



MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

2016 NOV -4 P 12:19

RECEIVED

Committee/Board/s

SAUGUS HOUSING AUTHORITY

Day, Date, and Time

WEDNESDAY, NOVEMBER 9, 2016 at 4:00 P.M.

Location / Address

2 RICE STREET, LAUREL TOWERS COMMUNITY HALL, SAUGUS, MA

**Signature of Chair or
Authorized Person**

WARNING:

IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

"SEE ATTACHED AGENDA"



Saugus Housing Authority

9 TALBOT STREET • SAUGUS, MASSACHUSETTS 01906

Telephone (781) 233-2116

Facsimile (781) 233-3531

AGENDA

William B. Stewart, Chairman
Peter DePlacido, Commissioner
Dottie Bockus, Treasurer
Fae E. Saulenas, Assistant Treasurer

Laura J. Glynn, Executive Director

Annual Meeting

November 9, 2016 4:00 p.m.

Saugus Housing Authority

2 Rice Street

Laurel Towers Community Room

Saugus, MA 01906

1. Roll Call.
- 2a. Reading of the Minutes of the Regular Meeting held on September 14, 2016.
- 2b. Reading of the Minutes of the Joint Meeting of the Saugus Board of the Selectman and the Saugus Housing Authority held on October 19, 2016.
3. Approval of October 2016 Invoices and Check Registers.
4. Communications
 - a) Report of Financial Activity for the Period ending 9/30/16.
 - b) Work Order Report for the period ending 10/31/16.
 - c) Vacancy Report for the period ending 10/31/16.
 - d) Budget Comparatives for the month ending 9/30/16.
 - e) Public Housing Notice 2016-29, dated October 5, 2016.
 - f) Public Housing Notice 2016-32, dated October 21, 2016-Guidance on Implementation of Changes in the Law Pertaining to Veterans.
 - g) Letter from Peter DePlacido dated October 29th,
5. Comments from the floor (one min per person).
6. Director's Report
7. Old Business
 - a) FY 2016 Budgets reverted again 9/7/16.
8. New Business

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- a) Election of Officers.
- b) Consideration to approve Quarterly Operating Statements and Mod Reports for Saugus Housing Authority 400-1 Program for the for the period ending September 30, 2016.
- c) Consideration to approve Quarterly Operating Statements and Mod Reports for Saugus Housing Authority 689-1 Program for the for the period ending September 30, 2016.
- d) Consideration to approve Certificate of Final Completion dated October 11, 2016 for to Brite-Lite Electrical Co. Inc., for Laurel Towers Compactor Replacement, 667-3, DHCD FISH # 262052.
- e) Consideration to approve Payment #2 dated October 11, 2016 for in the amount of \$1,740.00 to Brite-Lite Electrical Co. Inc. for Laurel Towers Compactor Replacement, 667-3, DHCD FISH # 262052.
- f) Consideration to approve payment of \$795.00 to Nangle Engineering Inc. for Construction Administration, dated October 20, 2016, for Laurel Towers Compactor Replacement, 667-3, DHCD FISH # 262052.
- g) Consideration to approve Payment of \$336.25.00 to Nangle Engineering Inc. for Construction Administration, dated October 20, 2016. for Thermostat Replacement, Laurel Gardens and Laurel Towers. 661-1, 667-2 and 667-3, DHCD FISH # 262058.
- h) Consideration to adopt new income limits for admission to state-aided public housing and the AHVP program. 1-person household, \$51,150; 2-person household \$58,450; 3-person household \$65,750; 4-person household \$73,050; 5-person household \$78,900;6-person household \$84,750, 7-person household \$90,600 and 8-person household \$96,450.
- i) Consideration to Approve Capital Improvement Plan for the State Properties for FY 2017, FY 2018, FY 2019, FY 2020, and FY 2021,
- j) Consideration for Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws.
- k) Consideration to apply to the Secretary of the Commonwealth of MA for destruction of: Bank Statements for FY 95, 96, 97, 98, 99, 00, 01, 02, 03, 04, 05, and FY 06. Budget files for FY, 87,88, 89, 90. Rent Rolls for 99-1 Heritage Heights 95, 96, 97 ,98, and 99. Vacated tenants 1/29/01- 11/30/01 from 667.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.