
TOWN OF SAUGUS
MASSACHUSETTS

FY13 ANNUAL REPORT

JULY 1, 2012 - JUNE 30, 2013

Accounting

Collector / Treasurer

Public Schools

Assessors
Animal Control
Cemetery Department
Town Clerk
Conservation Commission
Council on Aging
Cultural Council
Department of Public Works
Economic Development
Emergency Management
Fire Department
Board of Health
Human Resources
Inspectional Services
Library
Parking
Planning Board
Police Department
Purchasing Department
Retirement Board
Saugus Cable Television Station
Board of Selectmen
Solid Waste / Recycling
Youth & Recreation
Zoning Board of Appeals

**TOWN OF SAUGUS
COLLECTOR/TREASURER
FISCAL 2013**

The role of the Collector/Treasurer's Office within the Town of Saugus is two fold. The Collector's Office is responsible for the collection of all taxes such as Real Estate, Personal Property, Motor Vehicle Excise, and Boat Excise as well as Water and Sewer user charges. To do this, the Collector's Office issues tax bills and water/sewer bills accordingly:

Real Estate Tax Bills	44,120 annually
Personal Property Tax Bills	2,792 annually
Water/Sewer Bills	19,000 annually
Motor Vehicle Excise Tax Bills	28,500 annually

In addition, during Fiscal 2013 the Town Collector recorded tax takings (liens) on parcels. Tax Title collections were received in the amount of \$495,590.00. Eight (8) parcels were acquired thru foreclosure proceedings.

During Fiscal 2013, the Treasurer's Office is responsible for receiving, recording, and investing approximately \$98m in funds resulting from the collection of taxes, water/sewer charges as well as other various types of fees collected by other Town offices. Those may include but are not limited to state receipts, grants, licensing and permitting fees, filing fees, violations, school lunch receipts, scholarships, or donations. The Treasurer reports all cash received to the Town Accountant who then uses that information in preparation of the Town's operating budget.

The following report outlines the total amount collected during Fiscal 2013 on accounts receivable as well as investment earnings.

Respectfully submitted,

Wendy A. Hatch
Collector/Treasurer

**TOWN OF SAUGUS
COLLECTOR**

The following is a statement of accounts receivable as of the end of the fiscal year ended June 30, 2013 (rounded to the next whole dollar).

PROPERTY TAXES RECEIVABLE:

Current year's tax levy - FY 2013	\$351,041.00
Prior year's levies	\$469.00
Water/Sewer Liens added to taxes	\$46,089.00
Tax Title	\$1,383,045.00
Tax Deferral	\$9,172.00
Tax Foreclosures	\$281,322.00

OTHER RECEIVABLES:

Motor Vehicle Excise	\$352,146.00
Boat Excise	\$38,245.00
Water Charges	\$558,205.00
Sewer Charges	\$373,825.00
Parking Violations	\$90,940.00
Total Accounts Receivable	\$3,484,499.00

The following collections were received for the fiscal year ended June 30, 2013 (rounded to the next whole dollar):

Property taxes, net	\$51,826,122.00
Water /Sewer Liens added to taxes	\$564,219.00
Snow Lien added to taxes	\$64,319.00
Tax Title	\$495,590.00
Motor Vehicle Excise	\$3,195,900.00
Boat Excise	\$4,723.00
Water Charges	\$4,775,327.00
Sewer Charges	\$3,211,490.00
Total Collections	\$64,137,690.00

Treasurer

**TOWN TREASURER
FISCAL 2013**

General Fund Investment Income	
General Cash Investments	\$36,143.01
School Scholarships	\$3,201.37
Saugus Education Fund	\$13.67
Saugus HS Student Activity Fund	\$253.55
Saugus MS Student Activity Fund	\$37.78
Community Development Block Grants	\$129.17
Escrow	\$64.17
Local Cultural Council	\$8.00
Police Federal Drug	\$40.08
Police Gun Buyback Program	\$0.00
Police State Drug	\$30.17
Housing Rehabilitation Program	\$33.27
Senior Center	\$2.57
Senior Center Gifts	\$12.98
Special Detail	\$118.66
State Aid to Public Libraries	\$28.60
Tree Committee Fundraising	\$10.71
Conservation Commission	\$85.89
Agency Funds:	
Saugus Comm. Tel Station	\$525.23
Capital Improvements:	
MWRA Water Pipeline Replacement	\$1,343.59
Water Meter Replacement Program	\$14.45
Certificates of Deposit:	
Senior Center Gift Fund CD	\$99.47
McKenzie Library Gift	\$114.95
Trust Funds:	
Johnson Library Fund	\$38.48
Kimball Senior Center Trust	\$31.48
McKenzie Library Trust	\$0.38
Wilson Library Fund	\$16.11
Stabilization Fund	\$3,775.65
Cemetery Perpetual Care Fund	\$7,695.04
Sick Leave	\$12.13
Sewer Rehabilitation	\$16,861.93
 Total	 \$70,742.54

Town of Saugus

Town Hall
298 Central Street
Saugus, MA 01906

Joanne M. Gayron
Temp. Town Accountant

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ACCOUNTING DEPARTMENT

2013 Annual Report

The essential functions of the Town Accountant and the office staff include but are not limited to maintaining a complete set of financial records for all Town accounts, appropriations, debts and contracts. Maintain a general ledger and journal for the recording of all transactions and subsidiary ledgers. Perform internal audits of all Town Departments on a quarterly basis. We also prepare the Town's annual budget documents for Annual Town Meeting.

Monitor expenditures of all Town and School funds; examine all vouchers, department bills and payrolls for appropriateness of expenditure and for accuracy of available funds before payment. Manage and process payroll for both Town and School, produce W-2's and 1099's for all employees and vendors.

The Accounting Department consists of *open*, Town Accountant, *Joanne Gayron*, Temp Town Accountant/ Accounting Manager, *Eileen Mundis*, Payroll Coordinator and *Beverly Murray*, Accounting Clerk.

The following Accounting reports to be incorporated into the 2013 Annual Town Report are attached:

Combined Balance Sheet All Funds

Budget vs. Actual Revenue Report for General Fund

Activity Schedules for All Special Revenue Funds

Schedule A as reported to the Commonwealth of Massachusetts, Department of Revenue

Joanne M. Gayron
Temp. Town Accountant/Accounting Manager

---FUND---
0100 GENERAL FUND

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ASSETS				
CURRENT ASSETS:				
0100.1040.0000 POOLED CASH	2,001,078.55	(25,091,522.80)	2,068,187.00	4,069,265.55
0200.1040.0000 SCHOOL GENERAL FUND POOLED CASH	93,550.18	25,373,528.76	(49,528.49)	44,021.69
0100.1040.0002 PETTY CASH	400.00	-	-	400.00
0100.1210.1999 1999/PRIOR PERSONAL PROPERTY	169,550.32	-	-	169,550.32
0100.1210.2000 2000- PERSONAL PROPERTY	8,803.40	-	-	8,803.40
0100.1210.2001 2001- PERSONAL PROPERTY	9,681.64	-	-	9,681.64
0100.1210.2002 2002- PERSONAL PROPERTY	7,170.65	-	-	7,170.65
0100.1210.2003 2003- PERSONAL PROPERTY	8,561.84	-	-	8,561.84
0100.1210.2004 2004- PERSONAL PROPERTY	8,674.44	-	-	8,674.44
0100.1210.2005 2005- PERSONAL PROPERTY	8,898.18	-	-	8,898.18
0100.1210.2006 2006- PERSONAL PROPERTY	9,693.04	-	(25.98)	9,667.06
0100.1210.2007 2007- PERSONAL PROPERTY	14,369.80	-	(116.11)	14,253.69
0100.1210.2008 2008- PERSONAL PROPERTY	14,278.16	(107.84)	(176.51)	14,101.65
0100.1210.2009 2009- PERSONAL PROPERTY	23,396.53	-	(4.85)	23,391.68
0100.1210.2010 2010 PERSONAL PROPERTY	23,629.55	107.84	(598.79)	23,030.76
0100.1210.2011 2011 PERSONAL PROPERTY	16,112.30	-	(169.27)	15,943.03
0100.1210.2012 2012 PERSONAL PROPERTY	3,649.55	1,448.15	(1,986.28)	1,663.27
0100.1210.2013 2013 PERSONAL PROPERTY	-	(1,098,378.41)	(28,258.34)	(28,258.34)
0100.1210.2014 2014 PERSONAL PROPERTY	-	-	-	-
0100.1220.0000 PRIOR REAL ESTATE	-	21,683.21	-	-
0100.1220.2002 2002- REAL ESTATE	468.83	-	-	468.83
0100.1220.2012 2012 REAL ESTATE	655,758.16	318,377.26	(655,758.16)	-
0100.1220.2013 2013 REAL ESTATE	-	(26,089,740.72)	417,146.63	417,146.63
0100.1220.2014 2014 REAL ESTATE	-	-	(11,844.63)	(11,844.63)
0100.1230.1992 ALLOWANCE FOR ABATEMENT 1992	(11,881.93)	-	-	(11,881.93)
0100.1230.1993 ALLOWANCE FOR ABATEMENT 1993	(8,265.08)	-	-	(8,265.08)
0100.1230.1994 1994-ALLOWANCE FOR ABATEMENT	(5,547.16)	-	-	(5,547.16)

0100.1230.1995	1995-ALLOWANCE FOR ABATEMENT	(14,239.63)	-	(14,239.63)
0100.1230.1996	1996-ALLOWANCE FOR ABATEMENT	(6,663.83)	-	(6,663.83)
0100.1230.1997	1997-ALLOWANCE FOR ABATEMENT	(7,314.35)	-	(7,314.35)
0100.1230.1998	1998-ALLOEANCE FOR ABATEMENT	(12,919.50)	-	(12,919.50)
0100.1230.1999	1999-ALLOWANCE FOR ABATEMENT	(6,429.02)	-	(6,429.02)
0100.1230.2000	2000-ALLOWANCE FOR ABATEMENT	(9,271.52)	-	(9,271.52)
0100.1230.2001	2001-ALLOWANCE FOR ABATEMENT	(11,613.85)	-	(11,613.85)
0100.1230.2002	2002-ALLOWANCE FOR ABATEMENT	(20,604.65)	-	(20,604.65)
0100.1230.2003	2003-ALLOWANCE FOR ABATEMENT	(35,135.56)	-	(35,135.56)
0100.1230.2004	2004-ALLOWANCE FOR ABATEMENT	(67,227.20)	-	(67,227.20)
0100.1230.2005	2005-ALLOWANCE FOR ABATEMENT	(91,603.48)	-	(91,603.48)
0100.1230.2006	2006-ALLOWANCE FOR ABATEMENT	(95,992.21)	-	(95,992.21)
0100.1230.2007	2007-ALLOWANCE FOR ABATEMENT	-	-	-
0100.1230.2008	2008-ALLOWANCE FOR ABATEMENT	(2,897.29)	-	(2,897.29)
0100.1230.2009	2009- ALLOWANCE FOR ABATE/EX	(59,320.08)	-	(59,320.08)
0100.1230.2010	2010 ALLOWANCE FOR ABATEMENT	27,614.04	59,320.08	86,934.12
0100.1230.2011	2011 ALLOWANCE FOR ABATEMENT	-	-	-
0100.1230.2012	2012-ALLOWANCE FOR ABATEMENT	-	-	-
0100.1230.2013	2013-ALLOWANCE FOR ABATEMENT	-	-	-
0100.1240.0000	TAX LIENS RECEIVABLE	(201,895.99)	-	(201,895.99)
0100.1245.0000	DEMOLITION LIEN RECEIVABLE	920,012.34	72,582.38	992,594.72
0100.1253.0000	DEFERRED PROPERTY TAX REC	-	(36,740.94)	(36,740.94)
0100.1254.0000	TAXES REC IN LITIGATION	6,725.25	-	6,725.25
0100.1260.0000	PRIOR YEAR MVE	-	-	-
0100.1260.2001	2001 - MVX	-	(72.29)	(72.29)
0100.1260.2002	2002 - MVX	-	74.58	74.58
0100.1260.2003	2003 - MVX	22,079.21	-	22,079.21
0100.1260.2004	2004 - MVX	30,208.67	-	30,208.67
0100.1260.2005	2005 - MVX	23,093.78	-	23,093.78
0100.1260.2006	2006 - MVX	25,340.49	-	25,340.49
0100.1260.2007	2007 - MVX	23,411.99	-	23,411.99
0100.1260.2008	2008 - MVX	24,490.77	-	24,490.77
0100.1260.2009	2009- MOTOR VEHICLE EXCISE	22,568.55	-	22,568.55
0100.1260.2010	2010 MOTOR VEHICLE EXCISE	20,887.50	-	20,887.50
0100.1260.2011	2011 MOTOR VEHICLE EXCISE	34,652.63	58.75	34,711.38
0100.1260.2012	2012 MOTOR VEHICLE EXCISE	69,241.09	13.75	69,254.84
0100.1260.2013	2013-MOTOR VEHICLE EXCISE	202,627.46	6,188.42	208,815.88
		-	534.92	534.92
		-	352,145.95	352,145.95

0100.1270.1994	1994 BOAT EXCISE RECEIVABLE	10,079.00	-	-	10,079.00
0100.1270.1995	1995 BOAT EXCISE RECEIVABLE	2,617.09	-	-	2,617.09
0100.1270.1996	1996-BOAT EXCISE RECEIVABLE	3,272.69	-	-	3,272.69
0100.1270.1997	1997 BOAT EXCISE RECEIVABLE	2,061.00	-	-	2,061.00
0100.1270.1998	1998 BOAT EXCISE RECEIVABLE	1,923.00	-	-	1,923.00
0100.1270.1999	1999 BOAT EXCISE RECEIVABLE	2,169.00	-	-	2,169.00
0100.1270.2000	2000 BOAT EXCISE RECEIVABLE	2,635.00	-	-	2,635.00
0100.1270.2001	2001 BOAT EXCISE RECEIVABLE	4,130.00	-	-	4,130.00
0100.1270.2002	2002 BOAT EXCISE RECEIVABLE	1,431.00	-	-	1,431.00
0100.1270.2003	2003 BOAT EXCISE RECEIVABLE	1,503.00	-	-	1,503.00
0100.1270.2004	2004 BOAT EXCISE RECEIVABLE	1,140.00	-	-	1,140.00
0100.1270.2005	2005 BOAT EXCISE RECEIVABLE	676.00	-	-	676.00
0100.1270.2006	2006 BOAT EXCISE RECEIVABLE	836.00	-	-	836.00
0100.1270.2007	2007 BOAT EXCISE RECEIVABLE	349.00	-	-	349.00
0100.1270.2008	2008 BOAT EXCISE RECEIVABLE	342.00	-	-	342.00
0100.1270.2009	2009- BOAT EXCISE	-	5,804.96	1,055.25	1,055.25
0100.1270.2010	2010 BOAT EXCISE	-	5,977.43	-	-
0100.1270.2011	2011 BOAT EXCISE	97,565.00	2,070.00	(6,625.00)	90,940.00
0100.1270.2012	2012-BOAT EXCISE	-	-	-	-
0100.1270.2013	2013-BOAT EXCISE	-	-	-	-
0100.1340.0001	PARKING VIOLATIONS	-	-	-	-
0100.1340.0002	DUE FROM BANK LIQUIDATION	-	-	-	-
0100.1340.0003	VETERANS BENEFITS	63,300.93	(6,085.82)	72,293.39	135,594.32
0100.1415.0000	2012 SP. ASSESMT.	19,022.14	(98.00)	(19,022.14)	-
0100.1470.0000	INCOME & EXPENSE LIEN	-	(900.00)	2,674.95	2,674.95
0100.1720.0001	CHAPTER 90 HIGHWAY	-	-	-	-
0100.1721.0001	D/F SAUGUS RETIREMENT BOARD	-	-	-	-
0100.1880.0000	TAX POSSESSIONS	244,351.83	18,396.84	36,969.99	281,321.82
	TOTAL CURRENT ASSETS:	4,295,627.14	(26,469,185.53)	2,582,305.46	6,877,932.60
	TOTAL ASSETS:	4,295,627.14	(26,469,185.53)	2,582,305.46	6,877,932.60
	LIABILITIES AND FUND BALANCE				
	CURRENT LIABILITIES:				
0100.2010.0000	WARRANTS PAYABLE	-	(263,628.23)	(263,628.23)	(263,628.23)
0100.2110.0000	ACCRUED PAYROLLS PAYABLE	-	-	-	-

100.2120.0000	FEDERAL WITHHOLDINGS PAYABLE	0.22	-	-	-	0.22
100.2130.0000	STATE WITHHOLDINGS PAYABLE	1.76	-	(0.06)	-	1.70
100.2140.0000	FICA WITHHOLDINGS PAYABLE	-	-	32.13	-	32.13
100.2150.0001	BLUE CROSS/BLUE SHIELD	-	-	-	-	-
100.2150.0002	MANAGED BLUE FOR SENIORS	(172.45)	-	-	-	(172.45)
100.2150.0003	HARVARD MEDICAL	-	-	-	-	-
100.2150.0004	U.S. HEALTHCARE	-	-	-	-	-
100.2150.0008	EMPLOYEE SHARE GIC INSURANCE	(207,667.87)	-	-	-	(207,667.87)
100.2151.0001	METLIFE	15.77	-	(17,726.74)	-	(17,710.97)
100.2151.0002	STANDARD LIFE	(922.38)	-	27.12	-	(895.26)
100.2151.0003	COLONIAL LIFE INS PAYABLE	-	(6.82)	(635.00)	-	(641.82)
100.2170.0000	OTHER LIABILITIES	-	1,022.10	-	-	1,022.10
100.2180.0001	AETNA-(OBRA EMP DEF COMP457)	-	-	-	-	-
100.2190.0001	RT 1 RACQUET & FITNESS CNTR	(239.07)	-	-	-	(239.07)
100.2190.0002	RECRUITMENT TRAINING FEES	(15.00)	-	-	-	(15.00)
100.2190.0004	CHILD SUPPORT WITHHOLDING	1,680.00	-	2,915.00	-	4,595.00
100.2190.0005	DENTAL WITHHOLDING	0.09	-	-	-	0.09
100.2190.0006	DISABILITY W/H	(3,331.21)	-	74.22	-	(3,256.99)
100.2190.0007	FLEX SPENDING	(5,091.46)	-	351.32	-	(4,740.14)
100.2190.0008	EMPLOYEE TAX LEVY	4,509.62	-	6,338.84	-	10,848.46
100.2190.0010	GIC DENTAL	173.01	-	-	-	173.01
100.2520.0000	TAILINGS	(14,060.23)	-	(1,131.10)	-	(15,191.33)
100.2610.0001	PROPERTY TAXES	(320,599.31)	-	(6,577.78)	-	(327,177.09)
100.2610.0002	TAX LIENS	(920,012.34)	26,801,648.99	134,496.64	-	27,018,133.29
100.2610.0003	TAX FORECLOSURES	(244,351.83)	36,740.94	(463,473.70)	-	(171,084.59)
100.2610.0004	MOTOR VEHICLE EXCISE	(498,602.14)	(18,396.84)	(36,969.99)	-	(553,971.97)
100.2610.0005	BOAT EXCISE	(37,144.72)	5,578.71	(147,323.45)	-	(178,889.46)
100.2610.0006	DEPARTMENTAL-VETS BENEFITS	(63,300.93)	(11,782.39)	(1,055.25)	-	(76,138.57)
100.2610.0007	PARKING VIOLATIONS	(97,565.00)	6,085.82	(72,293.39)	-	(63,772.57)
100.2610.0011	SP ASSMT SNOW/ICE	(19,022.14)	(2,070.00)	6,625.00	-	(14,467.14)
100.2610.0013	INCOME & EXPENSE LIEN	-	98.00	19,022.14	-	19,120.14
		-	900.00	(2,674.95)	-	(1,774.95)
TOTAL		(2,425,717.61)	26,556,190.28	(843,607.23)		(3,269,324.84)
	CURRENT LIABILITIES:					
	TOTAL LIABILITIES:	(2,425,717.61)	26,556,190.28	(843,607.23)		(3,269,324.84)
	FUND BALANCE:					

0100.3200.3211	FUND BAL - RSVE FOR ENCUMB.	51,374.51	(34,807.80)	(91,362.78)	(39,988.27)
0200.3200.3211	FUND BAL - RSVE FOR ENCUMB.SCHOOL	280,016.16	(269,917.77)	(569,903.16)	(289,887.00)
0100.3200.3212	ENCUMBRANCE CONTROL	(144,052.39)	127,485.68	184,040.66	39,988.27
0100.3200.3240	FUND BAL RESERVED FOR EXPEND	-	(357,294.00)	(357,294.00)	(357,294.00)
0100.3200.3241	RSVD FOR DEBT SERV RSV FUND	-	(556,288.00)	(556,288.00)	(556,288.00)
0100.3200.3243	OVERLAY SURPLUS	-	-	-	-
0100.3200.3250	FUND BAL RSVE FOR PETTY CASH	(300.00)	(100.00)	(100.00)	(400.00)
0100.3500.3580	FUND BAL DESIGNATED OTHER	-	945,642.00	-	-
0100.3500.3590	UNRESERVED FUND BALANCE	(2,332,392.76)	(1,281,045.07)	(345,825.35)	(2,678,218.11)
0100.3500.3591	OVER/UNDER ASSESSMENTS	48,363.00	(48,363.00)	(48,363.00)	-
0100.3500.3592	APPROP DEFICITS SNOW/ICE	18,062.00	(18,062.00)	(18,062.00)	-
0100.3500.3593	REVENUE DEFICITS	-	-	-	-
0100.3500.3594	UNPROVIDED ABATEMENTS	33,384.03	(5,769.99)	(5,769.99)	27,614.04
0100.3500.3595	COURT JUDGMENTS	97,800.00	(97,800.00)	(97,800.00)	-
0100.3500.3596	INTEREST ON DEBT	-	-	-	-
0100.3500.3597	OFFSET RECEIPTS DEFICIT	-	-	-	-
0100.3500.3598	APPROPRIATION DEFICITS	-	-	-	-
0100.3800.3815	ESTIMATED REV&OTHER FIN SRCS	451,402.26	(451,402.26)	(451,402.26)	-
0100.3800.3830	APPROP & OTHER FIN USES CNTL	-	(69,130,170.29)	-	-
0100.3800.3890	BUDGETARY CONTROL	-	43,386,174.83	-	-
		-	25,743,995.46	-	-

TOTAL FUND BALANCE:	(1,496,343.19)	(2,047,722.21)	(2,358,129.88)	(3,854,473.07)
LIABILITIES AND FUND BALANCE:	(3,922,060.80)	24,508,468.07	(3,201,737.11)	(7,123,797.91)
TOTAL FUND:	-	(1,960,717.46)	-	-

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BALANCE SHEET
30-Jun-13

6100 SEWER ENTERPRISE

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ASSETS				
CURRENT ASSETS:				
6100.1040.0000 POOLED CASH	1,137,635.90	4,864.52	1,079,099.94	2,216,735.84
6100.1310.2010 2010-USER CHARGES	(851.70)	513.07	851.70	-
6100.1310.2011 2011 SEWER RATE USER CHARGES	3,227.77	(1,382.03)	(1,864.82)	1,362.95
6100.1310.2012 2012 SEWER RATES REC'D	386,326.16	(53,307.11)	(382,657.72)	3,668.44
6100.1310.2013 2013 SEWER RATES REC'BLE	-	90,447.47	368,794.05	368,794.05
6100.1330.2012 2012 UTILITY RENTALS ATT	16,690.27	116.54	(16,690.27)	-
6100.1331.2013 2013-UTILITY RENTALS ATT	-	-	16,812.15	16,812.15
6100.1331.2012 2012 UTILITY RENTAL ATT DEM	353.74	(11.29)	(353.74)	-
6100.1331.2013 2013-UTILITY LIENS ATT DEM	-	(0.03)	536.60	536.60
6100.1332.2011 2011 UTILITY RENTALS ATT INT	47.42	-	(47.42)	-
6100.1332.2012 2012 UTILITY RENTALS ATT INT	1,971.53	(1.74)	(1,971.53)	-
6100.1332.2013 2013-UTILITY LIENS ATT INTR	-	-	1,857.19	1,857.19
6100.1333.2003 2003 SPECIAL SEWER RECEIVABLE	-	-	-	-
6100.1333.2004 2004 SPEC SEWER RECEIVABLE	1,939.93	(1,939.93)	(1,939.93)	-
6100.1333.2007 2007 SPECIAL SEWER RECEIVABLE	(223.98)	223.98	223.98	-
6100.1333.2010 2010 SPECIAL SEWER RECEIVABLE	5,090.23	(5,090.23)	(5,090.23)	-
6100.1411.0001 UNAPPORTIONED SEPTIC ASSMNTS	(802.50)	802.50	802.50	-
6100.1411.0002 UNAPPORTIONED SEPTIC INTRST	713.46	(713.46)	(713.46)	-
TOTAL CURRENT ASSETS:	1,552,118.23	34,522.26	1,057,648.99	2,609,767.22
TOTAL ASSETS	1,552,118.23	34,522.26	1,057,648.99	2,609,767.22
LIABILITIES AND FUND BALANCE				
CURRENT LIABILITIES:				
6100.2010.0000 WARRANTS PAYABLE	-	(4,864.52)	(4,864.52)	(4,864.52)
6100.2610.0001 USER CHARGES	(388,266.44)	(36,271.40)	14,876.79	(373,889.65)
6100.2610.0002 APPORT. SEWER ASSESSMENT	(7.07)	-	-	(7.07)

6100.2610.0003	UTILITY LIENS	(19,140.43)	(264,267.22)	(140.98)	(19,281.41)
6100.2610.0005	SPECIAL SEWER COMMITMENT	(6,806.18)	270,971.92	6,806.18	-
6100.2610.0006	UNAPPORTIONED SEPTIC ASSESSM	89.04	(89.04)	(89.04)	-
6100.2610.0008	APPORT SEPTIC NOT YET DUE	(353.25)	-	-	(353.25)
TOTA	L CURRENT LIABILITIES:	(414,484.33)	(34,520.26)	16,588.43	(397,895.90)
	TOTAL LIABILITIES:	(414,484.33)	(34,520.26)	16,588.43	(397,895.90)

6100.3100.3190	FUND BALANCE:				
6100.3200.3211	RETAINED EARNINGS	(1,133,682.04)	2,164,794.34	2,164,794.34	1,031,112.30
6100.3200.3212	FUND BAL - RSVE FOR ENCUMB.	13,590.12	(12,482.45)	(44,845.12)	(31,255.00)
6100.3200.3240	ENCUMBRANCE CONTROL	(17,543.98)	16,436.31	48,798.98	31,255.00
6100.3500.3590	FUND BAL RESERVED FOR EXPEND	-	(160,341.00)	(160,341.00)	(160,341.00)
6100.3800.3815	UNRESERVED FUND BALANCE	-	(3,082,642.62)	(3,082,642.62)	(3,082,642.62)
6100.3800.3830	ESTIMATED REV&OTHER FIN SRCS	-	(4,183,829.00)	-	-
6100.3800.3890	APPROP & OTHER FIN USES CNTL	-	4,187,782.86	-	-
	BUDGETARY CONTROL	-	(3,953.86)	-	-
	TOTAL FUND BALANCE:	(1,137,635.90)	(1,074,235.42)	(1,074,235.42)	(2,211,871.32)
	TOTAL LIABILITIES AND FUND BALANCE:	(1,552,120.23)	(1,108,755.68)	(1,057,646.99)	(2,609,767.22)
	TOTAL FUND:	-	(1,074,233.42)	-	-

Balance Sheet
30-Jun-13

---FUND---
6200 WATER ENTERPRISE

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
ASSETS				
CURRENT ASSETS:				
6200.1040.0000 POOLED CASH	197,553.95	6,730.86	155,334.40	352,888.35
6200.1310.2011 2011 USER CHARGES RECEIVABLE	3,148.54	390,367.87	(1,094.55)	2,053.99
6200.1310.2012 2012 USER CHARGES REC	649,861.54	(469,837.46)	-	5,025.66
6200.1321.2012 2012 WATER MAINT REC	948.02	-	-	75.00
6200.1321.2013 2013 WATER MAIN REC/VBL	-	17.17	-	1,133.21
6200.1330.2012 2012 WATER LIENS ATT	24,611.48	(71.69)	-	-
6200.1330.2013 2013-UTILITY LIENS ATT	-	392,256.96	-	23,575.05
6200.1331.2011 2011 UTILITY RENTALS ATT DEM	5.00	(5.00)	-	-
6200.1331.2012 2012 UTILITY RENTALS ATT DEM	333.76	13.70	-	-
6200.1331.2013 2013-UTILITY LIENS ATT DEM	-	5.08	536.61	536.61
6200.1332.2012 2012 WATER LIENS ATT INT	3,101.71	5.20	(3,101.71)	-
6200.1332.2013 2013-UTILITY LIEN ATT INTR	-	2.02	2,771.86	2,771.86
TOTAL CURRENT ASSETS:	879,564.00	319,484.66	154,446.61	388,059.73
TOTAL ASSETS:	879,564.00	319,484.66	154,446.61	388,059.73
LIABILITIES AND FUND BALANCE				
CURRENT LIABILITIES:				
6200.2010.0000 WARRANTS PAYABLE	-	(6,730.86)	(6,730.86)	(6,730.86)
6200.2610.0001 USER CHARGES	(654,713.85)	(1,703.90)	95,171.58	(559,542.27)
6200.2610.0002 OTHER SERVICES	(941.86)	-	1,056.98	115.12
6200.2610.0003 UTILITY LIENS	(26,354.34)	(392,223.39)	693.26	(25,661.08)
6200.2900.0004 MWRA PIPELINE 5/14/02	-	-	-	-
TOTAL CURRENT LIABILITIES:	(682,010.05)	(400,658.15)	90,190.96	(591,819.09)
TOTAL LIABILITIES:	(682,010.05)	(400,658.15)	90,190.96	(591,819.09)

6200.3000.3090	FUND BALANCE:				
6200.3100.3190	INVESTMENT IN GEN FIXED ASST				
6200.3200.3211	RETAINED EARNINGS	(185,313.73)	5,278,880.82	5,278,880.82	5,093,567.09
6200.3200.3212	FUND BAL - RSVE FOR ENCUMB.	(4,654.72)	4,654.61	(125,879.28)	(130,534.00)
6200.3200.3240	ENCUMBRANCE CONTROL	(7,585.50)	7,585.61	138,119.50	130,534.00
6200.3500.3590	FUND BAL RESERVED FOR EXPEND	-	(322,315.00)	(322,315.00)	(322,315.00)
6200.3800.3815	UNRESERVED FUND BALANCE	-	(5,117,409.58)	(5,117,409.58)	(5,117,409.58)
6200.3800.3830	ESTIMATED REV&OTHER FIN SRCS	-	(5,470,490.00)	-	-
6200.3800.3890	APPROP & OTHER FIN USES CNTL	-	5,476,610.11	-	-
	BUDGETARY CONTROL	-	6,120.11	-	-
	TOTAL FUND BALANCE:	(197,553.95)	(136,363.32)	(148,603.54)	(346,157.49)
	TOTAL LIABILITIES AND FUND BALANCE	(879,564.00)	(537,021.47)	(58,412.58)	(937,976.58)
	TOTAL FUND:	-	(217,536.81)	-	-

ACS FINANCIAL SYSTEM
2/10/2014
TOWN OF SAUGUS
MODIFIED FY EXP ANALYSIS
AS OF JUNE 30, 2013

ACCOUNT	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	REVISED BUDGET	OPEN ENCUMBRANCES	EXPENDED & IN PROCESS	BALANCE
0100.0000.114	100 GENERAL FUND						
0100.0000.114.000000	MODERATOR						
0100.0000.114.000000.5700	SUB CATEGORY/LOCATION						
0100.0000.114.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.114.000000.5751	GENERAL EXPENSE						
TOTAL	MODERATOR	1	0	1	0	0	1
		1	0	1	0	0	1
0100.0000.122	BOARD OF SELECTMEN						
0100.0000.122.000000	SUB CATEGORY/LOCATION						
0100.0000.122.000000.5100	PERSONAL SERVICES						
0100.0000.122.000000.5110	CHAIRMAN.						
0100.0000.122.000000.5111	BOARD MEMBERS	2,000	0	2,000	0	2,000.04	-0.04
0100.0000.122.000000.5112	CLERK	7,200	0	7,200	0	7,200.00	0
0100.0000.122.000000.5200	PURCHASE OF SERVICES	25,849	0	25,849	0	24,200.62	1,648.38
0100.0000.122.000000.5241	OFFICE MACHINE MAINTENANCE						
0100.0000.122.000000.5300	PROFESSIONAL SERVICES	300	0	300	0	0	300
0100.0000.122.000000.5301	ADVERTISING						
0100.0000.122.000000.5302	PRINTING AND REPRODUCTION	1,500	0	1,500	0	624.58	875.42
0100.0000.122.000000.5400	SUPPLIES	200	0	200	0	60.45	139.55
0100.0000.122.000000.5421	OFFICE SUPPLIES						
0100.0000.122.000000.5700	OTHER CHARGES AND EXPENSES	1,000	0	1,000	5	335.91	659.09
0100.0000.122.000000.5721	ASSOCIATION DUES						
0100.0000.122.000000.5752	LEGAL BOOK EXPENSE	100	0	100	0	39.99	60.01
TOTAL	BOARD OF SELECTMEN	2,500	0	2,500	0	3,199.95	-699.95
		40,649	0	40,649	5	37,661.54	2,982.46
0100.0000.123	TOWN MANAGER						
0100.0000.123.000000	SUB CATEGORY/LOCATION						
0100.0000.123.000000.5100	PERSONAL SERVICES						
0100.0000.123.000000.5110	TOWN MANAGER						
0100.0000.123.000000.5111	CHIEF ADMINISTRATIVE AIDE	114,807	0	114,807	0	115,302.08	-495.08
0100.0000.123.000000.5112	COMM ECONM DEVEL COORDINATOR	45,447	0	45,447	0	45,350.24	96.76
0100.0000.123.000000.5114	CLERICAL - FT	0	10,000	10,000	0	6,538.48	3,461.52
0100.0000.123.000000.5126	PARKING VIOL HEARINGS OFFICER	0	0	0	0	0	0
		5,000	0	5,000	0	4,050.00	950

0100.0000.123.000000.5128	PARKING CONTROL OFFICER	20,000	0	20,000	0	21,420.00	-1,420.00
0100.0000.123.000000.5129	TEMPORARY HELP	5,000	-2,993	2,007	0	2,007.00	0
0100.0000.123.000000.5141	LONGEVITY	850	0	850	0	850	0
0100.0000.123.000000.5162	ACCURED SICK LEAVE	23,687	0	23,687	0	23,333.50	353.5
0100.0000.123.000000.5200	PURCHASE OF SERVICES						
0100.0000.123.000000.5241	OFFICE MACHINE MAINTENANCE	2,000	0	2,000	0	2,000.00	0
0100.0000.123.000000.5300	PROFESSIONAL SERVICES						
0100.0000.123.000000.5301	ADVERTISING	700	0	700	0	456.45	243.55
0100.0000.123.000000.5302	PRINTING AND REPRODUCTION	3,600	3,300	6,900	406.14	5,085.80	1,408.06
0100.0000.123.000000.5304	POSTAGE	73,500	2,200	75,700	1,469.85	69,662.55	4,567.60
0100.0000.123.000000.5305	TELEPHONE	90,000	3,500	93,500	4,275.27	82,201.02	7,023.71
0100.0000.123.000000.5307	ADMIN FEE-SHORE ED COLLAB	0	0	0	0	7,743.31	-7,743.31
0100.0000.123.000000.5308	PROFESSIONAL DEVELOPMENT	500	0	500	0	300	200
0100.0000.123.000000.5400	SUPPLIES						
0100.0000.123.000000.5421	OFFICE SUPPLIES	650	900	1,550	5	1,762.23	-217.23
0100.0000.123.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.123.000000.5721	ASSOCIATION DUES	5,300	200	5,500	0	5,640.89	-140.89
0100.0000.123.000000.5750	PERSONAL EXPENSE REIMBURSE	6,056	0	6,056	0	5,999.76	56.24
0100.0000.123.000000.5752	ADMIN EXPENSE	1,900	0	1,900	0	612.28	1,287.72
0100.0000.123.000000.5776	CELEBRATION EXPENSES	0	0	0	0	0	0
0100.0000.123.000000.5780	MEETING/EMPLOYEE RECOG EXP	0	0	0	0	0	0
0100.0000.123.000000.5786	LANDFILL MONITORING	6,500	11,500	18,000	0	17,999.27	0.73
0100.0000.123.000000.5799	CARRYOVERS	8,038	0	8,038	0	7,842.47	196.36
TOTAL	TOWN MANAGER	413,535	28,607	442,142	6,156.26	426,157.33	9,829.24

0100.0000.131	FINANCE COMMITTEE						
0100.0000.131.000000	SUB CATEGORY/LOCATION						
0100.0000.131.000000.5100	PERSONAL SERVICES						
0100.0000.131.000000.5112	RECORDING SECRETARY	2,000	3,000	5,000	0	2,208.00	2,792.00
0100.0000.131.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.131.000000.5799	CARRYOVERS						
TOTAL	FINANCE COMMITTEE	1,116	0	1,116	0	1,116.00	0
		3,116	3,000	6,116	0	3,324.00	2,792.00

0100.0000.135	ACCOUNTING						
0100.0000.135.000000	SUB CATEGORY/LOCATION						
0100.0000.135.000000.5100	PERSONAL SERVICES						
0100.0000.135.000000.5110	TOWN ACCOUNTANT	60,000	-34,000	26,000	0	21,189.20	4,810.80
0100.0000.135.000000.5111	ACCOUNTING MANAGER	47,900	0	47,900	0	52,227.07	-4,327.07
0100.0000.135.000000.5112	PAYROLL CLERK	47,900	0	47,900	0	47,900.32	-0.32

0100.0000.135.000000.5113	PRINCIPAL CLERK	44,069	0	44,069	0	43,700.28	368.72
0100.0000.135.000000.5141	LONGENITY	2,300	0	2,300	0	2,300.00	0
0100.0000.135.000000.5164	EDUCATION INCENTIVE	881	0	881	0	874.12	6.88
0100.0000.135.000000.5200	PURCHASE OF SERVICES	1,000	0	1,000	0	1,000.00	0
0100.0000.135.000000.5241	OFFICE MACHINE MAINTENANCE	68,500	133,500	202,000	8,000.00	199,397.44	-5,397.44
0100.0000.135.000000.5300	PROFESSIONAL SERVICES	1,000	0	1,000	0	835.93	164.07
0100.0000.135.000000.5302	PRINTING AND REPRODUCTION	600	0	600	0	199	401
0100.0000.135.000000.5310	PROFESSIONAL DEVELOPMENT	2,000	0	2,000	5	2,646.08	-651.08
0100.0000.135.000000.5400	SUPPLIES	0	0	0	0	114.69	-114.69
0100.0000.135.000000.5421	OFFICE SUPPLIES	150	0	150	0	320	-170
0100.0000.135.000000.5700	OTHER CHARGES AND EXPENSES	5,000	0	5,000	0	0	5,000.00
0100.0000.135.000000.5710	IN-STATE TRAVEL	18,567	0	18,567	0	18,567.40	0
0100.0000.135.000000.5721	ASSOCIATION DUES	299,867	99,500	399,367	8,005.00	390,271.53	1,090.87
0100.0000.135.000000.5790	GASB 45 OPEB LIAB						
0100.0000.135.000000.5799	CARRYOVERS						
TOTAL							

0100.0000.138	ADMINISTRATIVE SERVICES	1	0	1	0	0	1
0100.0000.138.000000.5100	PERSONAL SERVICES	40,801	0	40,801	0	42,306.69	-1,505.69
0100.0000.138.000000.5110	DIRECTOR OF ADMIN. SERVICES	53,501	-12,150	41,351	0	37,480.62	3,870.38
0100.0000.138.000000.5111	HR/BENEFITS ADMINISTRATOR	41,650	0	41,650	0	42,603.63	-953.63
0100.0000.138.000000.5112	PERSONNEL ADMINISTRATOR	1,600	0	1,600	0	1,600.00	0
0100.0000.138.000000.5113	PURCHASING ASSISTANT	1,224	0	1,224	0	1,269.24	-45.24
0100.0000.138.000000.5141	LONGEVITY	25,000	0	25,000	0	24,960.00	40
0100.0000.138.000000.5164	EDUCATION INCENTIVE	1,000	5,000	6,000	0	4,645.04	1,354.96
0100.0000.138.000000.5300	PROFESSIONAL SERVICES	1,750	0	1,750	0	651.66	1,098.34
0100.0000.138.000000.5301	ADVERTISING/HR PROCUREMENT	100	0	100	0	40	60
0100.0000.138.000000.5302	PRINTING AND REPRODUCTION	650	0	650	0	450	200
0100.0000.138.000000.5309	CONFERENCES & SEMINARS	800	0	800	5	809.04	-14.04
0100.0000.138.000000.5310	PROFESSIONAL DEVELOPMENT	800	0	800	0	455	345
0100.0000.138.000000.5400	SUPPLIES	113	0	113	0	113.1	0
0100.0000.138.000000.5421	OFFICE SUPPLIES	168,990	-7,150	161,840	5	157,384.02	4,451.08
0100.0000.138.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.138.000000.5721	ASSOCIATION DUES						
0100.0000.138.000000.5799	CARRYOVERS						
TOTAL							

0100.0000.141 ASSESSORS

0100.0000.155.000000.5700	OTHER CHARGES AND EXPENSES	1,342	0	1,342	0	1,322.97	19.33
0100.0000.155.000000.5799	CARRYOVERS	178,092	0	178,092	1,502.85	170,147.40	6,442.05
TOTAL	DATA PROCESSING						
0100.0000.161	TOWN CLERK						
0100.0000.161.000000.5100	PERSONAL SERVICES						
0100.0000.161.000000.5110	TOWN CLERK	59,500	0	59,500	0	59,499.96	0.04
0100.0000.161.000000.5111	PRINCIPAL CLERK	0	13,500	13,500	0	12,058.12	1,441.88
0100.0000.161.000000.5112	SENIOR CLERK & TYPIST	41,150	0	41,150	0	41,367.01	-217.01
0100.0000.161.000000.5141	LONGEVITY	1,600	0	1,600	0	1,600.00	0
0100.0000.161.000000.5180	BOARD OF REGISTRARS	1,500	0	1,500	0	1,499.68	0.32
0100.0000.161.000000.5200	PURCHASE OF SERVICES						
0100.0000.161.000000.5241	OFFICE MACHINE MAINTENANCE	1,000	0	1,000	0	907.5	92.5
0100.0000.161.000000.5300	PROFESSIONAL SERVICES						
0100.0000.161.000000.5302	PRINTING AND REPRODUCTION	1,500	0	1,500	0	832.39	667.61
0100.0000.161.000000.5310	EMPLOYEE TRAINING	600	0	600	0	622.75	-22.75
0100.0000.161.000000.5314	BINDING	800	0	800	0	751.88	48.12
0100.0000.161.000000.5324	CONSTABLE SERVICES	540	0	540	0	480	60
0100.0000.161.000000.5400	SUPPLIES						
0100.0000.161.000000.5421	OFFICE SUPPLIES	500	0	500	5	491.34	3.66
0100.0000.161.000000.5505	DOG TAGS AND LICENSES	800	0	800	0	797.91	2.09
0100.0000.161.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.161.000000.5721	ASSOCIATION DUES	320	0	320	0	200	120
0100.0000.161.000000.5799	CARRYOVERS	540	0	540	0	315	225
TOTAL	TOWN CLERK	110,350	13,500	123,850	5	121,423.54	2,421.46
0100.0000.162	ELECTIONS AND REGISTRATION						
0100.0000.162.000000.5100	PERSONAL SERVICES						
0100.0000.162.000000.5112	SENIOR CLERK & TYPIST	44,275	0	44,275	0	44,275.40	-0.4
0100.0000.162.000000.5131	OVERTIME	2,000	2,100	4,100	0	3,602.71	497.29
0100.0000.162.000000.5137	ELECTION TRANSP & SETUP	0	0	0	0	175	-175
0100.0000.162.000000.5138	ELECTION OFFICERS	15,000	16,000	31,000	0	29,754.17	1,245.83
0100.0000.162.000000.5141	LONGEVITY	950	0	950	0	950	0
0100.0000.162.000000.5153	POLICE - ELECTIONS	12,000	15,000	27,000	0	22,271.50	4,728.50
0100.0000.162.000000.5154	CUSTODIANS - ELECTIONS	2,800	3,500	6,300	0	5,813.05	486.95
0100.0000.162.000000.5180	BOARD MEMBERS	900	0	900	0	900	0
0100.0000.162.000000.5200	PURCHASE OF SERVICES						
0100.0000.162.000000.5241	OFFICE MACHINE MAINTENANCE	260	0	260	0	255	5
0100.0000.162.000000.5242	VOTING MACHINE MAINTENANCE	4,000	0	4,000	0	3,548.66	451.34
0100.0000.162.000000.5300	PROFESSIONAL SERVICES						

0100.0000.162.000000.5302	PRINTING AND REPRODUCTION	12,000	-4,000	8,000	0	7,489.87	510.13
0100.0000.162.000000.5310	EMPLOYEE TRAINING	0	0	0	0	335.5	-335.5
0100.0000.162.000000.5400	SUPPLIES						
0100.0000.162.000000.5401	MATERIALS AND SUPPLIES	600	0	600	0	652.5	-52.5
0100.0000.162.000000.5421	OFFICE SUPPLIES	250	0	250	0	261.44	-11.44
0100.0000.162.000000.5506	CENSUS FORMS	3,500	0	3,500	0	2,796.62	703.38
0100.0000.162.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.162.000000.5710	PROFESSIONAL DEVELOPMENT	350	0	350	0	144.25	205.75
0100.0000.162.000000.5751	ELECTION TRANSP.& SETUP	800	0	800	0	130	670
0100.0000.162.000000.5762	RESIDENT LISTING	2,300	-800	1,500	1,500.00	0	0
0100.0000.162.000000.5799	CARRYOVERS	2,300	-1,240	1,060	0	1,057.80	2.2
TOTAL	ELECTIONS AND REGISTRATION	104,285	30,560	134,845	1,500.00	124,413.47	8,931.53
0100.0000.171	CONSERVATION						
0100.0000.171.000000.5100	PERSONAL SERVICES						
0100.0000.171.000000.5128	CONSERVATION OFFICER	23,299	0	23,299	0	23,299.12	-0.12
0100.0000.171.000000.5129	CONSERVATION SECRETARY	18,036	1	18,037	0	18,036.20	0.8
0100.0000.171.000000.5200	PURCHASE OF SERVICES						
0100.0000.171.000000.5241	OFFICE MACHINE MAINTENANCE	532	0	532	0	612.4	-80.4
0100.0000.171.000000.5300	PROFESSIONAL SERVICES						
0100.0000.171.000000.5301	ADVERTISING	156	0	156	0	0	156
0100.0000.171.000000.5302	PRINTING AND REPRODUCTION	260	0	260	0	633.3	-373.3
0100.0000.171.000000.5308	CONFERENCES AND SEMINARS	424	0	424	0	355	69
0100.0000.171.000000.5400	SUPPLIES						
0100.0000.171.000000.5421	OFFICE SUPPLIES	416	0	416	0	131.55	284.45
0100.0000.171.000000.5422	FILM	104	0	104	0	104	0
0100.0000.171.000000.5482	MOTOR FUEL AND LUBE	0	500	500	60.88	340.48	98.64
0100.0000.171.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.171.000000.5721	ASSOCIATION DUES	416	0	416	0	471	-55
0100.0000.171.000000.5750	PERSONAL EXPENSE REIMBURSE	83	0	83	0	0	83
0100.0000.171.000000.5800	CAPITAL OUTLAY						
0100.0000.171.000000.5801	AQUATIC CONTROL MNGMT	6,500	0	6,500	0	0	6,500.00
TOTAL	CONSERVATION COMMISSION	50,226	501	50,727	60.88	43,983.05	6,683.07
0100.0000.175	PLANNING BOARD						
0100.0000.175.000000.5100	PERSONAL SERVICES						
0100.0000.175.000000.5112	SENIOR CLERK & TYPIST	22,000	1,200	23,200	0	22,856.93	343.07
0100.0000.175.000000.5141	LONGEVITY	800	0	800	0	800	0
0100.0000.175.000000.5200	PURCHASE OF SERVICES						

0100.0000.175.000000.5241	OFFICE MACHINE MAINTENANCE	700	0	700	0	153.1	546.9
0100.0000.175.000000.5300	PROFESSIONAL SERVICES	8,000	0	8,000	0	8,680.00	-680
0100.0000.175.000000.5301	ADVERTISING	3,500	-500	3,000	0	1,489.64	1,510.36
0100.0000.175.000000.5302	PRINTING AND REPRODUCTION	500	0	500	0	60.45	439.55
0100.0000.175.000000.5307	INTERNET NETWORK FEE	150	0	150	0	0	150
0100.0000.175.000000.5308	CONFERENCES AND SEMINARS	500	-500	0	0	0	0
0100.0000.175.000000.5400	SUPPLIES	240	0	240	0	316.23	-76.23
0100.0000.175.000000.5421	OFFICE SUPPLIES	80	0	80	0	0	80
0100.0000.175.000000.5700	OTHER CHARGES AND EXPENSES	36,470	200	36,670	0	34,356.35	2,313.65
0100.0000.175.000000.5721	ASSOCIATION DUES						
TOTAL	PLANNING BOARD						

0100.0000.176	BOARD OF APPEALS	3,000	0	3,000	0	2,721.00	279
0100.0000.176.000000.5100	PERSONAL SERVICES	4,000	0	4,000	327.32	2,261.18	1,411.50
0100.0000.176.000000.5128	CLERK OF THE BOARD	200	0	200	0	60.45	139.55
0100.0000.176.000000.5300	PROFESSIONAL SERVICES	75	0	75	0	0	75
0100.0000.176.000000.5301	ADVERTISING	354	0	354	0	354.04	0
0100.0000.176.000000.5400	SUPPLIES	20,253	0	20,253	0	20,075.12	177.88
0100.0000.176.000000.5421	OFFICE SUPPLIES	27,882	0	27,882	327.32	25,471.79	2,082.93
0100.0000.176.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.176.000000.5721	ASSOCIATION DUES						
0100.0000.176.000000.5799	CARRYOVERS						
0100.0000.176.000145	SENIOR CLERK & TYPIST						
0100.0000.176.000145.5100	PERSONAL SERVICES						
0100.0000.176.000145.5114	SENIOR CLERK & TYPIST						
TOTAL	BOARD OF APPEALS						

0100.0000.210	POLICE	124,757	0	124,757	0	123,322.16	1,434.84
0100.0000.210.000000.5100	PERSONAL SERVICES	536,198	0	536,198	0	560,615.24	-24,417.24
0100.0000.210.000000.5110	POLICE CHIEF	407,976	0	407,976	0	372,565.14	35,410.86
0100.0000.210.000000.5112	LIEUTENANTS	44,845	0	44,845	0	44,673.20	171.8
0100.0000.210.000000.5113	SERGEANTS	41,961	0	41,961	0	57,132.06	-15,171.06
0100.0000.210.000000.5114	ADMINISTRATIVE ASSISTANT	1,847,945	3,654	1,851,599	0	1,781,874.95	69,724.05
0100.0000.210.000000.5116	SENIOR CLERK & TYPIST	3,484	0	3,484	0	3,483.60	0.4
0100.0000.210.000000.5117	PATROLMEN	40,957	0	40,957	0	19,406.29	21,550.71
0100.0000.210.000000.5118	PROSECUTOR	57,438	0	57,438	0	51,159.16	6,278.84
0100.0000.210.000000.5119	CHIEF SECRETARY	750,000	0	750,000	0	765,151.04	-15,151.04
0100.0000.210.000000.5120	SPECIAL ASSIGNMENT						
0100.0000.210.000000.5131	OVERTIME						

0100.0000.210.000000.5140	HOLIDAY PAY	90,000	-24,000	66,000	0	65,029.21	970.79
0100.0000.210.000000.5141	LONGEVITY	52,923	0	52,923	0	52,372.59	550.41
0100.0000.210.000000.5143	NIGHT DIFFERENTIAL	186,084	-15,270	170,814	0	157,081.58	13,732.42
0100.0000.210.000000.5100	PERSONAL SERVICES						
0100.0000.210.000000.5144	WITNESS FEES	95,000	-20,000	75,000	0	72,841.60	2,158.40
0100.0000.210.000000.5145	SPECIAL DRUG INVESTIGATOR	11,360	0	11,360	0	7,991.26	3,368.74
0100.0000.210.000000.5146	MECHANIC	2,903	0	2,903	0	2,903.04	-0.04
0100.0000.210.000000.5147	MATRON	17,000	0	17,000	0	9,115.78	7,884.22
0100.0000.210.000000.5148	JUVENILE AND SAFETY OFFICER	1,935	0	1,935	0	1,935.36	-0.36
0100.0000.210.000000.5155	LAW ENFORCEMENT BLOCK GRANT	6,575	0	6,575	0	4,009.61	2,565.39
0100.0000.210.000000.5159	POLICE CAREER INCENTIVE	438,699	0	438,699	0	443,735.40	-5,036.40
0100.0000.210.000000.5161	PAID ABSENCE	30,000	0	30,000	0	21,750.00	8,250.00
0100.0000.210.000000.5162	ACCRUED SICK LEAVE	26,001	0	26,001	0	27,400.56	-1,399.56
0100.0000.210.000000.5164	EDUCATION INCENTIVE	816	0	816	0	146.1	669.9
0100.0000.210.000000.5165	CLOTHING ALLOWANCE	57,000	0	57,000	0	53,250.00	3,750.00
0100.0000.210.000000.5191	CLOTHING ALLOWANCE	0	0	0	0	0	0
0100.0000.210.000000.5193	TRAINING FOR OFFICERS	100,000	0	100,000	0	102,322.31	-2,322.31
0100.0000.210.000000.5199	HURRICANE 10/29/12	0	0	0	0	2,166.10	-2,166.10
0100.0000.210.000000.5200	PURCHASE OF SERVICES						
0100.0000.210.000000.5241	OFFICE MACHINE MAINTENANCE	8,964	0	8,964	0	6,689.66	2,274.34
0100.0000.210.000000.5242	MOTOR VEHICLE MAINTENANCE	60,000	0	60,000	0	63,554.51	-3,554.51
0100.0000.210.000000.5243	REVERSE 911	0	18,500	18,500	0	18,135.20	364.8
0100.0000.210.000000.5244	RADIO MAINTENANCE	45,400	0	45,400	0	40,890.45	4,509.55
0100.0000.210.000000.5300	PROFESSIONAL SERVICES						
0100.0000.210.000000.5301	ADVERTISING	250	0	250	0	0	250
0100.0000.210.000000.5311	EMPLOYEE TRAINING	18,573	0	18,573	1,000.00	16,244.70	1,328.30
0100.0000.210.000000.5323	COMPUTER SERVICES	49,000	0	49,000	0	46,481.17	2,518.83
0100.0000.210.000000.5400	SUPPLIES						
0100.0000.210.000000.5421	OFFICE SUPPLIES	8,000	0	8,000	0	8,807.31	-807.31
0100.0000.210.000000.5451	JANITORIAL SUPPLIES	5,000	0	5,000	0	4,568.07	431.93
0100.0000.210.000000.5482	MOTOR FUEL AND LUBE	130,000	0	130,000	0	114,349.53	15,650.47
0100.0000.210.000000.5483	BATTERIES	3,000	0	3,000	0	3,141.53	-141.53
0100.0000.210.000000.5507	PRISONERS	6,000	0	6,000	49	6,180.85	-229.85
0100.0000.210.000000.5508	EQUIPMENT FOR OFFICERS	10,000	0	10,000	0	9,419.67	580.33
0100.0000.210.000000.5509	AMMUNITION	26,566	0	26,566	0	26,282.35	283.65
0100.0000.210.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.210.000000.5720	MEMBERSHIPS-BAYERN	1,600	0	1,600	0	1,750.00	-150
0100.0000.210.000000.5721	ASSOCIATION DUES	2,800	0	2,800	0	3,710.00	-910
0100.0000.210.000000.5722	PARKING CONTROL EXPENSES	10,000	0	10,000	129.24	5,189.53	4,681.23
0100.0000.210.000000.5763	GUN PERMITS	500	0	500	0	326.45	173.55

POLICE DEPARTMENT		5,360,510	-37,116	5,323,394	1,178.24	5,181,221.67	140,994.09
TOTAL							
0100.0000.220.	FIRE						
0100.0000.220.000000.5100	PERSONAL SERVICES	105,575	0	105,575	0	105,575.08	-0.08
0100.0000.220.000000.5110	FIRE CHIEF	41,125	0	41,125	0	40,900.08	224.92
0100.0000.220.000000.5112	ADMINISTRATIVE ASSISTANT	467,780	0	467,780	0	459,478.05	8,301.95
0100.0000.220.000000.5113	CAPTAINS	403,265	3,400	406,665	0	404,417.32	2,247.68
0100.0000.220.000000.5114	LIEUTENANTS	1,305,752	41,500	1,347,252	0	1,342,480.72	4,771.28
0100.0000.220.000000.5115	FIRE FIGHTERS	0	2,500	2,500	0	2,499.96	0.04
0100.0000.220.000000.5116	FIRE CODE VIOL HEARING OFFCR	21,811	0	21,811	0	22,103.10	-292.1
0100.0000.220.000000.5130	HAZMAT FIRST RESPONDER	165,000	290,400	455,400	0	484,631.92	-29,231.92
0100.0000.220.000000.5131	OVERTIME	20,090	25,000	45,090	0	43,280.50	1,809.50
0100.0000.220.000000.5132	MUTUAL AID PILOTS	0	2,500	2,500	0	2,515.36	-15.36
0100.0000.220.000000.5133	SAFE EDUCATION	165,353	0	165,353	0	160,576.72	4,776.38
0100.0000.220.000000.5140	HOLIDAY PAY	60,988	0	60,988	0	63,392.91	-2,404.91
0100.0000.220.000000.5141	LONGEVITY	1,500	0	1,500	0	1,847.01	-347.01
0100.0000.220.000000.5142	UPGRADE/MERIT	68,949	0	68,949	0	66,720.33	2,228.67
0100.0000.220.000000.5143	NIGHT DIFFERENTIAL	30,000	1,400	31,400	0	31,387.10	12.9
0100.0000.220.000000.5146	MECHANIC	3,000	0	3,000	0	3,000.00	0
0100.0000.220.000000.5150	SPECIAL ASSIGNMENT	21,270	0	21,270	0	22,130.27	-860.27
0100.0000.220.000000.5151	ACCRUED VACATION	46,606	0	46,606	0	40,606.00	6,000.00
0100.0000.220.000000.5162	ACCRUED SICK LEAVE	35,000	0	35,000	0	34,200.00	800
0100.0000.220.000000.5165	CLOTHING ALLOWANCE	54,200	0	54,200	0	44,200.00	10,000.00
0100.0000.220.000000.5192	CAREER INCENTIVE	105,000	0	105,000	0	107,259.62	-2,259.62
0100.0000.220.000000.5194	DEFIBRILLATOR STIPEND	105,000	0	105,000	0	95,576.91	9,423.09
0100.0000.220.000000.5195	EMT CERTIFICATION	0	9,082	9,082	0	9,081.49	0.51
0100.0000.220.000000.5199	HURRICANE 10/29/12	27,000	0	27,000	0	11,649.54	15,350.46
0100.0000.220.000000.5200	PURCHASE OF SERVICES	7,000	0	7,000	542.75	7,759.50	-1,302.25
0100.0000.220.000000.5243	MOTOR VEHICLE MAINTENANCE	27,000	0	27,000	0	12,058.73	14,941.27
0100.0000.220.000000.5244	RADIO MAINTENANCE	2,500	0	2,500	0	2,491.47	8.53
0100.0000.220.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	9,000	0	9,000	0	4,137.00	4,863.00
0100.0000.220.000000.5300	PROFESSIONAL SERVICES	5,000	0	5,000	0	2,105.00	2,895.00
0100.0000.220.000000.5302	PRINTING AND REPRODUCTION	5,000	0	5,000	0	2,499.78	2,500.22
0100.0000.220.000000.5310	EMPLOYEE TRAINING	1,600	0	1,600	0	940.74	659.26
0100.0000.220.000000.5312	SCHOOLING FOR OFFICERS	4,500	0	4,500	0	3,477.63	1,022.37
0100.0000.220.000000.5323	COMPUTER SERVICES	25,745	2,600	28,345	-90	34,062.05	-5,627.05
0100.0000.220.000000.5400	SUPPLIES						
0100.0000.220.000000.5421	OFFICE SUPPLIES						
0100.0000.220.000000.5451	JANITORIAL SUPPLIES						
0100.0000.220.000000.5482	MOTOR FUEL AND LUBE						

0100.0000.220.000000.5510	FOAM SUPPLY	2,000	0	2,000	0	0	2,000.00
0100.0000.220.000000.5511	HOSE	5,000	0	5,000	0	46.5	4,953.50
0100.0000.220.000000.5512	TURNOUT GEAR	22,500	0	22,500	0	19,969.83	2,530.17
0100.0000.220.000000.5513	UNIFORMS & WORKCLOTHES	30,000	0	30,000	0	27,553.47	2,446.53
0100.0000.220.000000.5514	MEDICAL SUPPLIES	5,000	0	5,000	0	5,156.37	-156.37
0100.0000.220.000000.5515	OXYGEN	500	0	500	0	364.98	135.02
0100.0000.220.000000.5516	FOREST FIRE SUPPLIES	1,000	0	1,000	0	0	1,000.00
0100.0000.220.000000.5517	FIRE PREVENTION SUPPLIES	1,500	0	1,500	0	608.19	891.81
0100.0000.220.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.220.000000.5710	IN-STATE TRAVEL	500	0	500	0	5.5	494.5
0100.0000.220.000000.5715	OUT-OF-STATE TRAVEL	500	0	500	0	0	500
0100.0000.220.000000.5721	ASSOCIATION DUES	1,500	0	1,500	0	1,499.00	1
0100.0000.220.000000.5766	SQUAD MEALS	500	0	500	0	372.05	127.95
0100.0000.220.000000.5767	ARSON SQUAD	1,000	0	1,000	0	0	1,000.00
0100.0000.220.000000.5768	MUTUAL AID	4,000	0	4,000	0	3,731.45	268.55
0100.0000.220.000000.5769	S.A.F.E PROGRAM	3,300	0	3,300	0	0	3,300.00
0100.0000.220.000000.5799	CARRYOVERS	4,402	0	4,402	0	2,733.00	1,669.00
TOTAL	FIRE DEPARTMENT	3,424,811	378,382	3,803,193	452.75	5,731,082.23	71,658.02

0100.0000.241	BUILDING	60,935	0	60,935	0	60,935.16	-0.16
0100.0000.241.000000	SUB CATEGORY/LOCATION	38,500	0	38,500	0	38,499.76	0.24
0100.0000.241.000000.5100	PERSONAL SERVICES	40,150	550	40,700	0	40,690.74	9.26
0100.0000.241.000000.5110	BUILDING INSPECTOR	1,550	0	1,550	0	1,550.00	0
0100.0000.241.000000.5112	CODE ENFORCEMENT	16,404	0	16,404	0	16,403.80	0.2
0100.0000.241.000000.5113	SENIOR CLERK & TYPIST	2,400	0	2,400	0	2,400.00	0
0100.0000.241.000000.5141	LONGEVITY						
0100.0000.241.000000.5162	SICK LEAVE						
0100.0000.241.000000.5196	CAR ALLOWANCE						
0100.0000.241.000000.5200	PURCHASE OF SERVICES						
0100.0000.241.000000.5241	OFFICE MACHINE MAINTENANCE	500	0	500	0	0	500
0100.0000.241.000000.5300	PROFESSIONAL SERVICES	100	0	100	0	0	100
0100.0000.241.000000.5301	ADVERTISING	500	0	500	0	417.45	82.55
0100.0000.241.000000.5302	PRINTING AND REPRODUCTION	750	0	750	0	520	230
0100.0000.241.000000.5308	CONFERENCES AND SEMINARS	800	0	800	5	790	5
0100.0000.241.000000.5400	SUPPLIES	500	-500	0	0	0	0
0100.0000.241.000000.5421	OFFICE SUPPLIES						
0100.0000.241.000000.5525	ZONING BOOKS						
0100.0000.241.000000.5700	OTHER CHARGES AND EXPENSES	130	0	130	0	135	-5
0100.0000.241.000000.5721	ASSOCIATION DUES						

0100.0000.241.000000.5764	LICENSES AND PERMITS	150	0	150	0	100	50
TOTAL	BUILDING	163,369	50	163,419	5	162,441.91	972.09
0100.0000.243	PLUMBING						
0100.0000.243.000000.5100	PERSONAL SERVICES						
0100.0000.243.000000.5110	PLUMBING INSPECTOR	36,360	-9,700	26,660	0	26,570.74	89.26
0100.0000.243.000000.5196	CAR ALLOWANCE	1,080	-1,080	0	0	0	0
0100.0000.243.000000.5100	PERSONAL SERVICES						
0100.0000.243.000000.5308	PROFESSIONAL DEVELOPMENT	0	75	75	0	180	-105
0100.0000.243.000000.5500	GENERAL SUPPLIES	600	0	600	0	542.97	57.03
0100.0000.243.000000.5731	ASSOCIATION DUES	0	0	0	0	25	-25
TOTAL	PLUMBING	38,040	-10,705	27,335	0	27,318.71	16.29

0100.0000.244	WEIGHTS AND MEASURES						
0100.0000.244.000000.5100	PERSONAL SERVICES						
0100.0000.244.000000.5110	INSPECTOR OF WEIGHTS & MEAS	9,056	0	9,056	0	9,055.80	0.2
0100.0000.244.000000.5200	PURCHASE OF SERVICES						
0100.0000.244.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	100	0	100	0	0	100
0100.0000.244.000000.5300	PROFESSIONAL SERVICES						
0100.0000.244.000000.5308	CONFERENCES AND SEMINARS	300	0	300	0	0	300
0100.0000.244.000000.5400	SUPPLIES						
0100.0000.244.000000.5500	GENERAL SUPPLIES	200	0	200	0	0	200
0100.0000.244.000000.5518	FIELD TESTING SUPPLIES	400	0	400	0	116.94	283.06
0100.0000.244.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.244.000000.5721	ASSOCIATION DUES	150	0	150	0	70	80
TOTAL	WEIGHTS AND MEASURES	10,206	0	10,206	0	9,242.74	963.26

0100.0000.245	ELECTRICAL						
0100.0000.245.000000.5100	PERSONAL SERVICES						
0100.0000.245.000000.5110	ELECTRICAL INSPECTOR	36,410	0	36,410	0	36,410.40	-0.4
0100.0000.245.000000.5195	CELL PHONE ALLOWANCE	0	545	545	0	540	5
0100.0000.245.000000.5196	CAR ALLOWANCE	1,380	0	1,380	0	1,380.00	0
0100.0000.245.000000.5300	PROFESSIONAL SERVICES						
0100.0000.245.000000.5308	PROFESSIONAL DEVELOPMENT	375	0	375	0	195	180
0100.0000.245.000000.5400	SUPPLIES						
0100.0000.245.000000.5421	OFFICE SUPPLIES	600	0	600	0	600	0
0100.0000.245.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.245.000000.5721	ASSOCIATION DUES	120	0	120	0	150	-30
TOTAL	ELECTRICAL	38,885	545	39,430	0	39,275.40	154.6

0100.0000.292.000000.5520	ANIMAL FOOD	250	0	250	0	182.26	67.74
0100.0000.292.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.292.000000.5721	ASSOCIATION DUES	.60	0	60	0	50	10
0100.0000.292.000000.5770	ANIMAL DISPOSAL	2,500	0	2,500	0	1,440.00	1,060.00
TOTAL	CANINE CONTROL OFFICER	60,679	0	60,679	245.62	53,754.50	6,678.88
0100.0000.294	FORESTRY						
0100.0000.294.000000.5100	PERSONAL SERVICES						
0100.0000.294.000000.5111	ASSISTANT TREE WARDEN	54,100	0	54,100	0	54,100.28	-0.28
0100.0000.294.000000.5113	LABORER / DRIVER	45,400	0	45,400	0	45,400.16	-0.16
0100.0000.294.000000.5131	OVERTIME	11,700	0	11,700	0	5,313.71	6,386.29
0100.0000.294.000000.5141	LONGEVITY	1,700	0	1,700	0	1,700.00	0
0100.0000.294.000000.5142	UPGRADE/MERIT	900	0	900	0	293.76	606.24
0100.0000.294.000000.5165	CLOTHING ALLOWANCE	1,200	0	1,200	0	1,200.00	0
0100.0000.294.000000.5195	CELL PHONE ALLOWANCE	0	545	545	0	540	5
0100.0000.294.000000.5199	HURRICANE 10/29/12	0	5,365	5,365	0	5,364.45	0.55
0100.0000.294.000000.5200	PURCHASE OF SERVICES						
0100.0000.294.000000.5246	PUBLIC SAFETY EQUIPMENT MAIN	14,000	0	14,000	0	5,119.58	8,880.42
0100.0000.294.000000.5251	ROTARY UPKEEP	2,000	0	2,000	0	0	2,000.00
0100.0000.294.000000.5200	PURCHASE OF SERVICES						
0100.0000.294.000000.5299	HURRICANE EXPENSE 10/29/12	0	75,303	75,303	-290	75,303.00	290
0100.0000.294.000000.5300	PROFESSIONAL SERVICES						
0100.0000.294.000000.5328	TREE SERVICES	10,000	0	10,000	0	4,749.50	5,250.50
0100.0000.294.000000.5401	SUPPLIES						
0100.0000.294.000000.5401	MATERIALS AND SUPPLIES	7,000	0	7,000	0	3,401.50	3,598.50
0100.0000.294.000000.5481	MOTOR FUEL AND LUBE	15,000	13,000	28,000	413.76	24,392.29	3,193.95
0100.0000.294.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.294.000000.5721	ASSOCIATION DUES	200	0	200	0	165	35
0100.0000.294.000000.5799	CARRYOVERS	136	0	136	0	0	136.41
TOTAL	FORESTRY	163,336	94,213	257,549	123.76	227,043.23	30,382.42
0100.0000.295	HARBORMASTER						
0100.0000.295.000000.5100	PERSONAL SERVICES						
0100.0000.295.000000.5110	HARBORMASTER	1	0	1	0	0	1
TOTAL	HARBORMASTER	1	0	1	0	0	1
0100.0000.299	DISPATCHERS						
0100.0000.299.000000.5100	PERSONAL SERVICES						
0100.0000.299.000000.5112	DISPATCHER	507,496	0	507,496	0	467,308.07	40,187.93
0100.0000.299.000000.5131	OVERTIME	20,000	0	20,000	0	34,697.26	-14,697.26

0100.0000.410.000000.5764	LICENSES AND PERMITS	700	0	700	0	540	160
0100.0000.410.000000.5799	CARRYOVERS	136	0	136	0	124.2	12.21
TOTAL	DPW ADMINISTRATION	284,853	-48,650	236,203	277.64	220,060.65	15,865.12
0100.0000.411	ENGINEERING						
0100.0000.411.000000.5300	PROFESSIONAL SERVICES					10,753.75	4,746.25
0100.0000.411.000000.5300	PROFESSIONAL SERVICES	24,000	-8,500	15,500	0	632.82	-32.82
0100.0000.411.000000.5302	PRINTING AND REPRODUCTION	600	0	600	0	11,386.57	4,713.43
TOTAL	ENGINEERING	24,600	-8,500	16,100	0		
0100.0000.420	HIGHWAY						
0100.0000.420.000000.5100	PERSONAL SERVICES						
0100.0000.420.000000.5111	FOREMAN	46,400	-1,000	45,400	0	43,877.15	1,522.85
0100.0000.420.000000.5112	LABORER M.E. OPR	90,800	-44,000	46,800	0	46,273.24	526.76
0100.0000.420.000000.5131	OVERTIME	39,500	0	39,500	0	25,695.67	13,804.33
0100.0000.420.000000.5133	OVERTIME SNOW AND ICE	17,500	90,434	107,934	0	107,933.27	0.73
0100.0000.420.000000.5141	LONGEVITY	1,900	0	1,900	0	1,900.00	0
0100.0000.420.000000.5142	UPGRADE	465	0	465	0	79.52	585.48
0100.0000.420.000000.5162	ACCRUED SICK LEAVE	15,727	0	15,727	0	14,876.17	850.83
0100.0000.420.000000.5165	CLOTHING ALLOWANCE	1,200	0	1,200	0	1,200.00	0
0100.0000.420.000000.5195	CELL PHONE ALLOWANCE	0	0	0	0	540	-540
0100.0000.420.000000.5200	PURCHASE OF SERVICES						
0100.0000.420.000000.5254	TRAFFIC SIGNAL MAINT.	5,500	0	5,500	0	13,381.13	-7,881.13
0100.0000.420.000000.5255	SIDEWALK MAINTENANCE	18,000	0	18,000	0	7,386.78	10,613.22
0100.0000.420.000000.5256	HIGHWAY MAINTENANCE	145,000	0	145,000	581.81	153,000.34	-8,582.15
0100.0000.420.000000.5257	SPRING CLEANUP	60,000	-11,000	49,000	7,424.18	24,575.82	17,000.00
0100.0000.420.000000.5258	GUARD RAIL	15,000	0	15,000	4,280.00	600	10,120.00
0100.0000.420.000000.5259	SNOW AND ICE	100,000	604,608	704,608	0	713,775.31	-9,167.31
0100.0000.420.000000.5260	SCHOOL PLOWING	15,000	48,100	63,100	0	63,400.00	0
0100.0000.420.000000.5261	SIGNS AND POSTS	12,000	0	12,000	0	6,024.57	5,975.43
0100.0000.420.000000.5262	CATCH CLEANING BASIN	30,000	0	30,000	0	27,799.78	2,200.22
0100.0000.420.000000.5263	DUMP MAINTENANCE	30,000	0	30,000	0	16,908.89	13,091.11
0100.0000.420.000000.5265	TRAFFIC LINES	15,000	0	15,000	0	18,892.09	-3,892.09
0100.0000.420.000000.5400	SUPPLIES						
0100.0000.420.000000.5481	MOTOR FUEL AND LUBE	32,000	0	32,000	511.09	28,716.61	2,772.30
0100.0000.420.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.420.000000.5799	CARRYOVERS	2,529	0	2,529	0	2,529.80	0
0100.0000.420.000000.5800	CAPITAL OUTLAY						
0100.0000.420.000000.5801	CAPITAL OUTLAY/GAS MGMT SYST	40,000	-40,000	0	0	0	0
0100.0000.420.000000.5842	BROCK CLEANING	40,000	0	40,000	0	2,907.12	37,092.88

TOTAL	HIGHWAY	773,521	647,142	1,420,663	12,797.08	1,321,973.26	85,893.46
0100.0000.424	ELECTRICAL SERVICE						
0100.0000.424.000000.5200	PURCHASE OF SERVICES						
0100.0000.424.000000.5211	ELECTRICITY FOR PUBLIC BLDG	300,000	0	300,000	2,853.00	262,658.77	34,488.23
0100.0000.424.000000.5212	STREETLIGHTING	305,000	0	305,000	2,810.00	259,343.27	42,846.73
0100.0000.424.000000.5700	OTHER CHARGES AND EXPENSES						
0100.0000.424.000000.5799	CARRYOVERS	7,171	0	7,171	0	7,171.24	0
TOTAL	ELECTRICAL SERVICE	612,171	0	612,171	5,663.00	529,173.28	77,334.96
0100.0000.483	MOTOR POOL						
0100.0000.483.000000.5100	PERSONAL SERVICES						
0100.0000.483.000000.5111	FOREMAN	51,400	1	51,401	0	51,400.44	0.56
0100.0000.483.000000.5141	LONGEVITY	800	0	800	0	800	0
0100.0000.483.000000.5165	CLOTHING ALLOWANCE	600	0	600	0	600	0
0100.0000.483.000000.5400	SUPPLIES						
0100.0000.483.000000.5481	MOTOR FUEL AND LUBE	2,500	0	2,500	173.66	2,468.92	-142.58
0100.0000.483.000000.5484	MOTOR POOL EXPENSES	600	0	600	0	1,472.90	-872.9
0100.0000.483.000199.5484	TOWN HALL	1,000	0	1,000	0	0	1,000.00
0100.0000.483.000241.5484	BUILDING	1,100	0	1,100	0	65	1,035.00
0100.0000.483.000244.5484	WEIGHTS AND MEASURES	0	0	0	0	0.14	-0.14
0100.0000.483.000249.5484	BUILDING/ZONING	400	0	400	0	0	400
0100.0000.483.000292.5484	ANIMAL CONTROL	400	0	400	0	0	400
0100.0000.483.000631.5484	YOUTH PROGRAM	0	0	0	0	177.26	-177.26
TOTAL	MOTOR POOL	58,800	1	58,801	173.66	56,984.66	1,642.68
0100.0000.484	MOTOR VEHICLE MAINTENANCE						
0100.0000.484.000199.5243	TOWN HALL	700	0	700	0	651.37	48.63
0100.0000.484.000241.5243	BUILDING	500	4,000	4,500	0	4,947.85	-447.85
0100.0000.484.000292.5243	ANIMAL CONTROL	800	1,100	1,900	0	1,587.81	312.19
0100.0000.484.000411.5243	ENGINEERING	1,500	-1,500	0	0	0	0
0100.0000.484.000420.5243	HIGHWAY	35,000	5,000	40,000	79.82	36,312.82	3,607.36
0100.0000.484.000491.5243	CEMETERY	0	2,500	2,500	0	1,990.24	509.76
0100.0000.484.000541.5243	SENIOR CENTER	0	0	0	0	6.04	-6.04
0100.0000.484.000631.5243	YOUTH PROGRAM	0	0	0	0	1.15	-1.15
TOTAL	MOTOR VEHICLE MAINTENANCE	38,500	11,100	49,600	79.82	45,611.13	3,909.05

0100.0320.493.000300.5231	LYNNHURST SCHOOL	0	0	142.52	6,778.63	-6,920.95
0100.0325.493.000300.5231	OAKLANDVALE SCHOOL	0	0	101.82	14,908.71	-15,010.53
0100.0330.493.000300.5231	VETERANS SCHOOL	0	0	25.13	51,261.04	-51,286.17
0100.0335.493.000300.5231	WAYBRIGHT SCHOOL	0	0	0	19,964.84	-19,964.84
0100.0340.493.000300.5231	BELMONTE SCHOOL	0	0	0	16,325.91	-16,325.91
0100.0345.493.000300.5231	HIGH SCHOOL	0	0	792.38	52,902.53	-53,694.91
0100.0350.493.000300.5231	ADMINISTRATION BUILDING	0	0	0	11,950.42	-11,950.42
TOTAL	BUILDING MAINTENANCE	675,999.00	2,118.00	1,542.66	550,576.60	125,998.99

0100.0000.510	HEALTH					
0100.0000.510.000000.5100	PERSONAL SERVICES					
0100.0000.510.000000.5110	DIRECTOR OF PUBLIC HEALTH	60,000	0	0	60,000.20	-0.2
0100.0000.510.000000.5111	ADMINISTRATIVE ASSISTANT	41,001	555	0	41,552.34	3.66
0100.0000.510.000000.5112	INSPECTOR	19,600	0	0	19,555.00	45
0100.0000.510.000000.5114	CLERK/BOARD MEETING	2,000	0	0	2,000.04	-0.04
0100.0000.510.000000.5115	BOARD MEMBERS	1,500	0	0	1,500.00	0
0100.0000.510.000000.5116	HEALTH CARE - NURSE	14,560	0	0	14,560.00	0
0100.0000.510.000000.5129	CLINIC OT	0	0	0	271.75	-271.75
0100.0000.510.000000.5141	LONGEVITY	750	0	0	750	0
0100.0000.510.000000.5196	CAR ALLOWANCE	3,000	300	0	3,000.00	300
0100.0000.510.000000.5200	PURCHASE OF SERVICES					
0100.0000.510.000000.5241	OFFICE MACHINE MAINTENANCE	400	0	0	0	400
0100.0000.510.000000.5294	NO. SHORE GREEHEAD	1,789	0	0	1,312.50	476.5
0100.0000.510.000000.5200	PURCHASE OF SERVICES					
0100.0000.510.000000.5295	NO. SHORE SALT MARSH	1	0	0	0	1
0100.0000.510.000000.5300	PROFESSIONAL SERVICES					
0100.0000.510.000000.5300	PROFESSIONAL SERVICES	11,400	0	0	2,630.00	8,770.00
0100.0000.510.000000.5301	ADVERTISING	2,000	0	0	170.87	1,829.13
0100.0000.510.000000.5302	PRINTING AND REPRODUCTION	1,000	0	0	570	430
0100.0000.510.000000.5309	CONFERENCES & SEMINARS	1,350	0	0	1,167.00	183
0100.0000.510.000000.5310	EMPLOYEE TRAINING	800	0	0	110	690
0100.0000.510.000000.5332	LAB ANALYSIS	300	0	0	0	300
0100.0000.510.000000.5334	RODENT CONTROL	1,500	0	0	0	1,500.00
0100.0000.510.000000.5350	BOARD OF HEALTH PHYSICIAN	2,000	0	0	2,000.00	0
0100.0000.510.000000.5400	SUPPLIES					
0100.0000.510.000000.5421	OFFICE SUPPLIES	800	0	5	792.69	2.31
0100.0000.510.000000.5500	GENERAL SUPPLIES	500	0	0	309.5	190.5
0100.0000.510.000000.5526	PNEUMONIA VACCINE	750	-500	0	150	100
0100.0000.510.000000.5700	OTHER CHARGES AND EXPENSES					
0100.0000.510.000000.5721	ASSOCIATION DUES	700	-325	0	375	4

0100.0000.510.000000.5764	LICENSES AND PERMITS	500	-30	470	66	404
TOTAL	HEALTH	168,201	0	168,201	152,838.89	15,357.11
0100.0000.525	RECYCLING					
0100.0000.525.000000.5100	PERSONAL SERVICES					
0100.0000.525.000000.5112	RECYCLING COORDINATOR	48,701	0	48,701	48,700.08	0.92
0100.0000.525.000000.5113	RECYCLING ENFORCEMENT	13,312	0	13,312	13,200.80	111.2
0100.0000.525.000000.5131	OVERTIME	3,500	0	3,500	2,976.48	523.52
0100.0000.525.000000.5133	HOUSEHOLD HAZ MAT DAY OT	2,500	0	2,500	1,268.33	1,231.67
0100.0000.525.000000.5141	LONGEVITY	850	0	850	850	0
0100.0000.525.000000.5165	CLOTHING ALLOWANCE	600	0	600	600	0
0100.0000.525.000000.5100	PERSONAL SERVICES					
0100.0000.525.000000.5196	CAR ALLOWANCE	5,160	0	5,160	4,040.00	1,120.00
0100.0000.525.000000.5199	HURRICANE 10/29/12	0	264	264	263.01	0.99
0100.0000.525.000000.5200	PURCHASE OF SERVICES					
0100.0000.525.000000.5241	OFFICE MACHINE MAINTENANCE	400	0	400	0	400
0100.0000.525.000000.5291	RUBBISH CONTRACT	610,000	0	610,000	609,150.00	850
0100.0000.525.000000.5292	RUBBISH - RESCO	600,000	0	600,000	603,082.75	-3,082.75
0100.0000.525.000000.5293	HOUSEHOLD HAZ. WASTE	17,500	0	17,500	17,221.61	278.39
0100.0000.525.000000.5300	PROFESSIONAL SERVICES					
0100.0000.525.000000.5301	ADVERTISING	2,000	-264	1,736	0	1,736.00
0100.0000.525.000000.5302	PRINTING AND REPRODUCTION	3,500	0	3,500	2,952.00	548
0100.0000.525.000000.5309	CONFERENCES & SEMINARS	1,000	0	1,000	65	935
0100.0000.525.000000.5400	SUPPLIES					
0100.0000.525.000000.5482	MOTOR FUEL AND LUBE	0	0	0	318.89	-381.1
0100.0000.525.000000.5500	GENERAL SUPPLIES	7,000	0	7,000	1,923.41	5,076.59
TOTAL	RECYCLING	1,316,023	0	1,316,023	1,306,612.36	9,348.43
0100.0000.541	COUNCIL ON AGING					
0100.0000.541.000000.5100	PERSONAL SERVICES					
0100.0000.541.000000.5110	CO-ORDINATOR	52,385	0	52,385	52,384.80	0.2
0100.0000.541.000000.5111	ADMINISTRATIVE ASSISTANT	39,042	0	39,042	39,042.12	-0.12
0100.0000.541.000000.5113	BOOKKEEPER	16,744	0	16,744	16,744.00	0
0100.0000.541.000000.5114	OUTREACH (2)	15,600	0	15,600	15,600.00	0
0100.0000.541.000000.5115	MINI-BUS DRIVERS (3)	32,613	0	32,613	31,948.80	664.2
0100.0000.541.000000.5141	LONGEVITY	2,500	0	2,500	2,450.00	50
TOTAL	COUNCIL ON AGING	158,884	0	158,884	158,169.72	714.28
0100.0000.543	VETERANS BENEFITS					

0100.0000.610.000000.5336	SUMMER PROGRAMS	300	0	300	0	445	-145
0100.0000.610.000000.5337	ADULT PROGRAMS	1	0	1	0	0	1
0100.0000.610.000000.5338	NOBLE	49,200	-15,750	33,450	0	857	32,593.00
0100.0000.610.000000.5341	COLLECTIONS(LIBRARY)	1	0	1	0	0	1
0100.0000.610.000000.5400	SUPPLIES	200	0	200	0	4,117.95	-3,917.95
0100.0000.610.000000.5421	OFFICE SUPPLIES	200	0	200	0	629.39	-429.39
0100.0000.610.000000.5500	GENERAL SUPPLIES	400	0	400	0	609.06	-209.06
0100.0000.610.000000.5502	PUBLICATIONS	400	0	400	0	2,094.34	-1,694.34
0100.0000.610.000000.5528	LIBRARY MATERIALS	40,000	0	40,000	0	60,678.67	-20,678.67
0100.0000.610.000000.5531	BOOKS	1	0	1	0	0	1
0100.0000.610.000000.5700	OTHER CHARGES AND EXPENSES	370,000	0	370,000	0	369,042.23	957.77
0100.0000.610.000000.5710	IN-STATE TRAVEL						
TOTAL	LIBRARY						

0100.0000.631	RECREATION - YOUTH	55,080	0	55,080	0	55,079.96	0.04
0100.0000.631.000000.5100	PERSONAL SERVICES	1	0	1	0	0	1
0100.0000.631.000000.5110	DIRECTOR OF RECREATION-YOUTH	750	0	750	0	750	0
0100.0000.631.000000.5112	SENIOR CLERK & TYPIST	10,000	0	10,000	5,426.50	4,573.50	0
0100.0000.631.000000.5141	LONGVITY	65,831	0	65,831	5,426.50	60,403.46	1.04
0100.0000.631.000000.5300	PROFESSIONAL SERVICES						
0100.0000.631.000000.5345	DRUG PREVENTION PROGRAM						
TOTAL	RECREATION - YOUTH						

0100.0000.650	PARKS	51,400	0	51,400	0	51,399.91	0.09
0100.0000.650.000000.5100	PERSONAL SERVICES	44,200	0	44,200	0	44,199.99	0.01
0100.0000.650.000000.5111	FOREMAN	1,600	0	1,600	0	1,600.00	0
0100.0000.650.000000.5115	LABORER / TRUCK DRIVER	350	0	350	0	0	350
0100.0000.650.000000.5141	LONGEVITY	1,200	0	1,200	0	1,200.00	0
0100.0000.650.000000.5142	UPGRADE/MERIT	0	545	545	0	540	5
0100.0000.650.000000.5165	CLOTHING ALLOWANCE						
0100.0000.650.000000.5195	CELL PHONE ALLOWANCE						
0100.0000.650.000000.5200	PURCHASE OF SERVICES						
0100.0000.650.000000.5248	FENCE & HOTTOP MAINTENANCE	2,500	0	2,500	0	700	1,800.00
0100.0000.650.000000.5249	PLAYGROUND MAINTENANCE	17,400	0	17,400	0	8,360.70	9,039.30
0100.0000.650.000000.5250	FIELD MAINTENANCE	18,000	0	18,000	0	11,394.10	6,605.90
TOTAL	PARKS	136,650	545	137,195	0	119,394.70	17,800.30

0100.0000.655 VITALE PARK

0100.0000.751.000000.5917	MUNICIPAL PURP. LOAN 2-15-03	14,988	0	14,988	0	14,987.50	0.5
0100.0000.751.000000.5918	NEW SCHOOL CONSTRUCTION INT	280,063	0	280,063	0	280,062.51	0.49
0100.0000.751.000000.5919	INTEREST ON DRAINAGE	5,400	0	5,400	0	5,400.00	0
0100.0000.751.000000.5920	GENERAL OBLIGATION BOND	134,882	0	134,882	0	134,881.22	0.78
0100.0000.751.000000.5923	INTEREST ON BAN-BELMONTE REH	16,710	0	16,710	0	16,710.00	0
TOTAL	INTEREST ON LONG-TERM DEBT	628,886	0	628,886	0	628,883.72	2.28
0100.0000.752	INTEREST ON SHORT-TERM DEBT						
0100.0000.752.000000.5900	DEBT SERVICE						
0100.0000.752.000000.5930	INTEREST ON NOTES	25,118	22,500	47,618	0	47,495.13	122.87
TOTAL	INTEREST ON SHORT-TERM DEBT	25,118	22,500	47,618	0	47,495.13	122.87
0100.0000.820	STATE ASSESSMENTS						
0100.0000.820.000000.5600	INTERGOVERNMENTAL ASSESSMENT						
0100.0000.820.000000.5631	SPECIAL EDUCATION CH 72B	0	0	0	0	2,628.00	-2,628.00
0100.0000.820.000000.5639	MOSQUITO CONTROL PROJECTS	46,098	45	46,143	0	46,143.00	0
0100.0000.820.000000.5600	INTERGOVERNMENTAL ASSESSMENT						
0100.0000.820.000000.5640	AIR POLLUTION CONTROL DIST.	8,099	0	8,099	0	8,099.00	0
0100.0000.820.000000.5641	METRO AREA PLANNING COUNCIL	8,389	0	8,389	0	8,389.00	0
0100.0000.820.000000.5646	RMV NON-RENEWAL SURCHARGE	34,000	0	34,000	0	30,620.00	3,380.00
0100.0000.820.000000.5651	SCHOOL CHOICE TUITION	55,000	3,700	58,700	0	40,000.00	18,700.00
0100.0000.820.000000.5652	CHARTER SCHOOL SENDING TUITION	1,359,816	-17,354	1,342,462	0	1,361,914.00	-19,452.00
0100.0000.820.000000.5653	ESSEX COUNTY SENDING TUITION	261,976	0	261,976	0	261,976.00	0
0100.0000.820.000000.5661	MBTA MGL CH 161A	562,603	0	562,603	0	562,603.00	0
TOTAL	STATE ASSESSMENTS	2,335,981	-13,609	2,322,372	0	2,322,372.00	0
0100.0000.911	RETIREMENT CONTRIBUTIONS						
0100.0000.911.000000.5100	PERSONAL SERVICES						
0100.0000.911.000000.5175	CONTRIBUTORY RETIREMENT	4,506,330	0	4,506,330	0	4,506,330.00	0
TOTAL	RETIREMENT CONTRIBUTIONS	4,506,330	0	4,506,330	0	4,506,330.00	0
0100.0000.913	RETIREMENT						
0100.0000.913.000000.5100	PERSONAL SERVICES						
0100.0000.913.000000.5111	RETIREMENT ADMINISTRATOR	57,400	0	57,400	0	58,144.61	-744.61
0100.0000.913.000000.5112	TOWN ACCNT RETIREMENT BD STP	3,000	-1,500	1,500	0	750	750
0100.0000.913.000000.5113	TREASURER RETIREMENT BD STP	1,920	0	1,920	0	1,920.00	0
0100.0000.913.000000.5141	LONGVITY	800	0	800	0	800	0
TOTAL	RETIREMENT	63,120	-1,500	61,620	0	61,614.61	5.99
0100.0000.945	PROPERTY & LIABILITY INS						

SUB CATEGORY/LOCATION	25,780	-25,750	30	0	0	0	30
0100.0000.945.000000							
0100.0000.945.000000.5300							
0100.0000.945.000000.5300							
0100.0000.945.000000.5700							
0100.0000.945.000000.5731							
0100.0000.945.000000.5732							
0100.0000.945.000000.5733							
0100.0000.945.000000.5734							
0100.0000.945.000000.5735							
0100.0000.945.000000.5736							
0100.0000.945.000000.5737							
0100.0000.945.000000.5739							
0100.0000.945.000000.5740							
0100.0000.945.000000.5745							
0100.0000.945.000000.5799							
0100.0000.945.000300							
0100.0000.945.000300.5700							
0100.0000.945.000300.5733							
0100.0000.945.000300.5737							
0100.0000.945.000300.5739							
TOTAL	11,231,921	-329,721	10,902,200	0	10,852,142.08	50,058.47	
0100.0000.990							
0100.0000.990.000000.5960							
0100.0000.990.000000.5962							
0100.0000.990.000000.5966							
0100.0000.990.000000.5970							
TOTAL	5,313	0	5,313	0	5,313.00	0	
0100.0000.990.000000.5962							
0100.0000.990.000000.5966							
0100.0000.990.000000.5970							
TOTAL	59,522	0	59,522	0	59,522.00	0	
0100.0000.990.000000.5966							
0100.0000.990.000000.5970							
TOTAL	51,958	0	51,958	0	51,958.00	0	
0100.0000.990.000000.5970							
TOTAL	11,231,921	-329,721	10,902,200	0	10,852,142.08	50,058.47	
0100.0000.990							
0100.0000.990.000000.5960							
0100.0000.990.000000.5962							
0100.0000.990.000000.5966							
0100.0000.990.000000.5970							
TOTAL	0	10,108	10,108	0	10,108.00	0	
0100.0000.990.000000.5966							
0100.0000.990.000000.5970							
TOTAL	0	0	0	0	0	0	
0100.0000.990.000000.5970							
TOTAL	0	200,000	200,000	0	200,000.00	0	
0100.0000.990.000000.5970							
TOTAL	0	210,108	210,108	0	210,108.00	0	
TOTAL	42,050,021	1,286,053	43,336,074	38,945.71	42,231,770.78	1,065,958.54	
OPERATING							
2012 Special Articles							
0100.2012.123							
0100.2012.123.000410.5300							
0100.2012.123.000420.5254							
0100.2012.123.000420.5256							
0100.2012.123.000493.5231							
0100.2012.123.000493.5264							
0100.2012.491.000000.5200							
TOTAL	0	128	128	0	128	0	
0100.2012.123.000410.5300							
0100.2012.123.000420.5254							
0100.2012.123.000420.5256							
0100.2012.123.000493.5231							
0100.2012.123.000493.5264							
0100.2012.491.000000.5200							
TOTAL	0	731	731	0	731.95	0	
0100.2012.123.000410.5300							
0100.2012.123.000420.5254							
0100.2012.123.000420.5256							
0100.2012.123.000493.5231							
0100.2012.123.000493.5264							
0100.2012.491.000000.5200							
TOTAL	0	1,837	1,837	0	1,828.59	9.06	
0100.2012.123.000410.5300							
0100.2012.123.000420.5254							
0100.2012.123.000420.5256							
0100.2012.123.000493.5231							
0100.2012.123.000493.5264							
0100.2012.491.000000.5200							
TOTAL	0	1,237	1,237	0	1,237.00	0	
0100.2012.123.000410.5300							
0100.2012.123.000420.5254							
0100.2012.123.000420.5256							
0100.2012.123.000493.5231							
0100.2012.123.000493.5264							
0100.2012.491.000000.5200							
TOTAL	0	1,165	1,165	0	1,165.40	0	

0100.2012.491.000000.5201	CEMETERY	25,000	0	25,000	0	24,800.00	200
TOTAL	2012	25,000	5,100	30,100	0	29,890.94	209.06

2013 Special Articles

0100.2013.123.003514.5300	STM 6/17/13 ART 5 TREE FARM	0	10,000	10,000	0	0	10,000.00
0100.2013.123.003560.5300	STM 6/17/13 ART 4 ROUND HILL	0	10,000	10,000	0	0	10,000.00
TOTAL	2013	0	20,000	20,000	0	0	20,000.00

TOTAL	GENERAL FUND	42,075,021	1,311,153	43,386,174	39,407.36	42,452,540.99	894,226.48
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6100	SEWER ENTERPRISE						
6100.0000.000.000000.5100	PERSONAL SERVICES						
6100.0000.000.000000.5111	FOREMAN	53,900	0	53,900	0	53,900.08	-0.08
6100.0000.000.000000.5113	W/S BILLING CLERK	21,326	0	21,326	0	21,325.20	0.8
6100.0000.000.000000.5115	LABORER TRUCK DRIVER	92,300	0	92,300	0	92,300.00	0
6100.0000.000.000000.5133	OVERTIME-SEWER SYSTEM	15,000	0	15,000	0	11,354.55	3,645.45
6100.0000.000.000000.5134	OVERTIME-SEWER STATION	35,000	0	35,000	0	33,133.63	1,866.37
6100.0000.000.000000.5141	LONGEVITY	3,175	0	3,175	0	3,175.00	0
6100.0000.000.000000.5142	UPGRADE/MERIT	0	0	0	0	164.32	-164.32
6100.0000.000.000000.5165	CLOTHING ALLOWANCE	1,800	0	1,800	0	1,800.00	0
6100.0000.000.000000.5180	LICENSE UPGRADE 3-D	4,535	0	4,535	0	2,518.88	2,016.12
6100.0000.000.000000.5199	HURRICANE 10/29/12	0	0	0	0	-52.03	52.03
6100.0000.000.000000.5200	PURCHASE OF SERVICES						
6100.0000.000.000000.5201	GAS MGMT SYSTEM	15,500	0	15,500	0	0	15,500.00
6100.0000.000.000000.5211	ELECTRICITY FOR PUBLIC BLDG	112,000	0	112,000	10,502.11	118,352.53	-16,854.64
6100.0000.000.000000.5243	MOTOR VEHICLE MAINTENANCE	15,000	0	15,000	0	4,959.03	10,040.97
6100.0000.000.000000.5270	SEWER STATION MAINTENANCE	75,000	0	75,000	17,900.00	26,040.85	31,059.15
6100.0000.000.000000.5271	SEWER SYSTEM MAINTENANCE	379,403	0	379,403	424.48	103,039.34	275,939.18
6100.0000.000.000000.5272	SEWER SERVICE CLEANING	10,000	0	10,000	0	1,125.00	8,875.00
6100.0000.000.000000.5300	PROFESSIONAL SERVICES						
6100.0000.000.000000.5301	ADVERTISING	0	0	0	0	326.78	-326.78
6100.0000.000.000000.5304	ENGINEERING SERVICES	0	0	0	0	13,010.00	-13,010.00
6100.0000.000.000000.5305	TELEPHONE	0	0	0	0	461.98	-461.98
6100.0000.000.000000.5306	CONSULTING SERVICES	0	0	0	2,427.50	3,330.50	-5,758.00
6100.0000.000.000000.5322	LEGAL FEES	0	0	0	0	10,665.55	-10,665.55
6100.0000.000.000000.5323	COMPUTER SERVICES	4,500	0	4,500	0	881.85	3,618.15
6100.0000.000.000000.5400	SUPPLIES						
6100.0000.000.000000.5482	MOTOR FUEL AND LUBE (SEGR)	35,000	0	35,000	913.58	22,426.87	11,659.55

200.0000.000.000000.5297	MWRA ASSESSMENT	3,156,053	0	3,156,053	0	3,154,506.00	4,547.00
200.0000.000.000000.5298	DEP SAFE DRINKING WATER ASSM	10,900	0	10,900	0	8,914.55	1,985.45
200.0000.000.000000.5300	PROFESSIONAL SERVICES						
200.0000.000.000000.5301	ADVERTISING	0	0	0	0	188.9	-188.9
200.0000.000.000000.5304	ENGINEERING SERVICES	0	0	0	6,330.00	6,170.00	-12,500.00
200.0000.000.000000.5306	CONSULTING SERVICES	0	0	0	1,073.50	3,330.50	-4,404.00
200.0000.000.000000.5322	LEGAL FEES	0	0	0	0	8,477.30	-8,477.30
200.0000.000.000000.5323	COMPUTER SERVICES	10,000	0	10,000	-44.37	881.85	9,162.52
200.0000.000.000000.5400	SUPPLIES						
200.0000.000.000000.5421	OFFICE SUPPLIES	0	0	0	0	165	-165
200.0000.000.000000.5482	MOTOR FUEL AND LUBE (SEGR)	35,000	0	35,000	817.99	22,950.31	11,231.70
200.0000.000.000000.5700	OTHER CHARGES AND EXPENSES						
200.0000.000.000000.5799	CARRYOVERS	6,120	0	6,120	0	3,206.92	2,913.19
200.0000.000.000000.5800	CAPITAL OUTLAY						
200.0000.000.000000.5850	HYDRANTS	30,000	0	30,000	0	3,530.00	26,470.00
200.0000.000.000000.5851	NEW METERS	15,000	0	15,000	0	14,853.56	146.44
200.0000.000.000000.5900	DEBT SERVICE						
200.0000.000.000000.5901	MWRA PRINCIPAL	855,501	0	855,501	0	855,500.60	0.4
200.0000.000.000000.5908	WATER METERS - PRINCIPAL LTD	110,000	0	110,000	0	110,800.00	-800
200.0000.000.000000.5911	GENERAL OBLIGATION LT DEBT	50,000	0	50,000	0	50,000.00	0
200.0000.000.000000.5916	INTEREST ON GOB	34,219	0	34,219	0	17,109.38	17,109.62
200.0000.000.000000.5922	INTEREST - WATER METER BOND	20,550	0	20,550	0	19,750.00	800
200.0000.000.000000.5923	INTEREST ON BAN	0	0	0	0	18,832.29	-18,832.29
200.0000.000.000000.5930	INTEREST ON NOTES	0	0	0	0	17,109.38	-17,109.38
200.0000.000.000000.5960	OTHER USES;FRINGE/INDIR COST						
200.0000.000.000000.5961	TRANSFERS TO GENERAL FUND	346,064	0	346,064	0	346,064.00	0
TOTAL	WATER ENTERPRISE	5,476,610	0	5,476,610	130,489.52	5,270,527.36	75,593.23

GRAND TOTAL 51,739,414 1,311,153 53,050,567 202,064.55 50,805,609.84 2,042,893.41

SCHEDULE A
Part I General Fund Revenues and Other Financing Sources (Fund 01)

Fiscal Year 2013

SAUGUS
 City / Town / District

Account Number	Item Description	Amount
	A. Taxes	
4110	Personal Property Taxes	2,040,449
4120	Real Estate Taxes	49,662,690
4150	Excise Taxes	3,201,185
4170	Penalties and Interest	280,787
4180	In Lieu of Taxes	58,880
4191	Other Taxes - Hotel/Motel	1,408,076
4198	Urban Redevelopment Excises	
4199	Other Taxes	491,695
	A. TOTAL TAXES (NET OF REFUNDS)	57,364,013
	B. Charges for Services/Other Departmental Revenues	
4211	Water Charges	
4212	Other Utility Charges	
4220	Other Charges	
4243	Parking Charges	
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	665,701
	B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES	665,701
	C. Licenses, Permits and Fees	
4322	Fees Retained from Tax Collection	
4400	Licenses and Permits	1,665,288

	C. TOTAL LICENSES, PERMITS AND FEES	1,665,299
	D. Federal Revenue	
4540	Unrestricted - Direct	
4580	Unrestricted - Through the State	
	D. TOTAL FEDERAL REVENUE	
	E. Revenues From State	
4600	State Revenue	13,280,528
	E. TOTAL REVENUES FROM STATE	13,280,528
	F. Revenues From Other Governments	
4695	Court Fines	
4720	Received From the County for Services Performed	
4730	Received From Other Municipalities for Services Performed	62,422
	F. TOTAL REVENUES FROM OTHER GOVERNMENTS	62,422
	G. Special Assessments	
4750	Special Assessments	64,221
	G. TOTAL SPECIAL ASSESSMENTS	64,221
	H. Fines and Forfeitures	
4770	Fines and Forfeitures	180,445
	H. TOTAL FINES, AND FORFEITURES	180,445
	L. Miscellaneous Revenues	
4800	Miscellaneous Revenues	515,276
4820	Earnings on Investments	35,141
	L. TOTAL MISCELLANEOUS REVENUES	551,416
	TOTAL GENERAL FUND REVENUES	73,784,045
	J. Other Financing Sources	
4980	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCING SOURCES	73,784,045
	K. Interfund Operating Transfers	

4972	Transfers from Special Revenue Funds	25,000
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	687,342
4976	Transfers from Trust Funds	
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	712,342
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	74,505,387

SCHEDULE A
Part II General Fund Expenditures and Other Financing Uses (Fund 01)

Fiscal Year 2013

SAUGUS
 City / Town / District

General Government (100)

Account Number	Item Description	Legislative	Executive	Accountant / Auditor	Collector	Treasurer	Law Department / Town / City Counsel	Public Building / Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages		252,252	168,161		193,177	51,154		170,024	187,859	209,952	46,468	41,335	2,208
5700	Expenditures		216,658	222,081		78,439	249,771		62,188	139,572	22,071	13,375	2,848	1,116
5800A	Construction													
5800B	Capital Outlay													
	TOTAL		468,910	390,272		272,615	300,925		232,222	327,431	232,023	59,828	43,983	3,324

Public Safety (200)

Account Number	Item Description	Police	Fire	Emergency Medical Services	Inspection	Other
6100	Salary and Wages	4,787,879	3,571,893		285,184	721,640
6700	Expenditures	377,788	149,222		3,084	129,727
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	5,165,667	3,715,115		288,278	851,367

Education (300)

Account Number	Item Description	Education	Regional School Assessment 1	Regional School Assessment 2	Regional School Assessment 3	Regional School Assessment 4
6100	Salary and Wages	21,185,514				
5700	Expenditures	4,218,655	2,870,547	19,046		
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	25,414,169	2,870,547	19,046		

Public Works (400)

Account Number	Item Description	Highway / Streets Snow and Ice	Highway / Streets Other	Waste Collection and Disposal	Sewer Collection and Disposal	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages	242,375	213,525						616,553
5700	Expenditures	1,076,591	17,937					525,173	555,228
5800A	Construction								
5800B	Capital Outlay	2,907							
	TOTAL	1,321,873	231,362					525,173	1,271,781

Human Services (500)

Account Number	Item Description	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages	142,749		158,170	40,572	71,899
5700	Expenditures	9,550			182,005	1,234,610
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	152,309		158,170	222,577	1,306,709

Culture and Recreation (600)

Account Number	Item Description	Library	Recreation	Parks	Historical Commission	Celebrations	Other
6100	Salary and Wages	284,606	55,830	88,840			
6700	Expenditures	74,341	4,574	31,188		1,855	
6800A	Construction						
6800B	Capital Outlay						
	TOTAL	358,947	60,404	120,128		1,855	

Debt Service (700)

Account Number	Item Description	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
6900	Debt Service	7,280,000	612,174	64,205	
	TOTAL	7,280,000	612,174	64,205	

Unclassified (800)

Account Number	Item Description	Workers Compensation	Unemployment	Health Insurance	Other Employee Benefits	Court Judgments	Other Insurance	Intergovernmental Assessments	Retirement	Other
0001	Unclassified	185,760	185,571	9,869,542	511,116		568,267	2,322,372	4,567,945	
	TOTAL	185,760	185,571	9,869,542	511,116		568,267	2,322,372	4,567,945	

Transfers/Other Financing Uses (900)

Account Number	Item Description	
5960	Transfers to Other Funds	210,108
5990	Other Financing Uses	
	TOTAL	210,108

SCHEDULE A
 Part III Special Revenue Funds and Expenditures
 Fiscal Year 2013
SAUGUS
 City / Town / District

Federal Grants (FG01)

Account Number	Item Description	General Government	Public Safety	Public Works	Education	FEMA	Culture and Recreation	Community Development Block	Other Housing and Urban Development	Other	Total
	<u>Revenues</u>										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue		154,245		1,940,805						2,095,050
4600	State Revenue										
4800	Miscellaneous Revenues							1,476			1,476
4820	Earnings on Investments							162			162
	TOTAL REVENUES		154,245		1,940,805			1,638			2,096,688
	<u>Other Financing Sources</u>										
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES		154,245		1,940,805			1,638			2,096,688
	<u>Expenditures</u>										
5100	Salary and Wages		140,132		572,728						712,860
5700	Expenditures		20,156		1,544,451	378		600			1,665,895
5800A	Construction										
5800B	Capital Outlay										
6900	Debt Service										
	TOTAL EXPENDITURES		160,288		2,217,189	378		600			2,378,455
	<u>Other Financing Uses</u>										

Federal Grants(FG01)

Account Number	Item Description	General Government	Public Safety	Public Works	Education	FEMA	Culture and Recreation	Community Development Block	Other Housing and Urban Development	Other	Total
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES							600			2,378,455
	TOTAL EXPENDITURES AND OTHER FINANCING USES		160,288		2,247,189	378					2,378,455
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		-6,043		-276,384	-378		1,038			-281,767
	Fund Balance Beginning of Year		3,539		1,017,564	378		30,773			1,052,054
0002	Fund Balance Beginning of Year		3,539		1,017,564	378		30,773			1,052,054
0009	Adjustments										
0004	Fund Balance End of Year		-2,504		740,980			31,811			770,267

Other Special Revenue[0901]

Account Number	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Community Preservation Act	MWPAY	Title V	Gifts and Donations	Other	Total
	<u>Revenues</u>												
4100	Taxes and Excises												
4200	Charges for Services				314,021							81,890	395,911
4500	Federal Revenue												
4600	State Revenue				417,118			81,482				2,402	501,002
4800	Miscellaneous Revenues			1,893	29,494			-69,482			89,849	384,390	440,144
4820	Earnings on Investments			14						2,677	113	5,400	8,213
	TOTAL REVENUES			1,907	754,633			12,000		2,677	89,862	474,091	1,345,270
	<u>Other Financing Sources</u>												
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES												
	TOTAL REVENUES AND OTHER FINANCING SOURCES			1,907	754,633			12,000		2,677	89,862	474,091	1,345,270
	<u>Expenditures</u>												
5100	Salary and Wages			1,600	387,080						10,914	48,657	453,151
5700	Expenditures			1,738	351,149					2,678	133,084	47,426	565,875
5800A	Construction												
5800B	Capital Outlay										20,478		20,478
5900	Debt Service												
	TOTAL EXPENDITURES			3,238	778,229					2,678	165,377	91,083	1,048,605
	<u>Other Financing Uses</u>												
5960	Transfers to Other Funds												
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES												
	TOTAL EXPENDITURES AND OTHER FINANCING USES			3,238	778,229					2,678	165,377	91,083	1,048,605

Other Special Revenue(OS01)

Account Number	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Community Preservation Act	MWPAT	Title V	Gifts and Donations	Other	Total
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)			-1,831	-23,896			12,000		-1	-55,448	383,008	304,669
DD02	Fund Balance Beginning of Year			12,000	3,285	89		90,020		1	222,281	844,663	1,173,129
DD03	Adjustments										156,816	1,227,501	1,477,793
DD04	Fund Balance End of Year			11,169	-20,611	89		102,020			156,816	1,227,501	1,477,793

Receipts Reserved for Appropriation(RA01)

Account Number	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Insurance Reimb. over \$20,000	Sale of Real Estate	Sale of Cemetery Loss	Other	Total
	Revenues										
4100	Taxes and Excises										
4200	Charges for Services			4,563							4,563
4500	Federal Revenue								15,375		15,375
4600	State Revenue										
4600	Miscellaneous Revenues		540								540
4820	Earnings on Investments										
	TOTAL REVENUES		540	4,563					15,375		20,478
	Other Financing Sources										
4910	Bond Proceeds										
4870	Transfers From Other Funds										
4890	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES		540	4,563					15,375		20,478
	Expenditures										
5100	Salary and Wages										
5700	Expenditures			6,795				12,000		1,125	19,920
5800A	Construction										
5800B	Capital Outlay										
5800	Debt Service										
	TOTAL EXPENDITURES			6,795				12,000		1,125	19,920
	Other Financing Uses										
5950	Transfers to Other Funds								25,000		25,000
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES								25,000		25,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES			6,795				12,000	25,000	1,125	44,920

Receivables Reserved for Appropriation (RAD)

Account Number	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Insurance Reimb. over \$20,000	Sale of Real Estate	Sale of Cemetery Loss	Other	Total
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		549	-2,232				-12,000	-3,625	-1,125	-24,442
0002	Fund Balance Beginning of Year		5,687	141,948				12,000	38,088	1,125	198,208
0003	Adjustments								28,413		173,768
0004	Fund Balance End of Year		6,237	139,716							173,768

Revolving Funds(RF01)

Account Number	Item Description	Education	Athletic	Parks and Recreation	Ch 44 53 R 1/2	Other	Total
	<u>Revenues</u>						
4100	Taxes and Excises						
4200	Charges for Services	986,649	180,310	83,194	53,126	200	1,303,379
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues	13,109	28,144			47,210	88,463
4820	Earnings on Investments	291				11	302
	TOTAL REVENUES	999,949	208,454	83,194	53,126	47,421	1,392,144
	<u>Other Financing Sources</u>						
4910	Bond Proceeds						
4970	Transfers From Other Funds					2,282	2,282
4990	Other Financing Sources						
	TOTAL OTHER FINANCING SOURCES					2,282	2,282
	TOTAL REVENUES AND OTHER FINANCING SOURCES	999,949	208,454	83,194	53,126	49,703	1,394,426
	<u>Expenditures</u>						
5100	Salary and Wages	786,154	7,740	91,529	29,048	4,312	918,783
5700	Expenditures	376,029	202,841	11,590	21,271	20,689	632,520
5800A	Construction						
5800B	Capital Outlay	16,176	44,896				61,071
5900	Debt Service						
	TOTAL EXPENDITURES	1,178,358	255,577	103,119	50,319	25,001	1,612,374
	<u>Other Financing Uses</u>						
5960	Transfers to Other Funds						
5990	Other Financing Uses						
	TOTAL OTHER FINANCING USES						
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,178,358	255,577	103,119	50,319	25,001	1,612,374

Revolving Funds(RF01)

Account Number	Item Description	Education	Athletic	Parks and Recreation	Ch 44.53 E 1/2	Other	Total
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-178,409	-47,123	-48,925	2,807	24,702	-217,948
0002	Fund Balance Beginning of Year	807,549	127,028	77,929	71,538	8,731	1,092,772
0003	Adjustments						
0004	Fund Balance End of Year	629,137	79,905	58,004	74,345	39,433	874,824

State Grants(SG01)

Account Number	Item Description	General Government	Public Safety	Public Works	Education	MEMA	Culture and Recreation	Council on Aging	Library	Other	Total
	<u>Revenues</u>										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue		81,240		76,155		50,488		22,507		230,491
4600	Miscellaneous Revenues										
4820	Earnings on Investments		99				8		29		136
	TOTAL REVENUES		81,339		76,155		50,497		22,536		230,527
	<u>Other Financing Sources</u>										
4910	Bond Proceeds										
4970	Transfers From Other Funds		595		7,280						7,875
4980	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES		595		7,280						7,875
	TOTAL REVENUES AND OTHER FINANCING SOURCES		81,934		83,435		50,497		22,536		238,402
	<u>Expenditures</u>										
5100	Salary and Wages		81,268		24,925		47,045				153,238
5700	Expenditures		26,659		11,651		69		220	30,566	69,065
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES		107,927		36,576		47,114		220	30,566	222,303
	<u>Other Financing Uses</u>										
5950	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES		107,927		36,576		47,114		220	30,566	222,303

State Grants(SB01)

Account Number	Item Description	General Government	Public Safety	Public Works	Education	MEMA	Culture and Recreation	Council on Aging	Library	Other	Total
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		-26,052		46,669		3,383		22,416	-30,566	16,710
0002	Fund Balance Beginning of Year		13,236		1,247		8,644		32,082	44,110	99,169
0003	Adjustments						11,927		64,468	13,553	115,318
0004	Fund Balance End of Year		-12,816		48,186						

SCHEDULE A
Part IV Capital Project Funds
Fiscal Year 2013

SAUGUS
City / Town / District

Account Number	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
	<u>Revenues</u>								
4100	Taxes and Excises								
4200	Charges for Services		28,160					6,500	34,660
4500	Federal Revenue								
4600	State Revenue	2,614,402		3,885,504			332,089		6,731,995
4800	Miscellaneous Revenues								
4820	Earnings on Investments	1,368	11,978						13,346
	TOTAL REVENUES	2,615,770	40,138	3,885,504			332,089	6,500	6,779,901
	<u>Other Financing Sources</u>								
4910	Bond Proceeds	957,375	613,833	1,070,928					2,642,136
4970	Transfers From Other Funds								
4990	Other Financing Sources								
	TOTAL OTHER FINANCING SOURCES	957,375	613,833	1,070,928					2,642,136
	TOTAL REVENUES AND OTHER FINANCING SOURCES	3,573,145	653,971	4,956,432			332,089	6,500	9,521,217
	<u>Expenditures</u>								
5100	Salary and Wages								
5700	Expenditures			11,859,280	6,236			6,486	11,872,002
5800A	Construction	4,851,456	1,808,139				572,632	11,800	7,044,127
5800B	Capital Outlay		4,527					267,166	267,166
5900	Debt Service								
	TOTAL EXPENDITURES	4,851,456	1,812,666	11,859,280	6,236		572,632	275,552	19,177,332
	<u>Other Financing Uses</u>								
5980	Transfers to Other Funds		623,829						623,829
5990	Other Financing Uses								

	TOTAL OTHER FINANCING USES		623,823					623,823
	TOTAL EXPENDITURES AND OTHER FINANCING USES	4,654,456	2,436,495	14,859,290	6,236	572,632	275,552	19,801,561
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-4,178,321	-1,882,534	-5,993,758	-6,236	-240,543	-269,052	-10,480,444
	Fund Balance Beginning of Year	-441,534	2,784,774	-1,050,574	-19,764	-1,429	-65,379	1,195,995
0DD2	Adjustments							
0DD3	Fund Balance End of Year	-1,319,655	902,240	-7,654,332	-26,000	-241,972	-334,430	-8,884,449

SCHEDULE A
Part V Enterprise Funds
Fiscal Year 2014

SAUGUS
City / Town / District

Account Number	Item Description	Water	Sewer	Electric	Landfills	Hospitals	Health Care	Airport	Harbor	Golf Course	Public Recreation	Other	Total
	<u>Revenues</u>												
4100	Taxes and Excises												
4200	Charges for Services	5,336,497	3,473,857										8,810,354
4500	Federal Revenue												
4600	State Revenue		20,587										20,587
4800	Miscellaneous Revenues	82,644	59,081										141,725
4820	Earnings on Investments												
	TOTAL REVENUES	5,419,141	3,553,525										8,972,666
	<u>Other Financing Sources</u>												
4910	Bond Proceeds												
4970	Transfers From Other Funds		623,829										623,829
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES		623,829										623,829
	TOTAL REVENUES AND OTHER FINANCING SOURCES	5,419,141	4,177,354										9,596,495
	<u>Expenditures</u>												
5100	Salary and Wages	266,455	219,021										485,477
5700	Expenditures	3,548,814	1,617,265										5,066,079
5800A	Construction												
5800B	Capital Outlay	18,384											18,384
5900	Debt Service	1,089,102	1,024,887										2,114,089
	TOTAL EXPENDITURES	4,922,751	2,761,173										7,683,924
	<u>Other Financing Uses</u>												

SCHEDULE A
Park VI Trust Funds
 Fiscal Year 2013
SAUGUS
 City / Town / District

Non-Expendable/Expendable Trusts (NE01)

Account Number	Item Description	Non-Expendable Trust	Workers Compensation	Pension Reserve	Stabilization	Health Claims - City/Town Share	Health Claims - Employee Share	Conservation Trust Fund	OPEB Trust Fund	Other	Total
	<u>Revenues</u>										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue									6,449	6,449
4600	State Revenue									1,000	1,000
4800	Miscellaneous Revenues	76,509								501,100	577,609
4820	Earnings on Investments				3,776			85		51,704	55,566
	TOTAL REVENUES	76,509			3,776			85		559,253	639,624
	<u>Other Financing Sources</u>										
4910	Bond Proceeds										
4970	Transfers From Other Funds				200,000						200,000
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES				200,000						200,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	76,509			203,776			85		559,253	639,624
	<u>Expenditures</u>										
5100	Salary and Wages										
5700	Expenditures									125,999	125,999
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES									125,999	125,999
	<u>Other Financing Uses</u>										

Non-Expendable/Expendable Trusts (NEBT)

Account Number	Item Description	Non-Expendable Trust	Workers Compensation	Pension Reserve	Stabilization	Health Claims - City/Town Share	Health Claims - Employee Share	Conservation Trust Fund	OPESB Trust Fund	Other	Total
5990	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES									125,999	125,999
	TOTAL EXPENDITURES AND OTHER FINANCING USES				203,776			86		433,254	718,625
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	76,609									
0002	Fund Balance Beginning of Year	3,089,672			528,517			66,976		419,687	2,104,852
0003	Adjustments									852,941	2,818,477
0004	Fund Balance End of Year	4,166,181			732,289			67,052			

SCHEDULE A
Part VII Agency Funds
Fiscal Year 2013

SAUGUS
City / Town / District

Account Number	Item Description	Balance July 1, 2012	Additions	Deductions	Balance June 30, 2013
	Assets				
0005	Cash	81,086	1,189,890	1,159,073	111,403
0006	Accounts Receivable				
	TOTAL ASSETS	81,086	1,189,890	1,159,073	111,403
	Liabilities				
0007	Police Outside Detail	-47,911	1,136,516	1,095,506	-5,901
0008	Fire Off Duty Detail				
0009	Tax Due State				
0010	Meals Tax Due State				
0011	Licenses Due State	49,503	41,263	38,741	46,025
0012	Due County/Retirement Systems				
0013	Guarantee Bid Deposits	78,748	5,064	15,818	68,994
0014	Unclaimed Items				
0015	Other Liabilities	5,746	6,547	8,005	3,288
	TOTAL LIABILITIES	81,086	1,189,890	1,159,073	111,403
	NOTE: Total Assets Must Equal Total Liabilities				

SCHEDULE A
Part VIII Personnel Expenditures
Fiscal Year 2013

SAUGUS
City / Town / District

Total Salaries and Wages as of December 31, 2012 as Reported on IRS Form W-2	37,428,147
Total Number of Employees (FTE) for Calendar Year Ending December 31, 2012	1,041

SCHEDULE A
Part IX Schedule of Cash and Investments as of June 30, 2013

Fiscal Year 2013

SALINAS
 City/Town/District

Account Number	Item Description	Cash and Investments
	FUNDS	
0016	General Fund	4,113,687
0017	Special Revenue	3,425,055
0018	Debt Service Fund	
0019	Capital Project Funds	5,829,871
0020	Enterprise Funds	2,559,524
0021	Trust Funds	111,408
0022	Agency Funds	111,408
	TOTAL ALL FUNDS	16,967,743

SCHEDULE A
Part X Schedule of Debt Outstanding, Issued, and Retired this Fiscal Year
Fiscal Year 2013

SAUGUS
City / Town / District

Account Number	Item Description	Outstanding July 1, 2012	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30, 2013	Interest this Fiscal Year
	A. GENERAL OBLIGATION BONDS					
	INSIDE DEBT LIMIT					
D001	BUILDINGS	4,615,600		1,097,900	3,517,700	153,534
D002	DEPARTMENT EQUIPMENT	1,255,000		305,000	950,000	45,037
D003	SCHOOL BUILDINGS	720,000		60,000	660,000	28,655
D004	SCHOOL - ALL OTHER					
D005	SEWER	15,288,836		604,044	14,682,891	284,035
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	1,885,000		235,000	1,450,000	102,900
	TOTAL INSIDE DEBT LIMIT	23,662,535		2,301,944	21,260,591	614,162
	OUTSIDE DEBT LIMIT					
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS	6,640,000		5,645,000	995,000	280,069
D013	SEWER					
D014	SOLID WASTE					
D015	WATER	6,277,174	998,250	1,125,501	6,148,823	76,318
D016	OTHER OUTSIDE LIMIT	79,400		47,100	32,300	1,963
	TOTAL OUTSIDE DEBT LIMIT	12,996,574	998,250	6,717,601	7,177,223	357,356
	TOTAL LONG TERM DEBT	36,459,109	998,250	9,019,545	28,437,814	971,527

Account Number	Item Description	Outstanding July 1, 2012	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30, 2013	Interest this Fiscal Year
	B. REVENUE AND NONGUARANTEED BONDS					
D021	REVENUE AND NONGUARANTEED BONDS					
	C. SHORT TERM DEBT					
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	8,391,000	14,914,420	8,391,000	14,914,420	89,378
D019	GRANT ANTICIPATION NOTES					
D020	OTHER SHORT TERM DEBT					
	TOTAL SHORT TERM DEBT	8,391,000	14,914,420	8,391,000	14,914,420	89,378
	D. OTHER INTEREST					
D022	OTHER INTEREST					
	Item Description	Authorized	Issued / Retired / Rescinded	Unissued June 30, 2013		
	TOTAL AUTHORIZED AND UNISSUED	35,286,746	18,266,134	16,000,611		

SCHEDULE A
Part XI Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2013
Fiscal Year 2013
SALUGUS
City / Town / District

Revenues and Expenditures from Financial Report	General (a)	Special Revenue (b)	Capital Projects (c)	Enterprise (d)	Trust (e)	TOTAL (a)-(e) (f)
1 Total Revenue	79,794,045	5,085,207	6,779,981	8,972,665	639,624	95,271,523
2 Total Expenditures	72,649,363	5,273,657	19,177,832	7,683,607	126,889	104,810,358
3 TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (SUM OF LINES 1 AND 2)	1,244,682	-188,450	-12,397,851	1,289,159	513,625	-9,538,835
4 Transfers From Other Funds	712,342	10,108	0	623,829	200,000	1,546,279
5 Other Financing Sources	0	0	2,541,236	0	0	2,541,236
6 Transfers To Other Funds	210,108	25,000	628,829	887,342	0	1,546,279
7 Other Financing Uses	0	0	0	0	0	0
8 TOTAL OTHER FINANCING SOURCES (USES) (SUM OF LINES 4 THROUGH 7)	502,234	-14,892	1,917,407	-63,513	200,000	2,541,236
9 TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	1,746,916	-203,342	-10,480,444	1,225,646	713,625	-6,997,599
10 Fund Equity (Retained Earnings) Beginning of Year	1,059,910	3,616,530	1,495,895	1,335,190	2,104,652	10,421,277
11 Other Adjustments	0	0	0	0	0	0
12 TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	3,616,826	3,411,988	-8,984,549	2,560,836	2,818,477	3,423,678

13 Additional Information

General Fund Expenditures (Part 2)

Health Insurance

Trust Funds (Part 6)

Health Claims (City/Town)

Capital Projects Funds (Part 4)

Schools

Highways

Education General Funds (Part 2)

Local

Regional School Assessment (1)

Regional School Assessment (2)

Regional School Assessment (3)

Regional School Assessment (4)

8,869,542

Total Revenues

0

Total Revenues

3,885,504

992,089

25,414,189

2,870,547

19,046

0

0

Total Expenditures

0

Total Expenditures

11,859,290

572,632

SCHEDULE A
Part XII
Fiscal Year 2018
SALICUS
City / Town / District

Notes :

James Stevens, Treasurer/Town Accountant, SALICUS, 19162018.9:48 AM, 781-231-4107, 781-231-4107, Town Accountant, Dda, TelNo

NOTE: The information has not been Approved and is subject to change.

TOWN OF SAUGUS, MASSACHUSETTS

Combined Balance Sheet -
All Fund Types and Account Group

June 30, 2013

ASSETS	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types Trust and Agency	Account Group General Long-Term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Project	Enterprise	Internal Service			
Cash & Cash Equivalents:								
Cash and Short Term Investments	4,113,237	3,425,056	5,929,971	2,569,624	-	2,929,405	-	18,987,342.75
Petty Cash	400	-	-	-	-	-	-	400
Deposits Held by Others	-	-	-	-	-	-	-	-
Receivables:								
Property Tax								
RE Taxes	285,133	-	-	-	-	-	-	285,133
PP Taxes	405,771	-	-	-	-	-	-	405,771
Allowances for Abate/ments and Exemptions	(523,973)	-	-	-	-	-	-	(523,973)
Tax Liens	1,383,488	-	-	-	-	-	-	1,383,488
Tax Precession	281,322	-	-	-	-	-	-	281,322
Deferred Property Taxes	9,172	-	-	-	-	-	-	9,172
Income & Expense Lien	2,676	-	-	-	-	-	-	2,676
Other Tax Assessments	-	-	-	-	-	-	-	-
Excise Tax:								
Motor Vehicle Excise	645,926	-	-	-	-	-	-	645,926
Other Excise Tax	38,200	-	-	-	-	-	-	38,200
User Charges/Fees/Fees:								
Due from Other Governments	90,840	-	-	978,120	-	-	-	1,069,060
Other Departmental Receivables	165,594	-	217,127	-	-	175,987	-	352,721
Due from other funds / Other Agencies	-	-	-	-	-	-	-	175,987
Amount to be provided for BAN	-	-	-	-	-	-	-	-
Amount to be provided for the retirement of GLTD	-	-	-	-	-	-	-	-
Total Assets:	6,877,933	3,425,056	6,147,098	3,547,744	-	3,105,391	28,437,814	28,437,814
								51,541,035
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants Payable	-	-	-	-	-	-	-	-
Accrued Payroll	255,410	12,584	-	8,789	-	17,909	-	294,692
Payroll Withholdings	720,813	-	-	-	-	-	-	720,813
Deferred Revenues	2,828,861	-	217,127	978,120	-	175,987	-	3,993,884
General Obligation bonds payable	136,594	-	-	-	-	-	-	136,594
Due to other funds	-	-	-	-	-	-	-	-
Other liabilities - BAN Payable	-	-	14,814,420	-	-	-	28,437,814	28,437,814
Other liabilities - Tallies	20,835	-	-	-	-	-	-	20,835
Total Liabilities	3,261,107	12,584	15,731,547	986,908	-	193,896	28,437,814	48,023,855
Fund Equity:								
Reserved for Petty Cash	400	-	-	-	-	-	-	400
Reserved for Encumbrances	387,284	-	-	161,789	-	-	-	489,088
Reserved for Contingent Appropriations	20,000	-	-	-	-	-	-	20,000
Reserved for Debt Service	566,288	-	-	-	-	-	-	566,288
Unreserved/Unassigned	2,730,458	3,412,472	(8,984,448)	-	-	2,911,496	-	669,976
F.B. Appropriation Over/Under Assessments	-	-	-	-	-	-	-	-
F.B. Court Judgements	-	-	-	-	-	-	-	-
F.B. Appropriation Deficits	-	-	-	-	-	-	-	-
Unreserv. F.B. Unprovided Abat/Exempt	(27,614)	-	-	-	-	-	-	(27,614)
Bonds Authorized (Memorandum)	-	-	-	-	-	-	16,000,611	16,000,611
Bonds Authorized Offset (Memorandum)	-	-	-	-	-	-	(16,000,611)	(16,000,611)
Retained Earnings	-	-	-	2,399,047	-	-	-	2,399,047
Total Fund Equity	3,516,826	3,412,472	(6,884,449)	2,560,838	-	2,911,496	16,000,611	3,517,180
Total Liabilities and Fund Equity	6,877,933	3,425,056	6,147,098	3,547,744	-	3,105,391	28,437,814	51,541,035

Town of Saugus
FY 2013

Special Revenue

GL Account Description	Fund No.	Fund Name	Total
POOLED CASH	2118	TEACHER QUALITY FY12 TITLE 2A	0.02
	2119	TITLE I FY 2013	(12,108.31)
	2120	TITLE I SCHOOL SUPPORT 323B	2,471.00
	2121	TITLE I FY13 305.157.3.0262N	913.00
	2124	TEACHERS QUALITY FY 13	(15,413.20)
	2131	SPED EARLY CHILDHOOD ALLO 12	-
	2132	EARLY CHILDHOOD SPEC ED FY13	8,350.25
	2136	RACE TO THE TOP(RTTT) 2012	-
	2137	RACE TO THE TOP(RTTT) 2013	(1,661.26)
	2174	ACADEMIC SUPPORT SERVICES	-
	2175	PK-12 LITERACY PROF DEVEL	-
	2177	LITERACY PARTSHIP GR2 FY13	19,200.44
	2212	CHELSEA HEALTH GRANT	6,180.44
	2214	2004 FOUNDATION RESERVE GRANT	2,327.36
	2234	SUPPORT UNDER PERF. DIS 220E	10,110.00
	2236	ACADEMIC SUPPORT-SER FY 13	5,500.00
	2238	SUMMER ACADEMIC SUPPORT FY13	0.02
	2240	LYNN HEALTH GRANT	(22.22)
	2242	MATH IMMERSION GRANT FY12	-
	2516	BUS. ED. COLLAB - STUDENT ACTIVITY	1,352.25
	2602	SAUGUS AGGANIS SPECIAL OLYMPICS	3,331.27
	2605	Saugus Education Fund	10,225.25
	2607	BALLARD SCHOOL GIFT ACCOUNT	7,293.42
	2608	LYNNHURST SCHOOL GIFT ACCOUNT	48.10
	2609	OAKLANDVALE SCHOOL GIFT ACCOUNT	1,279.42
	2610	VETERANS MEMORIAL SCHL GIFT ACCOUNT	1,654.29
	2611	WAYBRIGHT SCHOOL GIFT ACCOUNT	6,084.70
	2612	BELMONTE M.S. GIFT ACCOUNT	10,056.07
	2613	SAUGUS HIGH SCHOOL GIFT ACCOUNT	9,798.64
	2620	SPECIAL ED PARENT ADVISORY	1,040.84
	2701	CAFETERIA REVOLVING ACCOUNT	(14,281.63)
	2702	CHAPTER 88 BOOK ACCOUNT	7,946.66
	2703	ATHLETIC REVOLVING ACCOUNT	43,384.18
	2704	SUMMER SCHOOL REVOLVING ACCT	7,294.73
	2705	EVENING SCHOOL REVOLVING ACC	89.18
	2707	FINE ARTS ACTIVITY	6,118.83
	2708	CHAPTER 88 BOOK ACCOUNT BELMONE MIDDLE	3,376.48
	2709	KID'S COME FIRST	31,536.12
	2710	ATHLETIC REVOLVING ACCOUNT - BELMONTE MIDDLE	36,520.40
	2711	HIGH SCHOOL PARKING REVOLVING	1,579.99

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	2712	SUMMER SCHOOL REVOLVING-BELMONTE M.S.	934.84
	2718	SCH - TRANSPORTATION REV FUND	92,436.00
	2720	GUIDANCE REVOLVING FUND	22,048.56
	2721	CHILD SAFETY GRANT	15,000.00
	2724	SCHOOL RENTALS BALLARD SCHOOL	91.91
	2725	SCHOOL RENTALS EVANS SCHOOL	97,300.00
	2726	SCHOOL RENTALS LYNNHURST ELM	1,832.93
	2727	SCHOOL RENTALS OAKLANDVALE	764.86
	2728	SCHOOL RENTALS VETERANS ELM	5,405.95
	2729	SCHOOL RENTALS WAYBRIGHT ELM	884.74
	2730	SCHOOL RENTALS BELMONTE MIDD	5,582.74
	2731	SCHOOL RENTALS SAUGUS HIGH S	27,422.49
	2733	SUMMER ENRICHMENT	10,253.77
	2734	PRESCHOOL PEER MODELS REVOLVING	12,987.55
	2735	FULL DAY KINDEGARTEN	199,661.22
	2736	STUDENT ACTIVITY FUND	62,145.59
	2737	STUDENT ACTIVITY FUND - BELMONTE M.S.	31,335.65
	2740	LYNNHURST ENRICHMENT PROGRAM	5.00
	2742	VETERANS MEMORIAL ENRICHMENT PROGRAM	770.18
	2750	PRE-AP SPECIAL SUPPORT GRANT	3,458.00
	3000	HOUSING REHAB	8,231.05
	3001	CDBG - DRAINAGE	-
	3003	LEAD PAINT REMOVAL ESCROW	(0.00)
	3004	COMMUNITY DEVELOPMENT GRANT	23,579.23
	3005	GET THE LEAD OUT COMMISSION	-
	3018	C.O.P.S. GRANT FY 2012	0.00
	3028	JAG 2011-DJ-BXDX-2607	-
	3032	JUSTICE ASSISTANCE GRANT - 2009	-
	3033	J.A.G. 2009 DJ-BX-1132	-
	3034	J.A.G.2010 - DJ-BX-1034	-
	3035	EMERGENCY OPERATING PLANNING	4.77
	3049	ASSISTANCE TO FIREFIGHTERS	-
	3215	PSAP GRANT - POLICE	(13,501.85)
	3217	STATE 911 TRAINING GRANT	(2,168.69)
	3221	BULLET PROOF VEST REIMB.	-
	3226	PUBLIC SAFETY EQUIP - POLICE	0.00
	3228	FIRE PREVENTION EDUC. GRANT	3,113.46
	3237	LOCAL PREPAREDNESS GRANT EMERGENCY MNGT.	-
	3240	LOBSTERMAN'S LANDING GRANT(MOVED TO CPF)	6,237.09
	3250	GRISWOLD POND	-

Town of Saugus
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Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	3251	STORM WATER MANAGEMENT	245,472.35
	3252	BRISTOW ST - DRAINAGE GRANT	-
	3253	COMMUNITY SEPTIC LOAN GRANT	-
	3254	COMMUNITY SEPTIC REHAB GRANT	-
	3256	Insurance Reimb. Under \$20,000	20,804.41
	3260	ROUTE 1 SUBSTATION UPGRADE	5,256.94
	3275	AFFORDABLE HOUSING GRANT	3,500.00
	3280	FORMULA GRANT	6,291.65
	3290	ELDERLY HEALTH & SERVICES	10,053.57
	3300	ARTS LOTTERY COMMISS. GRANT	6,455.67
	3301	LIG - LIBRARY GRANT	54,468.26
	3304	HEALTH - OUTSIDE CONSULTANT	0.00
	3320	MCPL RECYCLING INCENTIVE PRG	2,285.00
	3402	WETLAND PROTECT - FILING FEE	139,115.83
	3403	ROOM OCCUP. OPEN SPACE FUND	102,020.10
	3404	SALE FROM TOWN OWNED LAND	-
	3405	SALE OF CEMETERY LOTS	28,413.27
	3407	SECONDARY WASTE TREATMENT	534,247.90
	3412	CRUSIER FEES 50%	12,318.05
	3413	SAUGUS CABLE TV STATION	380,915.29
	3500	SENIOR CENTER GIFTS	10,744.42
	3501	GIFT TO SENIOR CITIZEN	5,214.29
	3502	DONATIONS-COMMUNITY POLICE	(0.00)
	3503	DONATIONS -PLAYGROUND IMPROV	14,773.42
	3504	DONATIONS-FRIENDS OF T HALL	1,625.00
	3505	DONATIONS - LIBRARY BOOKS	41,145.86
	3506	DONATIONS - YOUTH PROGRAM	7,080.48
	3507	DONAT YOUTH - COMMUNITY FUND	4,138.29
	3514	TREE 2000 COMMITTEE	7,894.54
	3517	HISTORICAL MURAL	597.68
	3519	LYNNHURST SEWER SUBSTATION	25,000.00
	3522	POLICE GUN BUYBACK PROGRAM	-
	3524	SENIOR CENTER SHUTTLE VAN FY09	3,515.83
	3525	DONATIONS VETERANS GRAVE MARKERSW	5,710.20
	3526	DONATIONS VETERANS GRAVE MARKERSW	2,023.84
	3527	DONATIONS VETERANS GRAVE MARKERSW	284.53
	3528	DONATIONS VETERANS GRAVE MARKERSW	2,000.00
	3535	DONATIONS WELCOME HOME BANNER	59.00
	3540	FOUNDERS DAY COMMITTEE FUND	3,160.40
	3560	CEMETERY REVOLVING	1,515.00

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	3580	GLSS BUILDING CAPACITY GRANT	(947.01)
	3700	YOUTH & RECREATION REV ACCT	18,651.30
	3702	HOME COMPOSTING BINS	3,365.11
	3703	CROSS CONNECTION FEES	50,421.01
	3704	SENIOR CTR LUNCH PROGRAM	21,550.48
	3705	COG - PROGRAMS & ACTIVITIES	39,766.32
	3708	CAP. IMPROV. CONSULT.	-
	3709	TENNECO OPEN SPACE	-
	3713	VITALE MEMORIAL PARK ACCT	988.97
	3715	SENIOR CENTER VAN	269.06
	3717	MUNICIPAL WATERWAYS IMPROVEMENTS	-
	3718	FIRE CODE VIOLATIONS	200.24
	3719	MERCURY RECOVERY PROGRAM	136.05
	3720	SAUGUS ATHLETIC LEAGUE	45.65
	3723	GIRLS & BOYS TRAVEL BASKETBALL	1,153.26
	3724	BOYS & GIRLS BASKETBALL CLINC	1.00
	3725	WRESTLING - YOUTH & REC	914.66
	3726	TOWN TEAM BASKETBALL	3,548.40
	3727	MIDDLE SCHOOL HOCKEY	1.00
	3728	QUARRY LAND RECLAM PEER REVW	10,000.00
	3730	SKATEBOARD PARK DONATIONS	1,155.89
	3735	SKATEBOARD PARK DONATIONS	4,187.50
	3736	SKATEBOARD PARK DONATIONS	1,000.00
POOLED CASH Total			3,406,764.38
INVESTMENTS	3500	SENIOR CENTER GIFTS	17,816.38
INVESTMENTS Total			17,816.38
WARRANTS PAYABLE	2701	CAFETERIA REVOLVING ACCOUNT	(6,027.82)
	2726	SCHOOL RENTALS LYNNHURST ELM	(105.04)
	2731	SCHOOL RENTALS SAUGUS HIGH S	(474.60)
	3018	C.O.P.S. GRANT FY 2012	(2,503.11)
	3228	FIRE PREVENTION EDUC. GRANT	(259.38)
	3280	FORMULA GRANT	(820.48)
	3700	YOUTH & RECREATION REV ACCT	(620.50)
	3702	HOME COMPOSTING BINS	(870.68)
	3704	SENIOR CTR LUNCH PROGRAM	(120.00)
	3705	COG - PROGRAMS & ACTIVITIES	(782.00)
WARRANTS PAYABLE Total			(12,583.61)
ENCUMBRANCE CONTROL	2087	SPED 94/142 ALLOCATIION FY12	-
	2089	SPED PRGM IMPORVEMENTS 274	6,512.50
	2090	SPED PRGM IMPORVEMENTS 274	3,200.00

Town of Saugus
FY 2013

Special Revenue

GL Account Description	Fund No.	Fund Name	Total
ENCUMBRANCE CONTROL	2099	IDEA STIMULUS PROGRAM FY2010	45.00
	2117	FY12 TITLE 1	-
	2119	TITLE I FY 2013	3,235.00
	2132	EARLY CHILDHOOD SPEC ED FY13	25.00
	2136	RACE TO THE TOP(RTTT) 2012	-
	2137	RACE TO THE TOP(RTTT) 2013	16,500.00
	2175	PK-12 LITERACY PROF DEVEL	1,583.04
	2177	LITERACY PARTSHIP GR2 FY13	14,911.00
	2212	CHELSEA HEALTH GRANT	29.98
	2607	BALLARD SCHOOL GIFT ACCOUNT	1,852.00
	2612	BELMONTE M.S. GIFT ACCOUNT	-
	2701	CAFETERIA REVOLVING ACCOUNT	42,831.93
	2702	CHAPTER 88 BOOK ACCOUNT	-
	2703	ATHLETIC REVOLVING ACCOUNT	6,827.86
	2706	COMPUTER REVOLVING	3.00
	2707	FINE ARTS ACTIVITY	667.50
	2718	SCH - TRANSPORTATION REV FUND	7,200.00
	2734	PRESCHOOL PEER MODELS REVOLVING	-
	3048	FEMA GRANT SHUTE BROOK	2,642.55
	3217	STATE 911 TRAINING GRANT	772.00
	3226	PUBLIC SAFETY EQUIP - POLICE	100.00
	3292	MASS-CEC GRANT (WINDTURBINE)	65,000.00
	3412	CRUISER FEES 50%	800.00
	3500	SENIOR CENTER GIFTS	-
	3704	SENIOR CTR LUNCH PROGRAM	(29,649.69)
	3705	COG - PROGRAMS & ACTIVITIES	-
	3723	GIRLS & BOYS TRAVEL BASKETBALL	816.00
	3726	TOWN TEAM BASKETBALL	1,790.00
	6001	KASABUSKI ARENA DONATIONS	-
ENCUMBRANCE CONTROL Total			147,694.67
F/B RESERVED FOR ENCUMBE	2707	FINE ARTS ACTIVITY	(667.50)
F/B RESERVED FOR ENCUMBRANCE Total			(667.50)
FUND BAL - RSVE FOR ENCU	2087	SPED 94/142 ALLOCATIION FY12	-
	2089	SPED PRGM IMPORVEMENTS 274	(6,512.50)
	2090	SPED PRGM IMPORVEMENTS 274	(3,200.00)
	2099	IDEA STIMULUS PROGRAM FY2010	(45.00)
	2117	FY12 TITLE 1	-
	2119	TITLE I FY 2013	(3,235.00)
	2132	EARLY CHILDHOOD SPEC ED FY13	(25.00)
	2136	RACE TO THE TOP(RTTT) 2012	-

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	2137	RACE TO THE TOP(RTTT) 2013	(16,500.00)
	2175	PK-12 LITERACY PROF DEVEL	(1,583.04)
	2177	LITERACY PARTSHIP GR2 FY13	(14,911.00)
	2212	CHELSEA HEALTH GRANT	(29.98)
	2607	BALLARD SCHOOL GIFT ACCOUNT	(1,852.00)
	2612	BELMONTE M.S. GIFT ACCOUNT	-
	2701	CAFETERIA REVOLVING ACCOUNT	(42,831.93)
	2702	CHAPTER 88 BOOK ACCOUNT	-
	2703	ATHLETIC REVOLVING ACCOUNT	(6,827.86)
	2706	COMPUTER REVOLVING	(3.00)
	2718	SCH - TRANSPORTATION REV FUND	(7,200.00)
	2734	PRESCHOOL PEER MODELS REVOLVING	-
	3048	FEMA GRANT SHUTE BROOK	(2,642.55)
	3217	STATE 911 TRAINING GRANT	(772.00)
	3226	PUBLIC SAFTEY EQUIP - POLICE	(100.00)
	3292	MASS-CEC GRANT (WINDTURBINE)	(65,000.00)
	3412	CRUSIER FEES 50%	(800.00)
	3704	SENIOR CTR LUNCH PROGRAM	29,649.69
	3705	COG - PROGRAMS & ACTIVITIES	-
	3723	GIRLS & BOYS TRAVEL BASKETBALL	(816.00)
	3726	TOWN TEAM BASKETBALL	(1,790.00)
FUND BAL - RSVE FOR ENCUMB. Total			(147,027.17)
FUND BALANCE RESERVED E	3517	HISTORICAL MURAL	-
FUND BALANCE RESERVED ENCUMB Total			-
UNRESERVED FUND BALANC	2051	SPED PYT 50/50 830-144-30262 (& Circuit Brkr)	(796,846.00)
	2066	TEACHER QUALITY 2009 - 84.276	-
	2087	SPED 94/142 ALLOCATIION FY12	(153,121.89)
	2088	SPED PRGM IMPORVEMENTS 274	(23,744.71)
	2113	TITLE I 84.010 - 2011	-
	2116	SPED CORRECTIVE ACTION 2007	-
	2117	FY12 TITLE 1	(27,020.11)
	2118	TEACHER QUALITY FY12 TITLE 2A	(1,105.02)
	2131	SPED EARLY CHILDHOOD ALLO 12	(234.41)
	2136	RACE TO THE TOP(RTTT) 2012	(0.02)
	2174	ACADEMIC SUPPORT SERVICES	(1,878.71)
	2175	PK-12 LITERACY PROF DEVEL	(10,000.00)
	2212	CHELSEA HEALTH GRANT	(6,180.44)
	2214	2004 FOUNDATION RESERVE GRANT	(2,327.36)
	2232	VERTICAL SIF IMPLEMENTATION	-
	2240	LYNN HEALTH GRANT	7,290.22

Town of Saugus
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Special Revenue

GL Account Description	Fund No.	Fund Name	Total
	2242	MATH IMMERSION GRANT FY12	(3,200.00)
	2516	BUS. ED. COLLAB - STUDENT ACTIVITY	(1,852.25)
	2602	SAUGUS AGGANIS SPECIAL OLYMPICS	(16,535.04)
	2605	Saugus Education Fund	(11,056.58)
	2607	BALLARD SCHOOL GIFT ACCOUNT	(9,256.21)
	2608	LYNNHURST SCHOOL GIFT ACCOUNT	(10,242.81)
	2609	OAKLANDVALE SCHOOL GIFT ACCOUNT	(2,305.81)
	2610	VETERANS MEMORIAL SCHL GIFT ACCOUNT	(4,097.55)
	2611	WAYBRIGHT SCHOOL GIFT ACCOUNT	(5,410.33)
	2612	BELMONTE M.S. GIFT ACCOUNT	(21,702.87)
	2613	SAUGUS HIGH SCHOOL GIFT ACCOUNT	(5,500.00)
	2701	CAFETERIA REVOLVING ACCOUNT	(3,286.44)
	2702	CHAPTER 88 BOOK ACCOUNT	(10,491.50)
	2703	ATHLETIC REVOLVING ACCOUNT	(106,401.76)
	2704	SUMMER SCHOOL REVOLVING ACCT	(27,579.41)
	2705	EVENING SCHOOL REVOLVING ACC	(89.18)
	2707	FINE ARTS ACTIVITY	(6,195.97)
	2708	CHAPTER 88 BOOK ACCOUNT BELMONE MIDDLE	(1,895.28)
	2709	KID'S COME FIRST	(21,489.97)
	2710	ATHLETIC REVOLVING ACCOUNT - BELMONTE MIDDLE	(20,626.24)
	2711	HIGH SCHOOL PARKING REVOLVING	(1,754.99)
	2712	SUMMER SCHOOL REVOLVING-BELMONTE M.S.	(934.84)
	2718	SCH - TRANSPORTATION REV FUND	(94,309.17)
	2724	SCHOOL RENTALS BALLARD SCHOOL	(156.77)
	2725	SCHOOL RENTALS EVANS SCHOOL	(77,500.00)
	2726	SCHOOL RENTALS LYNNHURST ELM	(1,704.93)
	2727	SCHOOL RENTALS OAKLANDVALE	(633.28)
	2728	SCHOOL RENTALS VETERANS ELM	(4,337.05)
	2729	SCHOOL RENTALS WAYBRIGHT ELM	(1,270.78)
	2730	SCHOOL RENTALS BELMONTE MIDD	(4,731.33)
	2731	SCHOOL RENTALS SAUGUS HIGH S	(13,374.29)
	2733	SUMMER ENRICHMENT	(10,704.43)
	2734	PRESCHOOL PEER MODELS REVOLVING	(186,316.35)
	2735	FULL DAY KINDEGARTEN	(211,000.57)
	2736	STUDENT ACTIVITY FUND	(104,903.63)
	2737	STUDENT ACTIVITY FUND - BELMONTE M.S.	(25,677.94)
	2740	LYNNHURST ENRICHMENT PROGRAM	(5.00)
	2742	VETERANS MEMORIAL ENRICHMENT PROGRAM	(578.52)
	3000	HOUSING REHAB	(6,320.93)
	3001	CDBG - DRAINAGE	

**Town of Saugus
FY 2013**

Special Revenue

<u>Gl. Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	3003	LEAD PAINT REMOVAL ESCROW	-
	3004	COMMUNITY DEVELOPMENT GRANT	(23,450.65)
	3005	GET THE LEAD OUT COMMISSION	(450.21)
	3018	C.O.P.S. GRANT FY 2012	(3,422.01)
	3028	JAG 2011-DJ-BXDX-2607	(20.10)
	3032	JUSTICE ASSISTANCE GRANT - 2009	-
	3033	J.A.G. 2009 DJ-BX-1132	(65.72)
	3034	J.A.G.2010 - DJ-BX-1034	(0.38)
	3035	EMERGENCY OPERATING PLANNING	(4.77)
	3049	ASSISTANCE TO FIREFIGHTERS	-
	3215	PSAP GRANT - POLICE	(12,119.01)
	3221	BULLET PROOF VEST REIMB.	(994.70)
	3226	PUBLIC SAFETY EQUIP - POLICE	(658.83)
	3228	FIRE PREVENTION EDUC. GRANT	536.39
	3237	LOCAL PREPAREDNESS GRANT EMERGENCY MNGT.	(378.21)
	3240	LOBSTERMAN'S LANDING GRANT(MOVED TO CPF)	(6,237.09)
	3250	GRISWOLD POND	(5,356.25)
	3251	STORM WATER MANAGEMENT	(245,472.35)
	3252	BRISTOW ST - DRAINAGE GRANT	(9,239.96)
	3253	COMMUNITY SEPTIC LOAN GRANT	(2,137.50)
	3254	COMMUNITY SEPTIC REHAB GRANT	(540.00)
	3260	ROUTE 1 SUBSTATION UPGRADE	(9,000.00)
	3275	AFFORDABLE HOUSING GRANT	(3,500.00)
	3280	FORMULA GRANT	(3,146.63)
	3290	ELDERLY HEALTH & SERVICES	(28,780.21)
	3300	ARTS LOTTERY COMMISS. GRANT	(5,396.97)
	3301	LIG - LIBRARY GRANT	(32,052.41)
	3304	HEALTH - OUTSIDE CONSULTANT	(554.95)
	3320	MCPL RECYCLING INCENTIVE PRG	(2,285.00)
	3402	WETLAND PROTECT - FILING FEE	(135,991.99)
	3403	ROOM OCCUP. OPEN SPACE FUND	(20,538.00)
	3404	SALE FROM TOWN OWNED LAND	(12,000.00)
	3405	SALE OF CEMETERY LOTS	(38,038.27)
	3407	SECONDARY WASTE TREATMENT	(529,364.47)
	3412	CRUISER FEES 50%	(11,727.45)
	3500	SENIOR CENTER GIFTS	(25,928.35)
	3501	GIFT TO SENIOR CITIZEN	(5,214.29)
	3502	DONATIONS-COMMUNITY POLICE	(520.75)
	3503	DONATIONS -PLAYGROUND IMPROV	(13,397.42)
	3504	DONATIONS-FRIENDS OF T HALL	(1,625.00)

Town of Saugus
FY 2013

Special Revenue

GL Account Description	Fund No.	Fund Name	Total
	3505	DONATIONS - LIBRARY BOOKS	(93,598.13)
	3506	DONATIONS - YOUTH PROGRAM	(9,205.85)
	3507	DONAT YOUTH - COMMUNITY FUND	(6,030.56)
	3514	TREE 2000 COMMITTEE	(7,993.83)
	3517	HISTORICAL MURAL	(597.68)
	3519	LYNNHURST SEWER SUBSTATION	(25,000.00)
	3522	POLICE GUN BUYBACK PROGRAM	(1,124.87)
	3525	DONATIONS VETERANS GRAVE MARKERSW	(6,510.20)
	3535	DONATIONS WELCOME HOME BANNER	(59.00)
	3540	FOUNDERS DAY COMMITTEE FUND	(1,667.92)
	3570	CHARTER COMMISSION	-
	3700	YOUTH & RECREATION REV ACCT	(19,450.60)
	3702	HOME COMPOSTING BINS	(2,572.71)
	3703	CROSS CONNECTION FEES	(50,022.40)
	3704	SENIOR CTR LUNCH PROGRAM	(18,943.11)
	3705	COG - PROGRAMS & ACTIVITIES	(57,569.68)
	3708	CAP. IMPROV. CONSULT.	-
	3709	TENNECO OPEN SPACE	(69,482.10)
	3713	VITALE MEMORIAL PARK ACCT	(908.97)
	3715	SENIOR CENTER VAN	41.93
	3717	MUNICIPAL WATERWAYS IMPROVEMENTS	(400.00)
	3718	FIRE CODE VIOLATIONS	2,281.76
	3719	MERCURY RECOVERY PROGRAM	(136.05)
	3720	SAUGUS ATHLETIC LEAGUE	(66.90)
	3723	GIRLS & BOYS TRAVEL BASKETBALL	(3,271.09)
	3724	BOYS & GIRLS BASKETBALL CLINC	(1.00)
	3725	WRESTLING - YOUTH & REC	(2,243.00)
	3726	TOWN TEAM BASKETBALL	(200.00)
	3727	MIDDLE SCHOOL HOCKEY	(1.00)
	3730	SKATEBOARD PARK DONATIONS	(1,155.89)
	6001	KASABUSKI ARENA DONATIONS	-
UNRESERVED FUND BALANCE Total			(3,615,560.81)
APPROP & OTHER FIN USES	2087	SPED 94/142 ALLOCATIION FY12	(626,590.00)
	2090	SPED PRGM IMPORVEMENTS 274	(21,196.00)
	2091	SPED PRGM IMPORVEMENTS 274	(4,250.00)
	2115	TITLE 1 - SCHOOL SUPPORT FY2010	-
	2120	TITLE I SCHOOL SUPPORT 323B	(12,357.00)
	2121	TITLE I FY13 305.157.3.0262N	(5,476.00)
	2132	EARLY CHILDHOOD SPEC ED.FY13	(17,540.00)
	2137	RACE TO THE TOP(RTTT) 2013	(56,700.00)

**Town of Saugus
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Special Revenue

GL Account Description	Fund No.	Fund Name	Total
	2177	LITERACY PARTSHIP GR2 FY13	(66,751.00)
	2206	KINDERGARTEN CURRICULUM	-
	2207	ACADEM SUPT-SUM ENHAN FY12	-
	2232	VERTICAL SIF IMPLEMENTATION	-
	2234	SUPPORT UNDER PERF. DIS 22OE	(10,388.00)
	2238	SUMMER ACADEMIC SUPPORT FY13	-
	2240	LYNN HEALTH GRANT	-
	2242	MATH IMMERSION GRANT FY12	(6,400.00)
	2750	PRE-AP SPECIAL SUPPORT GRANT	(13,830.00)
	3001	CDBG - DRAINAGE	-
	3003	LEAD PAINT REMOVAL ESCROW	-
	3260	ROUTE 1 SUBSTATION UPGRADE	-
	3280	FORMULA GRANT	-
	3301	LIG - LIBRARY GRANT	-
	3405	SALE OF CEMETERY LOTS	(25,000.00)
	3505	DONATIONS - LIBRARY BOOKS	-
	3514	TREE 2000 COMMITTEE	-
	3713	VITALE MEMORIAL PARK ACCT	(7,766.12)
APPROP & OTHER FIN USES CNTL Total			(874,244.12)
APPROP/OTH FINANCING U:	3290	ELDERLY HEALTH & SERVICES	-
APPROP/OTH FINANCING USES Total			-
BUDGETARY CONTROL	3003	LEAD PAINT REMOVAL ESCROW	-
	3280	FORMULA GRANT	-
	3290	ELDERLY HEALTH & SERVICES	-
	3301	LIG - LIBRARY GRANT	-
	3405	SALE OF CEMETERY LOTS	25,000.00
	3505	DONATIONS - LIBRARY BOOKS	-
	3713	VITALE MEMORIAL PARK ACCT	7,766.12
BUDGETARY CONTROL Total			32,766.12
ESTIMATED REV&OTHER FIN	2087	SPED 94/142 ALLOCATION FY12	626,590.00
	2090	SPED PRGM IMPORVEMENTS 274	21,196.00
	2091	SPED PRGM IMPORVEMENTS 274	4,250.00
	2115	TITLE 1 - SCHOOL SUPPORT FY2010	-
	2116	SPED CORRECTIVE ACTION 2007	-
	2120	TITLE I SCHOOL SUPPORT 323B	12,357.00
	2121	TITLE I FY13 305.157.3.0262N	5,476.00
	2132	EARLY CHILDHOOD SPEC ED FY13	17,540.00
	2137	RACE TO THE TOP(RTTT) 2013	56,700.00
	2177	LITERACY PARTSHIP GR2 FY13	66,751.00
	2206	KINDERGARTEN CURRICULUM	-

Town of Saugus
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Special Revenue

GL Account Description	Fund No.	Fund Name	Total
ESTIMATED REV&OTHER FIN	2207	ACADEM SUPT-SUM ENHAN FY12	-
	2212	CHELSEA HEALTH GRANT	-
	2234	SUPPORT UNDER PERF. DIS 22OE	10,388.00
	2238	SUMMER ACADEMIC SUPPORT FY13	-
	2240	LYNN HEALTH GRANT	-
	2242	MATH IMMERSION GRANT FY12	6,400.00
	2750	PRE-AP SPECIAL SUPPORT GRANT	13,830.00
	3570	CHARTER COMMISSION	-
		ESTIMATED REV&OTHER FIN SRCS Total	841,478.00
EXPENDITURE CONTROL	2051	SPED PYT 50/50 830-144-30262 (& Circuit Brkr)	828,685.17
	2060	MCKINNEY HOMELESS - 84.196	41,392.00
	2087	SPED 94/142 ALLOCATIION FY12	153,121.89
	2088	SPED PRGM IMPORVEMENTS 274	23,409.52
	2089	SPED PRGM IMPORVEMENTS 274	544,967.13
	2090	SPED PRGM IMPORVEMENTS 274	8,481.05
	2091	SPED PRGM IMPORVEMENTS 274	4,250.00
	2117	FY12 TITLE 1	21,544.39
	2118	TEACHER QUALITY FY12 TITLE 2A	1,105.00
	2119	TITLE I FY 2013	369,535.31
	2124	TEACHERS QUALITY FY 13	81,005.20
	2131	SPED EARLY CHILDHOOD ALLO 12	234.41
	2132	EARLY CHILDHOOD SPEC ED FY13	8,613.75
	2136	RACE TO THE TOP(RTTT) 2012	31,848.02
	2137	RACE TO THE TOP(RTTT) 2013	77,239.26
	2174	ACADEMIC SUPPORT SERVICES	1,878.71
	2175	PK-12 LITERACY PROF DEVEL	10,000.00
	2177	LITERACY PARTSHIP GR2 FY13	11,550.56
	2234	SUPPORT UNDER PERF. DIS 22OE .	278.00
	2236	ACADEMIC SUPPORT SER FY 13	12,200.00
	2238	SUMMER ACADEMIC SUPPORT FY13	11,125.98
	2240	LYNN HEALTH GRANT	1,600.00
	2242	MATH IMMERSION GRANT FY12	9,600.00
	2516	BUS. ED. COLLAB - STUDENT ACTIVITY	1,500.00
	2540	ADOPT A SITE	7,265.00
	2602	SAUGUS AGGANIS SPECIAL OLYMPICS	16,203.77
	2605	Saugus Education Fund	1,738.00
	2607	BALLARD SCHOOL GIFT ACCOUNT	4,402.51
	2608	LYNNHURST SCHOOL GIFT ACCOUNT	10,194.71
	2609	OAKLANDVALE SCHOOL GIFT ACCOUNT	1,026.39
	2610	VETERANS MEMORIAL SCHL GIFT ACCOUNT	11,416.78

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	2611	WAYBRIGHT SCHOOL GIFT ACCOUNT	4,734.40
	2612	BELMONTE M.S. GIFT ACCOUNT	24,836.76
	2613	SAUGUS HIGH SCHOOL GIFT ACCOUNT	9,597.30
	2620	SPECIAL ED PARENT ADVISORY	150.00
	2701	CAFETERIA REVOLVING ACCOUNT	778,229.74
	2702	CHAPTER 88 BOOK ACCOUNT	4,143.90
	2703	ATHLETIC REVOLVING ACCOUNT	249,796.11
	2704	SUMMER SCHOOL REVOLVING ACCT	28,384.68
	2707	FINE ARTS ACTIVITY	18,507.14
	2709	KID'S COME FIRST	98,999.57
	2710	ATHLETIC REVOLVING ACCOUNT - BELMONTE MIDDLE	5,780.84
	2711	HIGH SCHOOL PARKING REVOLVING	595.00
	2718	SCH - TRANSPORTATION REV FUND	27,582.17
	2720	GUIDANCE REVOLVING FUND	11,505.51
	2724	SCHOOL RENTALS BALLARD SCHOOL	316.73
	2726	SCHOOL RENTALS LYNNHURST ELM	995.72
	2727	SCHOOL RENTALS OAKLANDVALE	560.82
	2728	SCHOOL RENTALS VETERANS ELM	8,595.47
	2729	SCHOOL RENTALS WAYBRIGHT ELM	386.04
	2730	SCHOOL RENTALS BELMONTE MIDD	4,945.32
	2731	SCHOOL RENTALS SAUGUS HIGH S	32,864.92
	2733	SUMMER ENRICHMENT	31,553.16
	2734	PRESCHOOL PEER MODELS REVOLVING	367,292.19
	2735	FULL DAY KINDEGARTEN	228,551.35
	2736	STUDENT ACTIVITY FUND	284,687.11
	2737	STUDENT ACTIVITY FUND - BELMONTE M.S.	24,493.91
	2742	VETERANS MEMORIAL ENRICHMENT PROGRAM	3,396.34
	3000	HOUSING REHAB	150.00
	3003	LEAD PAINT REMOVAL ESCROW	0.45
	3005	GET THE LEAD OUT COMMISSION	450.21
	3018	C.O.P.S. GRANT FY 2012	156,927.25
	3028	JAG 2011-DJ-BXDX-2607	20.10
	3033	J.A.G. 2009 DJ-BX-1132	65.72
	3034	J.A.G.2010 - DJ-BX-1034	0.38
	3048	FEMA GRANT SHUTE BROOK	3,242.92
	3215	PSAP GRANT - POLICE	93,355.04
	3217	STATE 911 TRAINING GRANT	10,449.82
	3221	BULLET PROOF VEST REIMB.	994.70
	3226	PUBLIC SAFTEY EQUIP - POLICE	756.72
	3228	FIRE PREVENTION EDUC. GRANT	2,370.53

Town of Saugus
FY 2013

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	3237	LOCAL PREPAREDNESS GRANT EMERGENCY MNGT.	378.21
	3250	GRISWOLD POND	5,356.25
	3252	BRISTOW ST - DRAINAGE GRANT	9,239.96
	3253	COMMUNITY SEPTIC LOAN GRANT	2,137.50
	3254	COMMUNITY SEPTIC REHAB GRANT	540.00
	3256	Insurance Reimb. Under \$20,000	17,625.28
	3260	ROUTE 1.SUBSTATION UPGRADE	3,743.06
	3280	FORMULA GRANT	43,014.46
	3290	ELDERLY HEALTH & SERVICES	18,726.64
	3300	ARTS LOTTERY COMMISS. GRANT	4,099.30
	3304	HEALTH - OUTSIDE CONSULTANT	304.95
	3305	LIBRARY CULTURAL GRANT	220.00
	3402	WETLAND PROTECT - FILING FEE	1,438.66
	3405	SALE OF CEMETERY LOTS	25,000.00
	3412	CRUSIER FEES 50%	3,421.65
	3500	SENIOR CENTER GIFTS	11,860.00
	3502	DONATIONS-COMMUNITY POLICE	1,059.96
	3503	DONATIONS-PLAYGROUND IMPROV	624.00
	3505	DONATIONS - LIBRARY BOOKS	63,115.34
	3506	DONATIONS - YOUTH PROGRAM	2,625.37
	3507	DONAT YOUTH - COMMUNITY FUND	1,892.27
	3514	TREE 2000 COMMITTEE	110.00
	3522	POLICE GUN BUYBACK PROGRAM	1,124.87
	3525	DONATIONS VETERANS GRAVE MARKERSW	800.00
	3526	DONATIONS VETERANS GRAVE MARKERSW	3,176.16
	3527	DONATIONS VETERANS GRAVE MARKERSW	2,153.20
	3540	FOUNDERS DAY COMMITTEE FUND	5,192.52
	3580	GLSS BUILDING CAPACITY GRANT	3,348.99
	3700	YOUTH & RECREATION REV ACCT	55,430.78
	3702	HOME COMPOSTING BINS	28,688.28
	3703	CROSS CONNECTION FEES	21,000.00
	3704	SENIOR CTR LUNCH PROGRAM	631.43
	3705	COG - PROGRAMS & ACTIVITIES	47,688.61
	3715	SENIOR CENTER VAN	6,518.70
	3720	SAUGUS ATHLETIC LEAGUE	21.25
	3723	GIRLS & BOYS TRAVEL BASKETBALL	30,907.83
	3725	WRESTLING - YOUTH & REC	4,478.34
	3726	TOWN TEAM BASKETBALL	22,951.60
	3735	SKATEBOARD PARK DONATIONS	5,700.00
		EXPENDITURE CONTROL Total	5,284,023.97

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
REVENUE CONTROL	2051	SPED PYT 50/50 830-144-30262 (& Circuit Brkr)	(760,946.00)
	2060	MCKINNEY HOMELESS - 84.196	(41,392.00)
	2088	SPED PRGM IMPORVEMENTS 274	335.19
	2089	SPED PRGM IMPORVEMENTS 274	(557,914.00)
	2090	SPED PRGM IMPORVEMENTS 274	(11,288.00)
	2091	SPED PRGM IMPORVEMENTS 274	(4,250.00)
	2117	FY12 TITLE 1	5,475.72
	2119	TITLE I FY 2013	(357,427.00)
	2120	TITLE I SCHOOL SUPPORT 323B	(2,471.00)
	2121	TITLE I FY13 305.157.3.0262N	(913.00)
	2124	TEACHERS QUALITY FY 13	(65,592.00)
	2132	EARLY CHILDHOOD SPEC ED FY13	(16,964.00)
	2136	RACE TO THE TOP(RTTT) 2012	(31,848.00)
	2137	RACE TO THE TOP(RTTT) 2013	(75,578.00)
	2177	LITERACY PARTSHIP GR2 FY13	(30,751.00)
	2234	SUPPORT UNDER PERF. DIS 22OE	(10,388.00)
	2236	ACADEMIC SUPPORT SER FY 13	(17,700.00)
	2238	SUMMER ACADEMIC SUPPORT FY13	(11,126.00)
	2240	LYNN HEALTH GRANT	(8,868.00)
	2242	MATH IMMERSION GRANT FY12	(6,400.00)
	2516	BUS. ED. COLLAB - STUDENT ACTIVITY	(1,000.00)
	2540	ADOPT A SITE	(7,265.00)
	2602	SAUGUS AGGANIS SPECIAL OLYMPICS	(3,000.00)
	2605	Saugus Education Fund	(906.67)
	2607	BALLARD SCHOOL GIFT ACCOUNT	(2,439.72)
	2610	VETERANS MEMORIAL SCHL GIFT ACCOUNT	(8,973.52)
	2611	WAYBRIGHT SCHOOL GIFT ACCOUNT	(5,408.77)
	2612	BELMONTE M.S. GIFT ACCOUNT	(13,189.96)
	2613	SAUGUS HIGH SCHOOL GIFT ACCOUNT	(13,895.94)
	2620	SPECIAL ED PARENT ADVISORY	(1,190.84)
	2701	CAFETERIA REVOLVING ACCOUNT	(754,633.85)
	2702	CHAPTER 88 BOOK ACCOUNT	(1,599.06)
	2703	ATHLETIC REVOLVING ACCOUNT	(186,778.53)
	2704	SUMMER SCHOOL REVOLVING ACCT	(8,100.00)
	2707	FINE ARTS ACTIVITY	(18,430.00)
	2708	CHAPTER 88 BOOK ACCOUNT BELMONE MIDDLE	(1,481.20)
	2709	KID'S COME FIRST	(109,045.72)
	2710	ATHLETIC REVOLVING ACCOUNT - BELMONTE MIDDLE	(21,675.00)
	2711	HIGH SCHOOL PARKING REVOLVING	(420.00)
	2718	SCH - TRANSPORTATION REV FUND	(25,709.00)

Town of Saugus
FY 2013

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	2720	GUIDANCE REVOLVING FUND	(33,554.07)
	2721	CHILD SAFETY GRANT	(15,000.00)
	2724	SCHOOL RENTALS BALLARD SCHOOL	(251.87)
	2725	SCHOOL RENTALS EVANS SCHOOL	(19,800.00)
	2726	SCHOOL RENTALS LYNNHURST ELM	(1,018.68)
	2727	SCHOOL RENTALS OAKLANDVALE	(692.40)
	2728	SCHOOL RENTALS VETERANS ELM	(9,664.37)
	2730	SCHOOL RENTALS BELMONTE MIDD	(5,796.73)
	2731	SCHOOL RENTALS SAUGUS HIGH S	(46,438.52)
	2733	SUMMER ENRICHMENT	(31,102.50)
	2734	PRESCHOOL PEER MODELS REVOLVING	(193,963.39)
	2735	FULL DAY KINDEGARTEN	(217,212.00)
	2736	STUDENT ACTIVITY FUND	(241,929.07)
	2737	STUDENT ACTIVITY FUND - BELMONTE M.S.	(30,151.62)
	2742	VETERANS MEMORIAL ENRICHMENT PROGRAM	(3,588.00)
	2750	PRE-AP SPECIAL SUPPORT GRANT	(3,458.00)
	3000	HOUSING REHAB	(2,060.12)
	3003	LEAD PAINT REMOVAL ESCROW	(0.45)
	3004	COMMUNITY DEVELOPMENT GRANT	(128.58)
	3018	C.O.P.S. GRANT FY 2012	(151,002.13)
	3048	FEMA GRANT SHUTE BROOK	(3,242.92)
	3215	PSAP GRANT - POLICE	(67,734.18)
	3217	STATE 911 TRAINING GRANT	(8,281.13)
	3226	PUBLIC SAFTEY EQUIP - POLICE	(97.89)
	3228	FIRE PREVENTION EDUC. GRANT	(5,761.00)
	3256	Insurance Reimb. Under \$20,000	(38,429.69)
	3280	FORMULA GRANT	(45,339.00)
	3300	ARTS LOTTERY COMMISS. GRANT	(5,158.00)
	3301	LIG - LIBRARY GRANT	(22,415.85)
	3304	HEALTH - OUTSIDE CONSULTANT	250.00
	3305	LIBRARY CULTURAL GRANT	(220.00)
	3402	WETLAND PROTECT - FILING FEE	(4,562.50)
	3403	ROOM OCCUP. OPEN SPACE FUND	(81,482.10)
	3404	SALE FROM TOWN OWNED LAND	12,000.00
	3405	SALE OF CEMETERY LOTS	(15,375.00)
	3407	SECONDARY WASTE TREATMENT	(4,883.43)
	3412	CRUSIER FEES 50%	(4,012.25)
	3413	SAUGUS CABLE TV STATION	(380,915.29)
	3500	SENIOR CENTER GIFTS	(14,492.45)
	3502	DONATIONS-COMMUNITY POLICE	(539.21)

**Town of Saugus
FY 2013**

Special Revenue

<u>GL Account Description</u>	<u>Fund No.</u>	<u>Fund Name</u>	<u>Total</u>
	3503	DONATIONS -PLAYGROUND IMPROV	(2,000.00)
	3505	DONATIONS - LIBRARY BOOKS	(10,663.07)
	3506	DONATIONS - YOUTH PROGRAM	(500.00)
	3514	TREE 2000 COMMITTEE	(10.71)
	3524	SENIOR CENTER SHUTTLE VAN FY09	(3,515.83)
	3526	DONATIONS VETERANS GRAVE MARKERSW	(5,200.00)
	3527	DONATIONS VETERANS GRAVE MARKERSW	(2,437.73)
	3528	DONATIONS VETERANS GRAVE MARKERSW	(2,000.00)
	3540	FOUNDERS DAY COMMITTEE FUND	(6,685.00)
	3560	CEMETERY REVOLVING	(1,515.00)
	3580	GLSS BUILDING CAPACITY GRANT	(2,401.98)
	3700	YOUTH & RECREATION REV ACCT	(54,010.98)
	3702	HOME COMPOSTING BINS	(28,610.00)
	3703	CROSS CONNECTION FEES	(21,398.61)
	3704	SENIOR CTR LUNCH PROGRAM	(3,118.80)
	3705	COG - PROGRAMS & ACTIVITIES	(29,103.25)
	3709	TENNECO OPEN SPACE	69,482.10
	3713	VITALE MEMORIAL PARK ACCT	(80.00)
	3715	SENIOR CENTER VAN	(6,829.69)
	3717	MUNICIPAL WATERWAYS IMPROVEMENTS	400.00
	3718	FIRE CODE VIOLATIONS	(2,482.00)
	3723	GIRLS & BOYS TRAVEL BASKETBALL	(28,790.00)
	3725	WRESTLING - YOUTH & REC	(3,150.00)
	3726	TOWN TEAM BASKETBALL	(26,300.00)
	3728	QUARRY LAND RECLAM PEER REVW	(10,000.00)
	3735	SKATEBOARD PARK DONATIONS	(9,887.50)
	3736	SKATEBOARD PARK DONATIONS	(1,000.00)
REVENUE CONTROL Total			(5,080,460.31)

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet

Capital Projects

Sum of Ending Balance Group No.	GL Account Description	Fund No.	Fund Name	Total
	1040 POOLED CASH	3200	HIGHWAYS (Chapter 90)	(241,972.41)
		3406	Sewer Rehab	1,043,527.75
		3714	Special Sewer - Health	130,841.00
		3716	River Dredge	136,702.87
		4000	BAN Proceeds CIP	-
		4003	Repair Storm Drain	41,978.17
		4006	MA Water Pollution	-
		4007	MWRA Water Pipeline Replacement	189,512.62
		4015	New Fire Engine	-
		4017	New Water Meters	6,651.37
		4018	New Front Line Fire Engine	-
		4020	Capital Equipment - FY2007	143,003.07
		4021	Howard Ave/Clifton St Drainage	20,836.09
		4023	Lynnfield Water Mains Const	554,229.96
		4025	2007 Water Mains (Lynnfield)	154,686.86
		4026	MWPAT - SSO	310,501.54
		4028	Ballard Street Tide Gate	40,159.54
		4029	Lincoln Ave Pump Replacement	130,253.56
		4031	Capital Equip H.F. Sewer Trk	16,375.95
		4032	Dale Street Sewerage	8,762.07
		4035	BELMONTE M.S. BOILERS	39,084.47
		4037	Westeran Ave Storm Drains	5,904.42
		4038	Hamilton Street Project	155,290.31
		4039	SAUGUS H.S. FENCE PROJECT	14,647.51
		4040	BELMONTE M.S. FEASABILITY STUDY	1,222,098.44
		4041	HIGH SCHOOL ADA COMPLIANCE	2,836.89
		4042	HIGH SCHOOL UNIT VENTS PRJ	-
		4043	ESSEX ST FIRE HOUSE HEATING	14,000.00
		4044	Water Main Proj Rte 1 North	(125,037.13)
		4045	LINCOLN STREET AVE	1,188,100.00
		4046	Computer/Technology	514,866.69
		4047	Police Cruisers (7) FY 13	212,129.14
	POOLED CASH Total			5,929,970.75
	1720 DUE FROM COMMONWEALTH OF MA	3200	HIGHWAYS (Chapter 90)	217,126.82
	DUE FROM COMMONWEALTH OF MA Total			217,126.82
	DUE FROM OTHER GOVERNMENTS	4026	MWPAT - SSO	-
	DUE FROM OTHER GOVERNMENTS Total			-
	2610 DEFERRED REVENUE INTERGOVERN	3200	HIGHWAYS (Chapter 90)	(217,126.82)
	DEFERRED REVENUE INTERGOVERN Total			(217,126.82)
	2720 BANS PAYABLE	4015	New Fire Engine	(600,000.00)
		4023	Lynnfield Water Mains Const	(2,100,000.00)
		4026	MWPAT - SSO	(780,000.00)
		4041	HIGH SCHOOL ADA COMPLIANCE	(100,000.00)
		4042	HIGH SCHOOL UNIT VENTS PRJ	(75,000.00)
		4043	ESSEX ST FIRE HOUSE HEATING	(40,000.00)
		4045	LINCOLN STREET AVE	(1,200,000.00)
		4046	Computer/Technology	(600,000.00)
		4047	Police Cruisers (7) FY 13	(351,420.00)
	BANS PAYABLE Total			(5,846,420.00)
	BMS FEAS STDY BANS PAYABLE	4040	BELMONTE M.S. FEASABILITY STUDY	(9,068,000.00)
	BMS FEAS STDY BANS PAYABLE Total			(9,068,000.00)
	3200 ENCUMBRANCE CONTROL	3200	HIGHWAYS (Chapter 90)	128,736.90
		4007	MWRA Water Pipeline Replacement	220,931.33
		4015	New Fire Engine	28.45

**Town of Saugus
FY 2013**

Fund Type Combined Balance
Sheet

Capital Projects

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	3200 ENCUMBRANCE CONTROL	4017	New Water Meters	3,197.71
		4020	Capital Equipment - FY2007	125,606.50
		4023	Lynnfield Water Mains Const	614,229.96
		4025	2007 Water Mains (Lynnfield)	55,402.30
		4026	MWPAT - SSO	1,432,163.50
		4038	Hamilton Street Project	-
		4040	BELMONTE M.S. FEASABILITY STUDY	5,712,102.58
		4044	Water Main Proj Rte 1 North	113,903.20
		4045	LINCOLN STREET AVE	23,100.00
		4047	Police Cruisers (7) FY 13	205,206.80
	ENCUMBRANCE CONTROL Total			8,634,609.23
	FUND BAL - RSVE FOR ENCUMB.	3200	HIGHWAYS (Chapter 90)	(128,736.90)
		4007	MWRA Water Pipeline Replacement	(220,931.33)
		4015	New Fire Engine	(28.45)
		4017	New Water Meters	(3,197.71)
		4020	Capital Equipment - FY2007	(125,606.50)
		4023	Lynnfield Water Mains Const	(614,229.96)
		4025	2007 Water Mains (Lynnfield)	(55,402.30)
		4026	MWPAT - SSO	(1,432,163.50)
		4038	Hamilton Street Project	-
		4040	BELMONTE M.S. FEASABILITY STUDY	(5,712,102.58)
		4044	Water Main Proj Rte 1 North	(113,903.20)
		4045	LINCOLN STREET AVE	(23,100.00)
		4047	Police Cruisers (7) FY 13	(205,206.80)
	FUND BAL - RSVE FOR ENCUMB. Total			(8,634,609.23)
	3500 UNRESERVED FUND BALANCE	3200	HIGHWAYS (Chapter 90)	1,429.49
		3406	Sewer Rehab	(1,644,383.25)
		3714	Special Sewer - Health	(113,686.00)
		3716	River Dredge	(136,703.00)
		4000	BAN Proceeds CIP	-
		4003	Repair Storm Drain	(41,978.17)
		4006	MA Water Pollution	(40,874.80)
		4007	MWRA Water Pipeline Replacement	(26,072.67)
		4015	New Fire Engine	567,912.00
		4017	New Water Meters	(6,686.92)
		4018	New Front Line Fire Engine	-
		4020	Capital Equipment - FY2007	(143,003.07)
		4021	Howard Ave/Clifton St Drainage	(20,836.09)
		4023	Lynnfield Water Mains Const	550,351.03
		4025	2007 Water Mains (Lynnfield)	(199,208.68)
		4026	MWPAT - SSO	(141,952.88)
		4028	Ballard Street Tide Gate	(40,159.54)
		4029	Lincoln Ave Pump Replacement	(132,030.63)
		4031	Capital Equip H.F. Sewer Trk	(19,126.00)
		4032	Dale Street Sewerage	(8,762.07)
		4035	BELMONTE M.S. BOILERS	(39,084.47)
		4037	Westeran Ave Storm Drains	(5,904.42)
		4038	Hamilton Street Project	(155,290.31)
		4039	SAUGUS H.S. FENCE PROJECT	(14,647.51)
		4040	BELMONTE M.S. FEASABILITY STUDY	942,143.17
		4041	HIGH SCHOOL ADA COMPLIANCE	97,163.11
		4042	HIGH SCHOOL UNIT VENTS PRJ	75,000.00
		4043	ESSEXST FIRE HOUSE HEATING	26,000.00
		4044	Water Main Proj Rte 1 North	(135,924.84)

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet Capital Projects

Sum of Ending Balance Group No.	GL Account Description	Fund No.	Fund Name	Total
	3500 UNRESERVED FUND BALANCE Total			(806,266.52)
	3800 APPROP & OTHER FIN USES CNTL			
		3200	HIGHWAYS (Chapter 90)	-
		3406	Sewer Rehab	(623,829.00)
		4003	Repair Storm Drain	-
		4047	Police Cruisers (7) FY 13	(351,420.00)
	APPROP & OTHER FIN USES CNTL Total			(975,249.00)
	BUDGETARY CONTROL			
		3200	HIGHWAYS (Chapter 90)	-
		3406	Sewer Rehab	623,829.00
		4047	Police Cruisers (7) FY 13	351,420.00
	BUDGETARY CONTROL Total			975,249.00
	ESTIMATED REV&OTHER FIN SRCS			
	ESTIMATED REV&OTHER FIN SRCS Total			
	3900 EXPENDITURE CONTROL			
		3200	HIGHWAYS (Chapter 90)	572,631.68
		3406	Sewer Rehab	623,829.00
		3716	River Dredge	6,500.00
		4007	MWRA Water Pipeline Replacement	836,153.64
		4015	New Fire Engine	32,088.00
		4023	Lynnfield Water Mains Const	995,419.01
		4025	2007 Water Mains (Lynnfield)	44,521.82
		4026	MWPAT - SSO	1,125,284.34
		4029	Lincoln Ave Pump Replacement	1,777.07
		4031	Capital Equip H.F. Sewer Trk	2,750.05
		4040	BELMONTE M.S. FEASABILITY STUDY	11,859,290.39
		4044	Water Main Proj Rte 1 North	2,775,363.95
		4045	LINCOLN STREET AVE	11,900.00
		4046	Computer/Technology	85,133.31
		4047	Police Cruisers (7) FY 13	139,290.86
	EXPENDITURE CONTROL Total			19,111,933.12
	REVENUE CONTROL			
		3200	HIGHWAYS (Chapter 90)	(332,088.76)
		3406	Sewer Rehab	(22,973.50)
		3714	Special Sewer - Health	(17,155.00)
		3716	River Dredge	(6,499.87)
		4006	MA Water Pollution	40,874.80
		4007	MWRA Water Pipeline Replacement	(999,593.59)
		4017	New Water Meters	(14.45)
		4026	MWPAT - SSO	(513,833.00)
		4040	BELMONTE M.S. FEASABILITY STUDY	(4,955,532.00)
		4044	Water Main Proj Rte 1 North	(2,514,401.98)
	REVENUE CONTROL Total			(9,321,217.35)
Grand Total				(0.00)

**Town of Saugus
FY 2013**

Fund Type Combined Balance
Sheet Enterprise Fund

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	1040 POOLED CASH	6100	Sewer Enterprise Fund	2,216,735.84
		6200	Water Enterprise Fund	352,888.35
	POOLED CASH Total			2,569,624.19
1310	2010-USER CHARGES	6100	Sewer Enterprise Fund	-
	2010-USER CHARGES Total			-
	2011 SEWER RATE USER CHARGES	6100	Sewer Enterprise Fund	1,362.95
	2011 SEWER RATE USER CHARGES Total			1,362.95
	2011 USER CHARGES RECEIVABLE	6200	Water Enterprise Fund	2,053.99
	2011 USER CHARGES RECEIVABLE Total			2,053.99
	2012 SEWER RATES RECV	6100	Sewer Enterprise Fund	3,668.44
	2012 SEWER RATES RECV Total			3,668.44
	2012 USER CHARGES RECV	6200	Water Enterprise Fund	5,025.66
	2012 USER CHARGES RECV Total			5,025.66
	2013 SEWER RATES RECVBLE	6100	Sewer Enterprise Fund	368,794.05
	2013 SEWER RATES RECVBLE Total			368,794.05
	2013 USER CHARGES RECVBLE	6200	Water Enterprise Fund	549,916.85
	2013 USER CHARGES RECVBLE Total			549,916.85
1321	2012 WATER MAINT REC	6200	Water Enterprise Fund	75.00
	2012 WATER MAINT REC Total			75.00
	2013 WATER MAIN RECVBLE	6200	Water Enterprise Fund	1,133.21
	2013 WATER MAIN RECVBLE Total			1,133.21
1330	2009 UTILITY RENTAL ATT	6100	Sewer Enterprise Fund	-
	2009 UTILITY RENTAL ATT Total			-
	2012 UTILITY RENTALS ATT	6100	Sewer Enterprise Fund	-
	2012 UTILITY RENTALS ATT Total			-
	2012 WATER LIENS ATT	6200	Water Enterprise Fund	-
	2012 WATER LIENS ATT Total			-
	2013-UTILITY LIENS ATT	6200	Water Enterprise Fund	23,575.05
	2013-UTILITY LIENS ATT Total			23,575.05
	2013-UTILITY RENTALS ATT	6100	Sewer Enterprise Fund	16,812.15
	2013-UTILITY RENTALS ATT Total			16,812.15
1331	2011 UTILITY RENTALS ATT DEM	6200	Water Enterprise Fund	-
	2011 UTILITY RENTALS ATT DEM Total			-
	2012 UTILITY RENTAL ATT DEM	6100	Sewer Enterprise Fund	-
	2012 UTILITY RENTAL ATT DEM Total			-
	2012 UTILITY RENTALS ATT DEM	6200	Water Enterprise Fund	-
	2012 UTILITY RENTALS ATT DEM Total			-
	2013-UTILITY LIENS ATT DEM	6100	Sewer Enterprise Fund	536.60
		6200	Water Enterprise Fund	536.61
	2013-UTILITY LIENS ATT DEM Total			1,073.21
1332	2011 UTILITY RENTALS ATT INT	6100	Sewer Enterprise Fund	-
	2011 UTILITY RENTALS ATT INT Total			-
	2012 UTILITY RENTALS ATT INT	6100	Sewer Enterprise Fund	-
	2012 UTILITY RENTALS ATT INT Total			-
	2012 WATER LIENS ATT INT	6200	Water Enterprise Fund	-
	2012 WATER LIENS ATT INT Total			-
	2013-UTILITY LIEN ATT INTR	6200	Water Enterprise Fund	2,771.86

**Town of Saugus
FY 2013**

Fund Type Combined Balance
Sheet

Enterprise Fund

Sum of Ending Balance Group No.	GL Account Description	Fund No.	Fund Name	Total
				2,771.86
	1332 2013-UTILITY LIEN ATT INTR Total			
	2013-UTILITY LIENS ATT INTR	6100	Sewer Enterprise Fund	1,857.19
	2013-UTILITY LIENS ATT INTR Total			1,857.19
	1333 2004 SPEC SEWER RECEIVABLE	6100	Sewer Enterprise Fund	-
	2004 SPEC SEWER RECEIVABLE Total			-
	2007 SPECIAL SEWER RECEIVABL	6100	Sewer Enterprise Fund	-
	2007 SPECIAL SEWER RECEIVABL Total			-
	2010 SPECIAL SEWER RECVBLE	6100	Sewer Enterprise Fund	-
	2010 SPECIAL SEWER RECVBLE Total			-
	1411 UNAPPORTIONED SEPTIC ASSMNTS	6100	Sewer Enterprise Fund	-
	UNAPPORTIONED SEPTIC ASSMNTS Total			-
	UNAPPORTIONED SEPTIC INTRST	6100	Sewer Enterprise Fund	-
	UNAPPORTIONED SEPTIC INTRST Total			-
	2010 WARRANTS PAYABLE	6100	Sewer Enterprise Fund	(4,264.68)
		6200	Water Enterprise Fund	(4,523.86)
				(8,788.54)
	WARRANTS PAYABLE Total			(353.25)
	2610 APPORT SEPTIC NOT YET DUE	6100	Sewer Enterprise Fund	(353.25)
	APPORT SEPTIC NOT YET DUE Total			(7.07)
	APPORT. SEWER ASSESSMENT	6100	Sewer Enterprise Fund	(7.07)
	APPORT. SEWER ASSESSMENT Total			115.12
	OTHER SERVICES	6200	Water Enterprise Fund	115.12
	OTHER SERVICES Total			115.12
	SPECIAL SEWER COMMITMENT	6100	Sewer Enterprise Fund	-
	SPECIAL SEWER COMMITMENT Total			-
	UNAPPORTIONED SEPTIC ASSESSM	6100	Sewer Enterprise Fund	-
	UNAPPORTIONED SEPTIC ASSESSM Total			-
	USER CHARGES	6100	Sewer Enterprise Fund	(373,389.65)
		6200	Water Enterprise Fund	(559,542.27)
				(932,931.92)
	USER CHARGES Total			(19,281.41)
	UTILITY LIENS	6200	Water Enterprise Fund	(25,661.08)
				(44,942.49)
	UTILITY LIENS Total			(2,052,130.16)
	3100 RETAINED EARNINGS	6200	Water Enterprise Fund	(26,049.49)
				(2,078,179.65)
	RETAINED EARNINGS Total			31,255.00
	3200 ENCUMBRANCE CONTROL	6100	Sewer Enterprise Fund	130,534.00
		6200	Water Enterprise Fund	161,789.00
	ENCUMBRANCE CONTROL Total			(31,255.00)
	FUND BAL - RSVE FOR ENCUMB.	6100	Sewer Enterprise Fund	(130,534.00)
		6200	Water Enterprise Fund	(161,789.00)
	FUND BAL - RSVE FOR ENCUMB. Total			(160,341.00)
	FUND BAL RESERVED FOR EXPEND	6100	Sewer Enterprise Fund	(322,315.00)
		6200	Water Enterprise Fund	(482,656.00)
	FUND BAL RESERVED FOR EXPEND Total			-
	3900 EXPENDITURE CONTROL	6100	Sewer Enterprise Fund	-
		6200	Water Enterprise Fund	-
	EXPENDITURE CONTROL Total			-

**Town of Saugus
FY 2013**

Fund Type Combined Balance
 Sheet Enterprise Fund

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	3900 REVENUE CONTROL			
		6100	Sewer Enterprise Fund	-
		6200	Water Enterprise Fund	-
	REVENUE CONTROL Total			-
Grand Total				-

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet

Trust & Agency

Sum of Ending Balance Group No.	GL Account Description	Fund No.	Fund Name	Total
	1040 POOLED CASH		2600 Legacy Un Est Ber Ban HS Lib (gifts to schools)	-
			3020 Saugus Police Federal Drug(moved to fed gr)	10,941.35
			3227 Saugus Police Drug(MOVED TO ST GR)	17,746.81
			3408 Sick Leave Buy Back	857.42
			3508 Kimball Welfare	2,303.00
			3510 Kimball Fund	-
			3520 Pace Genealogical Fund	24,104.88
			3701 Conservation	67,062.14
			5100 Cemetery Perpetual (nonexp portion)	1,166,181.20
			5101 McKenzie Library Fund #'s 8504,5101	-
			5102 Benj N. Johnson L	-
			8500 J. Bucchiere Human	1,075.07
			8501 G/F Price School	3,401.25
			8502 Hoffman Family Sc	4,902.49
			8503 Ernest Shapiro - Private Purpose Trust	14,633.49
			8504 McKenzie Library Fund #'s 8504,5101	474.67
			8505 Benj N. Johnson L	224.97
			8506 George M. Wilson Library	57.56
			8507 Kimball Senior Center	23,639.09
			8508 Ann Kimball Library	-
			8509 Coach Tom Burns Memorial Scholarship Fund	232.85
			8510 Cemetery Perpetual	33,495.51
			8512 Natalie Lavole Scholarship	100.36
			8513 EDWARD O'NEIL GIFT ACCOUNT	356,619.63
			8515 Stabilization Fund	792,292.30
			8525 SAUGUS CITIZENS SCHOLARSHIP	30,514.79
			8526 PFC WILLIAM HOBBS SCHOLARSHIP	9,157.87
			8527 DOROTHY EYRE SCHOLARSHIP	1,851.13
			9000 Special Details (From SRF)	(6,901.96)
			9005 Deputy Fees	-
			9006 Parking Exc/Telep	-
			9008 Fish & Game License	-
			9009 Firearms - Permit	45,950.24
			9010 Town Hall Prints	75.00
			9100 Guaranteed Deposits	5,285.79
			9102 270 Main Street	-
			9103 Brentwood Estate	20,936.63
			9104 Birch Pond Estate	20,681.09
			9107 Planning Board - Brook Cleaning	2,298.39
			9118 Conservation Comm - 129 Ballard Street	7,720.04
			9122 Conservation Comm - Ballard Street	2,041.78
			9124 Conservation Comm - Osprey Road	2,013.31
			9125 Conservation Comm - 16 Fiske Ave	-
			9126 Conservation Comm - Tudor Terrace	5,015.91
			9127 Conservation-Comm 18 Harvard Ave	3,001.74
			9130 Conservation Comm - Golden Mt. (JIN)	-
			9200 STUDENT ACTIVITY RESERVE	3,284.94
				2,613,272.73
	POOLED CASH Total		8500 J. Bucchiere Human	5,000.00
	1110 INVESTMENTS		8501 G/F Price School	20,049.43
			8502 Hoffman Family Sc	50,000.00
			8503 Ernest Shapiro - Private Purpose Trust	100,000.00
			8504 McKenzie Library Fund #'s 8504,5101	5,407.65
			8505 Benj N. Johnson L	5,000.00
			8506 George M. Wilson Library	2,150.00
			8509 Coach Tom Burns Memorial Scholarship Fund	4,000.00
			8513 EDWARD O'NEIL GIFT ACCOUNT	125,000.00

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet

Trust & Agency

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
1110	INVESTMENTS Total			316,607.08
1840	FIRE DEPT DETAILS RECEIVABLE	9000	Special Details (From SRF)	92,146.88
	FIRE DEPT DETAILS RECEIVABLE Total			92,146.88
	POLICE DETAILS RECEIVABLE	9000	Special Details (From SRF)	83,839.72
	POLICE DETAILS RECEIVABLE Total			83,839.72
1891	BLUE CROSS/BLUE SHIELD	8520	MEDICAL TRUST	-
	BLUE CROSS/BLUE SHIELD Total			-
2010	WARRANTS PAYABLE	9000	Special Details (From SRF)	(17,909.11)
	WARRANTS PAYABLE Total			(17,909.11)
2580	LIABILITY DUE DEPOSITOR	9130	Conservation Comm - Golden Mt. (JIN)	-
	LIABILITY DUE DEPOSITOR Total			-
2610	DEFERRED REV FIRE DETAIL	9000	Special Details (From SRF)	(92,146.88)
	DEFERRED REV FIRE DETAIL Total			(92,146.88)
	DEFERRED REV POLICE DETAIL	9000	Special Details (From SRF)	(83,839.72)
	DEFERRED REV POLICE DETAIL Total			(83,839.72)
3200	ENCUMBRANCE CONTROL			2,243.06
		3227	Saugus Police Drug(MOVED TO ST GR)	
		8500	J. Bucchiere Human	-
		8503	Ernest Shapiro - Private Purpose Trust	-
		9009	Firearms - Permit	40,158.00
	ENCUMBRANCE CONTROL Total			42,401.06
	FUND BAL - RSVE FOR ENCUMB.	3227	Saugus Police Drug(MOVED TO ST GR)	(2,243.06)
		5100	Cemetery Perpetual (nonexp portion)	-
		5102	Benj N. Johnson L	-
		5103	George M. Wilson Library	-
		9009	Firearms - Permit	(40,158.00)
	FUND BAL - RSVE FOR ENCUMB. Total			(42,401.06)
	FUND BAL RSVE FOR ENDOWMENT	8501	G/F Price School	(24,200.60)
		8502	Hoffman Family Sc	(50,000.00)
	FUND BAL RSVE FOR ENDOWMENT Total			(74,200.60)
	RESERVED FOR ENCUMBRANCES	8510	Cemetery Perpetual	-
	RESERVED FOR ENCUMBRANCES Total			-
3500	UNRESERVED FUND BALANCE			
		2600	Legacy Un Est Ber Ban HS Lib (gifts to schools)	(533.60)
		3020	Saugus Police Federal Drug(moved to fed gr)	(17,672.11)
		3227	Saugus Police Drug(MOVED TO ST GR)	(36,476.46)
		3408	Sick Leave Buy Back	(845.29)
		3508	Kimball Welfare	(2,303.00)
		3510	Kimball Fund	(197.00)
		3520	Pace Genealogical Fund	(27,000.88)
		3701	Conservation	(66,976.25)
		5100	Cemetery Perpetual (nonexp portion)	(1,150,806.20)
		5101	McKenzie Library Fund #'s 8504,5101	(19.32)
		5102	Benj N. Johnson L	(2.22)
		5103	George M. Wilson Library	-
		8500	J. Bucchiere Human	(6,229.70)
		8501	G/F Price School	-
		8502	Hoffman Family Sc	(10,476.65)
		8503	Ernest Shapiro - Private Purpose Trust	(113,811.76)
		8504	McKenzie Library Fund #'s 8504,5101	(5,757.11)
		8505	Benj N. Johnson L	(5,187.78)
		8506	George M. Wilson Library	(2,178.50)
		8507	Kimball Senior Center	(23,607.61)
		8508	Ann Kimball Library	(1.29)
		8509	Coach Tom Burns Memorial Scholarship Fund	(4,694.33)
		8510	Cemetery Perpetual	(26,957.47)
		8512	Natalie Lavoie Scholarship	(400.16)
		8515	Stabilization Fund	(528,516.65)
		8520	MEDICAL TRUST	-

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet Trust & Agency

Sum of Ending Balance Group No.	GL Account Description	Fund No.	Fund Name	Total
	3500 UNRESERVED FUND BALANCE			
		9000	Special Details (From SRF)	47,910.96
		9005	Deputy Fees	-
		9006	Parking Exc/Telep	(272.20)
		9008	Fish & Game License	-
		9009	Firearms - Permit	(42,367.50)
		9010	Town Hall Prints	(75.00)
		9100	Guaranteed Deposits	(5,257.98)
		9102	270 Main Street	(801.73)
		9103	Brentwood Estate	(20,936.63)
		9104	Birch Pond Estate	(20,681.09)
		9107	Planning Board - Brook Cleaning	(2,290.26)
		9118	Conservation Comm -- 129 Ballard Street	(7,709.75)
		9122	Conservation Comm - Ballard Street	(2,040.07)
		9124	Conservation Comm - Osprey Road	(2,010.45)
		9125	Conservation Comm - 16 Fiske Ave	(5,010.88)
		9126	Conservation Comm - Tudor Terrace	(5,009.23)
		9127	Conservation-Comm 18 Harvard Ave	(3,000.00)
	UNRESERVED FUND BALANCE Total			(2,100,203.15)
	3800 APPROP & OTHER FIN USES CNTL			
		3020	Saugus Police Federal Drug(moved to fed gr)	-
		5100	Cemetery Perpetual (nonexp portion)	-
		5101	McKenzie Library Fund #'s 8504,5101	0.00
		5102	Benj N. Johnson L	-
		5103	George M. Wilson Library	-
		9010	Town Hall Prints	-
		9103	Brentwood Estate	-
		9104	Birch Pond Estate	-
	APPROP & OTHER FIN USES CNTL Total			0.00
	BUDGETARY CONTROL			
		3020	Saugus Police Federal Drug(moved to fed gr)	-
		8515	Stabilization Fund	(200,000.00)
		9010	Town Hall Prints	-
		9103	Brentwood Estate	-
		9104	Birch Pond Estate	-
	BUDGETARY CONTROL Total			(200,000.00)
	EST REV/OTH FINANCING SOURCE			
	EST REV/OTH FINANCING SOURCE Total			200,000.00
	EST. REV/OTH FIN. SOURCES			
		8504	McKenzie Library Fund #'s 8504,5101	-
		8505	Benj N. Johnson L	-
		8506	George M. Wilson Library	-
		8507	Kimball Senior Center	-
		8508	Ann Kimball Library	-
	EST. REV/OTH FIN. SOURCES Total			533.60
	3900 EXPENDITURE CONTROL			
		2600	Legacy Un Est Ber Ban HS Lib (gifts to schools)	12,220.04
		3020	Saugus Police Federal Drug(moved to fed gr)	19,759.82
		3227	Saugus Police Drug(MOVED TO ST GR)	197.00
		3510	Kimball Fund	2,896.00
		3520	Pace Genealogical Fund	19.56
		5101	McKenzie Library Fund #'s 8504,5101	2.22
		5102	Benj N. Johnson L	200.00
		8500	J. Bucclere Human	6,000.00
		8502	Hoffman Family Sc	(19.56)
		8504	McKenzie Library Fund #'s 8504,5101	(2.22)
		8505	Benj N. Johnson L	1.29
		8508	Ann Kimball Library	500.00
		8509	Coach Tom Burns Memorial Scholarship Fund	1,157.00
		8510	Cemetery Perpetual	400.00
		8512	Natalie Lavoie Scholarship	20,000.00
		8513	EDWARD O'NEIL GIFT ACCOUNT	

Town of Saugus
FY 2013

Fund Type Combined Balance

Sheet Trust & Agency

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	3900 EXPENDITURE CONTROL			
		8519	COURTANT SCHOLARSHIP	1,000.00
		9000	Special Details (From SRF)	1,095,506.84
		9009	Firearms - Permit	37,679.76
		9102	270 Main Street	801.73
		9125	Conservation Comm - 16 Fiske Ave	5,012.57
		9131	CON CON ESCRW-24 LAKE DAM RD	5,003.26
		9200	STUDENT ACTIVITY RESERVE	3,261.65
	EXPENDITURE CONTROL Total			1,212,130.56
	REVENUE CONTROL			
		3020	Saugus Police Federal Drug(moved to fed gr)	(5,489.28)
		3227	Saugus Police Drug(MOVED TO ST GR)	(1,030.17)
		3408	Sick Leave Buy Back	(12.13)
		3701	Conservation	(85.89)
		5100	Cemetery Perpetual (nonexp portion)	(15,375.00)
		5101	McKenzie Library Fund #'s 8504,5101	(0.24)
		8500	J. Bucchiere Human	(45.37)
		8501	G/F Price School	749.92
		8502	Hoffman Family Sc	(425.84)
		8503	Ernest Shapiro - Private Purpose Trust	(821.73)
		8504	McKenzie Library Fund #'s 8504,5101	(105.65)
		8505	Benj N. Johnson L	(34.97)
		8506	George M. Wilson Library	(29.06)
		8507	Kimball Senior Center	(31.48)
		8509	Coach Tom Burns Memorial Scholarship Fund	(38.52)
		8510	Cemetery Perpetual	(7,695.04)
		8512	Natalie Lavoie Scholarship	(100.20)
		8513	EDWARD O'NEIL GIFT ACCOUNT	(501,619.63)
		8515	Stabilization Fund	(203,775.65)
		8519	COURTANT SCHOLARSHIP	(1,000.00)
		8525	SAUGUS CITIZENS SCHOLARSHIP	(30,514.79)
		8526	PFC WILLIAM HOBBS SCHOLARSHIP	(9,157.87)
		8527	DOROTHY EYRE SCHOLARSHIP	(1,851.13)
		9000	Special Details (From SRF)	(1,118,606.73)
		9006	Parking Exc/Telep	272.20
		9009	Firearms - Permit	(41,262.50)
		9100	Guaranteed Deposits	(27.81)
		9107	Planning Board - Brook Cleaning	(8.13)
		9118	Conservation Comm - 129 Ballard Street	(10.29)
		9122	Conservation Comm - Ballard Street	(1.71)
		9124	Conservation Comm - Osprey Road	(2.86)
		9125	Conservation Comm - 16 Fiske Ave	(1.69)
		9126	Conservation Comm - Tudor Terrace	(6.68)
		9127	Conservation-Comm 18 Harvard Ave	(1.74)
		9131	CON CON ESCRW-24 LAKE DAM RD	(5,003.26)
		9200	STUDENT ACTIVITY RESERVE	(6,546.59)
	REVENUE CONTROL Total			(1,949,697.51)
Grand Total				0.00

Town of Saugus
FY 2013

Fund Type Combined Balance
Sheet

GLTDG

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	1996 AMT TO BE PROV FOR PMT BONDS	9800	GLTDG	28,437,814.10
	1997 AMT TO BE PROV FOR PMT MSBA	9800	GLTDG	-
	2900 CIP 1995	9800	GLTDG	(92,303.91)
	CIP 1996	9800	GLTDG	(105,035.85)
	DRAINAGE 3 STS 9/15/06	9800	GLTDG	(120,000.00)
	DRAINAGE 3/3/11	9800	GLTDG	(205,000.00)
	MUNICIPAL PURP.LOAN 2/15/03	9800	GLTDG	(580,000.00)
	MWPAT SEWER OVERFLW CW0702	9800	GLTDG	(1,917,575.14)
	MWPAT SEWER OVERFLW CW0807	9800	GLTDG	(1,050,036.00)
	MWPAT SEWER OVERFLW CW0901	9800	GLTDG	(1,863,138.01)
	MWPAT SEWER OVERFLW CW1003	9800	GLTDG	(2,680,566.00)
	MWPAT/SANITARY SEWER OVERFLW	9800	GLTDG	(81,265.42)
	MWPAT/SEWER OVERFLW CW-06-02	9800	GLTDG	(538,715.00)
	MWPAT/SEWER OVERFLW CW-0602A	9800	GLTDG	(377,020.77)
	MWPAT/SEWER OVERFLW CW1101	9800	GLTDG	(2,387,235.00)
	SEWER BONDS SSO(GOB)3/3/11-5	9800	GLTDG	(2,030,000.00)
	STORM DRAINS	9800	GLTDG	(500,000.00)
	STORM DRAINS 3/3/11	9800	GLTDG	(55,000.00)
	2908 HAMILTON ST RECONSTRUCTION	9800	GLTDG	(1,450,000.00)
	LOBSTERMANS LANDING	9800	GLTDG	(100,000.00)
	2912 1995 CIP	9800	GLTDG	(870,000.00)
	1996 CIP	9800	GLTDG	(1,365,000.00)
	2003 CIP	9800	GLTDG	(1,190,000.00)
	FIRING RANGE	9800	GLTDG	(45,000.00)
	2913 HS BOILER	9800	GLTDG	(270,000.00)
	MS BOILER	9800	GLTDG	(310,000.00)
	MS VENTS	9800	GLTDG	(80,000.00)
	2932 CAP EQUIP FIRE ALARMS	9800	GLTDG	(120,000.00)
	FIRE ENGINE 5/17/05	9800	GLTDG	(180,000.00)
	FIRE ENGINE 9/15/06	9800	GLTDG	(200,000.00)
	HS FENCE	9800	GLTDG	(70,000.00)
	MODULAR CLASSROOMS	9800	GLTDG	(280,000.00)
	TEXTBOOKS	9800	GLTDG	(180,000.00)
	2940 SCHOOL PLANS	9800	GLTDG	-
	VETERANS SCHOOL CONSTRUCT	9800	GLTDG	(995,000.00)
	2948 MWRA LOCAL PIPE REP 8/22/11	9800	GLTDG	(793,575.00)
	MWRA PIPELINE REPL 11/15/04	9800	GLTDG	(180,581.40)
	MWRA PIPELINE REPL 11/15/07	9800	GLTDG	(273,150.00)
	MWRA PIPELINE REPL 8/15/06	9800	GLTDG	(722,325.60)
	MWRA WATER MAIN 8/2012	9800	GLTDG	(998,250.00)
	WATER BOND GOB 3/3/11	9800	GLTDG	(840,000.00)
	WATER METER REPLACE 2/15/06	9800	GLTDG	(600,000.00)
	WATER METER REPLACE 7/29/09	9800	GLTDG	(637,700.00)
	WATER METER REPLACE 8/21/08	9800	GLTDG	(1,024,341.00)
	WATER METER REPLACE 9/15/06	9800	GLTDG	(80,000.00)

**Town of Saugus
FY 2013**

Fund Type Combined Balance
 Sheet GLTDG

Sum of Ending Balance

Group No.	GL Account Description	Fund No.	Fund Name	Total
	3700 BONDS AUTH OFFSET MEMORANDUM	9800	GLTDG	(16,000,611.00)
	BONDS AUTHRZD (MEMORANDUM)	9800	GLTDG	16,000,611.00
Grand Total				(0.00)

Annual Report 2013

July 1, 2012 – June 30, 2013

Although the FY13 School Committee approved needs-based budget of \$27,417,325, that projected a \$1,447,075 increase in level service and a \$260,000 in critical educational needs budget was \$455,350 less than the \$27,872,675.00 originally requested, the Saugus Public Schools were able to skillfully and resourcefully restructure and implement several key strategies that have strengthened the SPS and increased student achievement. The development of the FY13 budget was rooted with the following guiding principles/ priorities: 1) improvement of teaching and learning, 2) preserving and improving programs for students with disabilities, 3) adherence to regulatory compliance and reform legislation, and 4) the safety and security in our schools. These priorities served as the basis for the determination of district budget needs as they are outlined in the District Improvement Plan, School Improvement Plans, "Race to the Top" obligations, the 2010 Educational Reform legislation, and a focus on sustaining Level 2 and/or reaching Level 1 status as a district according to NCLB or state status.

As was anticipated, we unfortunately experienced a reduction with McKinney-Vento reimbursement coupled with a disproportionate increase in transportation costs for these same efforts. Additionally, 2012-2013 was the last substantial year for the infusion of Race to the Top" (RTTT) funds that have been instrumental in supporting curricular alignment, restructuring and consistency of instruction throughout the district. Saugus' RTTT funds have been committed to 1) improving teacher and principal effectiveness, 2) ensuring effective teachers and leaders in every school and classroom, 3) using data to improve instruction, 4) increasing college and career readiness, and lastly, 5) development and use of the new statewide teaching and learning systems. Most of the funding has been used as investment in staff training and professional development activities.

The action steps for the school district this year follow from the District Improvement Plan and again focus on the new teacher and administrator framework, morphing the common core into the curriculum frameworks, TELL Mass Survey of culture, educator training on data assessment, RETELL, curriculum imbedded performance assessments, educational tools and materials, and preparation for the conversion to the PARRC assessment for students. All of these are aligned with state regulation and compliance and the District Improvement Plan which guides our system. There are so many initiatives underway to meet these challenges and responsibilities. A new teacher and administrator evaluation system has been developed and implemented, strategies are in place to address the TELL MASS results, aligned professional development on unpacking educational materials and assessment has been implemented, rigor in the classroom has improved from involvement in Mass Insight, science resources in grades 3-5 have been put in place, curriculum design revisited and improved, new technologies and Google aps for students and teachers. Teachers and administrators are deliberate in their effort to improve our district, student performance, and without their devotion and commitment above and beyond expectation we would not be able to make forward strides.

We are proud to acknowledge the progress on the Belmonte Construction Project and that the repair is on timeline for opening in September 2013. Wendy Reed, Chairperson of the School Committee and Belmonte Renovation Committee, continues to keep the project moving and the public aware. She has been at the helm since submission of the SOI (application to MSBA in 2009) and needs to be recognized by the Town for her commitment and guidance. As of June 2013, phase 2 of the project is underway and there is rapid visible transformation that has taken place to the visible external façade of the building. The crews are working extended shifts and the increase of work crews and summer schedule (now that students are out of the building) will ensure that the project opens on time in the fall.

It is an exciting time for the Saugus Public Schools! We have several new Administrators throughout the district and have been working hard to increase collaboration with the Town of Saugus, parents, students and the Saugus Business Community to create more opportunities for the Saugus Public Schools students and their families! We hope to build from the community success of the Belmonte Building Project to galvanize the community with a renewal of the Saugus High School SOI that will result in an outstanding High School facility worthy of the wonderful students we have graduating from Saugus High School. Going forward, this is a time when the Saugus Public Schools will rely on the collaboration and promise from the town that we are "next" in terms major capital projects and focus for the town of Saugus. Surely there has never been a more opportune moment to make good on the realization that our students deserve the 21st Century Educational opportunities that students in neighboring towns benefit from. I am confident that by working together we will find pragmatic solutions to funding and supporting the best learning opportunities for our greatest resources and hope for the future: our students and teachers!

Submitted By: Michael C. Tempesta, Superintendent of Schools
January 31, 2014

Saugus High School 2013 Annual Report

July 2012

- Math staff participated in an advanced mathematics training conducted by Edutron in collaboration with Revere and Everett Training during the week of July 9th -13th,
- Science staff members took part in Science Pre-AP training through Mass Insight during the week of July 24th -27th.
- Several HS staff members took part in the Data Coaching/RBT during the week of July 30th through August 2nd.

August 2012

- Math and ELA staff members took part in a Science Pre-AP training through Mass Insight during the week of August 14th -17th.
- HS administration along with Guidance and Student Council conducted the annual Freshmen Orientation August 27th.

September 2012

- Along with the rest of the SPS staff, the HS staff participated in our district's Professional Days September 4th and 6th.
- First Day of School was on September 5th.
- Parent Information Night designed to develop a line of communication between parents and teachers took place on September 12th.
- The SHS Guidance Department hosted Senior Parent Night on September 26th. This night is for parents of grade 12 students planning to attend college.
- Throughout the month of September HS staff took part in training related to the new evaluation format. These training were conducted by the district's curriculum team.

October 2012

- Saugus High School hosted a SAT administration on October 6th.
- Our Freshmen Class participated in a field trip to Boston's Freedom Trail over two days, October 11th and 12th.
- Junior class sponsored Giggles Comedy Night on October 11th.
- Term 1 progress reports were posted on X2 at the beginning of the month.

- The Guidance Department administered PSAT exam at SHS on October 20th.
- The Guidance Department hosted the first Financial Aid Night on October 24th.
- The Sachem Chapter of the National Honor Society held its induction ceremony of October 29th.

November 2012

- Saugus High School hosted a SAT administration on November 3rd.
- The MCAS Retests were administered during the time frame of November 1st through November 9th.
- Our 8th Grade Open House Night was conducted on November 5th. Students and parents were provided with a presentation, tour, and clubs/groups/sports fair.
- Marks for Term 1 closed November 9, 2012 and reports cards were posted on X2 the following week.
- Leading up to the annual Thanksgiving Day, Saugus High School participated in Spirit Week from November 15th to November 21st. Students and faculty participated in themed days and nightly events.
- One of the major events of Spirit Week was our Country Dance held in the Saugus High School gym on November 16th.
- The Lions Club sponsored their annual Thanksgiving banquet at Prince Pizza. Seniors and coaches from both the Saugus and Peabody football teams were honored at this annual tradition.
- Spirit week concluded on November 21st with our annual Color Day Prep Rally.
- On Thanksgivings Day, Saugus High School defeated Peabody 43-0 in Peabody to capture the Charles "Red" Hoffman Memorial Trophy.
- The SHS Drama Club along with the Theatre Company of Saugus had a tribute to honor Nancy Lemoine, "Nan Through the Years" on November 30th in the SHS auditorium.

December 2012

- Saugus High School hosted a SAT administration on December 1st.
- The SHS Band conducted its annual Winter Holiday Concert on December 11th in the SHS auditorium.
- Parent-Teacher Conferences were hosted from 4-6 PM at Saugus High School on December 13th.
- The Winter Ball was held on December 14th for the junior class at The Oceanview in Nahant.
- Term 2 progress reports were posted on X2 during the month.

- Guidance Department sponsored an SHS Alumni Panel on December 21st for the senior class students.

January 2013

- The Guidance Department hosted the second Financial Aid Night on January 10th.
- The Guidance Department taught SOS (Depression Awareness program) via Wellness 3 classes during the month of January.
- There was an Early Release Day for staff professional development at the SHS on January 15th.
- Mid-Year Exams for whole year classes and Final Exams for semester were administered from January 22nd to January 25th.
- Marks for Term 2 closed January 25, 2013 and reports cards were posted on X2 the following week.
- The Guidance Department offered the ASVAB Career Exploration Program Exam on January 28th for all interested juniors.
- Guidance Department hosted North Shore Community College "On the Spot Admissions Day" on January 28th for seniors.

February 2013

- The MCAS Biology retest was administered February 4th and 5th.
- Students Gianna Zirpolo and Andrea Davis as well as Ms. Alongi and Ms. Topham attended the Women in Sports Day at Fanueil Hall.

March 2013

- MCAS ELA and Math retest were administered February 27th to March 5th.
- The Guidance Department taught sophomore & junior seminars during English classes
- There was an Early Release Day for staff professional development at the SHS on March 13th.
- During the month a committee made up of the superintendent, curriculum team members, the acting HS principal and other stakeholders met to write up an SOI for Saugus High School.
- Town inspectors and officials conducted a building tour to generated information related to the SOI for Saugus High School.
- Guidance Department hosted MEFA College Admissions Night on March 14th for the junior class.

- Shaun Downey and Lorina Imami were recognized at Unsung Hero Night as the unsung heroes for Saugus High School on March 19th.
- SHS annual Shadow Day occurred on March 20th. Ms. Golan ran this program that allowed SHS students to “shadow” local officials and business leaders for the day. This event was sponsored by SBEC.
- MCAS ELA Composition, Language, and Literature Exams were administered to all sophomore students during the week of March 19th -22nd.

April 2013

- The SOI for a new Saugus High School was submitted to the MSBA.
- The Sophomore Semi-Formal was held at Kowloon on April 5th.
- The Guidance Department began meeting with students regarding scheduling for the 2013-2014 school year.
- Marks for Term 3 closed April 5, 2013 and reports cards were posted on X2 the following week.
- The Saugus Business Education Collaborative held its annual Taste for Education on April 29th at Danversport Yacht Club.

May 2013

- Saugus High School hosted a SAT administration on May 4th.
- Advanced Placement Exams were administered during the weeks of May 6th through May 17th.
- MCAS Math Exams were administered to all sophomore students during the days of May 13th and 14th.
- North Shore Honors Scholars Banquet was held on May 14th at the Sheraton Ferncroft. This event honored the top five percent of the graduating class at SHS and other local area schools.
- Guidance Department sponsored junior field trip to Stonehill College.
- Senior exams were administered the week of May 20th.
- The SHS Band conducted its annual Spring Concert on May 21st in the SHS auditorium.
- The senior activities week was held from May 27th to May 31st.
- The Saugus Boosters Club conducted its annual All-Sports Award Ceremony on May 28th at Saugus High School.
- The Senior Academic Awards and Scholarship Night was held on May 29th in the Saugus High School Auditorium.

- The Senior Prom was held on May 30, 2013 Tewksbury Country Club
- The Graduation for the Class of 2013 was held on Friday night May 31st.

The Class of 2013 Profile

Four year colleges	65.6%
Two year colleges	24.8%
Post Secondary schools	5.1%
Military	1.9%
Work	1.9%
Undecided	.6%

June 2013

- Saugus High School hosted a SAT administration on June 1st.
- MCAS Biology Exams were administered to all sophomore students during the days of June 4th and 5th.
- Guidance Department hosted 4th annual college fair and admissions panel on June 5th.
- Final Exams were administered from June 20th to June 25th.
- Term 4 marks closed on June 20th and final report cards were published in X2 on June 26th.

Belmonte Middle School: Mid- Year Report

Time flies when you are learning and having fun at Belmonte Middle School! It has been a very busy year so far at Belmonte and we have lots of great news to share. The extended holiday vacation and cold winter that currently surrounds us has not interrupted our learning or focus at the Belmonte. The renovation project has been completed and teachers, students and the Saugus community have been very pleased with the results. It seems everyone came to school this fall with a “fresh start” approach which you can still sense in the building.

Belmonte Middle School has continued to keep the academic rigor intense. With that being said, we opened the school this year as a Level Two School! It is with great pride in both our students and staff that I write that. Last year was a challenging year with the renovation project, less administrators, new text books to get acclimated to and our new teacher evaluation system....and we did it! Our students should be so proud and our teachers should feel a great sense of accomplishment. Each MCAS subject area teacher has completed an in depth analysis of the results individually, as a team of teachers, by department and also individually with their students. Curriculum maps have been adjusted to ensure the delivery of the curriculum best meets the needs of our students. We are officially in the daily grind of teaching and learning each day and optimistic we will see even greater growth in our students this year.

We are in the early stages on redesigning the academic structure in grades 6 and 7 to ensure we are making the best use out of our current resources. We are also excited to open our schedule up next year to offer a 7th Grade Honors ELA course and an 8th Grade Honors Spanish course. Another one of our goals is to outline what encore classes students will be offered in each grade level.

The BMS School Building Council has worked diligently on our school improvement plan and are very pleased with the goals we have set forth. We believe we have advocated for the essential resources needed to allow each student at BMS to reach success. We look forward to making progress in the following school improvement priorities:

Objective 1: To meet internal CPI gap-halving targets for all students and students in the high needs subgroup for English Language Arts, Mathematics, and Science, Technology, & Engineering. We will aim to close the performance gap between general education and special education students and maintain status as a Level II school.

Objective 2: To strengthen the overall sense of physical and emotional safety for staff and students. The school community will formalize clearly defined safety protocols, research ways to integrate responsible decision-making as part of daily instruction, and support students with tools and strategies to avoid high risk behaviors.

Objective 3: To identify common assessments to be piloted as a District-Determined Measures (DDM) across all departments: English Language Arts, Mathematics, Science, Technology/Engineering, Social Studies, World Language, Wellness, and Fine Arts. Students and teachers will also prepare for the transition from MCAS to the PARCC assessment in

Mathematics and ELA. All students are projected to take the PARCC beginning in the 2014/2015 school year.

Objective 4: Continue to enhance the use of technology in the classroom and implement the many tools acquired by the district and the school. This includes active use of interactive white boards, video conferencing system, and chromebook carts. We will continue to outfit all classrooms with Epson Smartlink interactive projectors, integrate use of chromebooks in all classrooms, and engage teachers in utilizing library/media and multimedia technology.

Objective 5: Staff will utilize team time to effectively support the needs of students, refine and strengthen curriculum/instruction techniques, and share best practices. Teachers will collaborate across teams and departments to provide a more consistent educational experience for all students.

Objective 6: Incoming 6th grade families and outgoing 8th grade families will be supported in making a successful transition to Belmonte and Saugus High School. BMS leadership will collaborate and communicate with elementary and high school staff to ensure all students are supported and prepared for their new learning environment.

In closing I would like to share with you some of the events that we are most proud of thus far this school year:

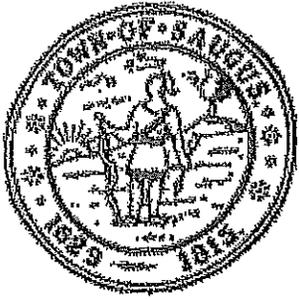
- JNHS is preparing to select the *second* round of potential members
- School Climate Committee established and some great results are coming from this committee
- Washington, D.C. 8th grade trip
- Teachers and staff continue to be supportive so all BMS students are able to be successful
- Renovation Project is 100% complete
- Every staff member and administrator has set attainable and notable SMART goals for themselves
- Revamped Honor Roll System continues to keep students motivated
- BMS continues to work in partnership with SPD to ensure all students are safe
- Transition plans are being reviewed by grade level and by student population to ensure that all students are fully prepared for the next grade level
- 8th Grade Student Leadership has been implemented
- BMS Video Club has been established
- MCAS incentives are being reviewed
- 21 bright links have been placed in classrooms
- Collaborative efforts with the PTO so we can offer age appropriate activities after school/evenings for our students
- Boys Middle School Basketball (Over 35 students on the team)
- ROUNDS with the Administrative team

Belmonte Middle School staff are always thinking efficiently to ensure that we make every effort to reach each student that comes to our school. We continue to encourage parents/guardians to reach out to us if they have any questions or concerns around their child's academic or social well being. We strongly believe that a partnership between school and home is essential so please do not hesitate to contact us.

Sincerely,

Kerry R. Robbins

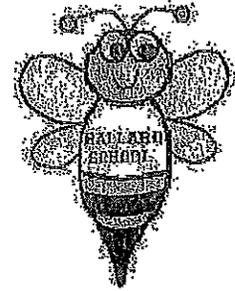
Interim Principal



Michael Tempesta
Superintendent of Schools

Marie F. Bridges
Principal

Lisa Howard
*Executive Director of
Pupil Personnel Services*



As I reflect on the FY13 school year, I continue to be amazed about my staffs dedication and hard work that they put forth into their jobs every day as well as all of the community support and outreach that we have. The Ballard school has grown significantly in the last four years since it has opened. When we started our enrollment was 60 students, we are currently at 110. We have continued our partnership with Wheelabrator which has been truly amazing. Wheelabrator came to the school during the holiday season and handed out hats, gloves and a snowman to each child in the building. Wheelabrator has purchased a defibrillator, 5 security cameras, a monitor for the front door, a DVD player that records the motion at the doors and an intercom/buzzer for my office. I had the opportunity to have Cataldo Ambulance training center train the staff on CPR and AED training. The entire staff is now certified. We have had many successful PTO events. We have had fundraisers at McDonald's, Fuddrucker's and Otis Spunkmeyer Cookies. The PTO also pays for our Creative Movement class that happens every Mondays. The Ballard School hosted their second Annual Pediatrician night that was paid for by Wheelabrator, where a pediatrician came in as a guest speaker to discuss developmental stages, nutrition, current medication, up to date medical diagnosis and media and the effects it has on small children. I have also had the opportunity to purchase furniture, rugs and a bookshelf to create a lending library. The PTO has volunteered their time and parents have donated books to the library. The lending library has begun on Tuesdays, which students will be able to take out a book and read them at home with their parents.

My staff and I have diligently worked on our curriculum maps to update them to the common core standards. The Mathematics and the ELA section were completed by June 2013. My staff and I have also created a report card for the students which will go live in March 2014. We had the opportunity to purchase the GOLD assessment through a grant and train the Preschool and Kindergarten in May 2013. The GOLD assessment is a portfolio assessment that collects data on each student. This portfolio looks at the cognitive and social aspects of each child. When the students enter into Kindergarten, the preschool teachers will sit down with the Kindergarten teachers to discuss the student's individual strengths and weaknesses.

I continue to advertise our program by placing an ad in the advertiser and have sent flyers home to parents and placed them at the Saugus Public Library, to try and increase the enrollment at the Ballard School. We started this year off with 90 students are we are currently at 110. I will continue to push forward with increasing our enrollment. My goal is to open up an additional classroom for the 2013-2014 school year for three full days, which

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has been a huge success. On the first day of registration, our three day classroom was filled at 11:00a.m. My goal for the 2013-2014 school year is to maintain that classroom, increase our enrollment in the five day classroom and take a look at a tuition increase. I have spoken to other Preschool Coordinators to discuss the tuition rate for their programs; we have the lowest tuition rate and have not had an increase since we have opened the Ballard.

The Ballard has great technology in their classrooms. Each classroom has 2 IPAD's that we were able to purchase through an Early Childhood Grant and a touch screen computer where they use as centers and for their circle time. We have a SMART Board table, which took us two years to receive is up and running. My staff has indicated that they would like a Smart Board in each classroom, which Wheelabrator purchased one at the end of the school year. With the SBEC money that I receive every year, I was able to purchase another Smart board for a classroom. I am hoping that I will be able to purchase additional Smart Boards for the 2013-2014 school year and my goal would be to have a Smart Board in each classroom by the end of 2015.

We have had many exciting events throughout the school year. Target came and celebrated Dr. Seuss' Birthday with us. They gave a gift bag of goodies to all students, donated Dr. Seuss' books to our library and read to the students. Target looks forward to this every year and we certainly look forward them coming here. In June, we took the students to Monkey Joe's and Wheelabrator for a field trip. After Monkey Joe's we went to Prince for lunch. These were both paid for by Wheelabrator.

The Ballard School is truly a great place to work and I am excited to be a part of this family! Our goal is always to educate our students as well as have the best preschool experience. I have seen a difference first hand in our students' academics when they attend our preschool program and move onto our Kindergarten programs. We work together to improve our student achievement as well as our community outreach and support to ensure our students are ready for the next level.

Warm Regards,

Marie F. Bridges
Early Childhood Coordinator



2013

Special points of interest:

- 3rd Grade Students made a substantial leap in both Mathematics and ELA on the MCAS in the Spring of 2013.
- We have Chrome-books in all 3rd, 4th and 5th grade classrooms, being used daily.
- Massachusetts Tiered System of Support strategies are being implemented across the grade levels and across the curriculum.
- Teachers are raising the rigor in the classroom with the Reading Street and Envisions Curriculum.

10 Elm Street

Saugus, Ma 01906

Phone: (781) 231 - 5079

Fax: (781) 233 - 9420

Saugus Public Schools

Lynnhurst Elementary—Annual Report

January - 2014

Principal Lori A. Gallivan

Lynnhurst Academic Pride

We continue to raise the rigor in every classroom at the Lynnhurst school. Students are working hard both academically and socially to be productive members of the Lynnhurst community. The Lynnhurst continues to be a warm, welcoming school with a very friendly environment. We have very high expectations not only for our students but for all members of the community.

The Lynnhurst School is located at the corners of Walnut and Elm Streets, it is a neighborhood school steeped in the commitment where we believe that every child can learn and deserves the opportunity to do so with their peers. Inclusion and inclusionary practices has become a large part of the Lynnhurst school philosophy.

In 2013 the Lynnhurst School adopted a new Reading Program, Reading Street by Scott

Foresman. We have seen the implementation of this curriculum and believe that it is successfully providing the necessary rise in both rigor and expectations that we hoped for. While we have continued to see growth in our students and progress on state wide MCAS accountability ratings we also continue to strive to meet our Progress and Performance Index (PPI) targets: The PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over multiple years into a single number. All districts, schools, and student subgroups receive an annual PPI based on improvement over a two-year period and a cumulative PPI (shown above) between 0 and 100 based on four years of data. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

During the Spring of 2013 we ran an afterschool MCAS Support Program in order to assist our students in achieving their target. We believe that this program was very successful in supporting our students and we are planning to run it again in the Spring of 2014.

Growth in School and Technology

The Lynnhurst school consists of 14 grade level classrooms, The 14 classrooms for 2013—2014 are as follows: (2)Kindergarten, (3)First Grade, (2)Second Grade, (3)Third Grade, (2)Fourth Grade, and (2)Fifth Grade. We have a total 260 students. All 14 grade level classrooms are equipped with either a SmartBoard or an Epson Interactive whiteboard. There are therapeutic ball chairs in every classroom at the Lynnhurst school and a standing desk with a foot swing bar in every classroom in grades 2 thru 5. There are Chrombooks in all classrooms 3—5 and our new Science Curriculum, Discovery Education is fully web-based and is being utilized in our classrooms. The PTO continues to be a wonderful source of both spirit and support for the kids and the school as a whole. We are very fortunate for the support they give both teachers and students.

Saugus Public Schools

Veterans Memorial School

In the past year, strong progress towards increasing student achievement and well-being at the Veterans Memorial School continued. Increasing instructional rigor is paramount to what we do. We are proud of our coordinated efforts to reach our AYP goal (Adequate Year Progress) in both English Language Arts and Mathematics and in all sub-groups including special education and low income populations. Due to our continued efforts we have been labeled a Level 1 school. We hope that by continuing this progress we can maintain a Level 1 school.

How does our staff and school community work towards meeting this high standard? The All Day Kindergarten (ADK) initiative continued this year with three classrooms, allowing us to provide students with a high quality experience early in their education, paying dividends for many years to come. It is our intent to continue to explore funding for all children to participate in the ADK initiative. Besides requesting more classroom teachers in our budget, we expanded our student teaching cohort program with Gordon College. There are currently five teachers in our school who have benefitted by our relationship with Gordon and gone on to become exemplary teachers in our school. Providing extra adult support to students and preparing a future group of teachers were not the only benefits. This past summer, we hired seven new teachers, three in our sub separate special needs programs and four in classroom positions. Due to announced retirements we will be adding several new teachers this summer as well. This new staff brings energy and new ideas to our current staff on a daily basis. For children with disabilities, we are in our fifth year of a new in-house intensive needs program that is competitive with out of district private schools, affording children the right to be educated with their peers and reducing the District's tuition costs. These programs continue to grow and improve providing the opportunity for all Saugus students to be educated in their neighborhood. With the help of the new PPS director plans are in the works to continue to improve these programs.

We have also implemented a new Reading Series K-5, Reading Streets. Having a consistent Reading program affords all students to have daily high quality instruction in Reading that meets the new common core standards and meets the needs of all of our student population. A change in scheduling and the implementation of a MTSS model for instruction also helps us to build a safety net for struggling readers before problems have a chance to further develop.

In order for staff members to deliver the best instruction possible, high quality curriculum work and professional development activities are necessary. District curriculum guides are continually being revised by groups of teachers so that there are common expectations and learning experiences for students across the district. Teams of teachers regularly meet to review student assessment data and make instructional decisions. With the implementation of a Data Team and continued professional development, we are able to generate a variety of benchmark assessments and reports to allow us to address areas of weakness in a timely manner. We have upgraded our DIBELS assessment system to the newest version, allowing us to have more accurate measurements of reading difficulties. Writing instruction is built into the Reading Streets series allowing us to again provide high quality and consistent instruction from K-5.

The District's technology initiatives continue to impact all of our students. There is an LCD projector in every classroom that is used to implement our Envisions math program and Reading Street series as well as provide access to

Saugus Public Schools

internet resources. Furthermore, all of our classrooms have Smart Boards, which create a range of possibilities for students to engage with subject matter. We are also equipping our grades 3-5 classroom with new chrome books that will help to enhance the use of online texts and provide real time updates of ever changing content. These Chrome books will also be necessary to implement the PARCC testing system that will soon be implemented.

We have also implemented the Scholastic Reading Counts student reading program, This programs motivates students to read both in and out of school and improves fluency and comprehension.

We are thankful for the generosity of many parents, community members, and businesses. Families regularly bring in donated school supplies, craft items, playground equipment, and gift cards. Local restaurants and businesses continue to donate food and student activity rewards. With the Saugus Business Education Collaborative's \$2428.00 grant, we will continue to move towards one to one chrome books in grades 3-5.

Our PTO is an ever-present and essential part of our school. Cultural assemblies have been brought into school as well as the continuation of popular events such as the Halloween Party, March Madness, Book Fair, Field Days, and Holiday Strolls. Because of its popularity, our March Madness game will continue to be hosted at a larger venue, Saugus High School. In addition, our PTO and volunteers operate and continually update our library, allowing students to have full access to a rich array of books.

As a large school of almost 600 students and 100 staff members, it is important to maintain a sense of community. This year, our staff meetings have been dedicated to working as a professional learning community to improve motivation and engagement in our students. We hold monthly Town Meetings where we share classroom successes and focus on important qualities such as *Compassion* and *Kindness*. Our Veterans Day and Memorial Day assemblies not only give us a chance to reflect on the sacrifices that our men and women in uniform have made for our country, but also ask us to take actions to show our appreciation. In December, our school sent countless boxes of essential items and cards to troops in Afghanistan and to local veterans. We have instituted the Bucket Fillers Program to recognize students that do the right thing. We have also added a breakfast with the Principal were our fourth and fifth grade students are recognized with a home cooked breakfast with the Principal for meeting a personal goal or going above and beyond with behavior or academics.

Our achievements at the school and district level this year have been remarkable. Teachers and paraprofessionals have regularly stepped up in our initiatives to improve student outcomes. Family and community members have doubled their efforts to make our school district a model for the region. However, this momentum must be continued, not only so we can reach our AYP goal in the short term, but so that we can prepare Veterans School graduates to be successful and contributing future citizens in our community.

Respectfully,

Jean Perry, Principal

**Northeast Metropolitan
Regional Vocational
High School District**

Serving
Chelsea
Malden
Melrose
No. Reading
Reading
Revere
Saugus
Stoneham
Wakefield
Winchester
Winthrop
Woburn

**Annual
Report
2013**

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

Theodore Nickole

PRINCIPAL-DEPUTY DIRECTOR

David DiBarri

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Michael T. Wall - Chelsea

VICE CHAIRMAN

Henry S. Hooton - Melrose

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Vincent J. Carisella - Wakefield

COMMITTEE MEMBERS

Jeanne M. Feeley – Malden

Ronald J. Jannino - Revere

Judith M. Dymont - North Reading

John J. Bradley - Winchester

Robert S. McCarthy – Reading

Susan J. Bolster - Winthrop

Deborah P. Davis - Woburn

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

100 Hemlock Road - Wakefield, Massachusetts 01880-3597

ANNUAL REPORT 2013

OUTSTANDING STUDENT AWARD

Derek Chaplin from Revere a student in the ISSN program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

NATIONAL TECHNICAL HONOR SOCIETY

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 7 seniors and 32 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 96 members for the 2012-2013 school year.

NATIONAL HONOR SOCIETY

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 2 seniors, 19 juniors, and 12 sophomores were inducted for the 2012-2013 school year bringing the total membership to 63.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 57 deserving students at the annual Senior Recognition Night. A total of \$29,080 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students the opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

PEER MEDIATION PROGRAM

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 22 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

PROFESSIONAL DEVELOPMENT

The purpose of professional development is to create an environment that values and supports the ongoing education of all Northeast faculty and staff. District administration, in conjunction with faculty, staff, students, families, and community members, including but not limited to the Student Council, Program Advisory Committee, the Parent Advisory Council, and the Northeast School Committee, contribute to the coordination and evaluation of these activities, aligning available professional development resources with district goals.

Priority was given to professional development activities that address the mandates set forth by the Massachusetts Department of Elementary and Secondary Education and specifically, needs identified by Perkins core indicator data and state assessment data. Plan development priorities include:

- Supporting faculty as a community of lifelong learners charged with the awesome responsibility of delivering rigorous and relevant content to a diverse population of students.
- Coordinating a professional development program that meets the needs of both beginning and veteran teachers and emphasizes expanding educators' knowledge of standards-based curriculum, instruction and assessment.
- Fostering professional learning communities that facilitate interactive faculty collaboration, thereby encouraging educators to solicit feedback from each other to improve their practices, as communication, collaboration and cooperation are necessary to sustaining a culture of increased student achievement.

2012-2013 Goals:

- Provide strategies to foster students' continued learning and achievement;
- Increase the technology skill level of the faculty.
- Promote the 21st century skills necessary to prepare college and career ready students.

2013-2014 Objectives included:

- Continued and enhanced data-driven review and revision of Numeracy and Literacy goals for improving student achievement, including but not limited to annual revision of Northeast's Common Course syllabi, aligned with the Common Core State Standards and career technical frameworks.
- Increased access to and training for utilizing interactive technology in the classrooms including but not limited to Apple I-Pad technology and document cameras in the academic and career technical settings.
- Trainings supporting faculty with meeting the diverse needs of 21st century learners, including but not limited to development for integrating and supporting students with disabilities and English language learners in the academic and career technical classrooms.
- Full staff professional development for ensuring all district employees, students and their families are supported in a safe and nurturing environment.

2012 Summer Transition Program:

Over 200 members of the Class of 2016 participated in the 11th season of the **Summer Transition Program** staffed by over 30 Northeast academic and career technical faculty and staff. Incoming 9th grade students participated in English Language Arts and Mathematics academic programs daily as well as two career/technical programs per week. English Language Arts programming introduced students to career technical writing assignments as well as writing assignments aligned to their Summer Reading requirements. Students were exposed to the "Writing with Colors" Program to further inform and develop their writing samples. Mathematics curriculum also included project based lessons where students accessed graphing calculators, motion detectors, and surveying equipment to modify and complete assignments. As in the past, an English Immersion Program was also offered to assist English language learners with transitioning from middle school to our career/technical high school. Career/technical areas explored by incoming 9th grade students included: Automotive Technology, Automotive Collision Repair, Cosmetology, Drafting & Design, Graphic Communications, Electrical, & Plumbing.

Funding for this program was provided through Title 1, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All faculty guidance counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking). The School Psychologist provides psychological testing and maintains a small individual and/or group caseload.

The Career Counselor and Career Teacher provide career awareness and career development services to all students. The Career Counselor and Guidance Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management groups and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

A specific linkage is established with Riverside Community Care in Wakefield to refer families seeking outside counseling services for their students. In addition, Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation.

The School Psychologist supports the counseling staff on a consultation basis and works directly with the Special Education Department to assess all students in need of evaluation. The Psychologist also serves as a consultant to the Administration and to the teaching faculty regarding at-risk students, assists with crisis intervention services and offers individual and/or group counseling and support on an as needed basis.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twelve hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The KICK-OFF Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The KICK-OFF Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 90 peer leaders from 11th and 12th grades.

The After School Enrichment and Tutoring Program is a program of educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training, volunteer their time to assist others in the library one afternoon per week. The tutoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the tutors and students help to break down barriers between different grade and age groups and develop friendships that would not have had a chance to form. Academic and vocational teachers offer support and assistance to the Enrichment Program.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on harassment and bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Career Plans are sent home annually for parent review. Language development is communicated for limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2013:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These initiatives should be aligned with Massachusetts' reform efforts and should help districts meet the NCLB goals and requirements for highly qualified teachers, instructional paraprofessionals in Title I targeted assistance and school wide programs, and high-quality professional development. The goal is to improve the overall quality of all educators, including administrators, within the district.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The priority is to serve eligible students with special education services and activities deemed essential for student success in school. Services and activities must ensure compliance with state special education laws and regulations and the Individuals with Disabilities Education Act - 2004 (IDEA-2004).

Special Education: Program Improvement Grant Fund Code: 274

The purpose of this federal grant program is to fund professional development activities that will improve the skills and capacity of educators to meet the diverse needs of students with disabilities and to promote inclusive practices across all settings. The priorities of this grant program are designed to advance the knowledge and skills of educators working with students with disabilities through high-quality, job-embedded, and sustained professional development activities.

Title I, Part A, Fund Code: 305:

Title I, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards. Funds may be used to provide academic, instructional, and support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials. The priorities of Title I are to strengthen the core programs in schools and provide academic and/or support services to low achieving students at the preschool, elementary, middle, and high school levels in support of NCLB goals; provide programs based on scientifically-based research that enable participating students to achieve the learning standards of the state curriculum frameworks; elevate significantly the quality of instruction by providing staff with substantial opportunities for professional development; and involve parents in the development of and participation in the program, activities, and procedures for parents and students to improve student achievement. Northeast maintains a School-Wide Title 1 designation.

Perkins Act Allocation Grant Program – Secondary, Fund Code: 400

The purpose of this federal grant program is to assist school districts in improving secondary programs that meet the definition of career and technical education under the Carl D. Perkins Career and Technical Education Improvement Act of 2006 P.L.109-270 (Perkins IV). Perkins IV allocation funds must be used in accordance with Perkins IV and the Massachusetts Perkins IV Manual. Required and permissive allocation fund uses are identified in the Manual. A portion of allocation funds must be used for professional development.

Academic Support Services Allocation Grant (Summer), Fund Code: 625

The goal of this state-funded grant program is to enhance academic support services needed to meet the Competency Determination required for high school graduation for students in the Classes of 2003-2015 who have performed in the Level 1: Warning/Failing (Scaled Score = Less than 220) or Level 2: Needs Improvement (Scaled Score = 220-238) categories on their most recent English language arts and/or mathematics MCAS or re-tests. Summer programs may also serve students in the Class of 2015 transitioning into high school that has scored at Levels 1 and/or 2 on their most recent English language arts and/or mathematics MCAS. These services are to supplement currently funded local, state, and federal programs.

Summer Academic Support Enhancement Grant, Fund Code: 625-B

The purpose of this state-funded supplementary summer program is to enhance academic support in English language arts (ELA), mathematics, and science and technology/engineering for students in the classes of 2003-2015 who are participating in MCAS Academic Support programs, in order to help these students meet the Competency Determination for a high school diploma. Programs will develop and pilot replicable models through Professional Learning Communities and/or additional, increased, or enhanced services. These services are to supplement currently funded local, state, and federal programs.

Literacy Partnerships Grant, Fund Code: 738

The purpose of the state-funded Literacy Partnerships grant program is to support alignment of curriculum, instruction, assessment, professional development, and literacy planning with the *2011 Massachusetts Curriculum Framework for English Language Arts and Literacy*, which incorporates the *Common Core State Standards for English Language Arts and Literacy in History, Social Studies, Science, and Technical Subjects (2010)*.

This grant program supports implementation of district standards including Leadership & Governance, Curriculum & Instruction, Assessment, & Human Resources and Professional Development. Emphasis for Year One of this two-year continuation grant addressed literacy in the STEM areas (science, technology, engineering and math) and career technical areas.

Competitive Grant

Massachusetts Life Science Grant

The District was awarded a grant from the **Massachusetts Life Sciences Center in Waltham, MA**. Northeast received funding to equip another laboratory classroom as well as funding for the acquisition of 30 computers dedicated to the Science Department, student laboratory tables, state-of-the-art microscopes, and number of laboratory supplies and materials. These materials will further enhance the efforts of the faculty in providing "hands-on," state of the art, project based experiments through the use of technology. As part of the grant proposal, the district also partnered with the **Massachusetts Biotechnological Education Foundation of Cambridge, MA**. This partnership has yielded funds to support the purchase of additional supplies and materials as well as professional development conducted by **Mass Bio Teach** for four faculty.

SUMMER PROGRAMS

Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Program have experienced remarkable growth. This year the summer programs serviced approximately 300 students combined.

The Northeast Summer School serviced high school students in six different academic areas including Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued to with its certification program in Basic Welding. This program was not only extremely successful, but gives both students and adults an opportunity to explore and begin new careers.

The popular Northeast Summer Computer Program completed a successful 25th year. Its objective of making learning fun had the counselors teach the participants skills that they can use during their school year while enjoying doing it. These programs can help strengthen reading and math skills, and expand their general knowledge of the computer. Outstanding PowerPoint presentations and the Movie Maker software application were an exciting part of this year's computer program classes, along with swimming and diving instruction.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2013 continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs.

2013 GRADUATES

The 2012-13 school year represents the Fortieth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 281 students in the class of 2013. Breakdown of graduates' status after graduation is as follows:

Attending 4 year college 71 *	Employed 104
Attending 2 year college 84 *	Entering Military Service 6
Apprentice school 11 *	

* It should be noted that 59% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 281 members of the graduating class either entered military service, are employed, or seeking further education. That figure represents 100% of the class of 2013.

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2012-13 school year continued to represent a fair share of the total school enrollment with students. The 322 Special Needs students represent 26% of the school population.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 12, 2012 the following members were re-elected Officers of the Northeast District School Committee:

Chairman	Michael T. Wall, of Chelsea
Vice Chairman	Henry S. Hooton, of Melrose
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

CONCLUSION

As Northeast celebrates its forty-third year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career. The District supports curriculum and both academic and career technical classrooms with the latest equipment and technology. Evidence of our past success is reflected in the students that have graduated from Northeast Metro Tech . Recent graduate follow up data indicates that 98% of students from the Class of 2012 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2013*). In fact, Northeast currently employs 29 alumni at the school, including the Director-Principal, and Dean of Students. Alumni's stories of success and their readiness and willingness to help their alma mater by as recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2013 achieved a 100% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post- secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Saugus as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Peter A. Rossetti, Jr., Secretary
Northeast School Committee
Saugus Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 01-02	S.Y. 02-03	S.Y. 03-04	S.Y. 04-05	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13
Chelsea	276	240	268	258	221	203	198	206	190	195	199	202
Malden	172	150	157	175	215	238	234	222	216	215	198	194
Melrose	19	30	40	36	56	64	64	48	45	62	61	67
North Reading	21	27	29	30	28	40	38	37	37	36	35	32
Reading	23	22	22	25	19	26	26	26	28	23	16	15
Revere	270	277	272	256	241	242	238	244	238	234	225	223
Saugus	129	139	148	139	146	137	138	161	174	191	204	200
Stoneham	40	36	28	37	34	46	44	46	52	54	59	65
Wakefield	41	39	34	36	59	65	61	84	91	98	79	70
Winchester	8	9	9	6	7	9	9	7	11	13	15	14
Winthrop	35	40	40	37	41	45	44	55	65	58	60	63
Woburn	74	87	85	107	99	97	97	70	59	55	65	83
TOTALS:	1108	1096	1132	1142	1166	1212	1191	1206	1206	1234	1216	1240
NON DISTRICT	27	40	44	48	43	47	53	39	42	31	35	28
GRAND TOTAL:	1135	1136	1176	1190	1209	1259	1244	1245	1248	1265	1251	1268
SPECIAL NEEDS ENROLLMENT	233	273	275	287	320	342	333	323	330	331	326	313
% SPECIAL NEEDS ENROLLMENT	21%	24%	23%	24%	26%	27%	27%	26%	26%	26%	26%	26%

Statement of Net Assets

June 30, 2013

Assets:	Primary Govt. Activity	Insurance Fund	Scholarship Fund	Student Activities	Fiduciary Fund	Total
Cash & Cash Equivalents	\$4,990,462	\$393,567	\$71,997	\$122,283	\$375,422	\$5,953,731
Accounts Receivable	\$132,382					\$132,382
Capital Assets	\$1,347,271					\$1,347,271
Total Assets	\$6,470,115	\$393,567	\$71,997	\$122,283	\$375,422	\$7,433,384
Liability and Net Assets						
Accounts Payable	\$350,589					\$350,589
Accrued Salary	\$1,509,486					\$1,509,486
Deferred Revenue	\$509,802					\$509,802
Total Liabilities	\$2,369,877	\$0	\$0	\$0	\$0	\$2,369,877
Net Assets	\$4,100,238	\$393,567	\$71,997	\$122,283	\$375,422	\$5,063,507

Northeast Metropolitan Regional Vocational School District
Fiduciary Fund
June 30, 2013

Fund	Amount
Adult Education	-\$111,667
Building Usage	\$134,258
Athletics	\$8,714
Cafeteria	\$75,928
Medicaid	\$96,711
Grants	\$77,894
School Choice	\$12,117
Auto Body	\$5,513
Auto Technology	\$5,276
Shinning Knights	\$1,914
Day Care	\$17,163
Culinary Arts	\$17,323
Cosmetology	\$9,604
Graphics	\$24,961
Carpentry	-\$757
Metal Fabrication	\$470
Total Fiduciary Fund	\$375,422

Northeast Metropolitan Regional Vocational School
Comparison of Assessments
As of March 2012

	Budget FY 2012	Budget FY 2013	Variance \$	Variance %
Gross Budget	\$20,600,000	\$21,675,000	\$1,075,000	5.2184%
Less Revenues				
Chapter 70 Aid	\$7,985,401	\$8,271,943	\$286,542	3.59%
Transportation	\$542,816	\$458,145	-\$84,671	-15.60%
Total Revenues	\$9,339,771	\$9,114,494		
Net Assessments	\$11,260,229	\$12,560,506	\$1,300,277	11.55%
Chelsea	\$754,295	\$583,094	-\$171,201	-22.70%
Malden	\$1,594,353	\$1,463,718	-\$130,635	-8.19%
Melrose	\$605,352	\$563,826	-\$41,526	-6.86%
North Reading	\$437,455	\$439,365	\$1,910	0.44%
Reading	\$312,964	\$327,946	\$14,982	4.79%
Revere	\$1,760,044	\$1,580,723	-\$179,321	-10.19%
Saugus	\$2,251,921	\$2,410,971	\$159,050	7.06%
Stoneham	\$640,019	\$698,381	\$58,362	9.12%
Wakefield	\$1,147,507	\$1,209,318	\$61,811	5.39%
Winchester	\$94,799	\$141,664	\$46,865	49.44%
Winthrop	\$651,819	\$748,494	\$96,675	14.83%
Woburn	\$995,646	\$800,204	-\$195,442	-19.63%
Total	\$11,246,174	\$10,967,704	-\$278,470	-2.48%
	Students FY 2012	Students FY 2013	Variance	Variance %
Chelsea	195	199	4	2.051282%
Malden	215	198	-17	-7.906977%
Melrose	62	61	-1	-1.612903%
North Reading	36	35	-1	-2.777778%
Reading	23	16	-7	-30.434783%
Revere	234	225	-9	-3.846154%
Saugus	191	204	13	6.806283%
Stoneham	54	59	5	9.259259%
Wakefield	98	79	-19	-19.387755%
Winchester	13	15	2	15.384615%
Winthrop	58	60	2	3.448276%
Woburn	56	65	9	16.071429%
Total	1235	1216	-19	-12.95%

TOWN OF SAUGUS

ANIMAL CONTROL
298 CENTRAL STREET, SUITE 9
SAUGUS, MASSACHUSETTS 01906

Harold Young
Animal Control Officer

Telephone: (781) 231-4176
hyoung@saugus-ma.gov

To: Board of Selectmen

From: Harold Young
Animal Control Officer

Date: January 30, 2014

Re: JULY 1, 2012 – JUNE 30, 2013 ANNUAL REPORT

STRAY DOGS HOUSED (SAUGUS ONLY)	32
STRAY DOGS RETURNED TO THEIR OWNERS	23
DOGS ADOPTED FOR THE YEAR	5
DOGS EUTHANIZED	0
DOGS TRANSFERRED TO OTHER SHELTERS	4
FOSTER CARE	0
DOG LICENSES	1747
DOG LICENSE FEES	\$ 19,759.50
DOG LATE FEES	\$ 1,880.00
MONEY COLLECTED BY TOWN CLERK	\$ 21,639.50
ADMINISTRATION FEES, FINES AND RENT IS TABULATED AND COLLECTED BY THE TOWN TREASURER	
CALLS OR COMPLAINTS ANSWERED (INCLUDING CALLS FROM THE POLICE DEPARTMENT)	1456
EMERGENCY CALLS	112
BOARD OF SELECTMEN HEARING ON K-9 ISSUES	0
HEARINGS AND COURT CASES	1
ARTICLE TWENTY THREE SECT. 507.15 IMPLEMENTED FOR 1ST OFFENCE ON TWO DOGS	3
VIOLATIONS ISSUED	20
DOG BITES AND SCRATCHES REPORTED	31
CAT BITES AND SCRATCHES REPORTED	5
RACCOON BITES REPORTED	0
FERRET BITES	0
SQUIRREL BITES AND SCRATCHES REPORTED	0
SKUNK BITES	0
HORSE BITES	0
COYOTE BITES	0

TOWN OF SAUGUS

ANIMAL CONTROL
298 CENTRAL STREET, SUITE 9
SAUGUS, MASSACHUSETTS 01906

Harold Young
Animal Control Officer

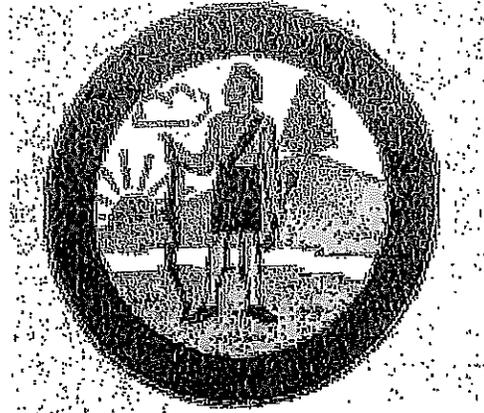
Telephone: (781) 231-4176
hyoung@saugus-ma.gov

ANIMAL INSPECTOR

QUARANTINES ISSUED	71
ANIMALS TESTED NEGATIVE FOR RABIES	4
ANIMALS TESTED POSITIVE FOR RABIES	1
DECEASED ANIMALS PICKED UP FROM ROADWAYS	118
ONE RABIES CLINIC WAS HELD ON 5/1/2013	74

NUMEROUS CALLS ON WILDLIFE SIGHTINGS AND COMPLAINTS
PERFORMED JANITORIAL DUTIES AT THE DOG POUND.
MAINTAINING CANINE TRUCK AND KEEPING EQUIPMENT STERILIZED.

PARKING ENFORCEMENT VIOLATIONS ARE CALCULATED BY THE PARKING CLERKS
OFFICE.



Town of Saugus
FISCAL YEAR 2013 ANNUAL REPORT

Board of Assessors

Michael J. Murphy, Chairman
Marc Mitchell, Member
Vacant

Ronald J. Keohan Jr. MAA, RMA
Deputy Assessor
Tamara Sands MAA
Assistant Deputy Assessor

ASSESSOR'S FY 2013 ANNUAL REPORT

The Board of Assessors reviewed and updated property values in the Town of Saugus as necessary for FY2013. The values met State standards and were certified by the Massachusetts Department of Revenue. The average single family property value has increased by .01%. While the average tax bill increased \$84. The average single family value is calculated at \$325,021.

A public hearing was held on November 20, 2012 where the Board of Selectmen selected a minimal residential factor of 79.2695%. This decreases the shift in the tax burden to 175.0000% for the commercial class. The Board of Assessors received a tax rate approval from the Department of Revenue certifying the Residential rate at \$11.28 and the Commercial, Industrial, Personal Property rate at \$24.90.

FY2013 LEVY LIMIT CALCULATION

FY12 Levy Limit	\$49,383,446
X 2.5%	1,234,586
+ New Growth	745,948
FY2012 Levy Limit	\$51,363,980
Dept Exclusion	<u>1,783,448</u>
Total with Debt	
Exclusion	\$53,147,728

TAX RATE SUMMARY -- FISCAL 2012

Total Estimated receipts and other revenue sources	25,693,490.00
Net amount to be raised by taxation	<u>53,118,729.00</u>
 Total amount to be raised	 78,812,219.00

REAL ESTATE VALUATION

<u>Class</u>	<u>Tax Rate</u>	<u>Levy by Class</u>	<u>Valuation</u>
Residential	\$11.28	32,989,840.53	2,924,631,253
Commercial	\$24.90	14,283,216.36	573,623,147
Industrial	\$24.90	3,746,242.35	150,451,500
Personal Property	\$24.90	<u>2,099,430.05</u>	<u>84,314,460</u>
Totals		53,118,729.29	3,733,020,360

PERSONAL PROPERTY VALUATION

Personal Property - Fiscal 2012	86,253,850
Personal Property - Fiscal 2013	84,314,460
TOTAL VALUE DECREASE	1,939,390

TOTAL REAL PROPERTY VALUATION

Real Estate - Fiscal 2012	3,622,284,200
Real Estate - Fiscal 2013	3,648,705,600
TOTAL VALUE INCREASE	26,421,700

COMPARISON OF MOTOR VEHICLE EXCISE

Year	Number of Bills	Valuation	Amount
2012	27,496	138,847,100.00	2,971,637.03
2013	27,506	159,673,530.00	3,453,176.82

COMPARISON OF BOAT EXCISE

Year	Number of Bills	Valuation	Amount
2012	165	602,800	6,028.00
2013	144	523,700	4,450.00

STATUTORY PROPERTY TAX EXEMPTIONS

<u>Exemption Type</u>	<u>Number Granted</u>
Police & Fire Widows (Clause 42)	4
Blind (Clause 37A)	22
Elderly (Clause 41C)	43
Widows (Clause 17D)	35
Veterans (Clause 22)	164
Veterans (100% Disabled)	61
Veterans (Paraplegic)	4
Veterans (Clause 22A, B, C & D)	15
Deferred Taxes	1
Total Exemptions	349

Total Tax Amount of Exemptions	\$250,882.68
State Reimbursement	\$153,844.93

LOCAL EXPENDITURES

Appropriations		75,272,487.00
Tax Title	0.00	
Debt and Interest Charges	0.00	
Total Overlay deficits prior years	33,384.03	
Final Court Judgments	127,618.00	
Cherry Sheet Offsets	35,449.00	
Revenue Deficit	0.00	
Snow & Ice Deficit	18,062.00	
Other	509,873.00	
Total Expenditures		724,386.03
State & County Cherry Sheet Charges		2,316,866.00
Overlay (Allowance for Abatements & Exemptions)		498,480.26
Total Amount to be Raised		78,812,219.29

ESTIMATED RECEIPTS

Estimated Receipts from State	7,724,553.00
Massachusetts school building authority payments	554,557.00
Estimated Receipts from Local	7,055,438.00
Enterprise funds	9,030,490.00
Revenue Appropriated for Particular Purposes	1,328,452.00
Total Estimated Receipts	25,693,490.00

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	3,196,462.76
Other Excise	1,412,798.73
Penalties & Interest on Taxes & Excise	280,736.61
Payments in Lieu of Taxes	58,980.39
Fees	351,302.14
Rentals/Boards	192,826.91
Departmental Revenue-Libraries	
Departmental Revenue-Cemetery	90,410.00
Other Departmental Revenue	31,162.22
Licenses & Permits	1,665,299.13
Special Assessments	64,220.55
Fines & Forfeits	190,444.83
Investment Income	36,141.21
Medicaid Reimbursement	287,485.97
Miscellaneous Recurring	152,565.40
Miscellaneous Non-Recurring	127,224.30
Total	8,138,061.15



JOHN A. FALASCA III
SUPERINTENDENT

TOWN OF SAUGUS
CEMETERY DEPARTMENT
SAUGUS, MASSACHUSETTS 01906

TELEPHONE
(781) 233-4170

Annual Report
Fiscal Year 2013
July 1, 2012 – June 30, 2013
Cemetery Department

The following information is for the fiscal year 2013.

Staffing:

John A. Falasca III is the Superintendent of the Cemetery Department. For the fiscal year the Cemetery Department had a staff of two full time employees and one part time senior clerk. All employees reported directly to the Superintendent.

Cemetery Commission:

The Cemetery Commissioners who are appointed by the Board of Selectmen are as follows: Chairperson- Joseph Dennis Gould; Secretary- Paul Arinello; Members- William Howell, Nicola Nicosia.

Land Sales and Perpetual Care:

The Cemetery Department sold 14 double graves and 2 double niches in the columbarium.

Interments:

There were 64 regular interments and 38 cremations for a total of 102 interments.

Foundations and Markers:

There were 12 foundations poured, 6 flat markers and 17 Veteran markers were set. They also completed 16 work orders.

Receipt Totals:

Interments	\$ 92,375.00
Land Sales	\$ 16,000.00
Columbarium Sales	\$ 1,900.00
Perpetual Care	\$ 16,950.00
Foundations	\$ 5,608.00
Fees	\$ 375.00
TOTAL	\$133,208.00

Town of Saugus
TOWN HALL
208 GENERAL STREET, Suite 7
SAUGUS, MASSACHUSETTS 01906



JOANNE D. RAPPA
Town Clerk

Telephone: (781) 231-4101
Fax: (781) 231-4109
e-mail: jrappa@saugus-ma.gov

Town Clerk's Office
Annual Report
Fiscal Year 2013

Town Clerk's Staff:
Joanne D. Rappa, Town Clerk
Marianne Moses, Assistant Town Clerk
Patricia Flielinger, Election Coordinator

CLERK'S DEPARTMENT

The Town Clerk's Office serves the residents and visitors alike as a central point of information to local government and services. It is the intent of the Office of the Town Clerk to be a provider of quality services and information to the community, its residents and visitors. This office works in cooperation with all departments, boards, committees and commissions and complies with all state and local statutes.

The Town Clerk is the official recording secretary of Town Meeting and considered the "keeper of the records". In this capacity this office files minutes of various boards and commissions of the Town, maintains and issues certified copies of all vital records, maintains the official Bylaws and Town Charter, appointments and resignations of all Town officials as well as maintains Town census information, issues marriage licenses, dog licenses, boat ramp passes, business certificates and renewals, fuel storage permits, raffle/bazaar permits, and certified copies of Board of Appeals, Board of Selectmen and Planning Board decisions. This office also collected fees for violations issued by the Board of Health, Police Department, Zoning and Conservation Departments, as well as the billing and collection of fees for all pole and conduit locations within the town and maintained these files.

* CONFLICT OF INTEREST LAW

The Town Clerk has the responsibility of complying with MGL Chapter 28A, which mandates that the Town Clerk is required to maintain records, assuring that every municipal employee receives an updated copy of the Conflict of Interest Law Summary, MGL Chapter 268A, on an annual basis and completes the online training program every two years. Upon completion of the training program, the employee shall provide notice of such completion to be:

retained for 6 years by the Town Clerk. As a result of this requirement, the Town Clerk recorded that approximately 980 employees and 230 members of Boards or Commissions had been notified of the mandate and receipts were recorded of those in compliance.

• **TOWN MEETINGS**

Town Meeting warrants are posted at each polling location, mailed directly to Town Meeting Members, Finance Committee Members, Town Counsel and members of various boards and commissions.

Special Town Meeting Dates:

July 16, 2012
November 19, 2012
April 22, 2013
May 6, 2013
June 17, 2013

Annual Town Meeting Dates:

May 6, 2013 (1st Session)
May 20, 2013 (2nd Session)
June 3, 2013 (3rd Session)
June 10, 2013 (4th Session)

Warrants and minutes of all Town Meetings may be viewed on the Town of Saugus website and in the Clerk's Office.

The Town Clerk's Office recorded the following Vital Statistics for Fiscal Year 2013.

Births to Residents	253
Deaths	288
Marriage Licenses	126

WHEN A DEATH OCCURS IN TOWN TO NON-RESIDENTS, A COPY OF THE DEATH CERTIFICATE MUST BE SENT TO THE APPROPRIATE CITY OR TOWN CLERK. EACH MONTH COPIES OF ALL RECORDS OF BIRTH, DEATH AND MARRIAGES ARE FORWARDED TO THE BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON. THOSE NUMBERS MAY INCREASE DURING THE YEAR, AS RECORDS ARE FORWARDED TO THIS OFFICE AT VARIOUS TIMES FROM OTHER CITIES AND TOWNS.

Town of Saugus
 TOWN HALL
 298 CENTRAL STREET, Suite 7
 SAUGUS, MASSACHUSETTS 01906



JOANNE D. BAREA
 Town Clerk

Telephone: (781) 261-4101
 Fax: (781) 261-4109
 e-mail: jrapa@saugus-ma.gov

Town Clerk's Office
 101.00 - Clerk's Department

The following shows the expenditures for the Fiscal Year 2019:

<u>Clerk's</u>		
salaries	\$	109,188.08
office supplies	\$	498.88
Office Machine Maintenance	\$	907.50
Printing/Reproduction	\$	832.39
Conferences/Travel	\$	622.75
Book Binding	\$	751.88
Constable Services	\$	480.00
Dog Tags & Licenses	\$	797.91
Association Dues	\$	200.00
Totals	\$	114,229.17

Town of Saugus
TOWN HALL
298 CENTRAL STREET, Suite 7
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Town Clerk's Office
Annual Report
Fiscal Year 2012

Town Clerk's Staff:
Joanne D. Rappa, Town Clerk
Marianne Moses, Assistant Town Clerk
Patricia Flickinger, Election Coordinator

ELECTIONS and REGISTRATION

The Elections Department held three elections in FY 13.

* FY 2013 Election Dates:

November 6, 2012 -- Presidential Election
April 30, 2013 -- Special State Primary
June 25, 2013 -- Special State Election

Along with the busy election calendar came the normal operating procedures for each election, which included, but was not limited to, posting warrants, late night voter registrations, providing and certifying nomination papers and petitions for ballot questions, ordering and proof reading ballots, mailing out all absentee ballots, conducting absentee voting in the office, scheduling poll workers, coding, programming and testing election equipment which includes the Accu-Vote terminals as well as the AutoMark voting assist terminals, certifying and reporting election results, and at the local level, determining ballot positions by random drawing.

* BOARD OF REGISTRARS

Gary Butt, Chairman (Republican)
Marcia A. Pollack (Democrat)
Rita VanSteensburg (Republican)
Joanne D. Rappa (Democrat)

The Board of Registrars met several times during the year to review election laws and procedures, and made themselves available at all late night voter registration sessions as well as on Election Days.

• **REGISTERED VOTERS**

As of the last day to registered to vote for the Presidential Election, which was October 24, 2012, there were 18,034 registered voters in the Town of Saugus, broken down as follows:

Democratic Party	5988
Green Party USA	1
Green Rainbow Party	15
Constitution Party	1
Libertarian Party	47
MA Independent Party	1
American independent Party	1
Republican Party	1795
Inter 3rd Party	17
Unenrolled	10,168

Total Registered Voters: **18034**

• **CENSUS**

Approximately 13,900 Town Census were mailed to Saugus households the first week of January, 2013 and data for returned forms were processed in the State VRIS (Voter Registration Information System). All census forms were processed by July 1st, at which time our population figure was 24,863.

Town of Saugus
TOWN HALL
208 CENTRAL STREET, Suite 7
SAUGUS, MASSACHUSETTS 01906



JOANNED. RAFFA
Town Clerk

Telephone: (781) 231-4101
Fax: (781) 231-4109
E-mail: jrappa@saugus-ma.gov

Town Clerk's Office
162.00 - Elections and Registration

The following shows the expenditures for the Fiscal Year 2019:

ELECTION AND
REGISTRATION

Salaries	\$	43,423.95
Overtime	\$	3,602.81
Election Officers	\$	29,754.17
Police/Elections	\$	22,271.50
Custodians/Elections	\$	5,813.05
Office Machine Maintenance	\$	255.00
Voting Machine Maintenance	\$	3,349.65
Printing/Reproduction	\$	7,546.01
Materials & Supplies	\$	546.13
Office Supplies	\$	271.82
Census Forms	\$	2,920.17
Conferences/Travel	\$	479.25
Election Set up/Transportation	\$	65.00
Resident Listing	\$	1,500.00
Total:	\$	121,998.52

April 30, 2013 Special State Primary Election
Registered Voters

Precincts	Democrat	Green Leaf	Green Rainbow	Libertarian	MA Independent	American Independent	Republican	Unaffiliated	State	Consistent Pw	TOTAL REG VOTERS	
1	604	1	1	1	1	159	1	947	1	1	1714	
2	588		1	4	4	147	1	941	1	1	1682	
3	575			4	4	152	1	990	1	1	1722	
4	523		1	4	4	212	1	871	1	1	1632	
5	565		1	1	1	205	1	1061	1	1	1835	
6	555		3	8	1	156	2	983	2	1	1709	
7	571		1	4	4	198	2	1077	2	1	1853	
8	632		3	1	1	175	2	992	2	1	1807	
9	547			12	6	209	4	1092	4	1	1864	
10	600	1	4	6	2	129	14	915	14	1	1655	
GRAND TOTALS	5760	2	15	45	2	2	2	1742	14	9889	1	17453

Official Results												
June 25, 2013 Special Election												
	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total	
Blank	0	0	0	0	0	1	0	1	0	0	2	
Gabriel e. Gomez	240	254	250	258	319	234	310	231	329	210	2630	
Edward J. Markey	241	242	208	161	212	209	222	228	209	230	2153	
Richard A. Heos	2	0	1	0	4	2	2	4	3	1	19	
Write-ins (others)	0	0	0	2	2	0	2	1	1	2	10	
TOTAL	483	495	460	416	537	445	536	465	542	443	4824	
Registered Voters												
	Green USA	Green Rainbow	Libertarian	MA Indep. pty	American Independent	Republican	Interstid pty	Unenrolled	Pirate	Constitution	Total Reg Voters	
Preincts	1	1	1	1	1	161	1	951			1718	
2	1	1	4	4	149	1	948				1686	
3	1	1	4	4	155	1	988				1723	
4	1	1	4	4	212	1	876				1513	
5	1	1	1	1	208	1	1063			1	1842	
6	3	3	8	1	154	2	987				1710	
7	1	1	4	4	200	2	1080				1861	
8	3	3	1	1	173	2	951		1		1801	
9	1	1	12	12	211	4	1098				1870	
10	4	4	6	6	128	1	923				1669	
TOTAL	2	15	45	2	1751	14	9905	1	1	1	17493	

Representative in Congress	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	67	72	81	66	71	61	70	81	70	72	741
John F. Teehey	605	607	535	483	595	606	572	627	608	602	5929
Richard R. Tisei	597	589	524	680	783	599	799	664	792	520	6618
Daniel Fishman	52	56	64	49	56	73	61	50	47	67	365
Write Ins: Others	2	0	3	3	0	1	0	1	0	1	10
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1402	1423	1512	1262	13821
Ballot											
District											
for one											
Blank	450	446	473	481	579	491	562	476	582	419	4901
Terrence W. Kennedy	665	668	682	791	926	905	930	887	922	827	8857
Write Ins: Others	4	4	9	8	0	3	9	10	8	6	58
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821
Ballot											
District											
for one											
Blank	430	452	497	488	548	432	559	467	577	388	4826
Thomas M. McGee	665	663	697	786	946	906	923	947	929	867	8949
Write Ins: Others	2	3	2	6	11	1	0	9	6	8	46
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821
Ballot											
District											
for one											
Blank	321	363		876	411	528	381	522	566		2867
Donald H. Wong	993	954		902	1092	1009	1111	1091	1138		8282
Write Ins: Others	6	3		2	1	3	0	10	9		37
TOTAL VOTES CAST	1323	1318	0	1280	1505	1640	1292	1423	1512	0	11183

Local Vocational School Committee

for one

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	608	698	619	625	739	592	678	684	739	553	6477
Michael I. Wall	715	707	746	655	766	747	814	769	765	706	7390
Write Ins: Others	0	19	1	0	0	1	0	0	8	1	14
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821

for one

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	659	640	644	600	784	633	726	689	736	597	6803
Jeanne M. Feeley	673	675	722	619	721	706	766	734	721	654	6992
Write Ins: Others	0	3	0	1	0	1	0	2	5	7	13
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821

for one

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	583	689	666	681	818	644	738	729	781	621	7092
Henry S. Hooton	540	658	698	619	687	695	754	693	749	641	6805
Write Ins: Others	0	1	1	0	1	1	0	1	5	6	10
TOTAL VOTES CAST	1123	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821

for one

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	706	684	683	697	888	662	758	757	826	623	7226
Judith Dymond	617	632	682	582	672	677	764	664	684	639	6563
Write Ins: Others	0	2	1	1	0	1	0	2	5	0	12
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13821

ing.	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
for one	581	675	683	677	529	669	762	739	809	631	7156
	537	641	683	603	676	680	730	683	696	630	6653
Write Ins. Others	1	2	0	0	0	1	0	1	7	1	13
TOTAL VOTES CAST	1323	1618	1366	1280	1505	1340	1492	1423	1512	1262	13821
for one	708	675	687	686	830	609	741	736	813	618	7163
	574	642	679	594	675	670	751	686	699	644	6654
Write Ins. Others	1	1	0	0	0	1	0	1	0	0	4
TOTAL VOTES CAST	1323	1618	1366	1280	1505	1340	1492	1423	1512	1262	13821
for one	353	392	338	397	417	399	387	356	446	370	3557
	730	757	741	677	831	776	847	745	832	707	7693
	234	229	277	205	257	268	258	321	234	245	2528
Write Ins. Others	1	0	0	1	0	0	0	1	0	0	3
TOTAL VOTES CAST	1323	1618	1366	1280	1505	1340	1492	1423	1512	1262	13821
for one	711	681	692	708	651	661	773	738	835	629	7279
	612	635	674	572	654	673	719	684	677	633	6536
Write Ins. Others	0	2	0	0	0	1	0	1	0	0	4
TOTAL VOTES CAST	1323	1618	1366	1280	1505	1340	1492	1423	1512	1262	13821

Ballot	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	707	683	699	698	831	665	752	750	808	640	7248
Vincent J. Carlisella	616	634	657	592	574	674	730	572	704	622	6376
White-Inst. Others	0	1	0	0	0	1	0	1	0	0	3
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1428	1512	1262	13821
Blank	730	719	724	734	878	714	800	800	853	667	7619
John J. Bradley, Jr.	592	597	641	546	627	625	692	622	652	595	6189
White-Inst. Others	1	2	1	0	0	1	0	1	7	0	13
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1428	1512	1262	13821
Blank	730	724	723	742	834	715	811	790	800	645	7635
Susan J. Bolster	592	594	646	530	621	624	681	625	630	567	6444
White-Inst. Others	0	1	0	0	0	1	0	2	8	0	12
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1428	1512	1262	13821
Blank	648	652	641	621	745	629	688	699	755	594	5677
Deborah P. Davis	446	458	492	394	498	446	500	451	486	461	4632
Catherine B. Staughnessy	228	227	233	245	252	267	297	271	265	207	2509
White-Inst. Others	0	1	0	0	0	1	0	2	9	0	10
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1428	1512	1262	13821

QUESTION ONE	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	137	97	104	99	133	92	114	137	144	108	1154
Yes	1018	1079	1073	1012	1189	1058	1188	1094	1169	982	10882
No	168	142	189	159	183	190	190	198	199	177	1805
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13824
QUESTION TWO	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	93	40	42	45	47	36	54	50	71	37	526
Yes	518	548	592	530	632	575	629	598	596	509	5727
No	742	730	732	704	328	709	808	775	345	596	7588
TOTAL VOTES CAST	1323	1318	1366	1280	1505	1340	1492	1423	1512	1262	13824
QUESTION THREE	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Total
Blank	79	41	43	34	58	62	66	65	80	68	626
Yes	702	742	792	690	828	764	813	783	782	703	7558
No	548	535	581	536	619	514	613	595	660	491	6642
TOTAL VOTES CAST	1329	1318	1366	1280	1505	1340	1492	1423	1512	1262	13824

Town Clerk



Town of Saugus
CONSERVATION COMMISSION
25 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Annual Report 2013

The Saugus Conservation Commission conducts business under Massachusetts General Laws, Chapter 131, Section 40 and under Town of Saugus Bylaw Article 508. The Commission saw significant activity during 2013.

The Conservation Commission held 14 public meetings during the past Fiscal Year. At these meetings there were 14 Public Hearings, most of which were continued for at least one meeting and in some cases several months of hearings. The carry over of hearings for the 195 sand removal from the previous year took several meetings to conclude. The Conservation Officer and Chairman were involved in extensive meetings with local and state representatives and the DEP. The Commission heard several requests for a Determination of Applicability, which were deemed negative and did not require a further filing. The Commission placed restrictions on work as necessary. There were many requests for modifications to previously issued Orders of Conditions, which were found to be non-significant and required no additional action to be taken. The Commission issued several Orders of Conditions, and Certificates of Compliance upon completion of work. There were multiple occasions for residents or businesses to appear before the commission for discussion of problems or projects.

Violations of the Wetlands Protection Act and Town of Saugus Wetlands Bylaw continue to occur in town. The Conservation Officer went on numerous site visits, some of which were for building permits and which were fill permits and several as a result of complaints. It was necessary for the Conservation Officer to address conservation violations by letter and issue Enforcement Orders in several instances, as well as investigating and issuing Emergency Certifications. The Conservation Officer attended multiple meetings regarding conservation issues, both in the office and at Town Hall and other locations. He responded to large number of phone calls for information requests and problems in conservation areas. The new Flood Plain maps issued by the federal government took a massive amount of time on phone calls as well as visits to this office. It has since been determined that Flood Plain maps, etc. are not under the purview of the Conservation Commission.

The Commission made several site visits as a group along with applicants and their engineering firms or representatives. Numerous site visits were also made individually by members of the Commission. The Conservation Officer has continued to spend substantial time working with Georganna Keer, Division of Ecological Restoration, Mass. Dept. of Fish and Game, as well as town officials and federal and state agencies working toward marsh restoration.

The Conservation Officer has had several meetings with Massachusetts Department of Environmental Protection officials as well as state, local DPW and federal officials to address Conservation issues. The Conservation Officer, along with some members of the Commission attended MACC Conferences.

The Commission mourned the loss of member William Snowdon, Jr. this past year. A list of duly sworn officers and current members follows:

Albert D. Trifone, Jr. – Chairman, Joan Fowler – Vice Chair, Francis G. McKinnon – Conservation Officer, Earle Bertrand, Eric Devlin, and Paul Petkewich.

Judith E. Riley, Clerk – 2/6/14

SAUGUS COUNCIL ON AGING

Annual Report 2013

Joanne Olsen
Director

PURPOSE OF THE SENIOR CENTER

Our purpose is to serve as a “hub” for nutritional, social, physical, and educational activities to respond to diverse elder needs, to promote independence, and to foster community interaction. We want to contribute to physical and mental well-being, and enhance the quality of life for our senior population. Our objective is to reach people ages 55+, the younger senior population. We are preparing for that age group with a variety of different programs.

The Senior Center reflects the respect and dignity with which seniors need and deserve.

SAUGUS COUNCIL ON AGING – 2013
ANNUAL REPORT – TOWN OF SAUGUS

The Saugus Council on Aging is an advocacy agency for Senior Citizens of Saugus.

The population of seniors in Saugus is over 6,000, most of who still own and maintain their own homes. We have served approximately 4000+ Saugus seniors over the year, in one program or another.

- Medical Transportation
- Food Shopping
- Outreach – Into homes and office
- Counseling
- Fuel Assistance for all ages
- Connecting with Health Care
- Assisting with forms for Insurance and other documents
- SHINE Representative (Assists with Medical issues, HMO, Medicare etc)
- Setting up programs with family members
- Meals on Wheels
- Congregate Lunch Program
- Telephone Reassurance
- Veterans connections
- Emergency Calls
- Legal Assistance
- Food baskets on Holidays for seniors and non-seniors
- Preventative Medicine
- Alzheimer's Support Groups
- Speakers
- Wellness/Exercise Class
- Blood Pressure
- Socialization

The Saugus Council on Aging provides a number of programs and lectures on a weekly basis to help meet these needs. We encourage seniors to participate in these programs.

SENIOR CENTER HOURS

Monday – Friday, 8:00 a.m. to 3:30 p.m.

**POPULATION, AGE 60 AND OLDER, RESIDING IN THE
TOWN OF SAUGUS**

As we end 2013, census figures indicate a **current total of approximately 6,687 residents, age 60 and older.**

BOARD OF DIRECTORS

SAUGUS COUNCIL ON AGING

Richard Barry, Chairman
Lawrence Donovan, Vice-Chairman
, James Nicholl, Treasurer
Phyllis O'Hearn, Secretary
Mary Dunlop
Eleanor Gallo
Gloria Johnson
Margaret Joyce
Elizabeth Kingsley
Carmine Moschella
Loretta Nicolo
Bob Tremblay
Leona Verrengia

(During 2013, we lost a loyal and dedicated Board Member, Peter Bogdan. He will be greatly missed).

December 2013, we were fortunate to have Saugus resident, Gloria Johnson, apply for a position on the Council on Aging. She has also applied for a seat on the GLSS Board of Directors, representing the Saugus Senior Center.

FRIENDS OF THE SAUGUS COUNCIL ON AGING

Attorney Ronald Surabian, President
Beverly Snowden, Vice President
Margaret Berkowitch, Secretary
Dottie Bochus, Treasurer
Astred Napolitano, Living Memorial
Betty Frongillo, Living Memorial

Shirley Bogdan
Attorney Nelson Chang
Louise Dion
Janette Fasano
Marie Poitras
Ellen Proodian
Bob Teal
Carl Tedder

George Wentzell, Eugene Decareau
Retired

HIGHLIGHTING SERVICES IN 2013

Nutrition Services:

- Approximately 56,000 Meals on Wheels to 158 elders
- 11,347 congregate meals served at noon at the Senior Center
- 560 seniors participate in our lunch program in 2013

Volunteer Assistance:

- 120 Volunteers service the Senior Center throughout the year
- Approximately 32,000 Volunteer Hours per year
- \$704,000 is the total value of Volunteer services

Telephone Communication: (estimated)

- 3,500 Calls to Director
- 3,600 Calls to Outreach
- 10,500 Calls - General Information

Outreach:

- Estimated 7,500 contacts this past year – Saugus Residents
- Communication by phone, home visits, office visits, or meeting in the Center. Informally Outreach handles between 15- 20 situations a day, varying from support, listening, advising, referrals, filling out forms, contacting and setting up appointments with necessary agencies following through so that each request has a conclusion.

Professional Services:

Alzheimer's Support, Legal Services, Podiatrist, Blood Pressure, Shine Representative, Tax Preparation, Professional Speakers, Health Fairs

- Approximately 350 month
- 3,700 year

Physical Exercise

Dancing, Yoga, Exercise, Falun Gong, Weight Lifting, Exercise Room/Equipment

- 725 participants month
- 8,700 year

SHINE COUNSELING (Medical Insurance Advisor)

- Counseled 283 seniors with Medical Insurance issues

COUNCIL ON AGING
TRANSPORTATION SERVICE

2 VANS

VAN #1

MEDICAL Transportation Trips a day – 5 days a week into 9 communities

Lynn	Saugus	Swampscott
Salem	Peabody	Stoneham
Lynnfield	Melrose	Wakefield

MEDICAL Chemo -- Radiation -- Dialysis -- Physical Therapy (Strokes/Heart Attacks)
Lab Work and Testing -- Pre-admittance Test -- Regular Medical Appointments
Psychiatrist -- Hospital Discharge -- Podiatrist -- Doctors visits, etc.

VAN #2

LUNCH PROGRAM – 5 days a week – 24 - 28 trips throughout Saugus --
Brought to the Senior Center and returned home -- weekly shopping to mall and
supermarket, assisting with medicals.

HOURS

Transportation – starts at 7:30 a.m. until Center closes at 3:30 p.m.

Transportation Services:

- 2,468 units of medical transportation for Saugus elders and/or disabled
- 4,544 units of transportation to and from our Lunch Program and Shopping

THANKSGIVING/CHRISTMAS DINNER

- 18 names were given to Blessed Sacrament Church, to make a total approx. 150 Saugus Residents that received Thanksgiving Baskets/Turkeys to those in need during the Thanksgiving Holiday.
- The Senior Center served 189 seniors for our Thanksgiving Luncheon.
- 18 names were given to Blessed Sacrament Church, to make a total of 40 Saugus Residents that received Christmas Baskets/Turkeys/gifts to those in need during the Christmas Holiday.
- The Senior Center served 235 seniors for our Christmas Luncheon.

NEW SERVICES/ACTIVITIES IN 2013

- *EXERCISE ROOM/EQUIPMENT*
- *REIKA*
- *DECLUTTER GROUP*

SHINE COUNSELOR

The Saugus Senior Center is very fortunate enough to have a Shine Counselor from Mystic Valley Senior Services. Once a week, a volunteer Shine Counselor comes to the Center to assist elders in understanding their health insurance needs. They will review present coverage, help process claims, inform elders of their rights, and make referrals to other agencies. This is a free service to provide information, counseling and assist with insurance problems.

TRIAD PROGRAM

In conjunction with the Essex County Sheriff's Office, Essex County District Attorney Office Jonathan Blodgett and Saugus Police Department, the Saugus Senior Center have put into place several free programs that will aid seniors in regards to their safety through education and crime prevention.

- *Photo ID Cards* – This free program provides seniors with a secondary ID card.
- *Approximately 90 seniors were given photo I.D. Cards again this past year*
- *Yellow Dot Program* – By placing a yellow dot sticker on your vehicle, emergency responders are alerted that your medical information can be found in the glove compartment. *Approximately 60 were given out to seniors.*
- *File of Life* – A magnetized folder containing your medical information is placed on your refrigerator and is intended to alert emergency responders. *Approximately 500 were distributed to Saugus Seniors.*
- *Saugus Alzheimer's Safety Program* – Run by the Saugus Police and Triad for the safe recovery of Alzheimer patients or other individuals who may wander.
- *Is your House Number Up?* – A house numbering initiative that assists emergency personnel in their efforts to quickly respond to 911 calls.
- *Mock Trial* – A staged trial focusing on senior scams introduces seniors to the judicial

- *Lock Boxes* – A Lock Box can be provided by the Fire Department that is placed above your door with a key to your home, in case they are not able to enter in case of emergency. Key to lock box is kept at fire department.
- *Grab and Go Bags* ". The Grab and Go Bag is a simple cloth tote bag that seniors would use to take with them in case of an unexpected emergency to the hospital. It would be filled with all the necessary personal items that they would need. Over 600 were distributed to Saugus Seniors
- *Car Fit* The Essex County Sheriff's Department, in conjunction with the Saugus Senior Center and several local police and fire departments, is proud to offer the CarFit Program to Essex County senior citizens.
The program is designed to provide a quick but comprehensive check on how well you and your vehicle work together. CarFit focuses on helping seniors adjust certain aspects of their vehicles so that they are more comfortable and safer drivers. This year there were 15 seniors from Laurel Towers and Gardens that participated in the CarFit program.

SAUGUS COUNCIL ON AGING

STAFF

Staff of the Saugus Council On Aging consists of all part time employees, with the exception of 3 Full time (*Director, Administrative Assistant and one full time Van Driver*).

	<u>HOURS PER WK</u>	<u>SOURCE OF INCOME</u>
<u>DIRECTOR</u> (Joanne Olsen)	36.5	Town
<u>ADMIN. ASSISTANT</u> (Laurie Davis)	36.5	Town
<u>OUTREACH</u> 1 Part Time (Cheryl Roberto)	25	Town
<u>BOOKEEPER/TRIP COORDINATOR</u> 1 Part Time (Lynette Terrazzano)	33	Town/Formula Grant
<u>VAN DRIVERS</u> 1 Full Time (Dan Redden)	40	Town
1 Part Time (Donny Howard)	25	Town
<u>CLERICAL STAFF</u> 1 Part Time (Louise Bernard)	18.5	Town
<u>DISPATCHER</u> 1 Part Time (Mary Valliere)	19.5 each	Town
<u>FULL TIME CUSTODIAN</u>	40 hrs	Inspectional Services
<u>KITCHEN STAFF</u>		
1 PREP COOK (Linda Wilson)	19.5	Formula Grant
1 PREP COOK (Cheryl Roberto)	10	Formula Grant
1 DISHWASHER (Dan DiNapoli)	19.5	Formula Grant

SAUGUS COUNCIL ON AGING
PROGRAMS/ACTIVITIES

ART CLASS
ALZHEIMER'S SUPPORT
ATTY SPANO
BILLIARDS
BIBLE STUDY
BINGO
BLOOD PESSURE
CARDS & CHESS
ESTHEITICIAN
EXERCISE CLASSES
EXERCISE ROOM/EQUIPMENT
FALUN GONG
FRIEND'S MEETING
FURNITURE REFINISHING
HEALTH FAIRS
KNIT & CROCHET
LINE DANCING (MON)
LINE DANCING (THURS) LINE DANCING (FRI)
MEN'S CLUB
MAH JONGG
MOVIE
OIL PAINTING
MONTHLY PIZZA PARTY/DANCE
PODIATRIST
REIKI
QUILTING
STEERING COMMITTEE MTGS
SPEAKERS THROUGHOUT THE YEAR
SEAMSTRESS
TAI CHI
TRIPS
WEIGHT LIFTING (TUES)
YOGA
HEARING TESTS
DIABETES SCREENING
ARTHRITIC PROGRAMS, ETC
OUTREACH
LUNCH PROGRAM
MEALS ON WHEELS
TRASPORATION/MEDICAL/FOOD SHOPPING/LUNCH PROGRAM

COMMENTS

In 2013, we were grateful that the Town reinstated the \$40,000.00 that was removed from our FY2012 budget. Three employees' salaries were able to be back in the Town budget. The Senior Center staff was very appreciative of the cost of living raise that they received this past July. It has been many, many years since a raise was granted to them.

Without an Expense Line Item on our Town Budget, ongoing sponsorship has been given to the Senior Center by many local Assisted Living facilities and Nursing Homes. Rubin & Thompson Assisted Living, Genesis Health Care of Saugus, Hammersmith House Nursing Care Center, Geriatric Assistance Inc., just to name a few. These sponsors help with the cost of monthly entertainment for special events that we have here for seniors.

In 2013 a new catering service was contracted with Greater Lynn Senior Services. We now have City Fresh Food Service catering our daily Lunch Program and Meals on Wheels. We have noticed an increase in our daily lunch program since City Fresh has been on board.

The Saugus Senior Center and Greater Lynn Senior Services are working together to apply for a grant that would provide us a shared Grant Writer.

In 2013 a staff member, Sadie Mugford passed away. Sadie was a dedicated worker who helped prepare our daily meals for our Lunch Program. Cheryl Roberto, our Outreach worker now steps in to help in the kitchen on a daily basis.

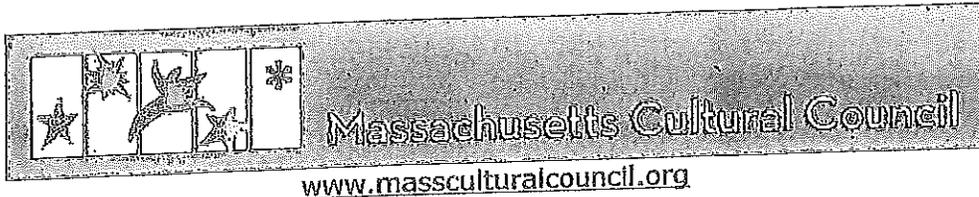
Another great loss to our Center in 2013 was Board Member, Peter Bogdan. Peter was an integral member of our Senior Center Community. His limitless volunteering and multiple contributions to the Center are too innumerable to measure. He is greatly missed. December 2013, Saugus resident, Gloria Johnson, applied for a position on our Board of Directors. At present, we are waiting the approval by the Town Manager for her appointment, Gloria would most definitely be an asset to our Board. Gloria has also volunteered to represent Saugus by apply for position on the Greater Lynn Senior Service's Board. Gloria has been appointed by GLSS for this position.

Our yearly Health Fair, co-sponsored by Hallmark Health VNA, brought many seniors and non-seniors to our Center. Over 200 attended this event.

Our intergenerational program with Veterans School fifth graders are always memorable events to our seniors. Every holiday, and in-between, the fifth grade classes, led by Veterans School teacher, Debbie Mallon walk up during our Lunch Program to visit with songs, poems and cards, written especially for our seniors.

In 2013, two long time members of our "Friends" group stepped down from their position. George Wentzell and Gene Decareau. At the same time, we were very fortunate to welcome five new members to our "Friends of the Senior Center" board. New members are as follows: Debbie Alphonse, Shirley Bogdan, Betty Frongillo, Astred Napolitano and Bob Teal.

Continuous sponsorship has been given to the Senior Center by many local Assisted Living facilities
Rubin & Thompson Assisted Living, Genesis Health Care of Saugus,



SAUGUS CULTURAL COUNCIL ANNUAL REPORT

The 2012-2013 Cultural Council is comprised of eight volunteer members. Mila Moschella, Chair, Stephen Rich, Secretary, Diane Roberts, Treasurer, Carol McLaughlin, publicity, Shelia Nigro, publicity, Chester Stentiford, publicity, Ann Furey, Grants Coordinator and Tracey Hynes, Grants Technology Coordinator. The committee held their regular meetings in January, March, June, September and November. The June meeting included a reception for the 2013 Grant Recipients and in September we held the Community input Meeting as required by the guidelines of the Massachusetts Cultural Council.

The Saugus Cultural Council convened its annual voting meeting to award the 2014 Grants on Wednesday November 8, 2013. The committee received a total of 32 applications and they represented programs for people of all ages and various segments of the arts. The committee was able to fully fund a program at each of the elementary schools, an Artist-in-Resident: Lighting Designer for the Saugus High School Drama Club, 5 children's programs and 2 teen programs at the library, 2 individual artists whose program venue will be the Saugus Public library, 2 programs for the senior citizens as well as program for local nursing home residents and 3 programs for The Saugus Friendship Club. It was the mission of the Committee to support the varied groups within the Town of Saugus.

The approved applications represent support for the arts, humanities and/or interpretive sciences and the committee felt the programs chosen for funding were the ones that would offer the greatest public benefit to the residents of the Saugus community.

The committee looks forward to the work of the 2015 grant cycle and continues to remain committed to funding programs that have clarity of purpose, encourage community involvement and contribute to the cultural vitality of Saugus.

Respectfully submitted,

Mila J. Moschella, chair



Annual Report

Fiscal Year ▼

Congratulations! You have successfully submitted your 2014 Annual Report on behalf of the Saugus Cultural Council. You may print this page, but this information will also always be available to view online.

You may now send approval letters to successful applicants. You can export applicant contact information under Grant History.

No changes may be made to this report because it has already been submitted to the MCC.

Council Name: Saugus Cultural Council
 Date annual report completed: 1/8/2014

LCC Account Form

Submitted on: 1/8/2014
 Municipal fiscal officer: Joanne Gayron
 Council representative: Mila J. Moschella

Account Balance Beginning of Period (7/1/2012):	\$5,396.97
State Revenue (FY2013 Allocation):	\$5,150.00
Other Revenues:	\$8.00
Total Revenues:	\$5,158.00
Total Expenditures:	\$4,099.30
Account Balance End of Period (6/30/2013):	\$6,455.67
Local Revenue/Interest in Account Balance:	\$8.00

Amount Available for Granting

Account Balance End of Period (6/30/2013):	\$6,455.67
Total Expenditures from 7/1/2013 to 11/6/2013:	\$647.80
Total Pending Expenditures (Encumbered funds):	\$1,485.00
Additional Local Revenue/Interest 7/1/2013 to 11/6/2013	\$0.00
Available Remaining Balance:	\$4,322.87
Locally Raised Funds/Interest:	\$0.00
Administrative Funds for 2014:	\$290.00
FY2014 Allocation:	\$5,910
Amount Available for Granting in FY2014:	\$9,942

Voting Meeting: 11/8/2013

Voting Meeting Attendance:

Ann Furey	Present
Carol McLaughlin	Present
Chester Stentiford	Present
Diane Roberts	Present
Mila Moschella	Present
Sheila Nigro	Present
Stephen Rich	Present
Tracey Hynes	Present

Denial Letter Postmark: 12/4/2013

Last date of Community Input: 9/25/2013

TOWN OF SAUGUS

DEPARTMENT OF PUBLIC WORKS
515 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Brendan B. O'Regan
Director of Public Works

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Email: boregan@saugus-ma.gov

MEMORANDUM

TO: Saugus Board of Selectmen ✓

FROM: Brendan B. O'Regan, DPW Director

SUBJECT: FY2013 DPW Annual Town Report

DATE: February 4, 2014

CC: Scott Crabtree, Town Manager

To the honorable Board of Selectmen and Citizens of the Town of Saugus, we hereby submit the following annual report of the Department of Public Works for the Fiscal Year 2013, covering July 1, 2012 to June 30, 2013.

The FY2013 Department roster consisted of the following full and part time personnel:

James Waugh General Foreman (Temp DPW Director)
James Sotiros Engineering Dept. (4 hours a week)
Kristin Politano Principal Clerk
Donna Brady Principal Clerk

Highway:

Kevin Vater, Highway Foreman
Richard Nuzzo

Forestry:

Tim Wendell, Tree Warden
Michael Dockery

Water:

Charles McLaughlin, Water Foreman
Jeffrey Natalucci
Christopher Howard

Parks:

Derek Donachie, Parks Foreman
John Faragi (sign maker also)

Motor Pool:

Seth Hatch, Motor Pool Foreman

Sewer:

Thomas DiNocco, Sewer Foreman
Daniel Soares
Christopher Coco

TOWN OF SAUGUS

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Director of Public Works

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INTRODUCTION

The Department of Public Works is a service organization responsible for providing proper operation and maintenance services to all public works infrastructure for the citizens of Saugus. Services provided by this department include, but is not limited to: repair and maintenance to all town roads, sidewalks and parking lots; line painting; maintain cleanliness of roadways through street sweeping; install and repair curb cuts; install and repair catch basins and drain lines; snow plowing and ice control; cleaning of catch basins and drain line; assist with Law Enforcement and Fire Department when called upon; Empty municipal waste receptacles throughout the Town; issues various permits; Spring, Fall and Brook Cleanups; Install and maintain street signage; continuation of Town Mapping of infrastructure; Cutting of grass, shrubbery and other landscaping activities; , maintenance and repair of all water lines, sewer lines, storm drains; Maintenance and repair to all DPW vehicles and equipment, and also vehicles and equipment of other Town Departments; Maintenance of parks, playgrounds, athletic fields; Administration of construction contracts; Review of subdivision projects; Manage all public shade trees for pruning, planting and/or removal; Repair and maintenance of town owned streetlights and traffic signals; provide services for other Town departments when requested; set up voting booths and equipment; and Perform various Engineering activities for the Town.

ADMINISTRATION TEAM

Located at 515 Main Street at the DPW office is the administration team that is critical to the daily functions of the Department of Public Works. Kristin Politano and Donna Brady are responsible for the administration support of the Director of Public Works and General Foreman. They also provide administrative services to all Departments. Both Kristin and Donna deal directly with all public inquiries and complaints regarding all operations of the Department such as street lighting, potholes and tree problems, schedules, snow and ice problems, drainage issues, water and sewer problems, trash issues; and general public inquires. They also maintain employee payroll and department budget/ billing records. All invoice payments, requisitions and purchase orders are also facilitated by the administrative staff.

HIGHWAY

The Highway Department of the DPW provides for the maintenance of all town roads, sidewalks, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Department is responsible for the clearing of snow, sand, litter and other unwanted debris from public

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ways and facilities. It also maintains our brooks and streams, with assistance from the sewer department by keeping them clear of debris to prevent public and private property flooding. The Department has more than 130 miles (260+ lanes miles) of roads and a similar amount of sidewalks that it must maintain. For FY2013, the DPW continued to make immediate repairs to roadways and sidewalks, in an effort to preserve their surface integrity for the safety of the public. Recent cutbacks in staffing and funding made it difficult to keep up with the much needed repairs throughout town. This year DPW cleaned total of (950) catch basins throughout the town. This has helped in preventing street flooding caused by clogged drain lines. The DPW continued its program to repair damaged manholes and catch basins throughout town. We were able to repair over 15 collapsed catch basins and manholes.

Streets resurfaced in FY13 with Chapter 90 funds:

Chestnut Street, Ledgewood Road, Lodge Ave, Oaklandvale Ave, and Tuttle Lane

For FY13, Streets resurfaced under the local pipeline assistance program, after the installation of new water mains the previous year include:

Mountain Avenue, Danforth Avenue, Granite Road, Raddin Terrace, Staaf Road, and Wickford Street.

The handicap ramp project at Ballard Street, Lincoln Avenue, and Dudley Street was completed in FY13.

The following streets were submitted to the Spring 2013 Town Meeting and Accepted:

Applewood Lane
Maraia Lane
Birch Pond Drive
Pamela Road
Carr Road
Stockade Road
Zamora Street

Inspections were completed of Spring Pond Dam as well as Griswold Pond Dam and Griswold Upper Pond dam. In addition, design services were completed for the reconstruction of Lincoln Avenue and the project was bid.

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PARKS DEPARTMENT:

This department maintained (9) nine parks and playgrounds. Derek Donachie the foreman worked closely with the school athletic department to make sure all fields are painted and lined out for the games. The trash was picked up at these areas twice a week, on Monday and Friday. Cutting of all grass, weed whacking and general maintenance was done. Personnel from other departments are utilized to help with work when available.

FORESTRY DEPARTMENT:

Tim Wendell, the foreman of the department, did a great job to maintain all town trees. Heavy windstorms caused damage to many trees. When extra help was needed, other departments were called upon to support them in clearing debris from roadways, and storm damaged trees. This department also was responsible for hanging any banners that need to be installed. They also assisted in hanging of the Christmas decorations in town. The department also worked with the Tree Committee when needed. Many trees were cut back and taken down by the Forestry Department.

ENGINEERING DEPARTMENT:

The engineering firm CDM Smith monitored the sewer system related work for the DEP consent order. The firm Engineering Alliance was responsible for assisting the town for the procurement of services on all handicap ramp projects. Weston & Sampson Engineering reviewed plans and oversaw construction on the Route 1 sewer lift station that was being constructed by the Wal-Mart Development Group and assisted with various wastewater lift station issue.

Jim Sotiros worked at the DPW engineering office on Wednesdays to assist the public with any questions or inquiries about plans throughout town.

MOTOR VEHICLE MAINTENANCE:

This is a one man department, staffed by Seth Hatch. Seth does a great job by keeping all DPW equipment operational. He maintained and repaired other town vehicles from other departments. Seth also assisted the town in the procurement of vehicles.

WATER DEPARTMENT:

Charles McLaughlin, the foreman, is responsible for the maintenance and repair of the water distribution system. The department repairs water main leaks, services, replaces and repairs hydrants and valves within the system. Staff also coordinates water main

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shutdowns and mark-outs for all contractors and utility companies working in Saugus. Routine bacteria samples were taken at (8) eight different locations in town on a weekly basis. The department also did lead and copper sampling at 15 homes and 2 schools. During fiscal year 2013, the Town replaced 4,500 linear feet of water main (with associated new hydrants and water services) on Pine Street, Bow Street, Bow Street Extension and Hood Street through the Local Pipeline Assistance Program. (MWRA)

The Route 1 water main projects were completed. In addition, a Master plan of the Water Distribution system was initiated. Work in FY2013 included model development, calibration efforts, and capital and maintenance planning.

35 water main breaks were repaired in FY2012. All repairs were made by DPW staff. 9 fire hydrants have been replaced, as well as numerous repairs to hydrants.

The CY12 annual leak detection program located (8) eight leaks. The estimate of leakage was 165,000 GPD. All of the leaks were repaired by DPW staff. The locations were:

23 Milano Drive	48 Dewey Street
28 Indian Rock Drive	Central St @ Birchwood Ave
29 Old County Road	63 Bow Street
14 Clifton Ave	31 Aberdeen Ave

SEWER DEPARTMENT:

Tom Dinocco is the foreman of this department. He is responsible for the daily operations and maintenance of the town sewer system. A routine flushing of sewer mains was done on a monthly basis at identified trouble spots. The men in this department responded to resident complaints on various sewer related issues. Ten (10) sewer pumping stations were checked and maintained daily. They repaired sewer backups in homes and main line pipes. Daily flow readings and maintenance at the main sewer pumping station on Lincoln Ave were completed. The men in this department also assisted the Water department and Highway department with catch basin, brook issues and water system repairs.

The comprehensive sewer system rehabilitation is ongoing. Work completed in FY2012 is as follows:

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**COMPREHENSIVE SEWER SYSTEM REHABILITATION
SUBSYSTEM 6B**

- 11 short liners
- 7 spot replacements of sewer main
- Rehabilitation of 95 sewer manholes
- 755 vertical feet of cementitious lining in 86 sewer manholes

SUBSYSTEM 6

- CIPP lining of sewers
- Service lateral connection liners
- Rehabilitation of sewer manhole corbels
- Lining of 115 sewer manholes

The DPW had another busy year in FY2013. We would like to thank the Board of Selectmen, Town Manager and the Community for their continued support throughout the year. Finally, the accomplishments of the Department could have not been done without the dedication and hard work of all the employees at the DPW who continue to faithfully serve the growing needs of the community.

Respectfully submitted,

SAUGUS DEPARTMENT OF PUBLIC WORKS



Brendan B. O'Regan
Director

Economic Development

FY 13 Annual Report

The Town's Economic Development Coordinator came on board on June 3rd, 2013, near the end of FY2013. The Economic Development Coordinator, working within the Town Manager's Office, spent the month of June working with the Town's newly established Economic Development Committee on creating a mission and establishing goals for the Town's economic development initiative.

The mission of the Town's Economic Development Committee, under the direction of the Town Manager, is to work proactively to promote, encourage, and facilitate the development of responsible and properly planned business and industrial growth in order to expand and strengthen the local economy and diversify the community's tax base. The EDC, working with the Economic Development Coordinator, develops policies, program/project initiatives and recommends zoning provisions to guide the future economic development of Saugus. This is accomplished by working closely with town officials, town meeting members, boards, committees, citizen groups, residents, and the business community on issues involving land use, zoning, sustainable economic development, smart growth development housing (including affordable housing), historic preservation, open space and land preservation.

In addition, during the month of June, 2013, the Economic Development Coordinator commenced working on a number of projects/activities including the following:

- Identified and began working with stakeholders-local elected and appointed officials, business leaders, community development groups, regional and state network of economic development officials;

- Began the process of working closely with the town's land use boards on economic development matters;

- Began developing an inventory of available facilities and site for development/redevelopment;

- Commenced the process of creating a vision and plan for the Ballard Street Waterfront, Cliftondale Square, and the Route 1 commercial corridor;

- Finalized the proposed Historic Mill District Overlay Zoning District;

- Assisted the Town in the preparation of a final open space plan;

- Began the process of making contact with owners/developers of large undeveloped/underdeveloped land in Saugus;

TOWN OF SAUGUS

EMERGENCY MANAGEMENT AGENCY
27 HAMILTON STREET
SAUGUS, MASSACHUSETTS 01906
Telephone (781) 231-4175 • Fax (781) 231-4185

Paul O. Penachio
Director

2013 ANNUAL REPORT

The Saugus Emergency Management Agency is a volunteer organization that is required by law. During declared emergencies the Emergency Management Agency is the Town's contact point with state and federal agencies if their assistance is required for manpower, materials, or equipment.

MISSION STATEMENT

The mission of the Saugus Emergency Management Agency is to provide for the Common defense and to protect the public peace, health, security, and safety, and to preserve the lives and property of the people of the Town of Saugus.

During the time of January 1, 2013 to January 30, 2014 the volunteers logged in over 6,532 man hours. Many of those hours were logged in the continuing maintenance of the old Central Fire Station which now houses Emergency Management as well as our E.O.C.

Volunteers also assisted Town agencies with many tasks including helping with road blockage and flares, assisting the Fire Department with cellar pumping and also assisting the Police Lighting.

We also assisted at Breakheart Reservation with lighting for there annual Fall Festival also assisted by supplying power for the event with various generator vehicles along with the Command Post.

Members worked around the clock in Fall months moving from the Old Central Fire Station to a garage at the Cemetary. The new Ambulance Company will be moving in to to optiaml response times.

Emergency Management received a Grant through Massachusetts Emergency Management Performance grants for a sum of \$6,500 which will be used to purchase a Golf Cart that will be able to extract an injured person from the rail trail we hope to have this in full service this spring for the spring rush.

Training continues for all members through Homeland Security Grants obtained. These include Incident Command, WMD Radiation Detection, Incident Bombing and Mass Sheltering Training also is obtained through MEMA Headquarters which offers classes each month.

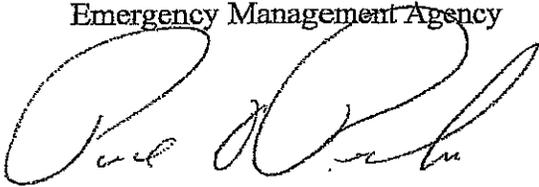
Members put in countless hours building a Shelter Trailer for our Town this trailer was obtained through a Grant at no cost to the Town all of our Shelter Equipment has been placed in this trailer and can be very easily brought to any of our four certified Shelters in Town

An outstanding effort by the unit was put into installing the Christmas Lights for the annual Tree Lighting ceremony, which was a huge success.

Unfortunately this will be the units last year putting up the Christmas Lights as we lost two of the key members for installing the lights they will be missed both members we GREAT assets to the Emergency Management Team

I would like to thank all those volunteers who unselfishly give of their time and efforts to support the citizens and the Town of Saugus.

Paul O. Penachio,
Director
Emergency Management Agency

A handwritten signature in black ink, appearing to read "Paul O. Penachio", written in a cursive style.

2013 SAUGUS FIRE DEPARTMENT ANNUAL REPORT

PERSONNEL:

DEPUTY FIRE CHIEF:

On 08/11/2013 Captain Michael Newbury was promoted to the rank of Deputy Fire Chief. The first in the position of this rank in the Town of Saugus .

RETIRED:

Firefighter Charles Shipulski retired after 39 years as a dedicated firefighter.

RETIRED:

Firefighter Paul Schultz retired after 27 years as a dedicated firefighter.

RECRUITS:

FFOP Craig Serino and Michael Wilson appointed Firefighters on probation.

06/21/13 FFOP Blandini successfully graduated the Fire Academy.

11/01/13 FFOP A. McDermott, Mercurio and Tirella successfully graduated the

Fire Academy.

Mass

TRANSFER:

Firefighter John Resigno transferred to another Fire Department.

TRAINING:

- Fire Scene and Rehab
- Child Abuse and Neglect
- Crime Scene Awareness
- New and Common Medications
- Psychiatric Emergencies and Medications
- Suicide Methods and Prevention
- *NARCAN Opioid Overdose Treatment
- Children with Special Health Care Needs
- Street Drugs and Gangs
- Environmental Emergencies
- Smart Triaging Tags and MCI
- Pediatric Assessment

*The Mass Dept of Public Health has granted the Saugus Fire Department a waiver to administer nasal Narcan in the event of an opioid overdose. All Firefighters have been train and the program went into effect August 14, 2013. As of December 31, 2013 twelve patients were treated.

GRANTS"	01/11/2013	AWARDED: S.A.F.E Grant	\$5225.00
	05/14/2013	AWARDED: Reimbursement North Shore Group Training: NERAC/EOPSS	\$1544.00
	12/20/2013	AWARDED: S.A.F.E.R. Grant Hiring of 8 Firefighters	\$1,222,760.

FIRES: As reported to the N.F.P.A. as largest dollar loss

12/26/2013	Walgreens, 166 Walnut St / Vehicle	\$600,000.
03/20/2013	11 Taylor St, Dwelling	\$380,000
12/25/2013	173 Essex Street, Dwelling	\$125,000.

EVENTS:

The Saugus Fire Department participated in the following events:

03/20/13	Shadow Day/ Saugus High Students wishing a career as firefighters
04/06/13	Saugus National Little League Parade
04/20/13	Saugus American Little League Parade
05/25/13	Memorial Day Parade
06/05/13	Firefighter Memorial Sunday
09/11/13	911 Observances
09/14/13	Special Olympics Opening Parade
11/11/13	Veterans Day Parade & Observance

October is Fire Prevention Month

10/12/13	Fire Prevention Open House held at Fire Headquarters.
11/30/13	American Ambulance serving the Town as the new ambulance provider.

FIRE CHIEF 105,575.
ADMINISTRATIVE ASSISTANT \$41,125.
CAPTAINS(7) 467,780.
LIEUTENANTS (7) 403,265.
FIRE FIGHTERS (28) 1,339,752.
FIRE CODE VIOL HEARING OFFCR ; 0
HAZMAT FIRST RESPONDER \$21,811.
OVERTIME \$305,000.
HAZ MAT OVERTIME \$20,090.
SAFE EDUCATION / Grant
HOLIDAY PAY \$165,353.
LONGEVITY \$60,988
UPGRADE/MERIT \$1,500.
NIGHT DIFFERENTIAL \$ 68,949.
MECHANIC \$30,000
SPECIAL ASSIGNMENT \$3,000
ACCRUED VACATION
ACCRUED SICK LEAVE \$46,606.
CLOTHING ALLOWANCE 35,000
CAREER INCENTIVE 54,200
TRAINING FOR OFFICERS
DEFIBRILLATOR STIPEND \$105,000.
EMT CERTIFICATION \$105,000

MOTOR VEHICLE MAINTENANCE \$27,000.
RADIO MAINTENANCE \$7,000.
PUBLIC SAFETY EQUIPMENT MAINTENANCE \$27,000
PRINTING AND REPRODUCTION \$2,500.
EMPLOYEE TRAINING \$9,000.
SCHOOLING FOR OFFICERS \$5,000.
COMPUTER SERVICES \$5,000.
OFFICE SUPPLIES \$1,600.
JANITORIAL SUPPLIES \$4,500.
MOTOR FUEL & LUBE \$25,745.
FOAM SUPPLY \$2,000.
HOSE \$5,000.
TURNOUT GEAR \$22,500.
UNIFORMS & WORKCLOTHES \$30,000.
MEDICAL SUPPLIES \$5,000.
OXYGEN \$500.
FOREST FIRE SUPPLIES \$1,000.
FIRE PREVENTION SUPPLIES \$1,500.
IN-STATE TRAVEL \$500.
OUT-OF-STATE TRAVEL \$500.
ASSOCIATION DUES \$1,500.
LUNCHES \$500.
ARSON SQUAD \$1,000.
MUTUAL AID \$4,000.
S.A.F.E PROGRAM \$3,300.

TOWN OF SAUGUS BOARD OF HEALTH ANNUAL REPORT

JULY 1, 2012 – JUNE 30, 2013

Board of Health

The Board of Health consists of five appointed members of the community who establish health policies for the Town and provide guidance to the Health Department staff.

Board of Health Members:

- Joseph Vinard, Chairperson
- Pamela Harris
- Stephen Rappa
- Frank Woods
- Jola Cicolini

Director of Public Health:

- Frank P. Giacalone, R.S.

Clerk of the Board:

- Charlene Berridge

Massachusetts General Law, Chapter III, Section 3 1, provides for the Board of Health to make reasonable regulations. In addition, the Board of Health also conducts hearings as dictated by State Regulation and act on variance requests where allowed by law. The Board generally meets on the first Monday of every month.

Board of Health Structure

The Town of Saugus Board of Health consists of a 5 Member appointed Board who implement programs mandated by State Law and local regulations and ordinances. Staffing consists of the Director of Public Health who works a minimum of 36.5 hours per week, plus additional hours as needed for emergency response; a full-time Administrative assistant; two part time contracted food service inspectors; and three part time animal inspectors. Contracted food inspectors are hired as independent contractors and not utilized from Town Of Saugus payroll. The contracted services are needed to meet the mandate of conducting regular food inspections of the 215 licensed food establishments in Saugus. The Administrative Assistant duties are shared with Inspectional services. The duties of the administrative assistant involve processing paperwork for the Electrical and Plumbing Inspectors, issues Burial Permits, set up of money deposits, issue recycling/solid waste stickers, processes all Health Department license applications and fees, works on special projects under the supervision of the Health Director, and services the public via phone and in-person.

Department Staff

Name	Title	Telephone
Frank P. Giacalone, R.S.	Director of Public Health	781-231-4120
Charlene Berridge	Administrative Assistant	781-231-4115
Louise Bucchiere, RN	Public Health Nurse	781-233-5504

Role of the Board of Health

The Board of Health's primary role is protecting and preserving the public health of the community as a whole, through enforcement, policy development, and education. The Board of Health is responsible for enforcing numerous State Sanitary and Environmental Codes as mandated by law. Inspections are conducted to determine compliance with said codes. In addition to the mandated state regulations, the Director of Public Health is responsible for the enforcement of local regulations.

Permits and Inspections

The Board of Health provides routine inspections, as staff time allows, on numerous licensed establishments in Saugus. State regulations establish standards for the construction, sanitation and operation of numerous types of businesses. Additional local regulations govern the same in other type of facilities. The Board of Health currently licenses and inspects the following:

Type	Number	Type	Number
Animal Keeper	20	Mobile home park	3
Body art facility	3	Hotel/Motel	7
Body art practitioner	12	Pool / spa	17
Caterer	1	Recreational camps	2
Fill permits	2	Residential kitchen	0
Food permits	217	Seasonal food	5
Funeral Director	4	Septic haulers	14
HACCP plans	4	Tanning salons	4
Ice Rink	2	Temporary food	25
Landfill	1	Tobacco sales	29
Mobile food	3	Waste Hauler	18

2012 Inspections			
Type	Number	Type	Number
Food service	288	Body art establishments (Tattoo)	5
Retail Food	60	Body Art practitioners	17
Re-inspections	96	Animal keepers	16
Mobile food	3	Skating rinks	2
Food complaints	8	Hotel/Motels	7
Food borne illness investigations	1	Mobile home parks	7
Plan reviews-New establishments	37	Landfill – RESCO	1
HACCP plan verification	12	Public Complaints (Nuisance)	36
Food related hearings	6	Environmental investigations	3
Temporary events	40	Emergency responses	21
Swimming pools	17	Grease trap inspections	0
Tanning salons	8	Rodent complaints	15
Recreational camps	1	Yard complaints	25
Lead determinations	0	Seminars	18
Housing complaints	8	Meetings	72
Housing re-Inspections	4	Title V	8

Public Health Nursing

The Board of Health provides the citizens of Saugus with public health nursing services. The Health nurse works 8 hours per week and is available on Thursdays. At the nurse's office located at 2 Rice Street. Some of the services provided included Blood pressure screenings, Flu shot clinics, Vaccinations, food borne illness investigations, Hepatitis and TB control measures which include vaccine administration, follow up, and State required communicable disease reporting.

Medical: Electronic Laboratory Reporting

MAVEN: The Board of Health is continuing to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) system to comply with the new revisions to the *Reportable Diseases, Surveillance and Isolation and Quarantine Requirements* (105 CMR 300.000). Reportable diseases are referred to the health department through the MAVEN electronic notification system. Cases are investigated and information is processed into the system.

DPH's Electronic laboratory Reporting, ELR, system uses a unique, centralized data collection approach to help local Boards of Health, health departments and hospitals to efficiently meet disease reporting requirements. When infectious disease information arrives at DPH, it comes via a secure web-based portal, is quality assured, and transmitted to an integrated, web-based disease surveillance and case management system known as the Massachusetts Virtual

Epidemiologic Network (MAVEN). The DPH model is one of the first in the country to be both certified and operational for ELR.

Communicable Diseases Reported			
Disease	Number	Disease	Number
Amebiasis	1	Influenza	59
Babesiosis	1	Legionellosis	1
Calicivirus / Norovirus	1	Lyme Disease	31
Campylobacteriosis	5	Pertussis	1
Cryptosporidiosis	1	Refugee	7
Dengue Fever	1	Salmonellosis	9
Giardiasis	1	Shiga toxin producing organism	1
Group B streptococcus	3	Shigellosis	1
Hepatitis A	1	Streptococcus pneumonia	3
Hepatitis B	8	Toxoplasmosis	4
Hepatitis C	35	Varicella	1
Human Granulocytic Anaplasmosis	1		

Animal Inspectors

The Board of Health is responsible for the nomination of Animal Inspectors as required by Chapter 129, sections 15 and 16 of the Massachusetts General Laws. The animal inspectors are required by law to perform various tasks, issue quarantines in small animal bite cases and issue releases after quarantines.

Animal Inspector	
Quarantines issued	71
Animals tested negative for rabies	4
Animals tested positive for rabies	1
Deceased animals picked up from roadways	118
Rabies clinic held on 5/1/2013	1
Barn inspections	10
Other duties:	
<ul style="list-style-type: none"> • Numerous calls on wildlife sightings and complaints • Performed janitorial duties at the dog pound • Maintain canine truck and keep equipment clean and sterilized. 	

Activities of the Board of Health

Member Organizations

- MHOA – Massachusetts Health Officers Association
- NACCHO – National Association of County and City Health Officials
- NEHA – National Environmental Health Association
- MEHA – Massachusetts Environmental Health Association
- NALBOH – National Association of Local Boards of Health
- MAHB – Massachusetts Association of Health Boards

Vice President: Massachusetts Health Officers Association (MHOA)

Health Director (Frank P. Giacalone, R.S.) has been elected for his second term as Vice President and a member of the Executive Committee for the Massachusetts Health Officers Association (MHOA), an organization with over 600 members. One of the duties for the VP included organizing the annual MHOA conference in Springfield. Over 350 attendees were present, over 30 vendors and four track sessions (which included Food protection, Public Health, Waste water – Title V and Emergency Preparedness), were organized. Members include boards of Health, academia and professionals in the health and environmental services throughout the Commonwealth of Massachusetts. The organization sponsors trainings in the environmental and health fields, Title V, emergency preparedness, bed bugs, housing issues and other aspects of public health. MHOA is a strong advocacy group to promote public health awareness.

Sharps Disposal Kiosk

The Board of Health in coordination with the Solid waste/Recycling department has set up a collection kiosk at the Town hall for the disposal of syringes. Syringes are a hazardous material that the state will be mandating to be eliminated from house hold waste.

Syringes must be disposed of in a sealed rigid container. More information can be obtained by visiting town hall. INDIVIDUAL SYRINGES will not be accepted.

Flu Clinics

Annual flu vaccinations were administered to Saugus residents. There was a decline in the number of residents who received flu vaccine this year in comparison to last year. The Saugus Senior Center was used for this year's annual flu clinic. Additional clinics were held at the following locations:

- Saugus Town Hall Auditorium (evening clinic)
- Public Safety Building (first responders (Police & Fire))
- Heritage heights
- Laurel Towers

Flu shots are available at the nurses office located at 2 Rice Street. Office hours are usually on Thursday. Appointments for flu shots can be made by calling the nurse at (781) 233-5504.

Annual Household Hazardous Waste Day

A bi-annual collection was held that allowed residents to dispose of their household hazardous waste in a convenient and environmentally responsible manner. Tires, Computers monitors, TVs, batteries, propane tanks and paints and other liquids were collected and removed from the municipal waste stream.

Prescription Drug Take-back: Our household hazardous day event featured a prescription drug take-back program. This allowed residents of Saugus to safely dispose any expired or non-used medications that have traditionally been flushed down the home drain pipes or thrown in the household waste. This program was sponsored by the Saugus Police Department and coordinated with the solid waste/Recycling department.

Founders Day Display

The Board of Health distributed educational materials on Sun Safety, rubbish & recycling, and free individual sharp containers to promote the free syringe disposal kiosk to the public. All food vendor booths were inspected to ensure proper food handling techniques and compliance with the Federal and State food code.

School News

The Board of Health is still receiving pest control inspection reports of the Waybright School. No activity or issues have been noted. A daily flushing program has been implemented. A manual flushing log is being filled out each day to ensure that the lead and copper levels are maintained below DEP thresholds.

The Board of Health conducted 2 inspections for each school cafeteria under the State and Federal Food Code. Proper food handling was being conducted and no major violations were noted.

Policy Development and Education

Emergency Preparedness / Bioterrorism

North Shore Cape Ann Emergency Preparedness Coalition (NSCAEPC): Saugus is a member of The North Shore Cape Ann Emergency Preparedness Coalition which was established in 2004. The NSCAEPC is comprised of the Boards of Health and Health Departments from the following fifteen (15) communities Saugus, Lynn, Nahant, Peabody, Danvers, Salem, Marblehead, Beverly, Swampscott, Hamilton, Wenham, Gloucester, Rockport, Manchester-by-the-Sea and Essex.

The purpose of the North Shore - Cape Ann Emergency Preparedness Coalition is to:

- enhance the communities' collective capacity to share resources
- respond to public health threats and emergencies, which includes terrorism and outbreaks of infectious diseases

The NSCAEPC receives funds from the Center of Disease control. Funds are allocated to each community and used for purchasing of emergency preparedness equipment and services. Purchases have included cell phones, portable computers and printers, medical supplies and storage cabinets. All purchases are approved from an Approved goods/service list issued by the CDC.

A website has been created, www.nscalert.org. The website provides valuable resources to residents within these communities, including links to local, state and federal websites, a place for potential medical and non-medical professionals to obtain information that will enable them to volunteer their services in the event of an infectious disease or bioterrorism emergency, and information regarding emergency preparedness trainings and seminars. This website is also protected by the Secure Socket Layer (SSL) system, which is used to enable secure, encrypted transactions to take place over the Internet.

Emergency Dispensing Site (EDS)

The Board of Health has developed a plan to utilize the high school as a dispensing site in case of an emergency. This EDS site will be staffed by volunteers to distribute medications or vaccinations for the residents of the Town of Saugus. The following drills and exercises were conducted:

- Plan updated with current contact information.
- EDS site set-up call down drill.
- EDS staff call-down drill.
- 24/7 Contact drill.

A drill exercise was conducted during the annual flu clinic at the Saugus High School. The drill focused on mass vaccination of Saugus residents in case of an event that would warrant this activity. The exercise involved timing residents from their initial entrance to their final exit. The purpose of this is to ensure that we have the capability to vaccinate the entire population within 72 hours of a major event.

The number of vaccinations administered this year was approximately 300. This is another decrease from the prior year. This downward trend is attributed to the fact that vaccines are more readily available at the local pharmacies and supermarkets and often times available earlier. Doctor's offices and hospitals are also ensuring that their patients receive a flu shot. The vaccine that the Board of Health receives is supplied by the Department of Public Health at NO cost to the Town. We are allowed to receive medical reimbursement for administering the vaccine. The Town has received \$3,073 for administering the vaccine. This is down from last year's total of \$5,871. Reimbursements are billed to Medicare and Medical Insurance companies, at no cost to the residents.

Tobacco Control Program

North Shore/Cape Ann Tobacco Control Program Saugus FY13 Annual Report

In accordance with grant requirements the North Shore/Cape Ann Tobacco Alcohol Policy Program accomplished the following program Target and Milestones within the Town of Saugus.

Policy:

- ❖ On February 4, 2013, the Board of Health enacted the "Regulation of the Town of Saugus Board of Health Restricting the Sale and Use of Tobacco Products & Nicotine Delivery Products"

Educational visits:

- ❖ Each merchant received at least one post enactment visit to provide any assists or educational needs.

Pat	Number of Establishments Checked	Compliance Achieved
4/1/2013	27 establishments were checked	85% rate was achieved

Violations occurred in the following establishments:

Establishment	Address	Amount	Offense
Jiffy Mart	4 Howard Street	\$ 100.00	2 nd 7-day suspension
Super Petroleum	340 Lincoln Ave	\$ 200.00	2 nd 7-day suspension
Super Petroleum	340 Lincoln Ave	\$100.00	Smoking in the work place
Gateway News	Square 1 Mall	\$100.00	1st

Community Fact Sheet

Community Fact Sheet Information
Saugus, MA

Updated 9/17/13

Cigarette Smoking

- ❖ An estimated 4,976 smokers live Saugus (18.3% of adults, age 18+).
- ❖ The adult smoking rate is 22% higher in Saugus than statewide (18.3% in Saugus compared to 15% statewide).

The rate of smoking during pregnancy in Saugus is 33% higher than statewide (9.3% in Saugus compared to 7% statewide).

QuitWorks

- ❖ From July 2009 to June 2013, 35 smokers enrolled in QuitWorks, a program for clinicians to refer their patients to the Massachusetts Smokers' Helpline. In addition, 147 people

from Saugus called and completed an intake with the Massachusetts Smokers' Helpline to quit smoking.

Illegal Tobacco Sales to Minors

- ❖ The rate of illegal sales to minors (those under age 18) is 10% lower in Saugus (10%) compared to the state of Massachusetts (11.1%) based on data from fiscal years 2012 and 2013.

Health Effects of Smoking

- ❖ Lung cancer incidence is 9% lower among males in Saugus compared to the state of MA.
- ❖ The age-adjusted lung cancer incidence (per 100,000) for males is 75.6 in Saugus compared to 83 in Massachusetts.
- ❖ Lung cancer incidence is 37% higher among females in Saugus compared to the state of Massachusetts. The age-adjusted lung cancer incidence (per 100,000) for females is 89.4 in Saugus compared to 65.2 in Massachusetts.
- ❖ Mortality from lung cancer is 20% higher in Saugus compared to Massachusetts.

Massachusetts Department of Public Health, Tobacco Cessation and Prevention Program
(617) 624-5900 www.mass.gov/dph/mtcp

Staff Training

Training is an essential requirement for this department. Constant changes to the regulations (Solid waste, food code, National pool code, and housing) and new health/environmental emerging issues (Hoarding, Bed Bugs, mold, asbestos, renovations and repairs) requires constant learning for this department to properly respond to these issues. The Board of Health staff must be kept apprised on new information. Credentials currently held include:

- ❖ Massachusetts Registered Sanitarian
- ❖ HACCP Manager certification
- ❖ ServSafe Instructor
- ❖ Healthy Housing certification
- ❖ Certified Pool Operator
- ❖ Lead Paint Determinator
- ❖ Emergency preparedness Incident Command certification (ICS 100, 200, 300 and 700),
- ❖ Hazardous materials certification
- ❖ Certified PIO (Public Information Officer)

Trainings, conferences and credential workshops to maintain current certifications:

- ❖ PIO (Public Information Officer) training
- ❖ Disaster Sheltering for Companion Animals training
- ❖ Community Sanitation annual seminar
- ❖ Hazard & Vulnerability Assessment training
- ❖ MHOA, Massachusetts Health Officers Association annual conference
- ❖ North Shore Opiate Overdose Crisis summit
- ❖ Mosquito Control annual seminar
- ❖ Vaccine Storage and Handling and VFC Compliance training

- ❖ Electronic Burial permit training
- ❖ The Mass Medical Marijuana Law seminar
- ❖ Mobile Food Trucks seminar
- ❖ Attended NACCHO Conference in Dallas Texas to receive a Model Practice award on behalf of MHOA for the MAPHIT (Massachusetts Public

Health Inspector Training) program. Frank Giacalone helped launch the training portion for the food establishment inspection module.

Revenues Collected:

Revenue/Permit Type	Revenue
ANIMAL PERMIT	1,614
BODY ART FACILITY PERMIT	750
BODY ART PRACTITIONER PERMIT	3,800
BURIAL PERMIT	1,460
CATERING KITCHEN MEALS PERMIT	370
DAY/RECREATIONAL CAMP PERMIT	500
FILL/LANDFILL PERMIT	200
FOOD PLAN REVIEW FEE	300
FOOD SERVICE PERMIT	31,540
FROZEN DESSERT PERMIT	1,080
FUNERAL DIRECTOR PERMIT	400
MEDICARE REIMBURSEMENTS	3,073
HEALTH FINES	350
HEALTH PERMIT	100
ICE CREAM PERMIT	670
MILK PERMIT	1,080
MOBILE FOOD PERMIT	200
MOTEL CABIN PERMIT	3,430
RETAIL FOOD PERMIT	12,035
SEPTIC PLANNER	300
SEPTIC SYSTEM REPAIR	250
SOIL REVIEW	550
SPA PERMIT	500
SWIMMING POOL PERMIT	1,200
TANNING SALON PERMIT	1,000
TOBACCO PERMIT	3,000
TRANSPORTATION GARBAGE PERMIT	3,200
TRANSPORTATION WASTE PERMIT	2,400

Total Revenues Collected	\$75,352.00
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FY2013 Revenues Collected: \$75,352.00

❖ **2.12% Decrease from FY2012 (\$76,977.00)**

Respectfully submitted,
Frank P. Giacalone, R.S.
Director of Public Health

Human Resources

FY13 Annual Report

The Human Resources Office is staffed by 2 full time employees:

Karen Tyler, Human Resources Director

Jen Smith, Benefits Administrator

The essential functions of the Human Resources office is to support all departments with recruitment, Civil Service, policies, procedures, investigate complaints, and advise Department Heads on employee issues. We have filled 10 positions within Town Hall, including the IT Director and Human Resources Director; and many more throughout the Town and Schools. Assisted both the Fire and Police Departments with the Civil Service process in order to hire new Firefighters, Police Officers, and Promotion of Police Officers. Answer questions and enforce the Town's Policy Manual. Stay up to date with State and Federal laws and regulations by going to conferences and seminars. All employee benefits are handled in this department.

Major function of the office is managing all benefits for the School, Town, and Retirees. These benefits include: Health, Dental, Life, Short-Term Disability, Dental, Supplemental Life, and Flexible Spending Accounts. This includes enrollment, weekly monitoring, reconciliation, and monthly payments. We do this through coordination with the Insurance Companies, Accounting Office, Retirement Board, and Mass Teachers' Retirement Office.

We handle all work related injuries for employees. Police and Fire injured-on-duty medical coverage (compliance with MGL 111F and 100B, reconciliation and payment). Worker's Compensation (acting as a liaison between Town's Insurance carrier and employees with injury claims).

Unemployment management for all School and Town Employees (includes monthly monitoring, reconciliation, and payment to the State).

Monitor all State and Federal Laws related to Human Resources: FMLA, MMLA, SNLA, CORI, administration of DOT mandated Drug Testing, Records Retention for Personnel Files, I-9s, HIRD Forms, etc. to ensure the Town is in compliance.

Interacts with the Town's Unions in regards to grievances and contract interpretation.

Legal and Insurance Claim maintenance (includes data retention of all insurance and legal claims related to the Town and/or employees- i.e. motor vehicle accidents, property damage, personal injuries, etc., as well as acting as liaison between the Town's insurance carrier and/or Town Counsel and claimant)

Maintain all insurance coverage: Property, Crime, Equipment Breakdown, Inland Marine, Liability, Auto, Worker's Compensation, Flood, and Umbrella.

The Human Resources Department is an important part of the Town because it touches each and every department.

Statistics

Summary of Health Insurance Enrollment (June 2013 Data)

# of active employee enrolled in Town/GIC sponsored insurance plans	474
# of individual plans vs family plans	155/319
# of retired Town Employees and Retired Teachers enrolled in Town/GIC sponsored plans (includes spouse and survivor policies)	595

Summary of Life Insurance Enrollment (June 2013 Data)

# of active employees enrolled in Life Insurance	362
# of retired Town and School employees enrolled in Life Insurance	334

TOWN OF SAUGUS
 INSPECTIONAL SERVICES DEPARTMENT
 298 CENTRAL STREET
 SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

Telephone: (781)231-4116
 Fax: (781)231-4187
 E-mail: fvarone@saugus-ma.gov

**BUILDING DEPARTMENT
 FISCAL YEAR END REPORT
 JULY 1, 2012 JUNE 30, 2013**

BUILDING DEPARTMENT

RESIDENTIAL

<u>MONTH</u>	<u>NUMBER OF PERMITS</u>	<u>AMOUNT OF FEES</u>
July 2012	76	\$ 18,486.00
August 2012	94	\$ 16,116.00
September 2012	63	\$ 12,203.00
October 2012	68	\$ 13,030.00
November 2012	75	\$ 15,383.00
December 2012	30	\$ 3,472.00
January 2013	49	\$ 7,067.00
February 2013	49	\$ 11,483.00
March 2013	66	\$ 12,837.00
April 2013	71	\$ 8,827.00
May 2013	91	\$ 15,127.00
June 2013	<u>73</u>	<u>\$ 14,770.53</u>
Total Residential Revenue	805	\$ 148,801.53

COMMERCIAL

<u>MONTH</u>	<u>NUMBER OF PERMITS</u>	<u>AMOUNT OF FEES</u>
July 2012	10	\$ 5,696.00
August 2012	7	\$ 1,272.00
September 2012	6	\$ 15,016.00
October 2012	8	\$ 14,760.00
November 2012	3	\$ 4,076.00
December 2012	2	\$ 672.00
January 2013	4	\$ 8,830.54
February 2013	6	\$ 30,125.00
March 2013	10	\$ 12,072.00
April 2013	16	\$ 20,537.53
May 2013	12	\$ 76,482.00
June 2013	<u>7</u>	<u>\$ 13,488.00</u>
Total Commercial Revenue	91	\$ 203,027.07

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 INSPECTIONAL SERVICES DEPARTMENT
 298 CENTRAL STREET
 SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

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 Fax: (781)231-4187
 E-mail: fvarone@saugus-ma.gov

NEW CONSTRUCTION

RESIDENTIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2012	4	\$ 10,700.00
August 2012	0	\$
September 2012	0	\$
October 2012	4	\$ 10,968.00
November 2012	2	\$ 4,585.00
December 2012	0	\$
January 2013	1	\$ 2,592.00
February 2013	1	\$ 4,800.00
March 2013	1	\$ 5,300.00
April 2013	0	\$
May 2013	3	\$ 8,400.00
June 2013	<u>0</u>	\$ <u>0.00</u>
Total Residential New Const Revenue	16	\$ 47,345.00

COMMERCIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2012	1	\$ 66,264.00
September 2012	1	\$ 363,720.00
May 2013	<u>1</u>	\$ <u>255,166.58</u>
Total Commercial New Const Revenue	3	\$ 685,150.58

TOWN OF SAUGUS
INSPECTIONAL SERVICES DEPARTMENT
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

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Fax: (781)231-4187
E-mail: fvarone@saugus-ma.gov

FISCAL YEAR END REPORT
JULY 1, 2012 – JUNE 30, 2013

<u>DEPARTMENT</u>	<u>NUMBER OF PERMITS</u>	<u>AMOUNT OF FEES</u>
Electric:	696	\$ 119,298.60
Plumbing:	393	\$ 26,770.00
Gas:	264	\$ 12,933.00
Drain Layers:	13	\$ 3100.00
Fixtures	4	\$ 6020.00
Back Flow	132	\$ 13,300.00
Sheet Metal	46	\$ 5475.00
Sewer Fee:	20	\$ 18,255.00
Sewer Rehab Fund:	3	\$ 2350.00
Trench:	27	\$ 1350.00
Total Building Residential Revenue:	821	\$ 196,146.53
Total Building Commercial Revenue:	94	\$ 888,777.65

TOWN OF SAUGUS
INSPECTIONAL SERVICES DEPARTMENT
298 CENTRAL STREET Suite #6
SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner/Zoning Officer

Telephone Number 781-231-4119
Fax Number 781-231- 4187
E-mail: fvarone@saugus-ma.gov

FISCAL YEAR END REPORT
JULY 1, 2012 – JUNE 30, 2013

TRAILER/CONTAINER

TOTAL **\$19,400.00**

CERTIFICATE OF INSPECTION

TOTAL **\$5,471.00**

FISCAL YEAR END REPORT

ELECTRICAL

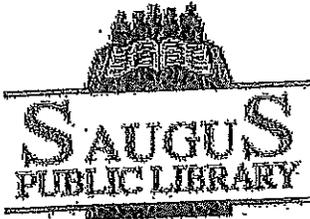
JULY 1 2012 – JUNE 30, 2013

MONTH	# OF PERMITS	AMOUNT
JULY 2012	52	\$4,614.50
AUGUST 2012	69	\$5,246.00
SEPTEMBER 2012	64	\$5,402.00
OCTOBER 2012	66	\$6,612.00
NOVEMBER 2012	64	\$4,878.00
DECEMBER 2012	40	\$2,829.00
JANUARY 2013	39	\$4,003.00
FEBRUARY 2013	41	\$5,367.22
MARCH 2013	68	\$6,667.00
APRIL 2013	58	\$4,925.00
MAY 2013	57	\$9,227.00
JUNE 2013	76	\$8,264.00
WAL-MART	1	\$30,000.00
WAL-MART	1	<u>\$21,263.88</u>
TOTAL:	696	\$119,298.60

WEIGHTS & MEASURES

July 1, 2012 – June 30, 2013

	<u>Sealed</u>	<u>Not Sealed</u>	<u>Adjusted</u>	<u>Condemned</u>
Scales:				
Over 10,000 LBS	2			
5,000 - \$10,000 LBS	1			
100 -1,000 LBS	7			
Under 100 LBS	189	2		8
Weights:				
Avoirdupois				
Metric	55			
Apothecary	43			
Liquid Measuring				
Meters:				
Gas Dispensers	201	10		7
Oil & Grease				
Vehicle Tank	2			
Other Devices:				
Taxi Meters	8			
Fabric Measuring	1			
Wire-rope-cordage				
Revere Vending Machines	7			
Firewood:				
(Short measure)				
Loam				
(Short measure)				
Money to Collector Treasurer:				\$4288.00



295 Central Street
Saugus, MA 01906
781.231.4168
www.noblenet.org/saugus
sau@noblenet.org

FY 13 Annual Report

The Saugus Public Library continues to serve as a cultural and educational resource for the residents of the Town of Saugus. Our collection of materials is varied, current and comprehensive. In addition, our membership in the NOBLE library network offers our residents access to 3 million more items, as well as numerous scholarly databases, thousands of ebooks and the collective wisdom of dozens more professional staff.

For FY13 the Saugus Public Library's budget was significantly lower than FY 12. The appropriation of \$424,644 was \$69,004 less than the previous year, but the library was still able to be open 6 days a week for 48 hours each week. Our budget was spent in the following ways. \$294,745 covered salaries for library personnel which consisted of a Library Director, three other full-time professional librarians, two part-time professional librarians, four part-time library associates, and three part-time library assistants. The remaining \$129,899 was spent on library materials such as adult and children's books, videos, audio books, and large print books, NOBLE Library Network fees, and supplies to process library materials as well as general office supplies.

"Circulation" is a number that librarians follow closely. This tells us how many items were checked-out daily, weekly, monthly and annually. This figure is also broken down into adult, young adult and children's materials as well as categories such as fiction, non-fiction, large print and DVDs etc. During FY 13 99,094 items were checked-out of the library. Of the total, 53,505 were adult items, 4,375 were young adult items and 41,214 were children's items. 68,070 of the items checked out were books. The book category includes fiction and nonfiction, paperbacks, and large print. 1,154 magazines were checked-out and 22,290 movies and documentaries were taken out by patrons. The use of ebooks continues to grow and 2,349 were downloaded from our catalog compared to 1,754 last year. Overall, circulation was up by 11% from FY 12 even though the library was open fewer hours weekly.

Saugus residents also took advantage of materials owned by other libraries by requesting and receiving almost 10,000 items from within the NOBLE Network. In

return, the Saugus Public Library provided almost 15,000 items to residents of other communities. The library also obtained 234 items from other areas of the state, beyond our own NOBLE network, for Saugus residents. If you need something that you're unable to locate in our catalog, be sure to talk with our Reference librarians who'd be happy to assist in your search.

But, there's more going on at the library than people taking out books and videos. There are lots of wonderful programs for all ages. The children's librarians held 443 programs including story hours, play groups, special guests, summer reading activities, crafts, and book discussions. 7,178 children participated in these programs! There were 30 adult and young adult programs that included author visits, book discussions, computer training, crafts and guest lecturers. 345 people joined in the fun. Check our Facebook page and/or web site for more upcoming events.

Some additional facts you might find interesting are:

11,591 Saugus residents are library card holders.

Volunteers donated 1844 hours of their time to help the library.

Total attendance was 91,156.

The Reference department handled more than 7000 requests.

The Board of Library Trustees was led by Chairman Paul Allan, and Vice-Chairman Matthew Canterbury III. The other trustees were Gail Murray, Treasurer, Robert Cox, Irene Jones and Kimberly Lovett.

Respectfully submitted,

Diane Wallace
Director

**TOWN OF SAUGUS PARKING VIOLATIONS
FISCAL YEAR 2013**

VIOLATION TYPE	# TICKETS ISSUED	# TICKETS PAID	VIOLATIONS ISSUED	VIOLATIONS PAID	VIOLATIONS DISMISSED
METER VIOLATION	1	0	\$ 40.00	\$ -	\$ -
OVERTIME-NO MET	1	0	\$ 40.00	\$ -	\$ -
NO IN MARKED SP	9	7	\$ 295.00	\$ 205.00	\$ 30.00
OVER 12" CURB	3	1	\$ 125.00	\$ 25.00	\$ -
WRONG DIRECTION	49	32	\$ 1,375.00	\$ 980.00	\$ 35.00
RESTRICTED	142	111	\$ 4,770.00	\$ 3,340.00	\$ 255.00
BLOCK DRIVEWAY	6	3	\$ 120.00	\$ 75.00	\$ 5.00
<20FT INTERSECT	17	13	\$ 595.00	\$ 400.00	\$ 15.00
BUS STOP	19	15	\$ 695.00	\$ 465.00	\$ 10.00
< 10FT HYDRANT	2	2	\$ 235.00	\$ 235.00	\$ -
BLOCK TRAFFIC	10	7	\$ 355.00	\$ 315.00	\$ -
DOUBLE PARKING	1	1	\$ 25.00	\$ 25.00	\$ -
FIRE LANE	248	194	\$ 13,245.00	\$ 9,940.00	\$ 1,160.00
ST.CLEAN/SNOW	9	6	\$ 710.00	\$ 375.00	\$ 105.00
PERMIT PARKING	11	2	\$ 100.00	\$ 55.00	\$ 5.00
SNOW EMERGENCY	10	6	\$ 985.00	\$ 600.00	\$ 135.00
CROSSWALK	5	4	\$ 195.00	\$ 165.00	\$ 30.00
SIDE WALK	39	26	\$ 1,885.00	\$ 1,330.00	\$ 275.00
HANDICAP RAMP	4	3	\$ 160.00	\$ 155.00	\$ 5.00
HP/DV PARKING	380	277	\$ 39,015.00	\$ 22,390.00	\$ 9,870.00
OTHER	3	0	\$ 90.00	\$ -	\$ -
OTHER	5	2	\$ 375.00	\$ 140.00	\$ -
GRAND TOTALS	974	712	\$ 65,430.00	\$ 41,215.00	\$ 11,935.00



Town of Saugus, Massachusetts

PLANNING BOARD

Town Hall*298 Central Street*Saugus, MA 01906* (781) 231-4196*Fax (781) 231-4109
e-mail: nstead@saugus-ma.gov

PETER A. ROSSETTI, JR., *Chairman*
LAWRENCE A. SHAVER, *Vice Chairman*
R. JAMES SOTIROS, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Clerk*

DENNIS MOSCHELLA
PHILIP A. SILVANI
DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2014

MEMORANDUM FOR SAUGUS TOWN MANAGER, SCOTT CRABTREE

SUBJECT: 2013 Annual Report of the Saugus Planning Board

Attached is the Annual Report of the Saugus Planning Board. The Planning Board consists of five regular members with rotating five-year term and one Associate Member as provided by M.G.L. Chapter 40, Section 49, for the purpose of Special Permits. There was a full-time clerk and part-time consulting engineer employed by the Town of Saugus who provide services to the Planning Board.

Planning Board of the years 2012-2013

Peter A. Rossetti, Jr., Chairman
Lawrence A. Shaver, Vice Chairman
Philip A. Silvani
Dennis Moschella
Dorothy Poppe
Joseph Attubato, Associate Member

term expires: December 31, 2015
term expires: December 31, 2015
term expires: December 31, 2017
term expires: December 31, 2016
term expires: December 31, 2018
term expires: December 31, 2018

The Planning Board meets on the first and third Thursday of every month at the Town Hall Annex Meeting Room, at 25 Main Street. Election of the Chairman and Vice Chairman, conducted by the Planning Board clerk, takes place at the first scheduled meeting of each new year.

Respectfully Submitted,

Peter A. Rossetti, Jr.
Chairman



Town of Saugus, Massachusetts

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Nancy Stead, *Clerk*

DENNIS MOSCHELLA
PHILIP A. SILVANI
DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2014

To: Town Manager, Board of Selectmen, Town Moderator

From: Peter A. Rossetti, Jr., Chairman

Subject: 2013 Annual Report

As required by M.G.L. Chapter 41, Section 81C, the Planning Board is submitting the following report of its activities in 2013.

I. The Planning Board membership consisted of:

Peter A Rossetti, Jr., *Chairman*
Lawrence A. Shayer, *Vice Chairman*
Philip A. Silvani
Dennis Moschella
Dorothy Poppe
Joseph Attubato, *Associate Member*
R. James Sotiros, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Planning Board Clerk*

II. Ongoing Definitive Subdivision Projects July 2012 – June 2013 Total Homes 107

	Number of Homes
Bellevue Heights Estates	28
Twin Springs Estates	29
Stonecliffe Heights Estates	46
Winter Street Subdivision	4



Town of Saugus, Massachusetts

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JOSEPH ATTUBATO, *Associate Member*

February 2014

Saugus Planning Board 2013 Annual Report Continued

- III. Public Hearings for New Definitive Subdivision Approvals July 2012 – June 2013
Total 1
Definitive Subdivision Approval for Industrial area -- 564 Broadway, NTB Retail Store
- IV. Public Hearings for Completed Subdivisions Conveyed to the Town -- Form K
July 2012 – June 2013
Total 0
- V. Public Hearing for New Site Plan Review Permit Approvals July 2012-June 2013
Total 3
564 Broadway, NBT Retail Store
298 Main Street, YMCA
173 Main Street, Car Dealership
- VI. Public Hearing on Zoning Articles -- Recommendation to the Annual and Special
Town Meeting July 2012 – June 2013
Total 3
Rezoned for 190 Lincoln Avenue -- Withdrawn Without Prejudice
Rezoned for 80 Ballard Street -- Article #27
Rezoned for 315 & 313 Essex Street -- Article #28
- VII. Public Hearing to Return to the Board of Appeals Repetitive Petition July 2012 --
June 2013
Total 0
- VIII. Public Hearing to Return to the Board of Selectmen Repetitive Petition July 2012 --
June 2013
Total 0



Town of Saugus, Massachusetts

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DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2014

Saugus Planning Board 2013 Annual Report Continued

- IX. Public Hearing for Hillside Protection Special Permit Approvals July 2012 -- June 2013
Total 5
298 Main Street, YMCA
11-13 Lawndale Avenue
26-28 Lewis Street
6 Whittier Avenue
Freeman Avenue
- X. Amendments to the Planning Board Operating Procedures July 2012 - June 2013
Total 0
- XI. Amendments to the Planning Board Subdivision Rules and Regulations July 2012- June 2013
Total 0
- XII. Approval Not Required Plans (ANR) July 2012-2013
Total 5
2 Vinegar Hill Drive
F & Z Realty - 24R Frank Bennett Highway
222 Central Street
Route 99
51 Howard Street



Saugus Police Department

Annual Report

01/01/13 – 12/31/13

During the year 2013, the Saugus Police Department responded to 22,373 calls. The following is a breakdown of these calls:

Accidents	1078
Alarms	1410
Crimes Against Persons	298
Crimes Against Society	2236
Crimes Against Property	1110
Services	12557
All Other	3684

The Police Department initiated **1579 incident Reports**, made **474 Arrests**, applied for **586 Hearings**, Summonses or Warrants. They served **141 Restraining Orders** and investigated **422 Motor Vehicle Accidents**. The department also received 792 pieces of property to be logged into records as evidence, found property or property held for safe keeping.

There were 1654 traffic citations issued:

Civil Violations	924
Warnings	72
Verbal Warnings	0
Citation Arrests	271
Criminal Citations	387

The fine total for these citations prior to court settlement was **\$104,115.00**.

There were 866 parking tickets issued for fines totaling **\$113,290.00**

There were 0 fatal motor vehicle accidents noted in Saugus during the year 2013

There were 36 arrests / complaints made for O.U.I. (Operating Under the Influence of Alcohol or Drugs) and 14 people placed into Protective Custody

The Saugus Police Department also arrested a total of 23 Juveniles during 2013.

~~*In 2013, Gov. Deval Patrick raised the maximum age of a juvenile from 17 to 18.~~

~~Using previous years' standards, there would have been 13 Juvenile arrests for 2013.~~

~~Due to the change, the additional 10 juvenile arrests may falsely appear as a spike within comparative charts. This will level using the new maximum age in future charts.~~

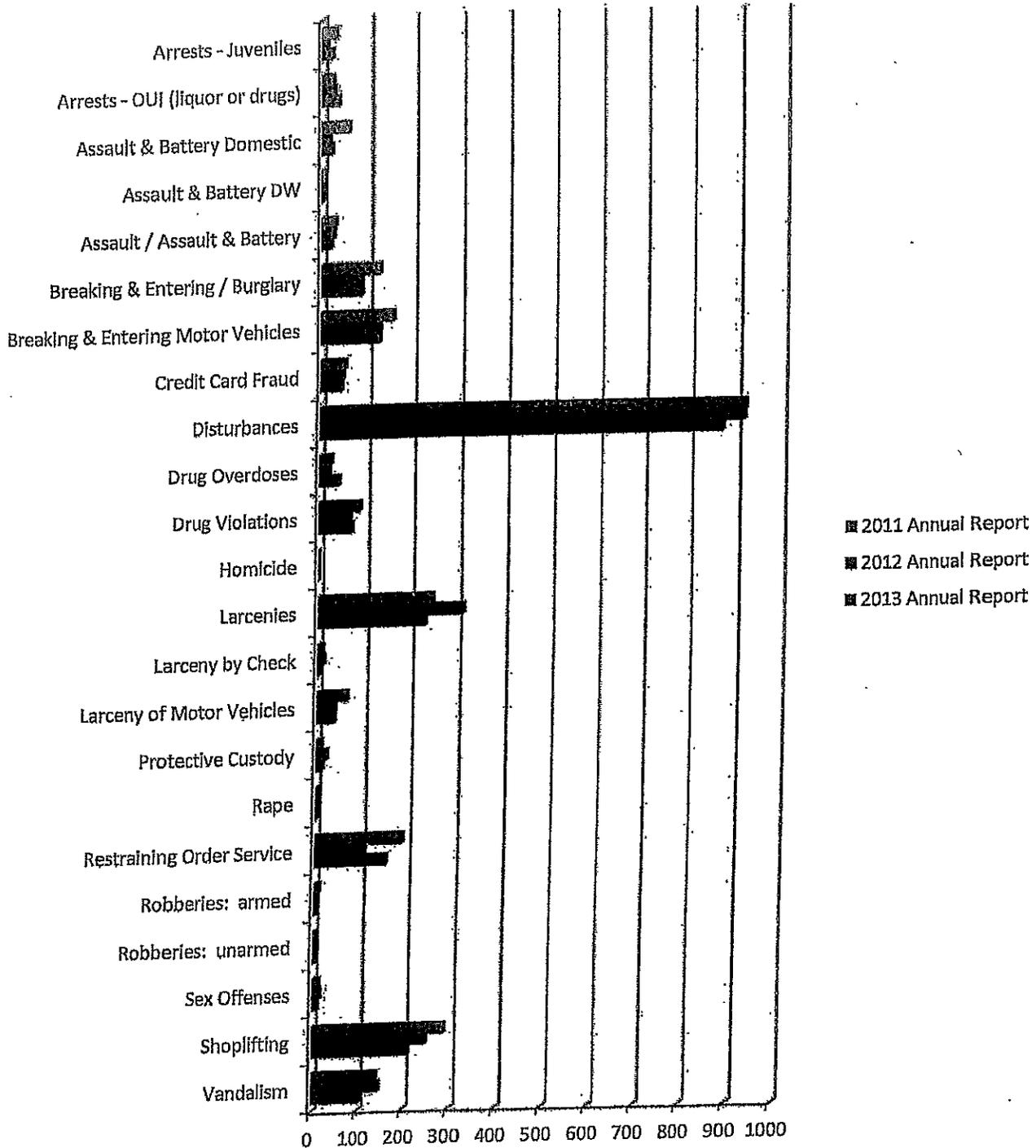
The following is a breakdown of serious crimes or frequent crimes during the year 2013.

Assault / Assault & Battery	21
Assault & Battery Domestic	22
Assault & Battery with a Dangerous Weapon	4
Breaking & Entering / Burglary	89
Breaking & Entering Motor Vehicles	128
Credit Card Fraud	46
Disturbances	874
Drug Overdoses	42
Drug Violations	72
Homicide	0
Larcenies	236
Larceny by Check	5
Larceny of Motor Vehicles	38
Rape	4
Restraining Order Service	156
Robberies: armed (7) / unarmed (7)	14
Sex Offenses	11
Shoplifting	210
Vandalism	106

This report was prepared by Detective John Daigle, Crime Analysis Division of the Saugus Police Department on January 31, 2014.

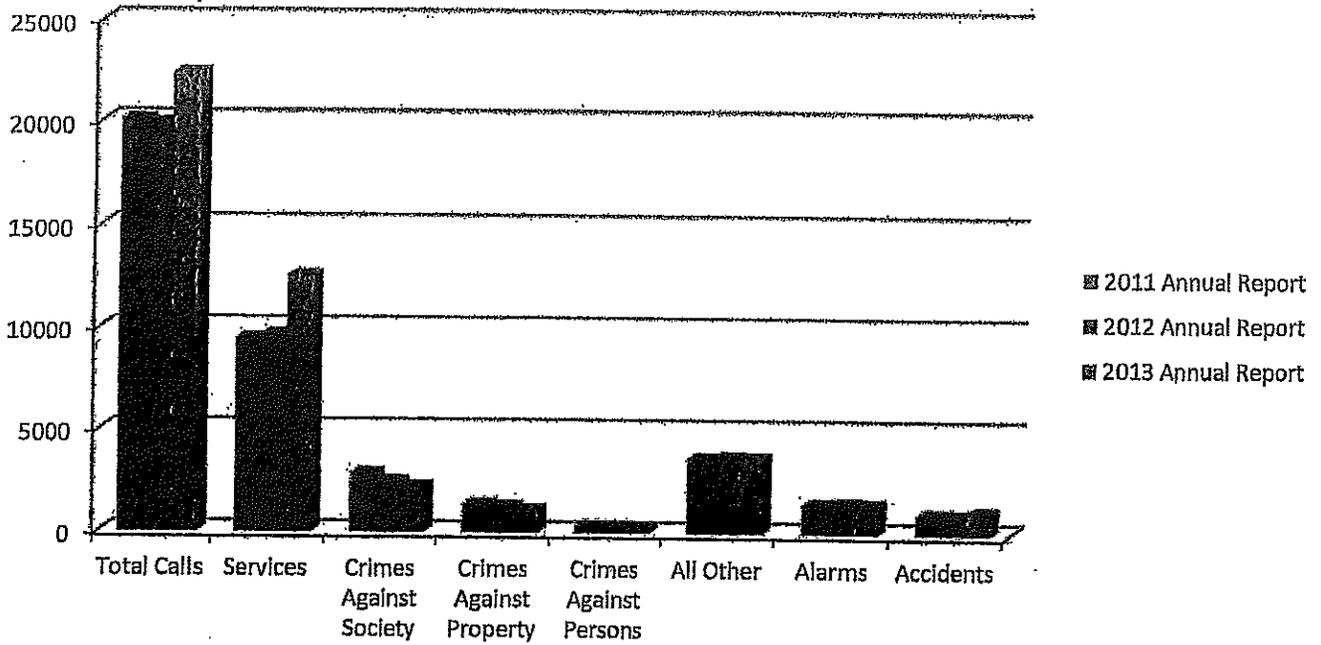
3-Year Comparison Chart (2011-2013)

Service Calls – Specific

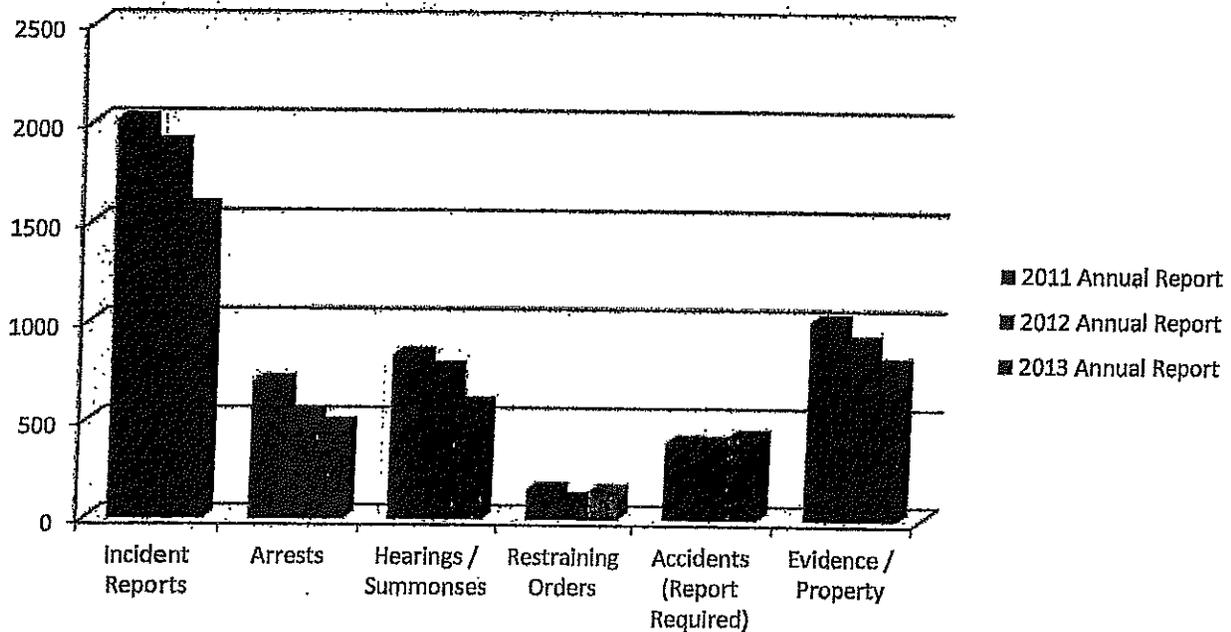


3-Year Comparison Chart (2011-2013)

Service Calls – General



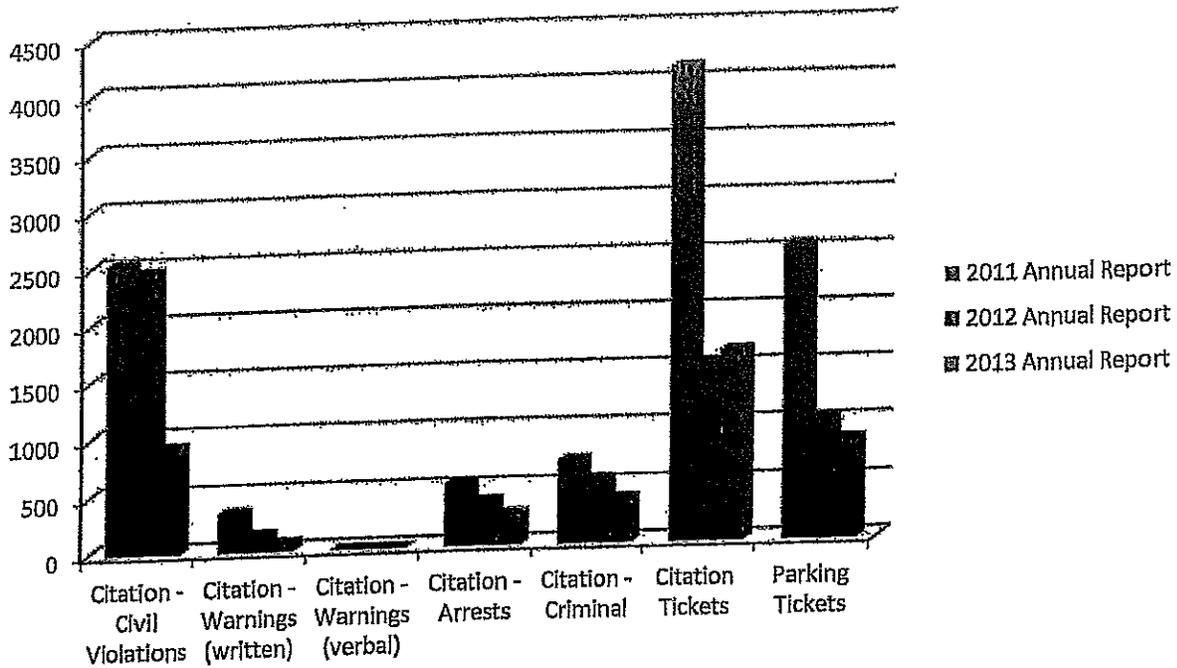
Report Activity



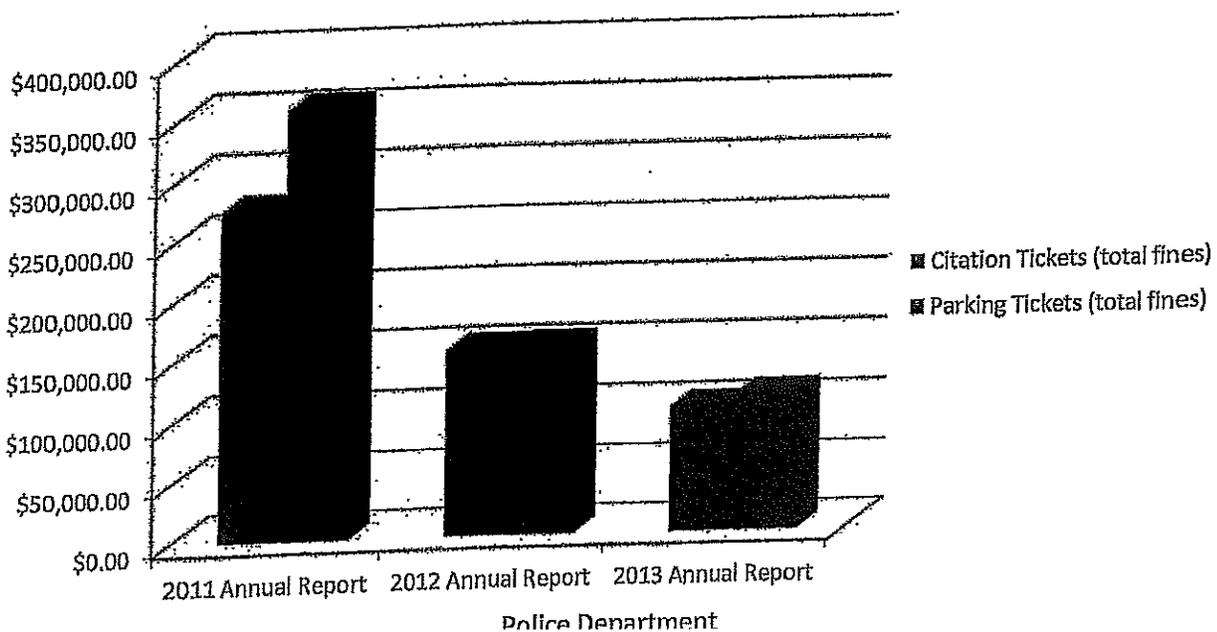
Police Department

3-Year Comparison Chart (2011-2013)

Tickets - Quantity



Tickets - Fines (Issued)



PURCHASING DEPARTMENT
FY13 ANNUAL REPORT JULY 1, 2012 – JUNE 30, 2013

The Purchasing Department is responsible for the preparation of all outgoing bids; proposals; and quote specifications and to review all those submitted to the Town. Determine eligibility of vendors and contractors; prepare contracts for those to be awarded. In addition, assist Department Heads to assure that expenditures of Town funds for construction projects; the purchase of materials; equipment and services are in conformance with applicable Federal, State, and Local laws. This Fiscal Year Governor Duval Patrick has increased one of the thresholds under Massachusetts General Laws to read under \$10,000 use your best judgment, anything from \$10,000 to \$24,999.99 receive three (3) quotes and anything over \$25,000.00 must go out to bid.

My position is to assist town operating departments with the contracting of services and products. My job involves clarifying and defining requirements for goods and services, implementing cost effective procurement, and ensuring that all contractors hired by the Town comply with all applicable local and state laws. I make sure that all departments procure materials, supplies, equipment, or services at the lowest possible cost consistent with the quality necessary for the proper operation of the various departments, thereby attaining the maximum value for each public dollar spent.

All purchase orders are reviewed by the Purchasing Department for compliance to all statutory and Town requirements before they are fully processed. Purchase orders are required by all departments for purchases over \$500.00.

As the Purchasing Assistant, I participated in several professional development seminars held by the Massachusetts Association of Public Purchasing Officials (MAPPO) throughout the year. I attended two classes this fiscal year for Goods and Services and Design and Construction so that I can apply for re-certification for assuming the position again as a Massachusetts Certified Public Purchasing Officer.

Throughout the year of 2012-2013, the Town had many projects and procurements processed by using the bidding or proposal methods. Some items were also solicited by quotes and other purchases were made using the State bid list. The bid numbering starts from July 1, 2012 and runs through June 30, 2013. The major projects are listed below:

CONTRACT	DEPT	AWARDED TO	CONTRACT VALUE
Fire Alarm Testing & Inspections	FIRE	Davco	\$7,430.00
Maintenance Agreement Generator Pumping Station	DPW	Kraft Power	\$1,259.00
Street Light Maintenance	PUR	Dagle Electric	\$1.60 Per Lamp
Wheelchair Ramp Installations	DPW	Tasco Construction	\$113,500.00
Purchase of Fuel Management System	MGR	Northeastern Petroleum Service & Supply	\$90,167.22
Water Testing Services for School & Town Buildings	BLDG MAINT.	Gurney Engineering	\$4,183.00
Road Sand	DPW	Kingston Corporation	\$15.45
Hot Top/Asphalt	DPW	Aggregate Industries	\$69.50 Per Ton

Annual Preventative Maintenance on Boilers for School/Town	BLDG MAINT.	Industrial Boiler Mechanical Services	\$5,790.00
Asbestos Re-Inspections Every 3 Years	BLDG MAINT.	RPF Environmental	\$2,000.00
Blacksmith Way Pump Station	DPW	Weston & Sampson	\$14,750.00
Street Sweeping	DPW	American Sweeping	\$35,541.00
Upgrade to Juniper Drive Booster Station	DPW	Weston & Sampson	\$36,577.00
Lease/Purchase 8 Ford Vehicles	POLICE	Bonnell Motors	\$200,821.00
Purchase of Reverse 911	POLICE	Blackboard Inc.	\$18,067.63
School Bus Transportation	SCHOOL	Healey Bus	\$1,039,440.00
Purchase of Photo-Copier	FIRE	Business Copy Associates	\$8,208.00
RFP Engineering Services Closure of Aggregate Quarry	PUR	Weston & Sampson	\$10,000.00
Services for Plant Management Golden Hills	CONSER	Aquatic Control Technology	\$11,600.00
Repair of Tennis Court @ Belmonte Middle School	SCHOOL	New England Seal Coat	\$15,000.00
Water System Maintenance	DPW	Water Works Supply	\$13,375.93

The goal of the Purchasing Department is to obtain the best price in supplies and services for the Town's departments by generating competitive bids and requests for proposals on larger purchases, and solicit written and verbal quotes for the best price and value for products or services required by the Town of Saugus. Also to maintain the Town's reputation for fairness and integrity and to promote impartial and equal treatment to all who wish to conduct business with the Town.

Scott Crabtree - Chief Procurement Officer

Michele Wendell - Purchasing Assistant

SOLID WASTE/RECYCLING DEPARTMENT
ANNUAL REPORT FY'13

This Department oversees daily operations of the solid waste and recycling collection. A lot of time is spent daily to find resolutions to any and all calls/complaints. Education on the proper disposal of items and compliance with all state regulations is another daily function. The daily curbside routes are monitored for enforcement of limitations, wastebans, and stickered items. For Fiscal Year 2013, the rubbish tonnage was 8,155.99 and the recycling tonnage was 2,008.83

Activities of the Solid Waste/Recycling Department:

- Operated the Recycling Drop-off/Compost Site where Saugus residents can properly recycle televisions, computers, material accepted in curbside program, bulky rigid plastics, yard waste, leaves and brush.
- Coordinate and manage Fluorescent Bulb Recycling Programs in all municipal and school buildings.
- Held one (1) household hazardous waste day event which allowed residents to properly dispose of hazardous materials such as paint, tires, chemicals, poisons, vehicle batteries, and propane tanks.
- Mercury thermometer exchange program was expanded to include all mercury bearing items. New state and federal regulations now prohibit disposal of any mercury bearing items at incinerators.
- Set-up and monitored four curbside leaf collections.
- Oversight of compost bin program, sticker programs for HHW, bulk items, white goods and compost site. Tracked and delivered stickers to outside vendors.
- Applied for grants. Received grant for educational materials that were inserted into water/sewer bills mailed to residents.
- Responded to illegal dumping issues, dumpster complaints, and property that needed to be cleaned up.
- The Town of Saugus now has a sharps kiosk located in the lower level of Town Hall for proper disposal of needles. Residents can access kiosk anytime Town Hall is open.

- The Town of Saugus now has a kiosk located at the Public Safety Building for the proper disposal of medications and prescription drugs, residents can access this building 7 days/week 24 hours/day.
- The Town of Saugus has received funding of \$100,000.00 for a CHARM Center. This will be a Center for hard and recyclable materials management. Residents will see an expansion at the drop-off site to accept many more items for recycling at this site in the next year.
- Met compliance of the DEP, filed data sheet, annual report and all information required to allow us to continue to apply for their grants.
- Worked with the schools on expanding school recycling programs and education.
- Attended several meetings, conferences and seminars.
- The Town negotiated and extended contracts with JRM and Wheelabrator.
- The Town received a DEP Grant to purchase a roll-off for the drop-off site for the collection of rigid bulky plastic items from residents.

Inspections and Investigations:

Illegal Dumping	41
Recycling Complaints	487
Dumpster Inspections	54
Yard Complaints	40
Trash Complaints	603

The Saugus Contributory Retirement Board respectfully submits its report for our fiscal year ending December 31, 2013.

The Saugus Retirement System (System) administers the defined benefit plan for the Saugus Housing Authority and most Town of Saugus employees, with the exception of teachers and school administrators whose program is administered by the MA Teacher's Retirement Board. The defined benefit plan, governed by Massachusetts General Laws Chapter 32, provides retirement, disability, survivor, and death benefits to members and their beneficiaries. The Division of Public Employee Retirement Administration (PERAC) oversees all 106-retirement systems.

The System has a five member Board who is responsible for ensuring that the System is operating in compliance with the M.G.L. Chapter 32. Eugene Decareau, Saugus resident and former General Manager of Eastern Tool serves on the Board pursuant to an appointment by the Board of Selectman. The Town Accountant serves as the ex-officio member as required by the M.G.L. Chapter 32. Saugus Firefighters William E. Cross, III and Mark Gannon serve as the elected members to the Board. Doreen DiBari, a Certified Financial Planner and Certified Trust Financial Advisor, who is a Senior Vice President of Wealth Management for People's Bank, was chosen by the four Board members to serve as the fifth member. William E. Cross, III serves as the Chairperson of the Board. The Retirement Board members meet monthly on the last Tuesday of each month.

In addition to the monthly Board meetings, members attend seminars, conferences and other retirement meetings, so that they can be current on all legislative changes which will affect its retirees and members. Pension Reform mandates that retirement Board Members complete training during each year of service on the retirement board. During each member's term on the retirement board, the member must complete 18 hours of training. Another mandate is the completion of a yearly Statement of Financial Interest for each Board Member and members of their household.

The System is funded through members' deductions, investments and an annual appropriation from the Town and Housing Authority. The Board adopted an actuarial funding schedule to ensure the financial stability of the retirement system. According to the most recent actuarial report, as of January 1, 2013 the system was 64.3% funded.

As of December 31, 2013, there were 680 members, 356 active members, 278 retired members or their beneficiaries and 46 inactive members. During 2013 the Board voted to grant 15 superannuation retirement allowances and 1 Survivor Benefit. There was 1 Accidental and 1 Ordinary Disability Retirements. The Board did approve 7 refunds and 19 transfers of member accounts. There were 12 retiree, 4 beneficiary and 1 inactive member deaths.

In 2013 the Retirement Board voted to grant a 3% Cost of Living to eligible retirees, calculated on their allowance up to \$12,000, a maximum of \$360.00 annually. Many of the retirees do not receive \$12,000 per year and they received less than the maximum \$360.00. This became effective July 1, 2013.

The Retirement Board staff is responsible for all financial transactions, reporting of investment activity, comprehensive pre and post retirement counseling to employees and their families regarding their rights and benefits, issuing monthly pension payments to retirees and/or their survivors, and other required governing reporting.

The Saugus Retirement Pension Funds are part of the Pension Reserve Investment Trust (PRIT). For the calendar year, ending December 31, 2013 the PRIT Core Fund returned 15.24%, with a return of 9.69% since inception on 1/31/85.

The Trust's investment policy is conservative and they continue to be a prudent and appropriate choice for governmental units within the Commonwealth.

Saugus Board of Selectmen
Annual Report
July 1, 2012 – June 30, 2013

The Saugus Board of Selectmen: Chairman Michael Serino, Stephen Castinetti, Stephen Horlick, Julie Mitchell and Debra Panetta.

The Board of Selectmen held 36 public meetings in FY 2013.

The Saugus Board of Selectmen, as Licensing Authority, renewed 24 All Alcoholic Common Victualer's; 6 Retail Package Store All Alcoholic; 6 Beer & Wine Common Victualer's; 2 Cordials & Liqueurs Permits; 7 Club All Alcoholic; and 1 Seasonal Beer & Wine License.

The Board also renewed 1 Class I, 19 Class II and 3 Class III auto dealer's licenses; 10 valuable goods; 5 taxi cabs; 105 Common Victualer's licenses; and approved renewal of 88 coin operated devices; 7 juke boxes; 2 skating rinks, 51 entertainment licenses; 1 fortune teller; 2 transient vendors; and 25 Extended Hours of Operation Permits.

New Licenses issued included: 4 new auto dealer; 12 coin operated devices; 4 Entertainment; 2 Extended Hours of Operation Permits; 1 juke box; 1 taxi cab; 1 Valuable / Used Goods; and 5 Common Victualer's Licenses.

The Board held show cause hearings on establishments that were more than twelve months in arrears on municipal taxes and fees, but took no action as all had paid.

The Board received 15 applications for Special Permits (S-2) and approved, automotive repairs and sales; vehicle rental; salon; and personal fitness; and approved a six month extension for quarry operations at Aggregate Industries a/k/a Bardon Trimount. The Board granted modification of existing S-2 Permits: for used car lot; additional horses at a stable; massage therapy; and allowed an enclosed dog run. The Board denied one new car dealer; and one tattoo establishment.

The Board approved utility pole and conduit locations for telephone and electric companies; set the residential & commercial tax rates; amended the Traffic Rules & Regulations upon several requests; and met to discuss petitioning for additional liquor licenses. The Board did submit an Article that was approved by Town Meeting to petition the legislature for 2 additional All Alcoholic Common Victualer's licenses. The request was not taken up because there was no specific location designated for the licenses.

The Board, sitting as Sewer Commissioners, continued work on the ACO. There were several meetings on updates on the progress of the redevelopment of the sewer & water systems. The illegal sump pump removal program continued. The Board also began review of external grease trap requirements and adopted new policy.

Saugus Board of Selectmen
Annual Report
July 1, 2012 – June 30, 2013

The Board held interviews and made many appointments to various boards and commissions including Affordable Housing Trust Board of Trustees, Cable Commission, SCTS Board of Directors, Canine Officer, Cemetery Commission, Cultural Council, Library Board of Trustees, Board of Registrars, and Zoning Board of Appeals. The Board also reappointed constables, sworn weighers, Traffic Hearings Officer, Veterans Graves Officer, and poll workers. The Board voted to change the name of the Cable Commission to Cable Advisory Board. The Board accepted the regionalization agreement with Melrose and Wakefield for Veteran's Services; and welcomed Sgt. Paul VanSteenburg as new police liaison to the Board. The Board looked into possible background checks (CORI) on some appointments and adopted policy.

The MSBA Belmonte Middle School Building Committee continued to meet on the BMS renovation project.

The Selectmen continued to monitor the Hamilton St. reconstruction project; held several meetings for public input regarding Saugus Community Television and adopted new policy, Rules & Regulations and approved a budget under the new structure SCTS; continued to monitor the "Northern Strand Community Trail" project along the Saugus Branch Rail Line; worked on environmental project for the Wheelabrator DEP settlement money awarded to the Town of Saugus under a judgment order for alleged violations; held several meeting on Elm Street flooding and bridge issue; and voted to submit a Statement of Interest to MSBA for renovation of science labs at the high school. The Board voted a temporary ban on medical marijuana dispensaries until regulations could be developed; authorized the Town Manager to enter into negotiations for solar energy; and approved a 3 year agreement for tech services with Melrose; met with State Delegates and advocated additional Chapter 70 funding, reconstruction of Rte. 1 and opposed the proposal to lift the moratorium on waste incinerators and on 6/18/13 adopted a Policy regarding Waste to Energy, Ash Disposal, Solid Waste Facilities Within the Town of Saugus.

The Board dealt with many resident/citizen issues including traffic; & parking on a variety of streets in Saugus; bus stop issues; Eustis Street development; Rocky Hill odor complaint; brook / flooding issues; I-95 removal project concerns; and citizen's complaints on some actions made by the new SCTS Board of Directors. The Board also heard complaint against a Selectman and proposed drafting a By-Law re: Conduct of elected officials.

The Board continued to monitor the financial issues that arose and ordered an audit in FY12 and received and held meetings on the 3rd audit report in FY13. The Board and Town Manager worked on resolving the financial issues that came to light and adopted fiscal management policy. The Town Manager ordered audit of high school & middle school activities accounts and the Board received report at a joint meeting with the Finance Committee and the Town and Schools worked on corrective action.

Saugus Board of Selectmen
Annual Report
July 1, 2012 -- June 30, 2013

The Selectmen recognized many citizens with citations: Sgt. Jared Spence for service to our country and welcome home; Eagle Scout Michael Furbush Jr.; Chris Austin & Emily Pelletier for assisting Saugus residents; Saugus Persons of the Year Dorothy Amsden & Peter Bogdan; Paul Ciccarelli for receiving Italian American Citizen of the Year; William Fafard for receiving "Best Youth Actor Award"; Saugus Adopt-A-Site sponsors; and Hazel Manetta Ludwig on her 100th birthday. The Board recognized many sports teams on their accomplishments: SHS Baseball Team; SHS Softball Team; SHS Track Team; American Little League 12 year olds; Babe Ruth 15 year olds; Softball little league 11 year olds; and the Pop Warner B-Team Cheerleaders that won a National Championship.

The Selectmen accepted gifts to the Town including \$11,860 from Friends of the Senior Center to help purchase a new van; \$5,000 from Constance O. Putnam 1994 Trust to the Cemetery to be used for perpetual care of her lot; \$1,000 from an anonymous donor to the Senior Center gift account; \$3,515.83 from Stocker Playground Improvement Association for purpose of playground equipment and / or improvements of Stocker Playground; new scoreboard from Wheelabrator for Saugus High School; \$500,000 from O'Neill bequest to Saugus High School; \$500 from Rubin Thompson to Saugus Senior Center; a bench from friends of Frank Brown; 3 WPA bronze plaques; and acknowledged the donation of 8 wooden chairs from Saugusbank for the Selectmen's meetings.

Wendy L. Reed, Clerk
Saugus Board of Selectmen
2/11/14

		Chair		Board	Clerk	Office		Legal	Printing	Supplies	Assoc.	Personal	Legal
		Members	Members	Machine	Ads.	Machine	Ads.	Dues	Expense	Books			
FY13	Budget	2,000	7,200	200	25,849	200	1,500	200	1,000	100	0	2,500	
	Actual	2,000	7,200	0	23,347.13	0	604.58	100.44	328.45	0	0	3,199.95	
FY12	Budget	2,000	7,200	200	25,844	200	1,500	200	1,000	100	0	2,000	
	Actual	1,750	7,049.95	0	25,211.37	0	1,466.26	179.25	547.55	0	42.60	2,663.54	
FY11	Budget	2,000	7,200	300	25,844	300	1,500	200	1,000	100	0	2,000	
	Actual	2,000	7,200	0	25,186.40	0	856.95	173.66	374.40	0	0	2,298.39	
FY10	Budget	0	0	300	25,844	300	1,500	200	1,000	100	0	10,000	
	Actual	0	0	0	25,766.35	0	1,316.86	0	434.66	0	0	8,175.60	
FY09	Budget	0	0	300	25,844	300	1,500	200	1,000	100	0	0	
	Actual	0	0	156.90	25,789	156.90	1,500.00	200	590.70	0	0	0	

RETURNS TO THE TOWN
Unexpended funds

FY13	3,768.45
FY12	1,133.48
FY11	2,054.20
FY10	3,250.53
FY09	707.40





One Pearce Memorial Drive
Saugus, MA 01906
Phone: 781-231-2883

Board of Directors
Christopher Peatridge, Chairman
Gini Pariseau, Vice Chairman
Janice Jarosz, Treasurer
David Cottam, Secretary
James Ravagno, Board Member
Thomas Lucey, Board Member
Richard Garabedian, Executive Director

SCTS Annual Report 2013

January 28, 2013 meeting – The SCTS Board of Directors met in executive session to discuss hiring a clerk for the TV station. Approximately 20 resumes were reviewed & discussed. Eventually three candidates were chosen to be interviewed with a salary of \$15.00 per hour/no benefits/20-25 hour work week. Also, during this meeting the Board regretfully accepted the resignation of Vice Chairman Gini Pariseau.

February 26, 2013 meeting – At this meeting Mr. Garabedian stated that the station had approximately 130 members signed up. Also, interviews for clerks position were held by top 3 candidates; Tammi McManus, Joanne Mirabello & Jean Brooks. In executive session the board discussed the three candidates and agreed on Jean Brooks for the position. Also during this meeting Ms. Jarosz discussed information she had learned regarding irregularities and misinformation on station payroll records & Comm of Mass sales tax records that were improperly signed by Mr. Garabedian. The board decided to research all station personnel issues at this time.

Ms. Jean Brooks was unable to serve as clerk and Joanne Mirabello was chosen to the position of clerk by a vote of the board was 4/1.

April 24, 2013 meeting – Mr. Tom Lucey was voted in to the SCTS board as a director on 4/9/13; he thanked the board for his acceptance. The board requested to post a job for an Operations Manager. Also Jim Ravagno made a motion to accept the proposal to use MassPayroll Company for the SCTS payroll, all approved vote to change payroll companies. Mr. Ravagno asked that we get information from ASAP inventory control to track software & hardware at the station; he stated how important this system will be in keeping control of all inventory. He will look into different programs & costs and present it as soon as he has sufficient information. Various maintenance issues at the station were also discussed.

May 29, 2013 meeting – The meeting was to discuss the disciplinary actions of Mr. Richard Garabedian. Attorney Philip Boyle advised the board that the meeting was not open to discussion publicly as it pertained to personnel/employment issues and no comments would be accepted from the public under MGL's. Attorney Boyle presented documentation regarding the performance of Mr. Garabedian in the position of Executive Director while operating the SCTS station over the past four years. After all legal documents were presented, Mr. Garabedian was asked if he would like to go into executive session to discuss and answer these accusations. He declined and the meeting stayed open. Mr. Garabedian could not answer questions pertaining to his actions, at that point Ms. Jarosz made a motion to remove Mr. Garabedian from his position, the motion was 2nd by the Chairman and all board members agreed to terminate on May 29, 2013.

June 26, 2013 meeting – In the absence of Jim Ravagno, Janice Jarosz explained the importance of the ASAP Inventory system for the station because of the necessity of keeping track of all inventory new and old, also to keep track when members borrow equipment. Ms. Jarosz made a motion to present this \$3,000 software system to the Board of Selectmen. Motion passed 3/0. Also, Mr. Jimmy Carabineris asked the BOD to have meetings, tours and group sessions for the residents of the town; the Board was very appreciative and will consider all of Mr. Carabineris' requests. Treasurer's Report as of June 26th was \$520,001.99 that was accepted and motion passed 3/0.

July 2, 2013 meeting – Three candidates were interviewed for the position of Operations Manager, 1st interview: Roger Froilan 2nd interview: Adam Stone & 3rd interview Bryan Nadeau. No further discussion after interviews at this meeting.

July 10, 2013 meeting – Two interviews were conducted for the Operations Manager position; Stephen D'Onofrio and Cary Friedman. At this meeting a motion was made to hire Mr. Bryan Nadeau, motion passed 5/0.

July 29, 2013 meeting – Jim Ravagno discussed the ASAP inventory tracking proposal, he stated that this system would be very advantageous to track approx. \$500,000 station inventory. At this point Mr. Ravagno made a motion to go into executive session to discuss personnel matters pertaining to the hiring of Bryan Nadeau. Ms. Jarosz made a motion to issue a press release to introduce the Operations Manager, motion passed 5/0. In regular session Janice Jarosz discussed securing a SCTS booth for Founders Day and would like the entire day covered and filmed live by SCTS crew, all agreed and motion passed 5/0.

August 28, 2013 meeting - Membership Application Rules & Regulations – Mr. Ravagno spoke to make some new updated changes on membership form, Ms. Jarosz made a motion to have Bryan Nadeau revise and update membership forms. Mr. Peatridge stated that the Board of Selectmen will need to review any major changes to rules & regulations. Chair 2nd motion to improve application, Mr. Lucey stated that any changes must be in writing and should be consistent throughout the SCTS website. Motion passed 5/0. Bryan Nadeau's initial report for his first month as Operations Manager – Mr. Nadeau asked the board to rent "yellow jacket cable ramps" for Founders Day filming to use for station cables. The cost is \$390 after a 20% discount. Mr. Nadeau explained that this would be very beneficial for shooting the entire Founders Day celebration, to have all cables and wires secured by these yellow

Jackets. Ms. Jarosz made a motion to spend \$390 for the purpose Mr. Nadeau mentioned. Chair 2nd motion and motion passed 5/0.

September 25, 2013 meeting - Program Expenditures: James Ravagno stated that over the past 5 or 6 years there has been no money charged for the production of Creative Gardens, hosted by Mr. Chet Stentiford. Mr. Ravagno claims there has been approximately \$38,000 owed to SCTV and SCTS for service to Creative Gardens, such as; using staff at \$18 per hour to go out on shoots out of town, DVDs at \$10 each for 50 episodes in other cities & towns and editing for one person per episode at \$18 per hour for 50 episodes. James Ravagno called for a vote of the BOD to agree to bill Mr. Stentiford \$7,000 for services rendered, Mr. Peatridge 2nd the vote and the motion passed 5/0.

Bryan Nadeau Operations Manager Report - Mr. Nadeau discussed ASAP Inventory that has been initially set up and is in process of completion very soon. Air Conditioner has been repaired and all equipment in station is running well. SCTS is working with middle school principal and Spencer Froilan to volunteer and help edit sporting events.

Political Ads - Some candidates have been requesting ads on the Community Bulletin Board; the question has come up as to a cost for these ads. Mr. Peatridge stated that he would speak to town counsel to inquire about a fee. Also, Mr. Nadeau asked about ads for local yard sales and Mr. Ravagno stated that this should be free of charge for local residents to post for 10 days prior to their event. Mr. Ravagno made a motion to accept and Mr. Peatridge 2nd the vote. Motion passed 5/0.

October 24, 2013 meeting - Mr. James Ravagno discussed Fiber Optics that will be coming into the Town; he proposed the contract to the Board that was given by Mr. Jim Rivers, IT Director of Comm-Tract. Mr. Ravagno asked the Board for a vote to move forward with this project. Mr. Peatridge wants Mr. Rivers to attend the next meeting, to answer all BOD questions, on October 30, 2013 to discuss and give a full explanation of this presentation. Mr. Peatridge noted that it sounds like a reasonable project to invest the \$99,000. Janice Jarosz made a motion to invite Mr. Jim Rivers to the next meeting and it was 2nd by Mr. Peatridge. Motion passed 5/0. Mr. Peatridge asked Board to approve Financial Statements for yearend 2012. Mr. Ravagno made a motion to the board to review financial statements thoroughly and should be tabled until the next BOD meeting on October 30, 2013, Chairman second that motion and motion passed 5/0.

October 30, 2013 meeting - Financial Statements year end 2012: After BOD reviewed statements presented by Powers & Sullivan, Ms. Jarosz made a motion to accept and finalize the 2012 Financials, Chair 2nd - motion passed 4/0, Chair also noted to secretary to notify Mr. Michael Nelligan that the statements were accepted Operations Manager Report: C. Peatridge read the report presented by Bryan Nadeau, he was not in attendance, but gave an entire report of all the station crew has been doing. Such as; covering the upcoming election and the candidates, SHS Journalism Class involvement in the studio, Belmonte Middle School now has an after school Video production class and also how his staff has been very busy with shooting various Town events on a daily basis. Janice Jarosz commented on what a great job Mr. Nadeau and entire staff has been doing down at the station.

Former Operations Manager Richard Garabedian and Creative Garden's Host Chet Stentiford were sent letters requesting them to attend; Mr. Stentiford with regards to an outstanding bill and Mr. Garabedian

to review new information found. Mr. Ravagno made a motion to invite Mr. Stentiford to the next meeting as an outstanding bill has not been resolved. The motion passed 5-0. The Board expressed their dismay that both guests were not in attendance but continued the meeting according to the posted agenda. Mr. Lucey began by stating that Mr. Garabedian was repeatedly filming political events for State Representative candidate Donald Wong and offered examples. Mr. Lucey also noted that Mr. Garabedian was filming political events for Michael Downing during his campaign for Selectmen.

November 21, 2013 meeting - Ms. Jarosz presented the report stating the SCTS bank accounts totaled \$415,476.95, which excludes the SCTS monies held in the Town bank account. Mr. Nadeau stated to the board that Asset Tracking Software training is going very well and all equipment is in the process of being labeled for tracking. He stated that it is going to be a great tool for the station in controlling all equipment from being checked in and out. Also, the staff at the station has been busy with shooting many town events, such as; sports, the election, parade events, town meetings and many Thanksgiving events to come in the following week. Mr. Nadeau also asked the board to consider hiring an additional part time video production employee to help out with future town events. Mr. Peatridge asked for this job to be advertised on Craigslist and any other major job search websites. Mr. Ravagno made a motion to give permission to hire an additional part time employee with BOD approval. Fiber Optics for Town: Mr. Jim Rivers attended the BOD meeting to answer questions regarding the Town Fiber Optic infrastructure. Mr. Rivers presented a layout for the town as to where the hubs would be. There were many unanswered questions and the board asked Mr. Rivers to please have a new proposal drawn up with exact locations and costs to Town and costs to SCTS. Mr. Ravagno presented a letter from the IRS stating they are investigating SCTV in non-compliance with the 501(C) (3). The letter will be on file in the office and copies will be given to board members.



Saugus Youth & Recreation

Annual Report: Date Range - July 1, 2012 - June 30, 2013

Fiscal year 2013 was a difficult year for this department. Although we are used to working with little to no resources, our department was reduced even more. Crystal Cakounes was serving the role of two positions, that of Senior Clerk/Office Administrator, and the Programs Coordinator. Crystal's position was also removed from the budget and put into the revolving account. As a Director, I am most grateful for the commitment and work ethic that Crystal brings to this department, and the Town. Without her dedication, none of these things would be possible. I, as the director, continue to fulfill two roles, that of the Recreation Director and the Substance Abuse Prevention/Intervention point person for the Town of Saugus.

Due to the construction at the Belmonte Middle School, we were not able to hold our annual Parks Program there. No other school was willing to accommodate us, so we were forced to hold camp at the Recreation Center, which is not the best option, due to space limitations. This had a negative impact on our summer program, as well as the number of children that were able to attend was greatly limited.

In addition to the numerous recreational activities we provide, (which are listed at the end of this document), we have been diligently working on the Town's drug prevention/intervention efforts.

In the winter of 2012/2013 I worked with Saugus High School trying to pilot a much needed mentoring Program. This is hopefully going to evolve in a mentoring and character development course. This is being done in collaboration with select personnel in the School Department. This, in my opinion, is going to be the most effective way to address a number of challenges plaguing our youth and families, such as; substance abuse, bullying, and poor decision making.

In October of 2012 we established a strong working relationship with the group, Saugus We Care and the Saugus Anti-Drug Coalition. In November of 2012 we established a partnership with Mass General Hospital & Revere Cares for efforts in Substance Abuse Prevention. This partnership led to two very successful informational and awareness forums, and put Saugus in the best possible position to receive the DPH MOAPC Grant.

In January and March of 2013, we hosted 2 Addiction Summits at Kowloon, which were attended by regional and local officials and numerous residents.

In May of 2013 we applied for, and were approved for, the MOAPC Grant. This grant, standing for the Massachusetts Opioid Abuse Prevention Collaborative Program, is a groundbreaking initiative which will work to reduce opioid abuse and misuse across the state. It will also set the groundwork for primary prevention. We have this grant from July 2013 for the next 3 years.

In May of 2013 we successfully conducted a Youth Risk Behavior Survey for the Belmonte Middle and Saugus High Schools. Note, this survey had not been completed for 5 years, and is critical in securing future funding to address high-risk behaviors. Data was collected and questions in the survey measured student demographics, substance use, protective factors, suicidal behaviors, personal safety, sexual health, and exercise and weight loss.

This department is listed as the ONLY resource for District Attorney Jonathan Blodgett's Youth Diversion program. I work intensely with Saugus Youth referred to me from the Court Programs by the assistant District Attorneys.

This Department's efforts in addressing the problems and challenges facing our youth and families, is at the forefront of the Town of Saugus in raising awareness, holding informational forums, and providing direct services. The cases are too numerous to mention, however, it is welcomed as a privilege and an honor to serve our residents in this capacity. With that being said, we look to our Town leaders to continue to keep our Youth and Families in this area as a priority.

We continue to fulfill the Mission statements of both the Playground Commission and Youth Commission to the best of our ability. However, the current structure of the department is not optimal for addressing these issues for the best possible outcome. It is only because of the volunteer efforts of the Youth Commission members, that we are able to provide adequate programs and services to the community. For example, Paul Petkewich is the director of our Saugus Athletic League, which offers year-round, free sports programs. Glen Davis and Phil Rando served as directors of our Town Team Basketball League, which is flourishing. These members are also essential for Town-Wide events, such as Christmas Tree Lighting and Founder's Day.

We continue to run Founder's Day for the third year. It needs to be known that this is an event that takes over seven additional months to plan and coordinate. The most work being done during the height of our summer programs. This department was responsible for planning and running this entire event.

It also needs to be clarified, that we oversee the permitting of all the fields in town, dealing with numerous youth organizations and private individuals. We monitor all the playgrounds in town, but have zero funding

for the upkeep and maintenance of these playgrounds and fields. There is a small line item that is given to the Parks Department of the DPW. However, all calls come through this office, creating work which we have no ability to address. To address our outdated, unsafe playgrounds and fields, we have worked with volunteers in an attempt to address this issue, with little to no success.

We send out a newsletter bi-monthly with information about what we provide here as a department, in regards to the fun activities, and a calendar of upcoming and ongoing events. These newsletters are distributed through the schools, library, town hall and senior center.

Our website is updated on a daily basis to keep parents informed. This website has detailed information about every program we run here, as well as options to download flyers, newsletters and program registration forms.
www.saugusyouthandrec.org

These are the programs we have offered, in order, from July 2012- June 2013:

Take a Kid Fishing Day: June 2012

Free event for all Saugus residents and their children. We worked with Tom's Bait & Tackle.

S.A.L. Street Hockey: June - August 2012

Free events for children in grades 1 - 8, with high school volunteers; over 100 children participated with their parents.

Summer Parks Program: July - August 2012

Daily camp activities provided for children in grades 1 - 5, for 6 weeks. 75 children attended throughout the summer. We provided jobs for 12 high school and early college aged students.

Summer Speed Camp: July - August 2012

Track based clinic offered to high school athletes. 32 were in attendance.

Track Camp: July - August 2012

Track camp offered to all ages. Begins with a Track Fun Field day. Ends with children participating in the Needham Track Meet. High school track athletes volunteer as staff. 54 children participated.

Summer Hoops Camp: July 2012

Hoops camp for students ages 7 – 14. 75 children participated with high school players volunteering.

Girls Hoops Camp: July 2012

Hoops camp for girls grades 5 - 8. 10 children participated with high school players volunteering.

Founder's Day: September 10, 2012

Organized and ran this town-wide event. Planning begins in April.

S.A.L. Flag Football: September – October 2012

Free events for children in grades 1 – 8, with high school volunteers; over 75 children participated with their parents.

Elementary Afterschool Program: September 2012 – June 2013

Fun activities offered 2 days a week for students in grades 1 – 5. 30 children participated.

Elementary Halloween Party: October 2012

Free party for elementary aged children and their parents. About 80 children attended with their parents. Middle school aged students volunteered to run games.

Haunted House: October 2012

A Haunted House was created and ran by this department at the MEG Building, with help from Mark Andrews & The SHS Drama Club. This was a very successful event ran over 3 weekends. Well over 200 residents attended, and the monies collected were divided between Youth & Rec, MEG & SHS Drama.

Town Team Basketball League: November 2012 – March 2013

Saugus boys & girls participate. Total of 155 students in grades 4 – 11.

Boys Travel Basketball: November 2012 – March 2013

68 boys, in grades 5 – 8, participate.

Girls Travel Basketball: November 2012 – March 2013

49 girls, in grades 5 – 8, participate.

Christmas Tree Lighting: December 2012

Helped in planning and execution of the Christmas Tree Lighting at Town Hall. We also offered a craft to be completed by kids that night.

Youth Wrestling: December 2012 – February 2013

36 boys, in grades 2 – 8, participate. High school students volunteer and work with the coaches.

S.A.L. Basketball Program: January – March 2013

Free events for children in grades 1 – 8, with high school volunteers; over 80 children participated.

February Vacation Events: Week of February 18, 2013

Fun days held for grades 1 – 5. Crafts and games with friends. 25 children participated.

S.A.L. Baseball Program: March 2013

Free events for children in grades 1 – 8, with high school volunteers; over 25 children participated.

April Vacation Events: Week of April 15, 2013

Fun days held for grades 1 – 5. Crafts and games with friends. 15 children participated

Movie Nights: 5 were held from Feb – May 2013

A movie was shown at Town Hall. This was free for any Saugus resident to attend. About 25 residents attended each time.



**TOWN OF SAUGUS
ZONING BOARD OF APPEALS
SAUGUS, MASSACHUSETTS 01906
781-231-4113**

2013 Annual Report of the Saugus Board of Appeals

JULY 1, 2012 - JUNE 30, 2013

THE BOARD OF APPEALS CONSISTS OF FIVE (5) REGULAR MEMBERS, FIVE (5) ALTERNATE MEMBERS (Only 2 are appointed at this time) AND A PART-TIME CLERK. THE BOARD MEETS ON THE FOURTH (4) THURSDAY OF EACH MONTH AT THE LIBRARY.

CATHERINE A. GALENIUS, CHAIRPERSON	MARCH 31, 2016
BEN STURNIOLO	MARCH 31, 2015
ERIC RUBIN	MARCH 31, 2019
KEVIN OLSEN	MARCH 31, 3017
TOM TRAVERSE	MARCH 31, 3014

ALTERNATE MEMBERS:

KEITH LITTLEFIELD	MARCH 31, 2016
CHRISTOPHER FINN	MARCH 31, 2018

DURING THE 2013 FISCAL YEAR THE BOARD HELD 10 PUBLIC HEARINGS, NO APPLICATIONS WERE FILED FOR APRIL AND JULY 2013.

17 PETITIONS WERE SUBMITTED AND HEARINGS HELD FOR RESIDENTIAL PROPERTIES
9 ADDITIONAL PETITIONS WERE SUBMITTED AND HEARINGS HELD FOR COMMERCIAL PROPERTIES
THERE WERE 7 PETITIONS SUBMITTED AND HEARINGS HELD FOR 12.41 SPECIAL PERMITS FOR ACCESSORY DWELLING UNITS.

RESPECTFULLY SUBMITTED,

CATHERINE A GALENIUS, CHAIRPERSON
FARRAH KEEGAN, CLERK

FEBRUARY 20, 2014

