



Saugus Housing Authority

19 Talbot Street, Saugus, Massachusetts 01906
Telephone (781) 233-2116
Facsimile (781) 233-3531

William B. Stewart, Chairman
Nicholas Melanchook, Vice-Chairman
Dorothy Bockus, Treasurer/ Resident Commissioner
Fae E. Saulenas, Assistant Treasurer
Peter DePlacido, Commissioner

Laura J. Glynn, Executive Director

AGENDA

Regular Meeting

July 20, 2016 3:00 p.m.
Saugus Housing Authority
2 Rice Street
Laurel Towers Community Room
Saugus, MA 01906

1. Roll Call.
2. Reading of the Minutes of the Regular Meeting held on June 8th, 2016.
3. Approval of June 2016 Invoices and Check Registers.
4. Communications
 - a) Report of Financial Activity for the Period ending 5/31/16.
 - b) Work Order Report for the period ending 6/30/16.
 - c) Vacancy Report for the period ending 6/30/16.
 - d) Budget Comparatives for the month ending 5/31/16.
 - e) FY 2017 Budget Veto Override.
5. Comments from the floor (one min per person).
6. Director's Report
7. Old Business
 - a) Consideration to approve Budget Certification to Annual Operating Budget for State Aided Housing Program, 400-1 fiscal year January 1, 2016 through December 31, 2016.
 - b) Consideration to approve Budget Certification to Annual Operating Budget for State Aided Housing Program, 689-1 fiscal year January 1, 2016 through December 31, 2016.
 - c) Consideration to approve the Revision 1 to the Annual Operating Budget for the Federal Housing Program, 99-1 for fiscal year January 1, 2016 through December 31, 2016.
 - d) Consideration to approve the Revision 1 to the Annual Operating Budget for the Section 8 Program for fiscal year January 1, 2016 through December 31, 2016.



- e) Consideration that the Executive Director's salary for FY 2016 implement the new Executive Director Salary and Qualification Schedule. The Board has acknowledged that the increase can be absorbed in the Saugus Housing Authority ANUEL budget.
- f) FY 2015 state budget, as of this meeting date, have still not been approved.

8. New Business

- a) Consideration to accept Nicholas W. Melanchook resignation dated June 20, 2016.
- b) Consideration to approve Change Order Number One dated 6/29/16 for DHCD FISH Number 262052. This is a No Cost Change Order.
- c) Consideration to accept HARRG Dividend check in the amount of \$1490.69, dated 7/8/16.
- d) Consideration to accept HAPI Dividend check in the amount of \$490.23, dated 7/8/16.
- e) Consideration to accept Mass NAHRO Ins. Group, Inc. in the amount of \$697.00, dated 6/21/16.

8. Commissioner's Concerns/Comments for the Floor.

9. Adjournment.



MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

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2016 JUL 15 A 9:48

TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

Committee/Board/s

SAUGUS HOUSING AUTHORITY

Day, Date, and Time

WEDNESDAY, JULY 20, 2016 at 3:00 P.M.

Location / Address

2 RICE STREET, LAUREL TOWERS COMMUNITY HALL, SAUGUS, MA

Signature of Chair or
Authorized Person

WARNING:

IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

"SEE ATTACHED AGENDA"