

Saugus Board of Selectmen
January 26, 2021

MEETING MINUTES

AGENDA

Saugus Board of Selectmen
January 26, 2021 at 6:00 PM

Video Conference Zoom meeting: ID: 853 4636 0680 Passcode: 333149

<https://us02web.zoom.us/j/85346360680?pwd=aitxamwxcnBqRXFhc3pCNDRkN0pVQT09>

6:00 PM Annual Review of Capital Improvement Plan
Annual review of Guiding Principal relating to the budget
Review of citizen input on Board Goals & Objectives.

7:00 PM Business Meeting

Correspondence: 0

Citizen's Comments

Continued Hearings: 0

Public Hearings:

7:15 PM JJM BX LLC d/b/a Family Roast Beef and Pizza, 304 Lincoln Avenue, Cogliano Plaza
for transfer of Common Victualer's License and Entertainment License from MPJ Pizza, Inc. d/b/a
Family Place, 304 Lincoln Ave.

7:20 PM National Grid to construct underground electrical conduit, including necessary fixtures
under and across the following public ways: beginning at the intersection of Essex Street & Hammersmith
Drive continuing approx. 3,800' north, on Lamplighters Way, Tanglewood Drive, Chadwick Circle, and
Heatherwood Circle as shown in plan #WR23124249 dated 12/02/20.

-National Grid request to withdraw petition.

New Business: DRAFT Annual Report to the ABCC for approval for submission.
DRAFT FY20 Selectmen's Office Annual Report

Manager's Report: Insert Articles
Request for Special Town Meeting

Approval of minutes: January 12, 2021

Appointments: Saugus Cable Station SCTV Board of Directors
Pasquale DeFeo re: request for reappointment as Constable.
Request for reappointment of Sworn Weigher at Wheelabrator.

Member's Comments: Update on 4 Biscayne Avenue.

Citizen's Comments

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The Saugus Board of Selectmen met on January 26, 2021 at 6:00 via Zoom video conference. Present: Selectmen Jeffrey Cicolini, Debra Panetta, Corinne Riley, Michael Serino and the Chairman Anthony Cogliano.

6:00 PM Annual Review of Capital Improvement Plan
Annual review of Guiding Principal relating to the budget
Review of citizen input on Board Goals & Objectives.

The Chairman called the meeting to order and explained the Board called this meeting to start at 6PM so they could discuss Annual Review of Capital Improvement Plan; Annual review of Guiding Principal relating to the budget; and Review of citizen input on Board Goals & Objectives and said they will start where they left off at last meeting on these items.

Selectman Serino said he agrees with the 5 goals & objections discussed including forming committees to look at vacant school building use; playgrounds; speed signs; completing Lincoln Ave sidewalks and a generator at the Senior Center.

The Manager said the middle/high school still needs to be closed out but that is a likely place for evacuations; and said speed signs were designated under the traffic study and we can go over it and identify funding; and the Lincoln Ave sidewalk he is happy to move forward on.

Selectman Panetta agreed about the speed signs and noted there were many recommendations in the traffic study; and said the Master Plan is very important; and there will be 5 decommissioned schools to see what we want to do with; meetings with our State Delegation; focus on economic development and zoning including working with the Manager and Precinct 2 Town Meeting Members on revitalizing Cliftondale Square; the west side fire station; and dog park.

The Manager said putting up signs is complicated as they have to be installed per highway regulations and to identify funding and should be done in phases and cost is an estimated \$1.9m which includes other safety recommendations. Selectman Panetta said some speed signs are missing. The Manager said the Board changed speed limits and installed monitors and once they go over the report they can prioritize. Selectman Panetta said they did hear a lot of public outcry. The Manager said we have a revenue issue. Selectman Riley said speaking of issues, asked when they will see report on where we are at so we know how to plan. The Manager said he is trying to project & estimate and said in municipal finance timing is an issue. Selectman Serino said the Finance Committee will hold a six month review. The Manager said yes, in February. Selectman Serino said the \$1.9m includes many recommendation but we can have DPW install to cut costs. The Manager said the Master Plan is in process.

Selectman Cicolini would like a formal committee to discuss a dog park including the Town Manager or his designee to talk about funding / grants; Master Plan is underway that will piggyback with other things and uses of decommissioned schools; fiscal policy encompasses the whole town with no real talk about collaborative working sessions. Selectman Riley asked if he wanted to form a committee now. The Manager said he can form an ad hoc committee. Selectman Cicolini suggested 1 or 2 Finance Committee Members, 1 or 2 Town Meeting Members, 2 Selectmen, the Town Manager or designee and 2-3 residents.

Selectman Riley would like more meetings; CIP review; Town Manager evaluation; Guiding Principles; meet with State Delegates and quarterly update meetings with the Manager; and said they need to get ready for the budget and asked from the citizen forum held, if some of the things mentioned have been done and asked for update from the sidewalk committee. The Manager said the sidewalk committee is formed by Town Meeting. Selectman Riley asked about the generator at the Senior Center. The Manager said we now have a Facilities Engineer in place. Selectman Riley asked if he will be budgeting for police officers for traffic enforcement. The Manager said they are already budgeted. Selectman Riley asked update on graffiti problem and Carla's building. The Manager said if it is on our property, we take care of it. Selectman Cicolini said he spoke with the Building Inspector and unfortunately there's not much that can be done because it isn't a danger. The Manager said it's his understanding the property

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owner will not sell. Selectman Riley asked update on floodgate project. The Manager said he hasn't heard anything and will put inquiries.

The Chair said he's sure the west side fire station is at the top of the list; and said if kids are going back to school he would like the Town Hall, & other Town Buildings open. The Manager said we are still in the height of it and the numbers are still worse and if we stay the course, get vaccines rolling out, close to a month or so, we will reevaluate.

The Chair asked if there is anyone who wishes to speak.

Nick Vicente, 11 Baker Street was on video conference and expressed concern with the parking issue on Baker Street. The Chair asked if there was an official vote of the Board. The Manager said there was. The Chair asked it be put on next agenda.

Selectman Riley moved for recess. Chair seconds 5-0.

Meeting recessed at 6:56 PM.

Selectman Panetta moved to go back into open session. Chair seconds 5-0.

The Chair called the meeting back to order at 7:07 PM.

7:00 PM Business Meeting

Citizen's Comments None.

New Business: DRAFT Annual Report to the ABCC for approval for submission.
 DRAFT FY20 Selectmen's Office Annual Report

Selectman Panetta moved to approval the Annual Report to the ABCC. Chair seconds 5-0.

Selectman Panetta moved to approve the Selectmen's Office annual report. Chair seconds 5-0.

Manager's Report: Insert Articles
 Request for Special Town Meeting

The Manager requested the Board call a Special Town Meeting to be held on February 16 at 6PM and to insert 2 Articles. The Chair said he would also like to insert Article to name the Senior Center after Richard Barry. Selectman Serino said Town Meeting usually meets at 7:30 PM. The Manager said the Moderator and Town clerk requested 6PM. Selectman Riley asked if these are only 2 Articles. The Manager said he's not sure. Selectman Serino said it's in the best interest of the Town they be heard separately. The Manager agreed and said zoning Articles could take 5 minutes or take call night. Selectman Riley asked if there are still Articles held back they can be put off to next special or annual.

Selectman Panetta moved the Board vote to call a Special Town Meeting to be held remotely on February 16, 2021 at 6PM. Chair seconds vote 5-0.

Selectman Panetta moved to insert 2 Articles a well as the Article on naming the Senior Center into the February 16, 2021 Special Town Meeting Warrant. Chair seconds 5-0.

Selectman Panetta moved the Board vote to close the 2-26-21 Special Town Meeting Warrant. Chair seconds 5-0.

Public Hearings:

The Chair disclosed his father and aunt own the following property and he does not own any shares and has filed a disclosure with the Town Clerk.

7:15 PM JJM BX LLC d/b/a Family Roast Beef and Pizza, 304 Lincoln Avenue, Cogliano Plaza for transfer of Common Victualer's License and Entertainment License from MPJ Pizza, Inc. d/b/a Family Place, 304 Lincoln Ave.

Jesus Morales was present on video conference and said he will keep the business the same with some changes to the menu. Selectman Serino asked if any changes to hours of operation. Mr. Morales said no. Selectman Panetta asked if he would like 2 televisions. Mr. Morales said yes.

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Any to speak in favor or in opposition? None.

Selectman Serino moved to close the hearing. Chair seconds 5-0.

Selectmen Serino moved to approve the request of JJM BX LLC d/b/a Family Roast Beef and Pizza, 304 Lincoln Avenue, a transfer of Common Victualer's License and Entertainment License from MPJ Pizza, Inc. d/b/a Family Place, 304 Lincoln Ave. with same conditions and approval of two televisions. Chair seconds vote 4-0 and 1 abstention by the Selectman Cogliano.

7:20 PM National Grid to construct underground electrical conduit, including necessary fixtures under and across the following public ways: beginning at the intersection of Essex Street & Hammersmith Drive continuing approx. 3,800' north, on Lamplighters Way, Tanglewood Drive, Chadwick Circle, and Heatherwood Circle as shown in plan #WR23124249 dated 12/02/20.

-National Grid request to withdraw petition.

The Chair said National Grid is requesting to withdraw their petition.

Selectman Panetta moved to allow petitioner to withdraw without prejudice. Chair seconds 5-0.

Manager's Report, continued:

The Manager gave update on COVID-19 numbers noting the numbers are still going in the wrong direction. Selectman Panetta said she saw that the testing center is staying open. The Manager said the State did indicate they will continue until further notice. Selectman Riley asked about vaccination plan. Selectman Cicolini said he watched the Governor today and there is no plan yet because there is a shortage of vaccines. The Manager agreed it is frustrating and said the State is trying to do what they can and thought the Fed. would distribute per population for easy roll out to hospitals and care facilities and said some cities & towns are holding sign-ups, but is not sure they have vaccines. Selectman Riley asked how our PPE supply is and if contract tracing is being done. The Manager said there is contract tracing with each case and PPE, housing has their own, and public safety maintains a 3 month supply. Selectman Serino said Walgreens was contracted to administer but they don't expect vaccines until February.

Approval of minutes: January 12, 2021

Selectman Panetta moved to approve the January 12, 2021 minutes. Chair seconds vote 5-0.

Appointments:

Saugus Cable Station SCTV Board of Directors

Pasquale DeFeo re: request for reappointment as Constable.

Request for reappointment of Sworn Weigher at Wheelabrator.

Selectman Panetta said the SCTV Board of Directors have been working very hard and is impressed.

Selectman Panetta moved to reappoint Donna Sordello to the SCTV Board of Directors to expire 1-31-24. Chair seconds 5-0.

Selectman Serino moved to reappoint Sue Palomba to the SCTV Board of Directors to expire 1-31-24. Chair seconds 5-0.

Selectman Cicolini asked if there are any vacancies. Selectman Panetta confirmed with their clerk the agreement allows 5 or 7 members. Selectman Cicolini said he wouldn't want an even number. The Chair said he received a letter today from an interested party and asked it be placed on next agenda.

Selectman Riley asked if the cameras at the middle school has been resolved. The Manager said cameras are infrastructure they (SCTV) should bring in.

Selectman Panetta moved to reappoint Pasquale DeFeo as constable to expire 1-31-24. Chair seconds 5-0.

Selectman Panetta moved to reappoint Luis Perez as Sworn Weigher at Wheelabrator to expire January 31, 2022. Chair seconds 5-0.

Member's Comments: Update on 4 Biscayne Avenue.

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The Chair said 4 Biscayne is in litigation and the Board will receive update at their scheduled executive session.

Selectman Cicolini thanked the Manager saying he received calls from residents and they are happy the issues were resolved.

Selectman Riley said she was speaking with Ms. Reed and the food pantry supply is depleting and would like to hold another food drive in mid-February and asked if the Senior Center could be used again. The Manager agreed.

Selectman Panetta said the Senior Center does offer transportation for shopping and for medical appointments; and thanked the Board for an excellent "goals" meeting.

Selectman Serino didn't have any comments this evening.

The Chair said Kasabuski Arena is out to a new vender now, and noticed there are no lines on the ice. The Manager said he'll call.

Citizen's Comments None.

Selectman Cicolini asked the Manager about the COVID information on the website not being updated. The Manager said he thought that was handled and will address it.

Selectman Cicolini moved to adjourn. Chair seconds 5-0.

Meeting adjourned at 7:51 PM.

Respectfully submitted,
Wendy Reed, Clerk

