April 13, 2021

MEETING MINUTES

7:00: Chairman Anthony Cogliano opened the meeting via Zoom. Present: Chairman Anthony Cogliano, Vice Chair Corinne Riley, Selectman Debra Panetta, Selectman Michael Serino, and Selectman Jeffrey Cicolini.

Town Manager Scott Crabtree was attending a School Committee meeting and may appear later in the evening.

Everyone stood for the Pledge of Allegiance.

Chairman Cogliano called the meeting to order. He expressed his gratitude to the Board, the Town Manager and the community for the support they offered in the passing of his father, Mr. Andrew Cogliano.

Chairman Cogliano took the agenda out of order to introduce invited guest School Committee member John Hatch: "I rise not as a school committee member on the proposed article for the Annual Town Warrant, but rather, to represent the Serino family, the High School Varsity Club and Coach Christie Serino."

"There is a lot of meaning behind naming a building and I understand how important it is. I am immensely proud to represent the Serino family and the new football stadium. The late Christie Serino was a schoolteacher, a successful coach – and most of the town has a story about Christie. Not only did he do wonders for the schools and our town, but he also helped many. Christie coached in Saugus, UNH, and Merrimac always representing our town. He would often say, 'never forget where you came from.' I ask the Board if you could help us and insert that article for the Warrant. We can get more than enough signatures, but the Covid virus hampered our abilities."

Selectman Cicolini stated: "It is with honor that I support this Article. I cannot think of anyone more fitting. We can move this forward and let Town Meeting Members deliberate. I knew him well and I absolutely to support this Article."

Selectman Serino: "On behalf of the family I must say, Christie was more than just a schoolteacher and a coach, he also spent most of his time working with students in assisting them in helping them get into college. We will work toward accomplishing the goal of naming the athletic field after him."

Selectman Panetta stated: "I wholeheartedly support the Article naming the athletic field after Christie Serino."

Matt Serino, one of Christie's sons, thanked the Board for inviting him to go before the board and deeply appreciated all the wonderful things that were said about his father. "I deeply appreciate your consideration."

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Chairman Cogliano: "Christie was a coach and a friend to everyone. I played under him in football and hockey and this proposed naming of the athletic field is well deserved."

Selectman Cicolini stated that Matt attached a resume and Selectman Riley commented that he was her teacher at one time.

Selectman Cicolini offered the Motion to insert the Article to the Annual Town Meeting Warrant naming the Athletic Field after the late Christie Serino. Seconded by the Chair. Any discussion? None. Motion passed 5-0.

Chairman Cogliano introduced Representative Donald Wong who expressed his appreciation to be invited. He explained that not everything can be done overnight. He stated, "Several years ago, I spoke with a resident asking her to think about what was needed in Saugus and Selectman Riley suggested crosswalks. I then applied for a grant for electric signs for crosswalks and received a \$50,000 Grant from the State to purchase 10 sidewalk crossing signs."

"After I applied for it, Mr. and Mrs. Hoffman were struck while walking the Trail in Saugus Center. Unfortunately, Mrs. Hoffman died from her injuries and Selectman Serino was also hit and just recently, a person in a wheelchair got hit. The safety of the community is important. A suggestion would be to put them in Saugus Center, Clifondale Square and the Walnut street area but it is up to Town to decide the placements."

Selectman Cicolini: Thanked Representative Wong for his efforts. "We had a traffic study last year hoping to slow the traffic down and it's so appreciated to receive the Grant money appropriated from the State. This action aligns perfectly in dealing with Phase 2 and a special thanks to Selectman Riley."

Selectman Serino: "Pedestrian lights are being received for the Rail Trail. The state will be putting them in at the Rail Trail crossings and the Board can meet with the Police Department as to locations."

Selectman Riley stated she first saw the flashing electric crosswalk signs in Melrose and felt they were needed in our town and was grateful that the State would be taking care of the many locations in Saugus. Selectman Riley thanked Rep Wong.

Selectman Panetta also thanked Rep Wong. She stated further, "We will consider information from our Traffic Engineers who have made suggestions on where to place this type of signage. Some speed signs have been installed over the last couple of weeks. We are still working with The Northern Strand, with its huge grant funding, who are making improvements. It is wonderful that everyone is coming together for the betterment of Saugus."

Selectman Cogliano also offered his appreciation to Representative Wong and invited him to come before the Board more often stating, "It is great for our Representative to work with local government."

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Correspondence

Mr. William Brown stated: "I come before you because I am totally in the dark on Essex Street. I do not recall any hearing about this and if someone said I was there, I was not. I have no idea when that hearing was held. I wrote to the newspapers questioning the putting the trail so close to the fire department's driveway. I understand they are now moving it. The Trail should not cross by the fire station."

Mr. Brown stated: "The main issue is why the Trail is within seven feet of my property. It is not a trail it is a road, and I do not recall a variance being issued. Is this a violation of town bylaws? I have been told that the State of Massachusetts Regulations state that the railroad is not required to adhere to our by-laws. Enforcement of laws should be done by us. I do not know what's going on. Every time I try to find out about information, no one returns my phone call. It is terrible as a town meeting member that the Trail is within seven feet of my property. No one invited me to any meeting. I need information about this Trail."

Chairman Cogliano asked if Mr. Brown received the Opinion letter from town counsel. Mr. Brown stated he did and said that he wrote back asking for him to check with Town By-law violations. "I sent Town Counsel an email. I said the definition of a structure outside of my property has all the criteria of a structure – crushed stone. I need clarification."

Selectman Cicolini stated: "I read the correspondence November 7, 2018 and June 28 and Mr. Brown was there attending two meetings. Regardless, you have some frustration. Details of the Rail Trail was presented, and I do not know what the selectmen can do. It is a state project and town counsel stated a driveway does not constitute a structure. I am happy to refer it to the Building Inspector but, as one Board member we cannot take any action."

Selectman Panetta concurred with Selectman Cicolini and stated she was at the meeting also and saw Mr. Brown there as well. Mr. Brown asked: "We spoke about the trail going through the middle of the drive-way of fire department building?" Selectman Cicolini said there were questions about dirt bikes on the Trail and Selectman Panetta said that Mr. Brown told her that he liked the design. Mr. Brown replied, "I can't believe I said I liked that design. The Fire Department argued the point that the trail went right through the middle of their driveway. Hope the signs will help Essex Street."

Selectman Riley: "We had conversations about taking telephone poles and about taking a u turn. I thought they would block that. Have they addressed that yet?" Mr. Brown told her that right now orange cones are there, and flexible poles – nothing to stop traffic that will end up in my property. Selectman Riley asked if there was any way to see if the plan is to put barriers so vehicles would not access it."

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Selectman Serino: "Mr. Brown called me, and I did the area with the town manager. We were concerned about the closeness of the Ail Trail to the fire station and the fence. The manager was going to speak to those in charge.

Selectman Cogliano stated that it looked like there were two different paths.

Mr. Brown: "There are two different paths coming in at an angle for a slow, gradual turn and should be extended out. This intersection is dangerous – and will create problems. I will look at the Nov 7 minutes of the meeting. I just don't want cars coming onto my property."

Selectman Cogliano stated he will meet with town manager tomorrow maybe get barriers and will go over Mr. Brown's concerns regarding cars on the bike path. Hopefully, a meeting with the Manager will be set up by the end of the week.

Selectman Serino suggested that maybe a wooden rail could be put up alongside the fence so that bikers would not hit the fence. Selectman Panetta explained that they are still working on it and things will get better. She told Mr. Brown that she understood his concerns and frustrations and they will be addressed.

Report from Lt. Art Connors re: Wamesit Avenue.

Lt. Art Connors report on Wamesit Avenue on a request from Town Meeting Member Joseph Vecchione. – He reported that there is no stop sign there, only one on Wamesit and Western Avenue. He reviewed a traffic Collision Report going back 20 years in that area and found no accidents reported. The Manual gives different criteria to recommend a stop sign. Look to the right there is a hill and sharp curve on left. For that reason alone, he recommended a stop sign. Lt Connors recommended a Public Hearing be held. The Board agreed.

Correspondence:

Cedar Glen Golf Course – annual renewal of seasonal liquor license. Approved and signed by the Board.

Mr. Randolph Briand request for reappointment as Saugus Graves Officer. Selectman Panetta made the Motion to grant the re- appointment for one year ending March 31, 2022. Chair seconded. Any discussion? Seeing none, Motion passed 5-0. The Board expressed their appreciation for his service.

Attorney Peter Flynn regarding Postman Mr. McLaughlin sent to postmaster. Selectman Cicolini made a Motion to refer letter to the file. Chair seconded Motion passed 5-0. Selectman Cicolini commented that it was great to see mail carriers receive recognition.

Saugus Italian American Club list of officers. Selectman Serino moved to refer to the file. Chair seconded. Any discussion? Seeing none, Motion Passed 5-0.

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Thank you note from Saugus United Parish Food Drive. Selectman Panetta moved to refer to file. Chair seconded. Passed 5-0.

Three letters from DEP. Selectman Panetta stated that they receive these all the time to notify cities and town. It lets people know that we have this information. Selectman Panetta made a Motion to refer all three to the file. Chair seconded, Passed 5-0.

Safety concerns regarding tot lots.

Chairman Cogliano stated that he has spoken to the Town Manager regarding comments that various equipment is not safe. He stated: "We are going to take a tour of all the tot lots and find a way to repair them. Board will discuss where the next tot lot will be.

Selectman Cicolini: "There was once a plan with parents and Mark Andrews and others kicked off a program to determine what needed immediate attention. Covid slowed everything down but now things seem to be getting better. We now need to get on a regular cycle. We have a Parks Commission that could help us to get back to a running list and we should be able to eliminate high risk. We need to get back to a list."

Selectman Panetta: "The Lynnhurst Playground was redone a long time ago. Right now, we do not know what we are going to do with these properties. Should we invest money into something we might not be keeping? Do we just maintain it? There are so many questions. We made it a priority as Anna Parker is truly in disrepair. We need a plan." Selectman Cogliano stated that the Board will discuss the status of the playgrounds to keep children safe."

Warrant Article from Cemetery Commission authorized funds within the Cemetery account in the amount of \$33,500.00. To purchase a new columbarium with 100 spots and a \$20,00.00 savings. Selectman Cicolini made a Motion to accept the Article. No discussion. Chair seconds. Motion passed 5-0.

SCTV warrant Article to be submitted to the Annual Town Meeting Warrant. Selectman Riley suggested we use the one Town Manager submitted. Selectman Cicolini made the Motion to accept the article. Chair seconds any discussion? Seeing none, Motion passed 5-0.

Citizen Comments: None

Continued hearings: 11 Baker Street: Selectman Cicolini: "I met with Fire and Police and a mutual agreement was established. I communicated with Ms. Vincente. It was agreed that heading up the right side the No Parking signs, and yellow curbing paint will be removed. Left side for No Parking sign. Hope it helps the neighbor. Good to get the two chiefs together and he thanked both Chiefs.

Selectman Cogliano stated it was what Mrs. Vincente was looking for - removal of the yellow curbing sign and removal of the signs. Selectman Riley thanked Selectman Cicolini.

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Selectman Panetta stated: There were no changes from Fire – what are the changes? Police wanted to keep no parking on both sides. Fire followed Police recommendations. Did not feel a problem and more than ample space to make the equipment turns. Any discussion? None. Selectman Cicolini made the Motion to close the hearing. All in favor? Passed 5-0.

Selectman Cicolini moved to amend the Saugus Traffic Rules and Regulations and to accept the recommendation from the Police and Fire to remove the No Parking sign on the right-hand side of Baker Street and remove yellow curbing paint. With no one in opposition, Selectman moved to close the hearing. Passed 5-0. Selectman Cicolini moved to amend traffic rules right up long be no parking and remove yellow paint on curbing. Passed 5-0

PUBLIC HEARINGS:

7:15 PM Application of Isaias Agustin, d/b/a Drop Off Drycleaner and Tailor, to be located at 488 Lincoln Avenue, Saugus, MA 488. To open a drop off cleaning and tailor business. Hours of operation 8:30 to 6:00 PM Monday through Saturday. Closed Sundays. Selectman Riley stated that it is a drop off location and all services will be done in the Lynn plant. Anyone in favor? Town Meeting Member Chris Riley spoke in favor of business and asking for support of the business. Any in opposition? None. Selectman Panetta moved to close hearing. Chair seconds. Any discussion? Seeing none, Motion passed 5-0. Selectman Panetta moved to grant a Common Vic license to Isaias Agustin d/b/a Drop off Dry cleaner and Tailor doing business at 488 Lincoln Avenue pending a fire walk through and install required fire protection. Passed 5-0.

8:00 PM National Grid: To install 1JO pole on Broadway, beginning at a point approximately 450 feet northerly of the centerline of the intersection of Main Street and Broadway and continuing approximately 20 feet in an easterly direction. Also, to install new in-line pole next to Fuddrucker's sign to provide primary cable clearance for customers. Selectman Riley asked about outstanding charges and was told they would be paid within three weeks. Anyone in favor or opposition? None.

Selectman Panetta moved to close hearing because the outstanding fees will be forthcoming. Chair seconds. Any discussion? Seeing none, Motion Passed 5-0. Selectman Panetta moved to install 1JO pole on Broadway with the condition they pay back outstanding bills. Chair seconds any discussion? Seeing none, Motion Passed 5-0. Representative stated he will be forwarding all electric and gas bills.

8:00 PM: Application of Winthrop Motor's, Paulo Cabral, President, for a transfer of the Special Permit, (S-2) formerly of Edd's Auto Exchange, Inc., to allow storage of vehicles for sale to be located at 961 Broadway, on Assessor's Plan 1029, Lot A-1. Application is also made for a Class II Auto Dealer's license at 961 Broadway.

Shawn Daley, 961 Broadway. Plans to operate with 50 cars. Selectman Riley asked if an opinion on S-2 grandfathered is warranted or does new zoning eliminate this? Selectman Panetta

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said that it is separate and follows the land. License for Edd's had used a Class II used car license. Selectman Cicolini stated that this issue came up before town counsel and was told that any S-2 would have to be granted as it is held into perpetuity with the land even if business license lapsed the S-2 Permit does not.

Selectman Cogliano stated that he reviewed this issue with town counsel and was told there was no issue. Selectman Serino said the dealer's license was revoked June 5, 2019, the dealer's license is not a transfer it would be a new license. Selectman Serino cited the 2015 zoning prohibited auto licensing on Broadway and cannot support the request.

Selectman Cogliano stated: "I attended meetings at the Planning Board and witnessed the frustration of Mr. Palumbo, owner of the property. They submitted plans over a year ago and it has gone nowhere. This is a temporary, month to month lease and I do not see a problem. It has had a car dealer's license for many years. They want a hotel there eventually."

Selectman Riley stated that she will support it.

Selectman Cicolini stated: "Under the most recent license, the hours were 10 AM – 5 PM Monday through Friday, Saturday 12PM -5PM and no repairing; does that agree with you"? Mr. Daley agreed. Selectman Panetta asked if a 50-car limit was on the former license with cars parked sideways. She requested they be parked a little bit further, in a straight line and back further to which Mr. Daly agreed. Mr. Daly said he would be parking further back, with a straight line going all the way back.

Selectman Panetta said if this is temporary, if it helps the landowner, and gets more money if for the Town, perhaps it is something we should consider, especially since we granted an S2 in the past. Selectmen Panetta and Cogliano both agreed that this is not what they want to see on Route One. They said they support it because of the planning process, and it is a temporary plan.

Selectman Cicolini stated: "We have enough empty lots along Route One. – rezoning is important, but I would rather have used car lots than another 300 planned housing units."

Selectmen Panetta asked if whoever makes the motion could add as a condition that cars needed to be parked in the back of the property. The Chair asked if Mr. Daly was good with this. Mr. Daly said that he was.

Any in favor? None. Any in opposition? None. Selectman Cicolini moved to close the public hearing, Chair seconds. Any discussion? Seeing none, Motion passed 4-1. Selectman Serino voted no. Selectman Cicolini moved to approve the application for the Class II dealer's license with a 50- car maximum, with hours of operation 10 AM to 5 PM Monday through Saturday, Sunday 12 PM to 5 PM; no repairs to be done on property, and cars to be placed in a straight line in the back of the property contingent upon confirming with town counsel that it is not a violation of the 2015 Zoning changes. Any Discussion seeing none, Motion passed 4-1. Selectman Serino voted no. He then stated that the Motion would reflect the Class II license and not the S-2 Permit as it goes with the land and contingent upon town counsel' opinion.

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Two-minute recess

8:15 Application of J. Flo, LLC, d/b/a Rt. One Grillhouse, 817 Broadway, for alteration of the licensed premises and change in description of the All Alcoholic Common Victualer's License by allowing a 22' by 36' outdoor dining area.

Attorney Richard Magnan, 194 Central Street, Saugus, MA representing the LLC and manager of Rt. 1 Grill House, Jeff Floramo. Property at 817 Broadway is leased from the Nickole family. Plan shows proposed addition to the right the building. The original plan called for 36 x 22 feet with 48 additional seats. Plan was first a temporary tent but is now requesting a permanent addition to the right of the building.

Mr. Floramo met with Inspectional Services and Fire and based on the new plan, it was downsized to 600 square feet, 35 x 17 feet, 12 tables 8 table for 32 additional seats with ample parking for additional seats. Clerk said small outstanding bill will be paid. Hours of operation are 11 AM to 12:30 AM seven days a week.

Questions from board members. Selectman Panetta stated the dimensions: 35 x 17 square feet adding 32 extra seats. Selectman Cicolini read through the recommendations the Board of Health allowing up to 6 people per table versus 4 and would applicant be able to accommodate extra max 4 to 6 that might would help them.

Mr. Floramo, manager of Rt. 1 Grill House, stated that they have ample parking, and six at a table would be good. The reason for the change for fire access. Selectman Cicolini stated that, if they comply with the Covid guidelines they do not need to be restricted to four instead of six per table. Selectman Serino said there is no problem as the ABCC looks at the floor plan that all they look at and said it was fine. Selectman Cicolini stated that if we do 35 x 17 square feet, we can do six at a table giving more flexibility. Up to 48 seats. Inspectional Services has no objections just include sprinkler system.

Selectman Cicolini moved to close the hearing. Chair seconds. Any discussion? Seeing none, Motion passed 5-0. He then moved to grant the request of Rt. One Grillhouse by allowing the addition consisting of 595 square feet, 8 tables and up to 6 patrons per table equaling 48 seats. Also, requires Covid compliance, all outstanding fees paid along with final fire inspection on sprinkler installation, and BOH compliance – social distancing etc. Chair seconds. Any discussion? Seeing none, Motion passed 5-0.

NEW BUSINESS

Selectman Cogliano spoke about traffic pattern at the high school – put on May 4, agenda. Concerns about traffic. Spoke with police chief whether the traffic patterns affect traffic throughout the town.

Chairman of the School Committee Mr. Thomas Whittredge stated: "It has been getting better, but we cannot solve this traffic problem overnight. There are not enough bus drivers. Lynn has no busses at all. We are also fourth in state for Covid cases and bringing all 600 kids back is not

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easy. Our police have been unbelievable in assisting with the traffic issues. I keep telling parents to concentrate on the six hours students are in school and all the good things that are happening instead of the few minutes they have to wait. The superintendent has a plan when school vacation is over. The busses are going to double up with the early drop-offs. We will figure it out a smoother route soon. We are not ignoring it. Selectman Cogliano stated that a public hearing is required.

Animal control. Selectman Riley asked the town manager about taking strays out of town and wanted to know if we have an active dog pound in Saugus and should we include the police chief? The town manager stated: We do have an active dog pound, but I do not know all the details only aware of the death of a dog. I think two dogs needed medical attention – it is a non-profit to help the animals, then they are adopted out. Town counsel was involved with an estate attorney in the death of a dog.” Selectman Riley asked if the Town was paying this private facility or what provisions made. The town manger replied that he would investigate it as there was just a few dogs. One had to do with multiple animals at a hotel where owner was evicted and was not coming back so looking for adopting out. Will get more details.

Update on ongoing town hall construction and Covid related issues.

Town Manager stated that he just received these questions on Monday and would appreciate it if he could be notified in a timely manner to be able to respond fully.

Town Manager’s report attached: (Addendum #1 and 2)

Selectman Riley asked the town manager when the company was going to make the interior changes in the town hall, who was hired and when is the anticipated finish date. She checked with 13 other communities and 7 out of 13 are fully opened to the public. The plastic barriers should have been up sooner, so residents could go to the hall in person. The town manager said there is no end date and materials have been ordered and they have been working all along but waiting for deliveries.

Selectman Riley stated that Governor Baker ordered libraries were to open by the end of March or the beginning of April and asked the town manager when our library would open to the public. The town manager stated it is under the Board of Trustees and library director. He would get an update. The library director said it would open by July but looking for guidance from the health department. The town manager said he had not talked to him and whoever he was talking was maybe the Health Department.

The town manager asked about the communities open and was told, Wakefield, Andover, Danvers, Lynnfield, Swampscott, Reading, Everett, Melrose, Lynn, Revere, Nahant, and Topsfield. The Town Manager stated: “We are number four in the state with four deaths in the last two weeks. The focus is to keep our community safe. The focus is that the environment is safe and controlled to protect the employees and residents.”

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Covid Care Act Funding the town manager stated: "We received the 2.4 million we were entitled to and submitted approximately 1.2M. The CARES act is the bulk of 2.4.M that includes equipment software, buildings, schools, PPE cleaning supplies, signage, HVAC upgrades, testing site, wages toward overtime, nurses, public safety and election costs, etc. We have until the end of the year to submit eligible costs. We have FEMA and Cares and cannot double up for eligibility as there are certain limitations.

We try to take advantage of expenses and match them with funding. These are audited at state and federal levels and anything that is not eligible, will be kicked back. We may have to re-classify to cover costs. FEMA costs go up and down but will take all advantages to assist us. Selectman Serino asked for a list. The town manager agreed but stated that the list may change too. "I had to bring other people in, things may be added, green communities grant money and will provide list."

Selectman Riley asked about a break for residents for certain taxes being late and asked the town manager of the status. He stated he thought it was just for that time period but would provide information at next meeting.

ANNUAL TOWN WARRANT

Selectman Panetta made a Motion to insert the articles submitted by the town manager in an April 12, 2021 letter to the Board. Chair seconds, any discussion? Seeing none, Motion Passed 5-0. Selectman Panetta stated: "We discussed about keeping the Warrant open until April 20 and have a meeting next week to accept articles and then close the Warrant. There has been precedent before where we insert properly submitted articles by April 20th then close the Warrant. We can take a vote now to set the closing date of April 20, and we can properly submit articles up until that date and then close the Warrant on that date. The town manager suggested to add to the Motion: "Any articles submitted as of now including tonight, would be on the Annual Warrant."

Selectman Panetta moved to accept all properly submitted by April 20, including all articles submitted up until now, and then close the Warrant on April 20, 2021. Chair seconds, all in favor? Any discussion? Seeing none, Motion passed 5-0.

Selectman Riley questioned if articles submitted without appropriate signatures, will they still be accepted? Both the Chair and town manager agreed they would. Selectman Panetta stated that she never not voted to insert articles if they are properly submitted and in a timely manner.

OLD BUSINESS

Selectman Riley offered a Motion to accept the selectmen's goals and objectives as the Board came to an agreement. Chair seconds. Discussion: Selectman Panetta: "We did have a few meetings and we discussed about five objectives. Now, are we going to narrow them down or should we prioritize and finalize the long list? Selectman Riley stated: We will adopt this list and prioritize as we go. These are the ones we came up with and then we will finalize them."

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Selectman Cicolini stated: "We need to loop in and get on the same page with the town manager. There are a lot of capital improvement projects going on right now and I would like to come to some sort of alignment and know about all the irons the manager has in the fire.

Selectman Panetta stated that much of their goals and objectives cannot be accomplished without the help of the town manager. Selectman Riley stated: "The Board will be working on these for the rest of their terms with the town manager. The goals of the selectmen will work with the town manager along with his goals in collaboration. Any discussion? Seeing none, Motion passed 5-0.

The town manager stated: "The approval of Selectmen's 'Goals and Objective are one thing, but the Covid is still serious. J&J vaccine was pulled off the market. Keep wearing masks and use social distancing? Son went back to school with only three others in class - glad they are going back to school. Still some worries and get vaccinated."

Approval of Minutes: 1-12-21 already approved on January 26, 2021. Selectman Panetta made a Motion to take the Minutes of February 23, 2021, off the table, Chair seconds, any discussion? Seeing none, Motion passed 5-0. Selectman Panetta made a Motion to approve the minutes of February 23, 2021. Chair seconds. Any discussion? Seeing none, Motion passed 5-0.

Selectman Panetta made a Motion to approve the minutes of January 26, 2021. Chair seconds any discussion? None. Motion passed 5-0.

MEMBER'S COMMENTS

Selectman Cicolini: "I urge everyone to stay well as it is concerning that Saugus is the 4th highest in state and hats off to the town manager and his team. Cleanup for trees and leaves, and nice to see the street sweeper out there – thanks to the DPW. Also, kudos to the Fire and Police departments for working together to come to a common ground at Baker Street and making many residents happy"

Selectman Riley congratulated firefighters promoted to lieutenants: Paul Sullivan, Steven Seracuse, Robert Johnson and Andrew McDermott.

Selectman Riley stated: "Selectman Panetta and I sat in on the first meeting of the Clifondale Revitalization Committee and look forward to working with the committee. Congratulations to Todd Tringale for being named NJCAA National Pitcher of the Week. Also, the Library Foundation is hosting a virtual Bingo tomorrow. For more information, go to the Saugus Public Library web site to register.

Selectman Panetta spoke about the first meeting of the Clifondale Revitalization Committee. She said, "Mr. Joe Vecchione was voted Chairman and the next meeting is on April 26, at 7 PM Zoom Meeting. Congratulations to the four new Lt. Firefighters. Square One Mall is open for testing. She wanted a response from Jack Walsh DEP regarding radioactivity immediately. Saugus has issued a Tier One Hazmat Situation call for potential radioactive material.

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Saugus Fire has requested the Department of Environmental Protection (DEP) to respond. Environmental Police on scene.

Selectman Panetta received the following message:

On Tuesday morning, we discovered and isolated a low level of radioactive material in a load of residential waste delivered to the facility. Trace amounts of radioactive material are occasionally found in household waste, often in the form of material used in medical treatments. The material was immediately detected by sensors at the entrance to the facility established for this purpose, isolated, and turned over to a company specializing in the handling and disposal of low-level radioactive waste. We have notified the appropriate authorities, including the Massachusetts Department of Public Health, Mass. State Police and Saugus Health Department. These steps are all consistent with state regulations and protocols established for the safe handling of radioactive material.

Selectman Panetta stated that she wanted residents to know what was going on as this is overly concerning to the neighborhoods surrounding this facility. She said she will update when more information is available. "I want everyone to stay safe and thanked the temp clerk."

Selectman Cogliano congratulated Todd Tringale on his recent award and spoke about his talents as a phenomenal player. He also stated that there was an opening on the Saugus Cable TV Board of Directors. Mike Pelletier submitted a letter to that position, but should we re-advertise and or put Mike on and letter from John Cannon. There is an opening on the Board of Appeals, and I spoke with Ben Sturniolo and he would like John to take over the permanent position. If the board would like to re-advertise, that's fine or appoint tonight and then advertise for the alternate position.

Selectman Riley said the Board wanted to advertise for the position on the Cable Board. On the Board of Appeals do you want to re-advertise as well?

Selectman Panetta made a Motion to appoint John Cannon to a permanent position on the Zoning Board of Appeals. Selectman Cogliano stated he had no problem putting John on the permanent position. Selectman Cicolini asked if it should be on the agenda and Selectman Serino stated it should be put on and to advertise for the alternate position.

Town Manager told the Board that Stackpole is all set for a home game next weekend. Selectman Cogliano told the town manager that there are exposed wires on the fence at the Oaklandvale School and looks like a hazard – it is on the ground at the front corner at the basketball court.

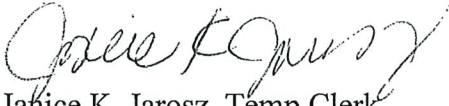
CITIZEN COMMENTS:

Selectman Riley read a letter from Sandra Woodworth, Tuttle Street. In her letter she states that it is time to open the library – everything is already open - grocery and box stores. Governor Baker suggested we wash our hands before reading a book.

Selectman Panetta moved to adjourn Chair seconds; no discussion Motion passes 5-0.

Meeting adjourned at 9:58 PM.

Respectfully submitted,



Janice K. Jarosz, Temp Clerk

Addendum # 1 of 2

Town Manager Scott Crabtree – Draft of Goals and Objectives

Submitted April 13, 2021

All Schools and Public Buildings

Lynnhurst, Oaklandvale and Waybright

Police/Fire, Library and Town Hall, Senior Center, DPW, Youth & rec

Schools: Air Flow Test conducted by independent agent on all exhaust, ventilation and uninvent equipment. As a result, the following maintenance and or upgrades were performed to Mechanical and plumbing systems to optimize (given age of some of the equipment) system.

Also engaged the services of an engineering and architectural firm to assist in developing plans for future air quality and social distancing concerns.

- Building Maintenance and Facilities department utilized report and replaced any defective motors and changed all filters and belts.
- Cleaned and disinfected all uninvents (2) times
- Re-attached and verified operation of all outside air dampers.
- Verified operation of all unit controls and made repairs as necessary.
- Created Nurses quarantine rooms
- Each school administration added social distancing signage, cleaning stations and floor markings.
- Removed excess furniture and equipment for social distancing.
- Aligning fans for maximum performance
- All plumbing fixtures (sinks, toilets) were repaired or replaced and are fixtures.
- Secured water foundation
- Added portable air quality units to all classrooms and administration areas.

Future COVID Preventative Maintenance

- Establishing routine filter inspections and changes along with greasing motors and changing of belts.
- Daily check ins on operation of heating and ventilation systems.

Senior Center

- All RTU's are reconditioned and running included controls system (3 inoperable for long period of time)
- Began inventory for replacing plumbing related items with touchless units

Library

- Replaced hot water tank.
- Began inventory for replacing plumbing related items with touchless units
- Updated RTU software and controls system
- Began inventory for replacing plumbing related items with touchless units

Public Safety Building

- recommissioned new RTU units, roof in process to be repaired.
- Began inventory for replacing plumbing related items with touchless units
- Updated RTU software and controls system

DPW and Youth and Rec

- Changed paper towel and soap to touchless units.

Addendum #2 of 2

- Began inventory for replacing plumbing related items with touchless units

Veterans

Since the Veterans School is to remain, an engineering report was conducted, and a bid put out to upgrade all mechanical systems was undertaken. HVAC Contractor scope of work:

Building maintenance and Facilities

- Repaired and replaced any defective motors, greased units, and changed all filters and belts for any roof top unitary air equipment.
- Cleaned and disinfected all classroom and office uninvents
- Changed 125-gallon hot water tank
- Cleaning existing ductwork

HVAC Contractor

- Basically, repaired or replaced the contents of each uninvent. Changed air and water control valves, control communication boards and wiring.
- Re-attached and verified operation of all outside air dampers
- Rewired uninvents back to a central automated building controls head end.
- Future renovation calls for the replacement of roof top and ventilator units and the controls system is being integrated with all existing and new equipment.
- All remaining school buildings will have the ability to be controlled by a central Facility maintenance System.
- Re-attached and verified operation of all outside air dampers

Town Hall

- Replaced water fountains with touchless bottle filler units
- Replaced all toilet and plumbing fixtures with touchless devices including paper towel dispensers.
- Added social distancing signage and floor markings
- Repaired and or replaced internal office heating and cooling units' controls and valves.
- Recommissioned boiler and heating system. Upgraded automated controls and verified operation.
- Separating service and operation between the public and employees. Old Clerks and Treasurers Office transaction counters have been removed. A new counter will be placed along the inside office walls and the public will engage employees from the hallway side of the offices. Set up will be like a bank tellers' style of operation.
- Adding an office to the Clerks Area / Town Manager Office for direct access to the hallway.
- Adding new transaction counter and door to the Assessor's Office.
- Splitting doors (Dutch style) to Veterans and Selectman's Offices to create a transaction area and social distancing.
- Added portable air quality units to all classrooms and administration areas.
- Adding air cleaning equipment to RTU's and duct work

Belmonte School :

Currently under renovation. Replacing all classroom uninvent controls, filters and adding bipolar ionization units (air cleaning)

- Repaired and replaced any defective motors, greased units, and changed all filters and belts for any roof top unitary air equipment.
- Cleaned and disinfected all classroom and office uninvents

