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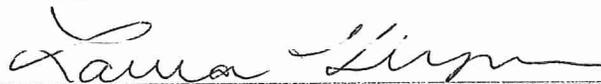
MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

SEP -9 A 8:54
TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

Committee/Board/s	SAUGUS HOUSING AUTHORITY
Day, Date, and Time	WEDNESDAY, SEPTEMBER 14, 2016 at 3:00 p.m.
Location / Address	LAUREL TOWERS, COMMUNITY HALL, 2 RICE ST., SAUGUS, MA
Signature of Chair or Authorized Person	
WARNING:	IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

"SEE ATTACHED AGENDA"



Saugus Housing Authority

19 TALBOT STREET • SAUGUS, MASSACHUSETTS 01906

Telephone (781) 233-2116

Facsimile (781) 233-3531

William B. Stewart, Chairman
Peter DePlacido, Commissioner
Dottie Bockus, Treasurer
Fae E. Saulenas, Assistant Treasurer

Laura J. Glynn, Executive Director

AGENDA

Regular Meeting

September 14, 2016 3:00 p.m.

Saugus Housing Authority

2 Rice Street

Laurel Towers Community Room

Saugus, MA 01906

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1. Roll Call.

- 2a. Reading of the Special Meeting held on August 3, 2016.

- 2b. Reading of the Minutes of the Regular Meeting held on August 10, 2016.

3. Approval of August 2016 Invoices and Check Registers.

4. Communications
 - a) Report of Financial Activity for the Period ending 7/31/16.
 - b) Work Order Report for the period ending 8/30/16.
 - c) Vacancy Report for the period ending 8/30/16.
 - d) Budget Comparatives for the month ending 7/31/16.
 - e) Letter dated June 8th From Sarah Glassman to William Stewart, Chair.
 - f) Public Housing Notice 2016-15 dated May 20th, 2016. Update on DHCD Risk Management and Insurance Programs for Massachusetts State -Aided Housing Programs.
 - g) Public Housing Notice 2016-20 dated June 21, 2016. DHCD Regional Board Commissioner Training.
 - h) Public Housing Notice 2016-25 dated August 23rd, 2016. Regulation Hearings.
 - i) Green Physical Needs Assessment and Energy Audit Prepared and Submitted by: GDS Associates, Inc.

5. Comments from the floor (one min per person).

6. Director's Report



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7. Old Business

- a) FY 2015 Budgets reverted again 9/7/16
- b) FY 2016 Budgets reverted again 9/7/16

8. New Business

- a) Consideration to approve Retroactive 3% Raises for the Administrative staff; other than the Executive Director, since the State has not approved the FY 2016 Budget yet. These raises are reflected in the FY 2016 Budget.
- b) Consideration to approve reimbursement payment in the amount of \$795 for the electrical payment dated 8/4/16 to Williams Electric LLC, for Thermostat Replacement for 667-1, 667-2, 667-3 Laurel Gardens and Laurel Towers, DHCD FISH # 262058.
- c) Consideration to approve Certificate of Substantial Completion dated July 25, 2016 for to Williams Electric LLC, for Thermostat Replacement for 667-1, 667-2, 667-3 Laurel Gardens and Laurel Towers, DHCD FISH # 262058.
- d) Consideration to approve Certificate of Final Completion dated July 25, 2016 for to Williams Electric LLC, for Thermostat Replacement for 667-1, 667-2, 667-3 Laurel Gardens and Laurel Towers, DHCD FISH # 262058.
- e) Consideration to approve Payment #2 dated August 30, 2016 for in the amount of \$1,190.00 to Williams Electric LLC, for Thermostat Replacement for 667-1, 667-2, 667-3 Laurel Gardens and Laurel Towers, DHCD FISH # 262058.
- f) Consideration to approve Payment Number 1, dated August 10, 2016 in the amount of \$33,060 to Brite-Lite Electrical Co. Inc., for Laurel Towers Trash Compactor Replacement for 667-3 Laurel Towers, DHCD FISH # 262052
- g) Consideration to approve Certificate of Substantial Completion dated August 10th, 2016 for to Brite-Lite Electrical Co. Inc., for Laurel Towers Trash Compactor Replacement for 667-3 Laurel Towers, DHCD FISH # 262052.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.