



TOWN OF SAUGUS
INSPECTIONAL SERVICES DEPARTMENT
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

Inspector of Buildings/ Zoning Officer

Telephone: (781) 231-4116

PROCESS FOR DEMOLITION OF A STRUCTURE

DEMOLITION:

- Building Dept. will notify and send pictures, supplied by the applicant, to the Historical Commission
- Notify *Dig Safe* (888) 344-7233 *
- Notify the gas company (617) 523-1010 *
- Notify the electric company (781) 388-5290 *
- Notify the water department at the D.P.W to have water shut off (781) 231-4143 *
- Have final reading of water meter taken (781) 231-4139 *
- Certificate of insurance *
- Asbestos removal from a certified company *
- \$10,000 bond is needed *
- Insect and rodent control seven days prior to demolition
- Apply for a demolition permit at the Building Dept.
- Pictures of structure must accompany demolition permit
- Apply for a plumbing permit to cap water and sewer
- Notify the Fire Department (781) 941-1199
- Building Dept. will submit application for approval from conservation (781) 231-4129
- Lot must be graded at completion of demolition
- Dust control must be supplied

* Written proof must be submitted on notification of said departments and organizations.

Town of Saugus
Historical Commission

Town Hall
298 Central Street
Saugus, MA 01906

APPLICATION FOR DEMOLITION PERMIT REVIEW
UNDER SECTION 10.2 OF SAUGUS ZONING BY-LAWS

Instructions to Applicant:

This form is to be submitted to the Building Inspector along with the official application for a Demolition Permit. The Building Inspector will forward this form, with the attached photographs, to the Commission in accordance with Section 10.2 of the Saugus Zoning By-Laws. Do not submit directly to the Commission.

Applicant Name: _____

Address: _____

Telephone: _____ **E-mail:** _____

Property Information

Address: _____ **Assessor's Lot:** _____

Owner (If Not Applicant): _____

Owner's Address: _____

Type of Demolition Proposed: _____ **Total** _____ **Partial***

*If partial, please describe

The following information is not mandatory, but should be provided whenever possible.

Date of Construction: _____

Builder/Architect: _____

Attach photographs of the property to be demolished. Only original prints (or print-outs of digital images) will be accepted. The Commission reserves the right to request additional images if it does not feel that those submitted adequately depict the property to be demolished.

Applicant's Signature: _____ **Date:** _____

780 CMR 112.0 DEMOLITION OF STRUCTURES

112.1 Service connections: Before a *building* or *structure* is demolished or removed, the owner or agent shall notify all utilities having service connections within the *structure* such as water, electric, gas, sewer and other connections. A permit to demolish or remove a *building* or *structure* shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

All debris shall be disposed of in accordance with 780 CMR 111.5.

112.2 Notice to adjoining owners: Only when written notice has been given by the applicant to the owners of adjoining *lots* and to the owners of wired or other facilities, of which the temporary removal is necessitated by the proposed work, shall a permit be granted for the removal of a *building* or *structure*.