



TOWN OF SAUGUS

HUMAN RESOURCES
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

Telephone: (781) 231-4142

Fax: (781) 231-5666

Job Posting **Facilities Engineer**

Town of Saugus, MA is seeking a full-time Facilities Engineer. This position will require hands-on responsibility for the Town's Capital Improvement Projects, [electrical & mechanical engineering](#), maintenance, environmental, health, safety, energy, controls/instrumentation, [civil engineering](#), and HVAC needs. The successful candidate will have considerable project management skills, and demonstrated experience with capital, facilities build-out and equipment procurement and maintenance, including familiarity with building codes and standards. The Facilities Engineer will provide oversight throughout all phases of facility design, construction, and operational use. During facility development, the position involves gathering requirements from internal stakeholders and management, working with contractors to estimate program budgets and schedules, and managing the build program on a day-to-day basis. During normal operations, responsibilities include definition and implementation of processes for building and equipment maintenance, tool calibration, and laboratory hygiene. In consultation with management, the Facilities Engineer will initiate and manage contracts and relationships with critical suppliers and service providers to ensure cost effectiveness and operational continuity. We are seeking a self-starting individual with strong project management capability, technical aptitude, people skills and experience in construction and HVAC. The candidate will bring significant project management experience to the role. Managing projects to schedule with tight deadlines, demanding requirements, and limited budgets is expected. Candidate should have 5 years' experience and/or educational equivalence in facilities engineering or management (or related field), municipal experience a plus, BS/MA in Mechanical, Structural or Electrical Engineering.

Applications will be accepted until position is filled.

Please email applications, letters of interest and resumes to:

lcrowley@saugus-ma.gov

Lisa R. Crowley, Director of Human Resources
Town of Saugus, 298 Central Street
Saugus, MA 01906

Applications will be kept on file for a period of one year. The Town of Saugus is an equal opportunity employer. Federal Law forbids discrimination based on race, religion, sexual orientation, gender, national origin, age, marital status, transgender or disability.