



TOWN OF SAUGUS

HUMAN RESOURCES
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

TWNSU
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CORI REQUEST FORM

The Town of Saugus has been certified by the Criminal History Systems Board for access to conviction and pending criminal case data. As an applicant/employee for the Town I understand that a criminal record check will be conducted for conviction and pending criminal case information only and that the results will not necessarily disqualify me. The information below is correct to the best of my knowledge.

Applicant / Employee Signature

.....
APPLICANT / EMPLOYEE INFORMATION

(Please print neatly)

LAST NAME

FIRST NAME

MIDDLE NAME

MAIDEN NAME OR ALIAS (IF APPLICABLE)

PLACE OF BIRTH

DATE OF BIRTH

XXX-____-_____
SOCIAL SECURITY #
(last 6 digits required)

*ID Theft Index PIN
(if applicable)

CURRENT and FORMER ADDRESSES:

SEX: _____ HEIGHT: ____ ft. ____ in. WEIGHT: _____ EYE COLOR: _____

VERIFIED WITH THE FOLLOWING FORM OF
GOVERNMENT ISSUED PHOTOGRAPHIC IDENTIFICATION: _____

DRIVERS LICENSE #: _____ STATE OF ISSUE: _____

REQUESTED BY: _____
SIGNATURE OF CORI AUTHORIZED OFFICIAL

*The CHSB Identity Theft Index PIN Number is to be completed by those applicants that have been issued Identity Index PIN Number by the CHSB. Certified agencies are required to provide all applicants with the opportunity to include information to ensure accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614.