

MACKENZIE M. AGE 9
SAUGUS YOUTH & RECREATION

TOWN of SAUGUS
ANNUAL REPORT
July 1, 2013 – June 30, 2014

Accounting

Treasurer

Public Schools

Animal Control / Animal Inspector

Assessors

Cemetery Department

Town Clerk

Conservation Commission

Council on Aging

Cultural Council

Department of Public Works

Economic Development

Emergency Management

Fire Department

Board of Health

Historical Commission

Human Resources

Inspectional Services

Library

Parking

Planning Board

Police Department

Purchasing Department

Retirement Board

Saugus Cable Television Station

Board of Selectmen

Solid Waste / Recycling

Veteran Services

Youth & Recreation

Town of Saugus

Town Hall
298 Central Street
Saugus, MA 01906

Joanne M. Gayron
Town Accountant

Telephone 781-231-4108
Email: igayron@saugus-ma.gov

ACCOUNTING DEPARTMENT

2014 Annual Report

The essential functions of the Town Accountant and the office staff include but are not limited to maintaining a complete set of financial records for all Town accounts, appropriations, debts and contracts. Maintain a general ledger and journal for the recording of all transactions and subsidiary ledgers. Perform internal audits of all Town Departments on a quarterly basis. We also prepare the Town's annual budget documents for Annual Town Meeting.

Monitor expenditures of all Town and School funds; examine all vouchers, department bills and payrolls for appropriateness of expenditure and for accuracy of available funds before payment. Manage and process payroll for both Town and School, produce W-2's and 1099's for all employees and vendors.

The Accounting Department consists of: Town Accountant, *Joanne Gayron*, Accounting Manager, *Donna Matarazzo*, Payroll Coordinator, *Michelle Cotoni* and, Accounting Clerk, *Beverly Murray*.

The following Accounting reports to be incorporated into the 2014 Annual Town Report are attached:

Combined Balance Sheet

Balance Sheet Water/Sewer

Activity Schedules for All Special Revenue Funds

Schedule A as reported to the Commonwealth of Massachusetts, Department of Revenue

Joanne M. Gayron
Town Accountant



FUND: 6100 SEWER ENTERPRISE FUND	ASSETS	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	61001040 100001 DUE TO & DUE FROM TREASURY	.00	270,817.99
	61001040 100040 CASH POOLED	.00	2,100,954.83
	61001310 131012 USER CHARGE 2012	.00	1,901.66
	61001310 131013 USER CHARGE 2013	-123.73	3,214.71
	61001310 131014 USER CHARGE 2014	1,011.20	226,643.60
	61001330 133000 USER CHARGE LIEN	.00	11,364.19
	61001330 133100 DEMAND-LIEN	.00	327.50
	61001330 133200 INTEREST-LIEN	.00	1,256.09
	TOTAL ASSETS	887.47	2,616,480.57
	LIABILITIES		
	61002010 201000 ACCOUNTS PAYABLE	.00	-5,183.17
	61002655 265500 DEF REV SEWER OTHER	-887.47	-244,707.75
	TOTAL LIABILITIES	-887.47	-249,890.92
	FUND BALANCE		
	61003200 320011 FB ENCUMBRANCE CONTROL	-133,101.70	.00
	61003200 320012 FB ENCUMBRANCE BUDGET	133,101.70	.00
	61003200 320040 FB PRIOR YEAR ENCUMBRANCES	-133,101.70	-133,101.70
	61003590 350090 FB UNDESIGNATED	-21,616.63	-2,233,487.95
	61003800 380010 FB BUDGETARY REVENUE	-3,697,649.00	.00
	61003800 380030 FB BUDGETARY APPROPRIATIONS	3,857,990.00	.00
	61003800 380090 FB BUDGETARY FUND BALANCE	-160,341.00	.00
	61003900 390010 FB REVENUE CONTROL	3,576,674.33	.00
	61003900 390030 FB EXPENDITURE CONTROL	-3,421,956.00	.00
	TOTAL FUND BALANCE	.00	-2,366,589.65
	TOTAL LIABILITIES + FUND BALANCE	-887.47	-2,616,480.57

** END OF REPORT - Generated by Joanne Gayron **



03/05/2015 09:49 Town and Schools of Saugus, MA
jgayron BALANCE SHEET FOR 2014 13

FUND: 6200 WATER ENTERPRISE FUND /

FUND: 6200 WATER ENTERPRISE FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
62001040	100001		566.01
62001040	100040	.00	689,081.52
62001310	131011	.00	2,692.54
62001310	131012	.00	5,174.53
62001310	131013	48.81	335,593.50
62001310	131014	1,182.08	1,137.25
62001320	132000	.00	17,328.96
62001330	133000	24,505.86	1,327.51
62001330	133100	-24,505.86	2,007.03
62001330	133200	.00	
TOTAL ASSETS		1,230.89	1,054,500.89
LIABILITIES			
62002010	201000	.00	-6,551.65
62002656	265102	-1,230.89	-1,230.89
62002656	265600	.00	-363,622.47
TOTAL LIABILITIES		-1,230.89	-371,405.01
FUND BALANCE			
62003200	320011	-17,580.53	.00
62003200	320012	17,580.53	.00
62003200	320040	-17,580.53	-17,580.53
62003590	350090	-319,357.86	-665,515.35
62003800	380010	-5,361,655.00	.00
62003800	380030	5,683,980.00	.00
62003800	380090	-322,325.00	.00
62003900	390010	5,445,475.41	.00
62003900	390030	-5,108,537.02	.00
TOTAL FUND BALANCE		.00	-683,095.88
TOTAL LIABILITIES + FUND BALANCE		-1,230.89	-1,054,500.89

** END OF REPORT - Generated by Joanne Gayron **

Combined Balance Sheet -
All Fund Types and Account Group

June 30, 2014

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types Trust and Agency	Account Group General Long-Term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Project	Enterprise	Internal Service			
ASSETS								
Cash & Cash Equivalents:								
Cash and Short-Term Investment	5,629,872	3,811,875	4,368,063	3,061,420	-	4,141,415	-	21,012,245.70
Petty Cash	400	-	-	-	-	-	-	400
Deposits Held by Others	-	-	-	-	-	-	-	-
Receivables:								
Property Tax								
RE Taxes	457,485	-	-	-	-	-	-	457,485
PP Taxes	305,992	-	-	-	-	-	-	305,992
Allowances for Abatements	(541,887)	-	-	-	-	-	-	(541,887)
Tax Liens	1,248,208	-	-	-	-	-	-	1,248,208
Tax Possession	359,349	-	-	-	-	-	-	359,349
Deferred Property Taxes	17,157	-	-	-	-	-	-	17,157
Income & Expense Lien	-	-	-	-	-	-	-	-
Other Tax Assessments	2,721	-	-	-	-	-	-	2,721
Excise Tax:								
Motor Vehicle Excise	517,729	-	-	-	-	-	-	517,729
Other Excise Tax	38,193	-	-	-	-	-	-	38,193
User Charges/Fees/Fines	-	-	-	608,424	-	-	-	608,424
Due from Other Governments	159,653	-	-	-	-	-	-	159,653
Other Departmental Receivables	89,890	-	-	1,137	-	208,280	-	299,378
Due from other funds / Other Ager	-	-	-	-	-	-	-	-
Amount to be provided for BAN	-	-	-	-	-	-	-	-
Amount to be provided for the rail	-	-	-	-	-	-	-	-
Total Assets:	8,294,802	3,811,875	4,368,063	3,670,982	-	4,349,696	44,037,917	68,622,535
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants Payable	-	-	-	-	-	-	-	-
Accrued Payroll	360,707	20,212	-	11,735	-	32,015	-	424,669
Payroll Withholdings	482,563	-	-	-	-	-	-	482,563
Deferred Revenues	2,404,813	-	-	609,591	-	208,280	-	3,222,754
Deferred Revenues - Intergov	249,613	-	-	-	-	-	-	249,613
General Obligation bonds payable	-	-	-	-	-	-	-	-
Due to other funds	-	-	-	-	-	42,174,754	-	42,174,754
Other liabilities - BAN Payable	18,007	-	-	-	-	-	-	1,863,163
Other liabilities - Tailings	-	-	-	-	-	-	-	18,007
Total Liabilities	3,516,803	20,212	4,368,063	621,296	-	240,295	44,037,917	48,435,524
Fund Equity:								
Reserved for Petty Cash	400	-	-	-	-	-	-	400
Reserved for Encumbrances	865,111	-	-	150,682	-	-	-	1,015,793
Reserved for Continued Appropriation	224,271	-	-	-	-	-	-	224,271
Reserved for Debt Service	888,364	-	-	-	-	-	-	888,364
Reserved for Endowments	-	-	-	-	-	27,315	-	27,315
Unreserved/Undesignated	2,790,654	3,791,463	4,368,063	2,899,003	-	4,082,085	-	17,831,268
F B Appropriation Deficits Snow/I	-	-	-	-	-	-	-	-
F B Appropriation Over/Under As	-	-	-	-	-	-	-	-
F B Court Judgements	-	-	-	-	-	-	-	-
F B Appropriation Deficits	-	-	-	-	-	-	-	-
Unreserv F B Unprovided Abate/	-	-	-	-	-	-	-	-
(Memorandum)	-	-	-	-	-	-	-	-
Bonds Authorized Offset (Memora	-	-	-	-	-	-	-	-
Retained Earnings	4,768,799	3,791,463	4,368,063	3,046,686	-	4,109,400	-	20,087,411
Total Fund Equity	4,768,799	3,791,463	4,368,063	3,046,686	-	4,109,400	15,776,374	15,776,374
Total Liabilities and Fund Equity	8,294,803	3,811,875	4,368,063	3,670,981	-	4,349,696	44,037,917	68,622,535
Variance	0	-	-	(0)	-	-	-	0



SCHEDULE A
Part I General Fund Revenues and Other Financing Sources (Fund 01)

Fiscal Year 2014

SAUGUS

City / Town / District

Account Number	Item Description	Amount
	<u>A. Taxes</u>	
4110	Personal Property Taxes	2,081,456
4120	Real Estate Taxes	52,350,446
4150	Excise Taxes	3,684,940
4179	Penalties and Interest	310,388
4180	In Lieu of Taxes	46,962
4191	Other Taxes - Hotel/Motel	551,706
4198	Urban Redevelopment Excises	
4199	Other Taxes	921,016
	A. TOTAL TAXES (NET OF REFUNDS)	59,946,914
	<u>B. Charges for Services/Other Departmental Revenues</u>	
4211	Water Charges	
4212	Other Utility Charges	
4229	Other Charges	
4243	Parking Charges	
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	660,875
	B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES	660,875
	<u>C. Licenses, Permits and Fees</u>	
4322	Fees Retained from Tax Collection	
4400	Licenses and Permits	943,926
	C. TOTAL LICENSES, PERMITS AND FEES	943,926
	<u>D. Federal Revenue</u>	
4540	Unrestricted - Direct	
4580	Unrestricted - Through the State	
	D. TOTAL FEDERAL REVENUE	
	<u>E. Revenues From State</u>	
4600	State Revenue	9,074,857
	E. TOTAL REVENUES FROM STATE	9,074,857
	<u>F. Revenues From Other Governments</u>	
4695	Court Fines	
4720	Received From the County for Services Performed	
4730	Received From Other Municipalities for Services Performed	
	F. TOTAL REVENUES FROM OTHER GOVERNMENTS	
	<u>G. Special Assessments</u>	
4750	Special Assessments	40,603
	G. TOTAL SPECIAL ASSESSMENTS	40,603
	<u>H. Fines, and Forfeitures</u>	
4770	Fines and Forfeitures	166,309
	H. TOTAL FINES, AND FORFEITURES	166,309
	<u>I. Miscellaneous Revenues</u>	
4800	Miscellaneous Revenues	987,609
4820	Earnings on Investments	33,264
	I. TOTAL MISCELLANEOUS REVENUES	1,020,873
	TOTAL GENERAL FUND REVENUES	71,854,357
	<u>J. Other Financing Sources</u>	

Accounting

Account Number	Item Description	Amount
4990	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCING SOURCES	71,854,357
	<u>K. Interfund Operating Transfers</u>	
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	759,576
4976	Transfers from Trust Funds	
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	759,576
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	72,613,933

NOTE : The information was Approved on 01/26/2015 by Richard Sciarappa.

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
INVESTMENT	'3500	'SENIOR CENTER GIFT FUND	17,816.38
<u>INVESTMENT Total</u>			17,816.38
'CASH POOLED	'2051	'CIRCUIT BREAKER GRANT	514,999.00
	'2089	'SPED 94-142 GRANT 2013	(4,680.00)
	'2090	'SPED274 PROG IMPROV GRANT 2013	0.75
	'2118	'TITLE IIA GRANT 2012	0.02
	'2119	'TITLE I GRANT 2013	(248.00)
	'2120	'TITLE I SCHOOL SUPPORT GRANT	(9,886.00)
	'2122	'TITLE I GRANT 2014	3,281.00
	'2177	'LITERACY PD PARTNERSHIPS 2013	0.35
	'2181	'RACE TO THE TOP GRANT 2014	4,450.00
	'2182	'SPED 94-142 GRANT	37,530.11
	'2183	'SPED EC ALLOCATION GRANT 2014	8,556.00
	'2184	'SPED274 PROG IMPROV GRANT	2,932.15
	'2185	'TITLE I GRANT 2014	29,153.31
	'2187	'ACADEMIC SUPPORT GRANT	1,567.35
	'2188	'K-12 LITERACY PD PARTNER GRANT	1,822.17
	'2189	'SPED 278 EC PROG IMPROV GRANT	(2,099.62)
	'2212	'CHELSEA HEALTH GRANT	6,180.44
	'2240	'LYNN HEALTH GRANT	(1,428.06)
	'2301	'MATH IMM TITLE IIB GRANT 2013	0.08
	'2516	'SBEC STUDENT GIFT FUND (CLOSE)	373.00
	'2602	'AGGANIS GIFT FUND	2,131.52
	'2605	'SAUGUS EDUCATION GIFT FUND	9,074.38
	'2607	'BALLARD SCHOOL GIFT FUND	4,698.74
	'2609	'OAKLANDVALE SCHOOL GIFT FUND	710.42
	'2610	'VETERANS GIFT FUND	1,270.11
	'2611	'WAYBRIGHT SCHOOL GIFT FUND	1,508.41
	'2612	'BMS GIFT FUND	7,749.77
	'2613	'HS GIFT FUND	10,740.26
	'2701	'CAFETERIA REVOLVING	(9,672.20)
	'2702	'HIGH SCHOOL CH88 BOOK REV	2,185.15
	'2703	'HS ATHLETIC REVOLVING	115,432.98
	'2704	' HS SUMMER SCHOOL REVOLVING	29,553.79
	'2705	'ADULT EVENING REVOLVING	89.18
	'2707	'FINE ARTS REVOLVING	4,535.35
	'2708	'SCHOOL CH 88 BOOK REVOLVING	3,613.88
	'2709	'KINDERGARTEN CUR DEV GRANT	38,493.65
	'2710	'BMS ATHLETIC REVOLVING	12,430.70
	'2711	'HS PARKING PERMIT REVOLVING	1,494.99
	'2712	'BMS SUMMER SCHOOL REVOLVING	4,009.84
	'2713	'ELMNTRY FINE ARTS CHORUS RVLNG	980.00
	'2718	'SCH TRANSPORTATION REVOLVING	75,620.50
	'2720	'HS GUIDANCE REVOLVING FUND	22,568.19
	'2721	'CHILD SAFETY GRANT	4,842.00
	'2725	'EVANS SCHOOL RENTAL REVOLVING	118,900.00
	'2726	'LYNNHURST SCH RENT REVOLVING	1,727.89
	'2727	'OAKLANDVALE SCH RENT REVOLVING	1,070.86
	'2728	'VETERANS SCH RENTAL REVOLVING	5,821.91
	'2729	'WAYBRIGHT SCH RENT REVOLVING	101.82
	'2730	'BMS RENTAL REVOLVING	15,856.03
	'2731	'HS RENTAL REVOLVING	42,651.83
	'2733	'SUMMER ENRICHMENT REVOLVING	14,134.01
	'2734	'PRE SCHL PEER MODELS REVOLVING	18,217.51
	'2735	'F-DAY KINDERGARTEN REVOLVING	147,907.84
	'2736	'HS STUDENT ACTIVITY AGENCY	67,504.94
	'2737	'BMS STUDENT ACTIVITY AGENCY	21,153.69

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2740	'LYNNHURST SCH ENRICHMENT REV	5.00
	'2742	'VETERANS ENRICHMENT REVOLVING	805.26
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	(10,372.00)
	'2805	'BMS FINE ARTS DRAMA REVEOLVING	1,053.88
	'2807	'BMS FINE ARTS JAZZ BAND RVLNG	(457.02)
	'2907	'HS FINE ARTS BAND REVOLVING	10,200.00
	'2909	'HS FINE ARTS CHORUS REVOLVING	250.00
	'3000	'HOUSING REHAB PROGRAM	8,233.82
	'3003	'LEAD PAINT REMOVAL PROGRAM	0.13
	'3004	'CDBG GRANT 2004	23,587.17
	'3018	'COPS GRANT FY 2012 - 2015	8,064.73
	'3035	'EMERGENCY MGMT OPER GRANT	4.77
	'3050	'EMERGENCY MGMT PERF GRANT 2013	6,030.00
	'3051	'EMERGENCY MGMT PERF GRANT 2014	(6,030.00)
	'3052	'CLICKET OR TICKET GRANT	(1,039.51)
	'3060	'FIRE DEPARTMENT SAFER GRANT	(67,865.46)
	'3215	'PSAP POLICE GRANT	(14,086.30)
	'3217	'911 DEPARTMENT TRAINING GRANT	(5,333.49)
	'3228	'FIRE PREVENTION EDUCATION FUND	35,287.09
	'3239	'SENIOR SAFETY GRANT	2,885.71
	'3240	'LOBSTERMAN'S LANDING PROJECT	6,237.09
	'3251	'STORM WATER MANAGEMENT	245,472.35
	'3255	'INSURANCE REIMB >\$20,000	25,500.00
	'3256	'INSURANCE REIMB <\$20,000	4,586.56
	'3275	'AFFORDABLE HOUSING EXP TRUST	3,500.00
	'3280	'COA FORMULA GRANT	11,411.58
	'3290	'ELDER SERVICES GRANT	1,074.44
	'3292	'CEC WIND TURBINE GRANT	(32,500.00)
	'3300	'CULTURAL COUNCIL GRANT	5,808.26
	'3301	'LIBRARY STATE AID GRANT	67,956.77
	'3305	'LIBRARY CULTURAL GRANT FUND	1,135.00
	'3306	'GAMING COMMISSION GRANT	2,360.41
	'3307	'BLUE CROSS WELLNESS GRANT	5,000.00
	'3308	'MASS DEPARTMENT OF ENERGY	2,000.00
	'3320	'MUNI RECYCLING INCENT PROGRAM	2,285.00
	'3402	'WETLAND PROTECTION FUND	139,692.83
	'3403	'ROOM OCCUPANCY OPEN SPACE FUND	102,020.10
	'3405	'SALE OF CEMETERY LOTS	54,323.27
	'3407	'SEWER SYSTEM CONNECTION FUND	540,930.32
	'3408	'SICK LEAVE BUY BACK FUND	867.90
	'3412	'POLICE CRUISER REVOLVING 50%	12,078.78
	'3413	'SAUGUS CABLE TV STATION FUND	785,661.86
	'3500	'SENIOR CENTER GIFT FUND	10,844.70
	'3501	'SENIOR CITIZENS GIFT FUND	5,214.29
	'3503	'PLAYGROUND IMPROV GIFT FUND	14,773.42
	'3504	'FRIENDS OF TOWN HALL GIFT FUND	1,507.00
	'3505	'LIBRARY BOOK GIFT FUND	39,230.63
	'3506	'YOUTH PROGRAM GIFT FUND	6,965.48
	'3507	'YOUTH COMMUNITY GIFT FUND	3,377.32
	'3514	'TREE 2000 COMMITTEE	7,902.54
	'3517	'HISTORICAL MURAL GIFT FUND	597.68
	'3519	'LYNNHURST SWR STATION PROJECT	25,000.00
	'3524	'STOCKER PLAYGROUND IMPROV GIFT	3,515.83
	'3525	'VETERANS GRAVE MARK GIFT FUND	5,710.20
	'3526	'TREE LIGHTING GIFT FUND	534.00
	'3527	'HALLIN GIFT FUND	284.53
	'3528	'DA SUMMER CAMP GIFT FUND	160.00
	'3529	'CHARM CTR WST MNGMT GIFT FUND	100,000.00
	'3530	'CELEBRATION GIFT FUND	1,700.00

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'3535	'WELCOME HOME BANNER GIFT FUND	59.00
	'3540	'FOUNDERS DAY COMM GIFT FUND	3,774.57
	'3560	'ROUND HILL HISTORIC SITE GIFT	10,408.00
	'3580	'COA GLSS BLDG CAPACITY FUND	54.99
	'3700	'YOUTH & REC GENERAL REVOLVING	18,237.79
	'3702	'RECYCLING FACILITY REVOLVING	30,766.07
	'3703	'BACKFLOW PREVENTION REVOLVING	56,881.01
	'3704	'SR CTR LUNCH PROGRAM REVOLVING	21,191.23
	'3705	'COA PROGRAM REVOLVING	39,302.53
	'3713	'VITALE MEMORIAL PARK REVOLVING	1,466.32
	'3715	'SR CTR VAN TRANS REVOLVING	(745.48)
	'3718	'FIRE CODE VIOLATIONS FUND	500.24
	'3719	'MERCURY RECOVERY PROGRAM	734.47
	'3723	'GIRLS & BOYS TRAVEL B-BALL	2,835.04
	'3724	'GIRLS & BOYS B-BALL CLINIC	1.00
	'3725	'YOUTH & REC WRESTLING REVOLVIN	1,466.54
	'3726	'B-BALL - TOWN TEAM REVOLVING	3,053.23
	'3727	'MS HOCKEY REVOLVING FUND	1.00
	'3728	'QUARRY LAND RECLAIM PROJECT	7,154.45
	'3730	'SKATEBOARD PARK GIFT FUND	1,155.89
	'3737	'COMMUNITY DEVELOPMENT GIFT FND	11,374.00
'CASH POOLED Total			3,807,229.80
'DUE TO & DUE FROM TREASURY	'2119	'TITLE I GRANT 2013	(9,886.00)
	'2120	'TITLE I SCHOOL SUPPORT GRANT	9,886.00
	'2182	'SPED 94-142 GRANT	(10,372.00)
	'2183	'SPED EC ALLOCATION GRANT 2014	(4,000.00)
	'2189	'SPED 278 EC PROG IMPROV GRANT	4,000.00
	'2701	'CAFETERIA REVOLVING	(407.30)
	'2703	'HS ATHLETIC REVOLVING	(17,075.00)
	'2730	'BMS RENTAL REVOLVING	25.00
	'2734	'PRE SCHL PEER MODELS REVOLVING	(1,695.64)
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	10,372.00
	'2805	'BMS FINE ARTS DRAMA REVEOLVING	(457.02)
	'2807	'BMS FINE ARTS JAZZ BAND RVLNG	457.02
	'3050	'EMERGENCY MGMT PERF GRANT 2013	(6,030.00)
	'3051	'EMERGENCY MGMT PERF GRANT 2014	6,030.00
	'3052	'CLICKET OR TICKET GRANT	1,039.51
	'3217	'911 DEPARTMENT TRAINING GRANT	5,333.49
	'3306	'GAMING COMMISSION GRANT	(1,125.41)
	'3526	'TREE LIGHTING GIFT FUND	534.00
'DUE TO & DUE FROM TREASURY Total			(13,371.35)
'ACCOUNTS PAYABLE	'2182	'SPED 94-142 GRANT	(55.00)
	'2188	'K-12 LITERACY PD PARTNER GRANT	(500.00)
	'2701	'CAFETERIA REVOLVING	(4,190.02)
	'2728	'VETERANS SCH RENTAL REVOLVING	(106.90)
	'2730	'BMS RENTAL REVOLVING	(125.28)
	'2731	'HS RENTAL REVOLVING	(339.54)
	'3018	'COPS GRANT FY 2012 - 2015	(3,396.06)
	'3060	'FIRE DEPARTMENT SAFER GRANT	(8,797.78)
	'3280	'COA FORMULA GRANT	(892.83)
	'3700	'YOUTH & REC GENERAL REVOLVING	(927.97)
	'3702	'RECYCLING FACILITY REVOLVING	(880.66)
'ACCOUNTS PAYABLE Total			(20,212.04)
'FB BUDGETARY APPROPRIATIONS	'2046	'TITLE IIA GRANT 2011	(13,570.00)
	'2047	'EC SPED ALLOCATION GRANT 2011	(7,977.50)
	'2049	'RACE TO THE TOP GRANT 2011	(62,579.52)
	'2051	'CIRCUIT BREAKER GRANT	(1,688,235.17)
	'2060	'MCKINNEY VENTO HOMELESS	(41,392.00)
	'2061	'EC SPED CARE ARRA GRANT 2010	(436.56)

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2062	'K-12 LITERACY PD PARTNER GRANT	(564.46)
	'2068	'TITLE IIA GRANT 2010	(547.80)
	'2069	'ENHANCED ED THRU TECH 2010	(6,370.00)
	'2074	'SPED274 PROG IMPROV GRANT 2008	(196.00)
	'2075	'SPED 94-142 GRANT 2008	(594.30)
	'2076	'SPED 94-142 GRANT 2009	(0.22)
	'2082	'SAFE DRUG FREE SCHOOL 2010	(1,031.00)
	'2084	'SPED 94-142 GRANT 2011	(263,398.46)
	'2086	'EDUCATION JOBS GRANT 2011	0.06
	'2087	'SPED 94-142 GRANT 2012	404,189.89
	'2088	'SPED274 PROG IMPROV GRANT	24,079.90
	'2089	'SPED 94-142 GRANT 2013	(544,967.13)
	'2090	'SPED274 PROG IMPROV GRANT 2013	12,714.95
	'2096	'IDEA ARRA STIMULUS GRANT 2011	(51,965.60)
	'2097	'SPED EC ALLOCATION GRANT 2011	(13,476.78)
	'2098	'TITLE I ARRA GRANT 2011	(3,118.00)
	'2099	'IDEA STIMULUS GRANT 2010	(0.44)
	'2112	'TITLE I GRANT 2010	(1.30)
	'2113	'TITLE I GRANT 2011	(165,147.28)
	'2117	'TITLE I GRANT 2012	1,782,293.83
	'2118	'TITLE IIA GRANT 2012	151,585.04
	'2119	'TITLE I GRANT 2013	(369,535.31)
	'2120	'TITLE I SCHOOL SUPPORT GRANT	12,357.00
	'2121	'TITLE I GRANT 2013	5,476.00
	'2124	'TITLE IIA GRANT 2013	(81,005.20)
	'2131	'SPED EC ALLOCATION GRANT 2012	35,382.41
	'2132	'SPED EC ALLOCATION GRANT 2013	8,926.25
	'2135	'ARRA STABILIZATION GRANT	(7,915.42)
	'2136	'RACE TO THE TOP GRANT 2012	612,714.02
	'2137	'RACE TO THE TOP GRANT 2013	(20,539.26)
	'2171	'KINDERGARTEN CUR DEV GRANT	(12,200.00)
	'2174	'ACADEMIC SUPPORT GRANT 2010	6,131.03
	'2175	'PK-12 LITERACY PD PARTNER 12	56,000.00
	'2177	'LITERACY PD PARTNERSHIPS 2013	55,200.44
	'2181	'RACE TO THE TOP GRANT 2014	-
	'2182	'SPED 94-142 GRANT	-
	'2183	'SPED EC ALLOCATION GRANT 2014	-
	'2184	'SPED274 PROG IMPROV GRANT	-
	'2185	'TITLE I GRANT 2014	-
	'2186	'SUMMER ACAD SUPPORT GRANT 2010	-
	'2187	'ACADEMIC SUPPORT GRANT	-
	'2188	'K-12 LITERACY PD PARTNER GRANT	-
	'2206	'KINDERGARTEN TRANS GRANT 2012	40,000.00
	'2230	'ACADEMIC SUPPORT GRANT	(1,008.80)
	'2231	'SUMMER ACAD SUPPORT GRANT 2011	(0.08)
	'2232	'VERTICAL SIF IMPLEMENTATION	(1,440.00)
	'2234	'SUPPORT UND PERFORM DIST GRANT	10,110.00
	'2236	'ACADEMIC SUPPORT GRANT 2013	(12,200.00)
	'2238	'SUMMER ACAD SUPPORT GRANT 2013	11,126.02
	'2240	'LYNN HEALTH GRANT	(11,600.00)
	'2241	'KINDERGARTEN CUR DEV GRANT	(143.22)
	'2242	'MATH IMM TITLE IIB GRANT 2012	(2,800.00)
	'2516	'SBEC STUDENT GIFT FUND (CLOSE)	(1,500.00)
	'2540	'ADOPT A SITE PROGRAM	(19,085.00)
	'2600	'SCHOOL GENERAL GIFT FUND	(533.60)
	'2602	'AGGANIS GIFT FUND	(62,067.89)
	'2605	'SAUGUS EDUCATION GIFT FUND	(256.46)
	'2607	'BALLARD SCHOOL GIFT FUND	(11,984.31)
	'2608	'LYNNHURST SCH GIFT FUND	(15,140.95)

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2609	'OAKLANDVALE SCHOOL GIFT FUND	(11,674.05)
	'2610	'VETERANS GIFT FUND	(17,740.34)
	'2611	'WAYBRIGHT SCHOOL GIFT FUND	(20,625.12)
	'2612	'BMS GIFT FUND	(77,234.94)
	'2613	'HS GIFT FUND	(9,597.30)
	'2701	'CAFETERIA REVOLVING	(2,668,594.48)
	'2702	'HIGH SCHOOL CH88 BOOK REV	(4,143.90)
	'2703	'HS ATHLETIC REVOLVING	(547,460.61)
	'2704	' HS SUMMER SCHOOL REVOLVING	(90,029.34)
	'2705	'ADULT EVENING REVOLVING	(3,410.00)
	'2707	'FINE ARTS REVOLVING	(46,888.00)
	'2709	'KINDERGARTEN CUR DEV GRANT	(281,162.51)
	'2710	'BMS ATHLETIC REVOLVING	(11,678.36)
	'2711	'HS PARKING PERMIT REVOLVING	(595.00)
	'2712	'BMS SUMMER SCHOOL REVOLVING	-
	'2718	'SCH TRANSPORTATION REVOLVING	(82,085.87)
	'2720	'HS GUIDANCE REVOLVING FUND	(11,505.51)
	'2722	'DISTRICT & SCHOOL ASSIST GRANT	-
	'2724	'BALLARD RENTAL REVOLVING	(298.51)
	'2725	'EVANS SCHOOL RENTAL REVOLVING	(29,800.00)
	'2726	'LYNNHURST SCH RENT REVOLVING	(3,572.62)
	'2727	'OAKLANDVALE SCH RENT REVOLVING	(1,531.14)
	'2728	'VETERANS SCH RENTAL REVOLVING	(52,452.07)
	'2729	'WAYBRIGHT SCH RENT REVOLVING	(1,470.36)
	'2730	'BMS RENTAL REVOLVING	(32,908.32)
	'2731	'HS RENTAL REVOLVING	(69,441.80)
	'2733	'SUMMER ENRICHMENT REVOLVING	(100,041.70)
	'2734	'PRE SCHL PEER MODELS REVOLVING	(745,747.47)
	'2735	'F-DAY KINDERGARTEN REVOLVING	(670,142.05)
	'2736	'HS STUDENT ACTIVITY AGENCY	(901,950.41)
	'2737	'BMS STUDENT ACTIVITY AGENCY	(144,358.45)
	'2740	'LYNNHURST SCH ENRICHMENT REV	-
	'2742	'VETERANS ENRICHMENT REVOLVING	(3,396.34)
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	13,830.00
	'3000	'HOUSING REHAB PROGRAM	(150.00)
	'3003	'LEAD PAINT REMOVAL PROGRAM	(0.45)
	'3005	'GET THE LEAD OUT PROGRAM	(450.21)
	'3018	'COPS GRANT FY 2012 - 2015	(264,453.83)
	'3028	'JAG GRANT 2011	20.10
	'3033	'JAG GRANT 2009	(65.72)
	'3034	'JAG GRANT 2010	(7,788.38)
	'3035	'EMERGENCY MGMT OPER GRANT	(7,788.80)
	'3048	'FEMA SHUTE BROOK GRANT	(3,242.92)
	'3049	'ASSIST TO FIREFIGHTERS GRANT	(1,946.30)
	'3215	'PSAP POLICE GRANT	(158,659.66)
	'3217	'911 DEPARTMENT TRAINING GRANT	(10,449.82)
	'3221	'BULLET PROOF VEST REIMB GRANT	(3,714.70)
	'3226	'POLICE SAFETY EQUIPMENT GRANT	(2,366.42)
	'3228	'FIRE PREVENTION EDUCATION FUND	(13,911.03)
	'3237	'EMERGENCY MGMT PREP GRANT	(378.21)
	'3245	'COMMUNITY POLICING GRANT 2009	(64.22)
	'3250	'GRISWOLD POND FUND	(5,356.25)
	'3252	'BRISTOW ST DRAINAGE PROJECT	(9,239.96)
	'3253	'COMMUNITY SEPTIC LOAN GRANT	(2,137.50)
	'3254	'COMMUNITY SEPTIC REHAB GRANT	(540.00)
	'3255	'INSURANCE REIMB >\$20,000	-
	'3256	'INSURANCE REIMB <\$20,000	(52,410.96)
	'3260	'ROUTE 1 PUMP SUBSTATION UPGRAD	(3,743.06)
	'3280	'COA FORMULA GRANT	(122,199.94)

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'3290	'ELDER SERVICES GRANT	(18,066.64)
	'3292	'CEC WIND TURBINE GRANT	130,000.00
	'3300	'CULTURAL COUNCIL GRANT	(13,353.30)
	'3301	'LIBRARY STATE AID GRANT	(5,302.20)
	'3304	'BOH OUTSIDE CONSULTANT	(304.95)
	'3305	'LIBRARY CULTURAL GRANT FUND	(220.00)
	'3402	'WETLAND PROTECTION FUND	(6,264.98)
	'3405	'SALE OF CEMETERY LOTS	(50,000.00)
	'3412	'POLICE CRUISER REVOLVING 50%	(8,450.67)
	'3413	'SAUGUS CABLE TV STATION FUND	-
	'3500	'SENIOR CENTER GIFT FUND	(11,860.00)
	'3501	'SENIOR CITIZENS GIFT FUND	-
	'3502	'COMMUNITY POLICING GIFT FUND	(1,059.96)
	'3503	'PLAYGROUND IMPROV GIFT FUND	(624.00)
	'3505	'LIBRARY BOOK GIFT FUND	(97,764.40)
	'3506	'YOUTH PROGRAM GIFT FUND	(6,169.89)
	'3507	'YOUTH COMMUNITY GIFT FUND	(1,892.27)
	'3510	'KIMBALL LIBRARY GIFT FUND	(197.00)
	'3514	'TREE 2000 COMMITTEE	(310.00)
	'3517	'HISTORICAL MURAL GIFT FUND	-
	'3520	'PACE GENEALOGICAL LIBRARY FUND	(2,896.00)
	'3522	'POLICE GUN BUYBACK PROGRAM	(1,124.87)
	'3523	'SR CTR SHUTTLE VAN GIFT FUND	(48,500.00)
	'3524	'STOCKER PLAYGROUND IMPROV GIFT	-
	'3525	'VETERANS GRAVE MARK GIFT FUND	(2,624.00)
	'3526	'TREE LIGHTING GIFT FUND	(3,176.16)
	'3527	'HALLIN GIFT FUND	(2,153.20)
	'3528	'DA SUMMER CAMP GIFT FUND	-
	'3535	'WELCOME HOME BANNER GIFT FUND	-
	'3540	'FOUNDERS DAY COMM GIFT FUND	(17,725.82)
	'3550	'CEMETERY REVOLVING	(51.40)
	'3570	'CHARTER REVIEW COMMISSION FUND	(1,409.34)
	'3580	'COA GLSS BLDG CAPACITY FUND	(3,348.99)
	'3700	'YOUTH & REC GENERAL REVOLVING	(225,336.94)
	'3702	'RECYCLING FACILITY REVOLVING	(81,959.98)
	'3703	'BACKFLOW PREVENTION REVOLVING	(60,780.00)
	'3704	'SR CTR LUNCH PROGRAM REVOLVING	(1,024.89)
	'3705	'COA PROGRAM REVOLVING	(105,444.51)
	'3713	'VITALE MEMORIAL PARK REVOLVING	(3,000.00)
	'3715	'SR CTR VAN TRANS REVOLVING	(19,389.00)
	'3718	'FIRE CODE VIOLATIONS FUND	(4,999.92)
	'3720	'SAUGUS ATHLETIC LEAGUE	(1,047.59)
	'3721	'GIRLS TOWN BASKETBALL	(1,845.26)
	'3722	'BOYS BASKETBALL - TOWN	(12,617.58)
	'3723	'GIRLS & BOYS TRAVEL B-BALL	(54,157.05)
	'3724	'GIRLS & BOYS B-BALL CLINIC	(59,171.16)
	'3725	'YOUTH & REC WRESTLING REVOLVIN	(8,235.54)
	'3726	'B-BALL - TOWN TEAM REVOLVING	(58,697.64)
	'3727	'MS HOCKEY REVOLVING FUND	(8,000.00)
	'3728	'QUARRY LAND RECLAIM PROJECT	-
	'3730	'SKATEBOARD PARK GIFT FUND	-
	'6001	'KASABUSKI ARENA GIFT FUND	(0.16)
'FB BUDGETARY APPROPRIATIONS Total			(8,447,540.25)
'FB BUDGETARY FUND BALANCE	'2046	'TITLE IIA GRANT 2011	13,570.00
	'2047	'EC SPED ALLOCATION GRANT 2011	7,977.50
	'2049	'RACE TO THE TOP GRANT 2011	62,579.52
	'2051	'CIRCUIT BREAKER GRANT	1,688,235.17
	'2057	'EDUCATION JOBS GRANT 2012	(17,140.00)
	'2060	'MCKINNEY VENTO HOMELESS	41,392.00

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2061	'EC SPED CARE ARRA GRANT 2010	436.56
	'2062	'K-12 LITERACY PD PARTNER GRANT	564.46
	'2068	'TITLE IIA GRANT 2010	547.80
	'2069	'ENHANCED ED THRU TECH 2010	6,370.00
	'2074	'SPED274 PROG IMPROV GRANT 2008	196.00
	'2075	'SPED 94-142 GRANT 2008	594.30
	'2076	'SPED 94-142 GRANT 2009	0.22
	'2082	'SAFE DRUG FREE SCHOOL 2010	1,031.00
	'2084	'SPED 94-142 GRANT 2011	263,398.46
	'2086	'EDUCATION JOBS GRANT 2011	(0.06)
	'2087	'SPED 94-142 GRANT 2012	(3,160,753.89)
	'2088	'SPED274 PROG IMPROV GRANT	(157,332.71)
	'2089	'SPED 94-142 GRANT 2013	544,967.13
	'2090	'SPED274 PROG IMPROV GRANT 2013	(45,198.95)
	'2091	'SPED278 EC PROG IMPROV GRANT	(8,500.00)
	'2096	'IDEA ARRA STIMULUS GRANT 2011	51,965.60
	'2097	'SPED EC ALLOCATION GRANT 2011	13,476.78
	'2098	'TITLE I ARRA GRANT 2011	3,118.00
	'2099	'IDEA STIMULUS GRANT 2010	0.44
	'2112	'TITLE I GRANT 2010	1.30
	'2113	'TITLE I GRANT 2011	165,147.28
	'2117	'TITLE I GRANT 2012	(5,025,636.11)
	'2118	'TITLE IIA GRANT 2012	(567,649.04)
	'2119	'TITLE I GRANT 2013	369,535.31
	'2120	'TITLE I SCHOOL SUPPORT GRANT	(27,185.00)
	'2121	'TITLE I GRANT 2013	(11,865.00)
	'2124	'TITLE IIA GRANT 2013	81,005.20
	'2131	'SPED EC ALLOCATION GRANT 2012	(140,826.41)
	'2132	'SPED EC ALLOCATION GRANT 2013	(43,430.25)
	'2135	'ARRA STABILIZATION GRANT	7,915.42
	'2136	'RACE TO THE TOP GRANT 2012	(1,633,512.02)
	'2137	'RACE TO THE TOP GRANT 2013	(111,738.74)
	'2171	'KINDERGARTEN CUR DEV GRANT	12,200.00
	'2174	'ACADEMIC SUPPORT GRANT 2010	(79,479.03)
	'2175	'PK-12 LITERACY PD PARTNER 12	(234,000.00)
	'2177	'LITERACY PD PARTNERSHIPS 2013	(152,702.44)
	'2181	'RACE TO THE TOP GRANT 2014	-
	'2182	'SPED 94-142 GRANT	-
	'2183	'SPED EC ALLOCATION GRANT 2014	-
	'2184	'SPED274 PROG IMPROV GRANT	-
	'2185	'TITLE I GRANT 2014	-
	'2186	'SUMMER ACAD SUPPORT GRANT 2010	-
	'2187	'ACADEMIC SUPPORT GRANT	-
	'2188	'K-12 LITERACY PD PARTNER GRANT	-
	'2206	'KINDERGARTEN TRANS GRANT 2012	(80,000.00)
	'2207	'SUMMER ACAD SUPPORT GRANT 2012	(20,000.00)
	'2230	'ACADEMIC SUPPORT GRANT	1,008.80
	'2231	'SUMMER ACAD SUPPORT GRANT 2011	0.08
	'2232	'VERTICAL SIF IMPLEMENTATION	1,440.00
	'2234	'SUPPORT UND PERFORM DIST GRANT	(30,886.00)
	'2236	'ACADEMIC SUPPORT GRANT 2013	12,200.00
	'2238	'SUMMER ACAD SUPPORT GRANT 2013	(44,504.02)
	'2240	'LYNN HEALTH GRANT	11,600.00
	'2241	'KINDERGARTEN CUR DEV GRANT	143.22
	'2242	'MATH IMM TITLE IIB GRANT 2012	(29,200.00)
	'2516	'SBEC STUDENT GIFT FUND (CLOSE)	1,500.00
	'2540	'ADOPT A SITE PROGRAM	19,085.00
	'2600	'SCHOOL GENERAL GIFT FUND	533.60
	'2602	'AGGANIS GIFT FUND	62,067.89

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2605	'SAUGUS EDUCATION GIFT FUND	256.46
	'2607	'BALLARD SCHOOL GIFT FUND	11,984.31
	'2608	'LYNNHURST SCH GIFT FUND	15,140.95
	'2609	'OAKLANDVALE SCHOOL GIFT FUND	11,674.05
	'2610	'VETERANS GIFT FUND	17,740.34
	'2611	'WAYBRIGHT SCHOOL GIFT FUND	20,625.12
	'2612	'BMS GIFT FUND	77,234.94
	'2613	'HS GIFT FUND	9,597.30
	'2701	'CAFETERIA REVOLVING	2,668,594.48
	'2702	'HIGH SCHOOL CH88 BOOK REV	4,143.90
	'2703	'HS ATHLETIC REVOLVING	547,460.61
	'2704	' HS SUMMER SCHOOL REVOLVING	90,029.34
	'2705	'ADULT EVENING REVOLVING	3,410.00
	'2707	'FINE ARTS REVOLVING	46,888.00
	'2709	'KINDERGARTEN CUR DEV GRANT	281,162.51
	'2710	'BMS ATHLETIC REVOLVING	11,678.36
	'2711	'HS PARKING PERMIT REVOLVING	595.00
	'2712	'BMS SUMMER SCHOOL REVOLVING	-
	'2718	'SCH TRANSPORTATION REVOLVING	82,085.87
	'2720	'HS GUIDANCE REVOLVING FUND	11,505.51
	'2724	'BALLARD RENTAL REVOLVING	298.51
	'2725	'EVANS SCHOOL RENTAL REVOLVING	29,800.00
	'2726	'LYNNHURST SCH RENT REVOLVING	3,572.62
	'2727	'OAKLANDVALE SCH RENT REVOLVING	1,531.14
	'2728	'VETERANS SCH RENTAL REVOLVING	52,452.07
	'2729	'WAYBRIGHT SCH RENT REVOLVING	1,470.36
	'2730	'BMS RENTAL REVOLVING	32,908.32
	'2731	'HS RENTAL REVOLVING	69,441.80
	'2733	'SUMMER ENRICHMENT REVOLVING	100,041.70
	'2734	'PRE SCHL PEER MODELS REVOLVING	745,747.47
	'2735	'F-DAY KINDERGARTEN REVOLVING	670,142.05
	'2736	'HS STUDENT ACTIVITY AGENCY	901,950.41
	'2737	'BMS STUDENT ACTIVITY AGENCY	144,358.45
	'2740	'LYNNHURST SCH ENRICHMENT REV	-
	'2742	'VETERANS ENRICHMENT REVOLVING	3,396.34
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	(31,118.00)
	'3000	'HOUSING REHAB PROGRAM	150.00
	'3003	'LEAD PAINT REMOVAL PROGRAM	0.45
	'3005	'GET THE LEAD OUT PROGRAM	450.21
	'3018	'COPS GRANT FY 2012 - 2015	264,453.83
	'3028	'JAG GRANT 2011	(45,992.10)
	'3033	'JAG GRANT 2009	65.72
	'3034	'JAG GRANT 2010	7,788.38
	'3035	'EMERGENCY MGMT OPER GRANT	7,788.80
	'3048	'FEMA SHUTE BROOK GRANT	3,242.92
	'3049	'ASSIST TO FIREFIGHTERS GRANT	1,946.30
	'3215	'PSAP POLICE GRANT	158,659.66
	'3217	'911 DEPARTMENT TRAINING GRANT	10,449.82
	'3221	'BULLET PROOF VEST REIMB GRANT	3,714.70
	'3226	'POLICE SAFETY EQUIPMENT GRANT	2,366.42
	'3228	'FIRE PREVENTION EDUCATION FUND	13,911.03
	'3237	'EMERGENCY MGMT PREP GRANT	378.21
	'3245	'COMMUNITY POLICING GRANT 2009	64.22
	'3250	'GRISWOLD POND FUND	5,356.25
	'3252	'BRISTOW ST DRAINAGE PROJECT	9,239.96
	'3253	'COMMUNITY SEPTIC LOAN GRANT	2,137.50
	'3254	'COMMUNITY SEPTIC REHAB GRANT	540.00
	'3255	'INSURANCE REIMB >\$20,000	-
	'3256	'INSURANCE REIMB <\$20,000	52,410.96

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'3260	'ROUTE 1 PUMP SUBSTATION UPGRAD	3,743.06
	'3280	'COA FORMULA GRANT	122,199.94
	'3290	'ELDER SERVICES GRANT	18,066.64
	'3292	'CEC WIND TURBINE GRANT	(340,000.00)
	'3300	'CULTURAL COUNCIL GRANT	13,353.30
	'3301	'LIBRARY STATE AID GRANT	5,302.20
	'3304	'BOH OUTSIDE CONSULTANT	304.95
	'3305	'LIBRARY CULTURAL GRANT FUND	220.00
	'3402	'WETLAND PROTECTION FUND	6,264.98
	'3405	'SALE OF CEMETERY LOTS	50,000.00
	'3412	'POLICE CRUISER REVOLVING 50%	8,450.67
	'3413	'SAUGUS CABLE TV STATION FUND	-
	'3500	'SENIOR CENTER GIFT FUND	11,860.00
	'3501	'SENIOR CITIZENS GIFT FUND	-
	'3502	'COMMUNITY POLICING GIFT FUND	1,059.96
	'3503	'PLAYGROUND IMPROV GIFT FUND	624.00
	'3505	'LIBRARY BOOK GIFT FUND	97,764.40
	'3506	'YOUTH PROGRAM GIFT FUND	6,169.89
	'3507	'YOUTH COMMUNITY GIFT FUND	1,892.27
	'3510	'KIMBALL LIBRARY GIFT FUND	197.00
	'3514	'TREE 2000 COMMITTEE	310.00
	'3517	'HISTORICAL MURAL GIFT FUND	-
	'3520	'PACE GENEALOGICAL LIBRARY FUND	2,896.00
	'3522	'POLICE GUN BUYBACK PROGRAM	1,124.87
	'3523	'SR CTR SHUTTLE VAN GIFT FUND	48,500.00
	'3524	'STOCKER PLAYGROUND IMPROV GIFT	-
	'3525	'VETERANS GRAVE MARK GIFT FUND	2,624.00
	'3526	'TREE LIGHTING GIFT FUND	3,176.16
	'3527	'HALLIN GIFT FUND	2,153.20
	'3528	'DA SUMMER CAMP GIFT FUND	-
	'3535	'WELCOME HOME BANNER GIFT FUND	-
	'3540	'FOUNDERS DAY COMM GIFT FUND	17,725.82
	'3550	'CEMETERY REVOLVING	51.40
	'3570	'CHARTER REVIEW COMMISSION FUND	1,409.34
	'3580	'COA GLSS BLDG CAPACITY FUND	3,348.99
	'3700	'YOUTH & REC GENERAL REVOLVING	225,336.94
	'3702	'RECYCLING FACILITY REVOLVING	81,959.98
	'3703	'BACKFLOW PREVENTION REVOLVING	60,780.00
	'3704	'SR CTR LUNCH PROGRAM REVOLVING	1,024.89
	'3705	'COA PROGRAM REVOLVING	105,444.51
	'3713	'VITALE MEMORIAL PARK REVOLVING	3,000.00
	'3715	'SR CTR VAN TRANS REVOLVING	19,389.00
	'3718	'FIRE CODE VIOLATIONS FUND	4,999.92
	'3720	'SAUGUS ATHLETIC LEAGUE	1,047.59
	'3721	'GIRLS TOWN BASKETBALL	1,845.26
	'3722	'BOYS BASKETBALL - TOWN	12,617.58
	'3723	'GIRLS & BOYS TRAVEL B-BALL	54,157.05
	'3724	'GIRLS & BOYS B-BALL CLINIC	59,171.16
	'3725	'YOUTH & REC WRESTLING REVOLVIN	8,235.54
	'3726	'B-BALL - TOWN TEAM REVOLVING	58,697.64
	'3727	'MS HOCKEY REVOLVING FUND	8,000.00
	'3728	'QUARRY LAND RECLAIM PROJECT	-
	'3730	'SKATEBOARD PARK GIFT FUND	-
	'6001	'KASABUSKI ARENA GIFT FUND	0.16
'FB BUDGETARY FUND BALANCE Total			(242,311.84)
'FB BUDGETARY REVENUE	'2057	'EDUCATION JOBS GRANT 2012	17,140.00
	'2087	'SPED 94-142 GRANT 2012	2,756,564.00
	'2088	'SPED274 PROG IMPROV GRANT	133,252.81
	'2090	'SPED274 PROG IMPROV GRANT 2013	32,484.00

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2091	'SPED278 EC PROG IMPROV GRANT	8,500.00
	'2117	'TITLE I GRANT 2012	3,243,342.28
	'2118	'TITLE IIA GRANT 2012	416,064.00
	'2120	'TITLE I SCHOOL SUPPORT GRANT	14,828.00
	'2121	'TITLE I GRANT 2013	6,389.00
	'2131	'SPED EC ALLOCATION GRANT 2012	105,444.00
	'2132	'SPED EC ALLOCATION GRANT 2013	34,504.00
	'2136	'RACE TO THE TOP GRANT 2012	1,020,798.00
	'2137	'RACE TO THE TOP GRANT 2013	132,278.00
	'2174	'ACADEMIC SUPPORT GRANT 2010	73,348.00
	'2175	'PK-12 LITERACY PD PARTNER 12	178,000.00
	'2177	'LITERACY PD PARTNERSHIPS 2013	97,502.00
	'2183	'SPED EC ALLOCATION GRANT 2014	-
	'2185	'TITLE I GRANT 2014	-
	'2186	'SUMMER ACAD SUPPORT GRANT 2010	-
	'2188	'K-12 LITERACY PD PARTNER GRANT	-
	'2206	'KINDERGARTEN TRANS GRANT 2012	40,000.00
	'2207	'SUMMER ACAD SUPPORT GRANT 2012	20,000.00
	'2234	'SUPPORT UND PERFORM DIST GRANT	20,776.00
	'2238	'SUMMER ACAD SUPPORT GRANT 2013	33,378.00
	'2242	'MATH IMM TITLE IIB GRANT 2012	32,000.00
	'2722	'DISTRICT & SCHOOL ASSIST GRANT	-
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	17,288.00
	'3028	'JAG GRANT 2011	45,972.00
	'3292	'CEC WIND TURBINE GRANT	210,000.00
			8,689,852.09
<u>'FB BUDGETARY REVENUE Total</u>			
'FB UNDESIGNATED	'2051	'CIRCUIT BREAKER GRANT	(514,999.00)
	'2089	'SPED 94-142 GRANT 2013	4,680.00
	'2090	'SPED274 PROG IMPROV GRANT 2013	(0.75)
	'2118	'TITLE IIA GRANT 2012	(0.02)
	'2119	'TITLE I GRANT 2013	10,134.00
	'2120	'TITLE I SCHOOL SUPPORT GRANT	-
	'2121	'TITLE I GRANT 2013	-
	'2122	'TITLE I GRANT 2014	(3,281.00)
	'2124	'TITLE IIA GRANT 2013	-
	'2132	'SPED EC ALLOCATION GRANT 2013	-
	'2137	'RACE TO THE TOP GRANT 2013	-
	'2177	'LITERACY PD PARTNERSHIPS 2013	(0.35)
	'2181	'RACE TO THE TOP GRANT 2014	(4,450.00)
	'2182	'SPED 94-142 GRANT	(27,103.11)
	'2183	'SPED EC ALLOCATION GRANT 2014	(4,556.00)
	'2184	'SPED274 PROG IMPROV GRANT	(2,932.15)
	'2185	'TITLE I GRANT 2014	(29,153.31)
	'2187	'ACADEMIC SUPPORT GRANT	(1,567.35)
	'2188	'K-12 LITERACY PD PARTNER GRANT	(1,322.17)
	'2189	'SPED 278 EC PROG IMPROV GRANT	(1,900.38)
	'2212	'CHELSEA HEALTH GRANT	(6,180.44)
	'2214	'FOUNDATION RESERVE GRANT 2004	-
	'2234	'SUPPORT UND PERFORM DIST GRANT	-
	'2236	'ACADEMIC SUPPORT GRANT 2013	-
	'2238	'SUMMER ACAD SUPPORT GRANT 2013	-
	'2240	'LYNN HEALTH GRANT	1,428.06
	'2301	'MATH IMM TITLE IIB GRANT 2013	(0.08)
	'2516	'SBEC STUDENT GIFT FUND (CLOSE)	(373.00)
	'2602	'AGGANIS GIFT FUND	(2,131.52)
	'2605	'SAUGUS EDUCATION GIFT FUND	(9,074.38)
	'2607	'BALLARD SCHOOL GIFT FUND	(4,698.74)
	'2608	'LYNNHURST SCH GIFT FUND	-
	'2609	'OAKLANDVALE SCHOOL GIFT FUND	(710.42)

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'2610	'VETERANS GIFT FUND	(1,270.11)
	'2611	'WAYBRIGHT SCHOOL GIFT FUND	(1,508.41)
	'2612	'BMS GIFT FUND	(7,749.77)
	'2613	'HS GIFT FUND	(10,740.26)
	'2701	'CAFETERIA REVOLVING	14,269.52
	'2702	'HIGH SCHOOL CH88 BOOK REV	(2,185.15)
	'2703	'HS ATHLETIC REVOLVING	(98,357.98)
	'2704	' HS SUMMER SCHOOL REVOLVING	(29,553.79)
	'2705	'ADULT EVENING REVOLVING	(89.18)
	'2707	'FINE ARTS REVOLVING	(4,535.35)
	'2708	'SCHOOL CH 88 BOOK REVOLVING	(3,613.88)
	'2709	'KINDERGARTEN CUR DEV GRANT	(38,493.65)
	'2710	'BMS ATHLETIC REVOLVING	(12,430.70)
	'2711	'HS PARKING PERMIT REVOLVING	(1,494.99)
	'2712	'BMS SUMMER SCHOOL REVOLVING	(4,009.84)
	'2713	'ELMNTRY FINE ARTS CHORUS RVLNG	(980.00)
	'2718	'SCH TRANSPORTATION REVOLVING	(75,620.50)
	'2720	'HS GUIDANCE REVOLVING FUND	(22,568.19)
	'2721	'CHILD SAFETY GRANT	(4,842.00)
	'2724	'BALLARD RENTAL REVOLVING	-
	'2725	'EVANS SCHOOL RENTAL REVOLVING	(118,900.00)
	'2726	'LYNNHURST SCH RENT REVOLVING	(1,727.89)
	'2727	'OAKLANDVALE SCH RENT REVOLVING	(1,070.86)
	'2728	'VETERANS SCH RENTAL REVOLVING	(5,715.01)
	'2729	'WAYBRIGHT SCH RENT REVOLVING	(101.82)
	'2730	'BMS RENTAL REVOLVING	(15,755.75)
	'2731	'HS RENTAL REVOLVING	(42,312.29)
	'2733	'SUMMER ENRICHMENT REVOLVING	(14,134.01)
	'2734	'PRE SCHL PEER MODELS REVOLVING	(16,521.87)
	'2735	'F-DAY KINDERGARTEN REVOLVING	(147,907.84)
	'2736	'HS STUDENT ACTIVITY AGENCY	(67,504.94)
	'2737	'BMS STUDENT ACTIVITY AGENCY	(21,153.69)
	'2740	'LYNNHURST SCH ENRICHMENT REV	(5.00)
	'2742	'VETERANS ENRICHMENT REVOLVING	(805.26)
	'2750	'PRE ADV PLACEMENT SUPPORT GRAN	-
	'2805	'BMS FINE ARTS DRAMA REVEOLVING	(596.86)
	'2907	'HS FINE ARTS BAND REVOLVING	(10,200.00)
	'2909	'HS FINE ARTS CHORUS REVOLVING	(250.00)
	'3000	'HOUSING REHAB PROGRAM	(8,233.82)
	'3003	'LEAD PAINT REMOVAL PROGRAM	(0.13)
	'3004	'CDBG GRANT 2004	(23,587.17)
	'3018	'COPS GRANT FY 2012 - 2015	(4,668.67)
	'3035	'EMERGENCY MGMT OPER GRANT	(4.77)
	'3060	'FIRE DEPARTMENT SAFER GRANT	76,663.24
	'3215	'PSAP POLICE GRANT	14,086.30
	'3217	'911 DEPARTMENT TRAINING GRANT	-
	'3228	'FIRE PREVENTION EDUCATION FUND	(35,287.09)
	'3239	'SENIOR SAFETY GRANT	(2,885.71)
	'3240	'LOBSTERMAN'S LANDING PROJECT	(6,237.09)
	'3251	'STORM WATER MANAGEMENT	(245,472.35)
	'3255	'INSURANCE REIMB >\$20,000	(25,500.00)
	'3256	'INSURANCE REIMB <\$20,000	(4,586.56)
	'3260	'ROUTE 1 PUMP SUBSTATION UPGRAD	-
	'3275	'AFFORDABLE HOUSING EXP TRUST	(3,500.00)
	'3280	'COA FORMULA GRANT	(10,518.75)
	'3290	'ELDER SERVICES GRANT	(1,074.44)
	'3292	'CEC WIND TURBINE GRANT	32,500.00
	'3300	'CULTURAL COUNCIL GRANT	(5,808.26)
	'3301	'LIBRARY STATE AID GRANT	(67,956.77)

Accounting

Special Revenue

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'3305	'LIBRARY CULTURAL GRANT FUND	(1,135.00)
	'3306	'GAMING COMMISSION GRANT	(1,235.00)
	'3307	'BLUE CROSS WELLNESS GRANT	(5,000.00)
	'3308	'MASS DEPARTMENT OF ENERGY	(2,000.00)
	'3320	'MUNI RECYCLING INCENT PROGRAM	(2,285.00)
	'3402	'WETLAND PROTECTION FUND	(139,692.83)
	'3403	'ROOM OCCUPANCY OPEN SPACE FUND	(102,020.10)
	'3405	'SALE OF CEMETERY LOTS	(54,323.27)
	'3407	'SEWER SYSTEM CONNECTION FUND	(540,930.32)
	'3408	'SICK LEAVE BUY BACK FUND	(867.90)
	'3412	'POLICE CRUISER REVOLVING 50%	(12,078.78)
	'3413	'SAUGUS CABLE TV STATION FUND	(785,661.86)
	'3500	'SENIOR CENTER GIFT FUND	(28,661.08)
	'3501	'SENIOR CITIZENS GIFT FUND	(5,214.29)
	'3503	'PLAYGROUND IMPROV GIFT FUND	(14,773.42)
	'3504	'FRIENDS OF TOWN HALL GIFT FUND	(1,507.00)
	'3505	'LIBRARY BOOK GIFT FUND	(39,230.63)
	'3506	'YOUTH PROGRAM GIFT FUND	(6,965.48)
	'3507	'YOUTH COMMUNITY GIFT FUND	(3,377.32)
	'3514	'TREE 2000 COMMITTEE	(7,902.54)
	'3517	'HISTORICAL MURAL GIFT FUND	(597.68)
	'3519	'LYNNHURST SWR STATION PROJECT	(25,000.00)
	'3520	'PACE GENEALOGICAL LIBRARY FUND	-
	'3524	'STOCKER PLAYGROUND IMPROV GIFT	(3,515.83)
	'3525	'VETERANS GRAVE MARK GIFT FUND	(5,710.20)
	'3526	'TREE LIGHTING GIFT FUND	(1,068.00)
	'3527	'HALLIN GIFT FUND	(284.53)
	'3528	'DA SUMMER CAMP GIFT FUND	(160.00)
	'3529	'CHARM CTR WST MNGMT GIFT FUND	(100,000.00)
	'3530	'CELEBRATION GIFT FUND	(1,700.00)
	'3535	'WELCOME HOME BANNER GIFT FUND	(59.00)
	'3540	'FOUNDERS DAY COMM GIFT FUND	(3,774.57)
	'3560	'ROUND HILL HISTORIC SITE GIFT	(10,408.00)
	'3580	'COA GLSS BLDG CAPACITY FUND	(54.99)
	'3700	'YOUTH & REC GENERAL REVOLVING	(17,309.82)
	'3702	'RECYCLING FACILITY REVOLVING	(29,885.41)
	'3703	'BACKFLOW PREVENTION REVOLVING	(56,881.01)
	'3704	'SR CTR LUNCH PROGRAM REVOLVING	(21,191.23)
	'3705	'COA PROGRAM REVOLVING	(39,302.53)
	'3713	'VITALE MEMORIAL PARK REVOLVING	(1,466.32)
	'3715	'SR CTR VAN TRANS REVOLVING	745.48
	'3718	'FIRE CODE VIOLATIONS FUND	(500.24)
	'3719	'MERCURY RECOVERY PROGRAM	(734.47)
	'3720	'SAUGUS ATHLETIC LEAGUE	-
	'3723	'GIRLS & BOYS TRAVEL B-BALL	(2,835.04)
	'3724	'GIRLS & BOYS B-BALL CLINIC	(1.00)
	'3725	'YOUTH & REC WRESTLING REVOLVIN	(1,466.54)
	'3726	'B-BALL - TOWN TEAM REVOLVING	(3,053.23)
	'3727	'MS HOCKEY REVOLVING FUND	(1.00)
	'3728	'QUARRY LAND RECLAIM PROJECT	(7,154.45)
	'3730	'SKATEBOARD PARK GIFT FUND	(1,155.89)
	'3737	'COMMUNITY DEVELOPMENT GIFT FND	(11,374.00)
'FB UNDESIGNATED Total			(3,791,462.79)
			0.00

Trust & Agency

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
'CASH INVESTMENT	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	5,000.00
	'8501	'PRICE SCHOLAR EXPEND TRUST	20,049.43
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	50,000.00
	'8503	'SHAPIRO TEACHER ENDOWMENT FUND	100,000.00
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	5,407.65
	'8505	'JOHNSON LIBRARY EXPEND TRUST	5,000.00
	'8506	'WILSON LIBRARY EXPEND TRUST	2,150.00
	'8509	'BURNS SCHOLAR EXPEND TRUST	4,000.00
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	125,000.00
'CASH INVESTMENT Total			316,607.08
'CASH POOLED	'2620	'SPED PARENT ADVSRY COMM AGENCY	1,040.84
	'3020	'SAUGUS POLICE FEDERAL DRUG	31,960.82
	'3227	'SAUGUS POLICE STATE DRUG	3,988.09
	'3508	'KIMBALL SR CENTER GIFT FUND	2,303.00
	'3701	'CON COMM LAND ACQUISITION FUND	67,129.61
	'5100	'CEM PERPTL CARE NON-EXP TRUST	1,181,231.20
	'5101	'MCKENZIE LIBRARY NON-EXP TRUST	7.32
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	1,035.39
	'8501	'PRICE SCHOLAR EXPEND TRUST	3,577.19
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	5,448.41
	'8503	'SHAPIRO TEACHER ENDOWMENT FUND	15,763.84
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	513.48
	'8505	'JOHNSON LIBRARY EXPEND TRUST	276.87
	'8506	'WILSON LIBRARY EXPEND TRUST	79.34
	'8507	'KIMBALL SR CENTER EXPEND TRUST	23,662.74
	'8509	'BURNS SCHOLAR EXPEND TRUST	(215.21)
	'8510	'CEM PERPTL CARE EXPEND TRUST	44,180.74
	'8512	'LAVOIE SCHOLAR EXPEND TRUST	200.41
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	360,350.98
	'8515	'GENERAL STABILIZATION FUND	1,743,095.45
	'8521	'STABILIZATION FND CPTL PROJECT	150,539.90
	'8525	'SAUGUS CITIZEN SCHOLAR EXP TR	28,406.92
	'8526	'HOBBS SCHOLAR EXPEND TRUST	9,166.50
	'8527	'EYRE SCHOLAR EXPEND TRUST	1,052.27
	'8528	'LOUISE MEIGS SCHOLARSHIP TRUST	36,442.01
	'9000	'SPECIAL DETAIL AGENCY FUND	(50,915.45)
	'9009	'FIREARM PERMIT AGENCY	32,405.54
	'9010	'TOWN HALL PRINT AGENCY FUND	75.00
	'9011	'SOLICITER PERM-FNGR PRNT AGENCY	270.00
	'9100	'PLAN BOARD GUARANTEED DEPOSITS	5,312.42
	'9103	'BRENTWOOD ESTATE ESCROW	20,936.63
	'9104	'BIRCH POND ESTATE ESCROW	20,681.09
	'9107	'PLAN BOARD BROOK CLEANING	2,304.49
	'9118	'CON COMM ESCRW 129 BALLARD ST	7,727.76
	'9122	'CON COMM ESCRW BALLARD ST	2,042.80
	'9124	'CON COMM ESCRW OSPREY RD	2,015.33
	'9126	'CON COMM ESCRW TUDOR TERRACE	5,020.93
	'9127	'CON COMM ESCRW 18 HARVARD AVE	3,003.25
	'9132	'CON COMM ESCRW RIVERCREST CRCL	60,059.05
	'9200	'HS STUDENT ACTIVITY RESERVE	2,631.31
'CASH POOLED Total			3,824,808.26
'OTHER SERVICES	'9000	'SPECIAL DETAIL AGENCY FUND	208,280.37
'OTHER SERVICES Total			208,280.37
'ACCOUNTS PAYABLE	'9000	'SPECIAL DETAIL AGENCY FUND	(32,015.04)
'ACCOUNTS PAYABLE Total			(32,015.04)
'DEF REV DEPARTMENTAL	'9000	'SPECIAL DETAIL AGENCY FUND	(24,514.16)
'DEF REV DEPARTMENTAL Total			(24,514.16)

Accounting

Trust & Agency

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
'DEF REV TAX LIENS	'9000	'SPECIAL DETAIL AGENCY FUND	(172,586.35)
'DEF REV TAX LIENS Total			(172,586.35)
'FIRE DETAIL DUE	'9000	'SPECIAL DETAIL AGENCY FUND	(7,309.91)
'FIRE DETAIL DUE Total			(7,309.91)
'POLICE DETAIL DUE	'9000	'SPECIAL DETAIL AGENCY FUND	(3,869.95)
'POLICE DETAIL DUE Total			(3,869.95)
'FB BUDGETARY APPROPRIATIONS	'2620	'SPED PARENT ADVSRY COMM AGENCY	(150.00)
	'3020	'SAUGUS POLICE FEDERAL DRUG	(94,813.76)
	'3227	'SAUGUS POLICE STATE DRUG	(128,800.22)
	'3508	'KIMBALL SR CENTER GIFT FUND	-
	'3701	'CON COMM LAND ACQUISITION FUND	-
	'5101	'MCKENZIE LIBRARY NON-EXP TRUST	(19.56)
	'5102	'JOHNSON LIBRARY NON-EXP TRUST	(2.22)
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	(200.00)
	'8501	'PRICE SCHOLAR EXPEND TRUST	(1,000.00)
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	(18,000.00)
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	19.56
	'8505	'JOHNSON LIBRARY EXPEND TRUST	2.22
	'8508	'KIMBALL LIBRARY EXPEND TRUST	(1.29)
	'8509	'BURNS SCHOLAR EXPEND TRUST	(500.00)
	'8510	'CEM PERPTL CARE EXPEND TRUST	(6,657.00)
	'8512	'LAVOIE SCHOLAR EXPEND TRUST	(400.00)
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	(20,000.00)
	'8518	'HS ATHL-ACT-STABILIZATION FUND	(2,400.00)
	'8519	'COURANT SCHOLAR EXPEND TRUST	(1,000.00)
	'9000	'SPECIAL DETAIL AGENCY FUND	(3,341,220.82)
	'9008	'FISH & GAME AGENCY	(2,571.00)
	'9009	'FIREARM PERMIT AGENCY	(75,204.76)
	'9100	'PLAN BOARD GUARANTEED DEPOSITS	(11,668.76)
	'9102	'270 MAIN ST SECURITY DEPOSIT	(801.73)
	'9107	'PLAN BOARD BROOK CLEANING	(7,600.00)
	'9113	'CON COMM ESCRW RESCO	(42,041.18)
	'9125	'CON COMM ESCRW 16 FISKE AVE	(5,012.57)
	'9131	'CON COMM ESCRW 24 LAKE DAM RD	(5,003.26)
	'9200	'HS STUDENT ACTIVITY RESERVE	(3,261.65)
'FB BUDGETARY APPROPRIATIONS Total			(3,768,308.00)
'FB BUDGETARY FUND BALANCE	'2620	'SPED PARENT ADVSRY COMM AGENCY	150.00
	'3020	'SAUGUS POLICE FEDERAL DRUG	94,813.76
	'3227	'SAUGUS POLICE STATE DRUG	128,800.22
	'3508	'KIMBALL SR CENTER GIFT FUND	-
	'3701	'CON COMM LAND ACQUISITION FUND	-
	'5101	'MCKENZIE LIBRARY NON-EXP TRUST	19.56
	'5102	'JOHNSON LIBRARY NON-EXP TRUST	2.22
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	200.00
	'8501	'PRICE SCHOLAR EXPEND TRUST	1,000.00
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	18,000.00
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	(19.56)
	'8505	'JOHNSON LIBRARY EXPEND TRUST	(2.22)
	'8508	'KIMBALL LIBRARY EXPEND TRUST	1.29
	'8509	'BURNS SCHOLAR EXPEND TRUST	500.00
	'8510	'CEM PERPTL CARE EXPEND TRUST	6,657.00
	'8512	'LAVOIE SCHOLAR EXPEND TRUST	400.00
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	20,000.00
	'8515	'GENERAL STABILIZATION FUND	(400,000.00)
	'8518	'HS ATHL-ACT-STABILIZATION FUND	2,400.00
	'8519	'COURANT SCHOLAR EXPEND TRUST	1,000.00
	'9000	'SPECIAL DETAIL AGENCY FUND	3,341,220.82
	'9008	'FISH & GAME AGENCY	2,571.00

Trust & Agency

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
	'9009	'FIREARM PERMIT AGENCY	75,204.76
	'9100	'PLAN BOARD GUARANTEED DEPOSITS	11,668.76
	'9102	'270 MAIN ST SECURITY DEPOSIT	801.73
	'9107	'PLAN BOARD BROOK CLEANING	7,600.00
	'9113	'CON COMM ESCRW RESCO	42,041.18
	'9125	'CON COMM ESCRW 16 FISKE AVE	5,012.57
	'9131	'CON COMM ESCRW 24 LAKE DAM RD	5,003.26
	'9200	'HS STUDENT ACTIVITY RESERVE	3,261.65
<u>'FB BUDGETARY FUND BALANCE Total</u>			3,368,308.00
'FB BUDGETARY REVENUE	'8515	'GENERAL STABILIZATION FUND	400,000.00
<u>'FB BUDGETARY REVENUE Total</u>			400,000.00
'FB EXPENDITURE CONTROL	'3020	'SAUGUS POLICE FEDERAL DRUG	-
	'3227	'SAUGUS POLICE STATE DRUG	-
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	-
	'8501	'PRICE SCHOLAR EXPEND TRUST	-
	'8509	'BURNS SCHOLAR EXPEND TRUST	-
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	-
	'8525	'SAUGUS CITIZEN SCHOLAR EXP TR	-
	'8527	'EYRE SCHOLAR EXPEND TRUST	-
	'9000	'SPECIAL DETAIL AGENCY FUND	-
	'9009	'FIREARM PERMIT AGENCY	-
	'9200	'HS STUDENT ACTIVITY RESERVE	-
<u>'FB EXPENDITURE CONTROL Total</u>			-
'FB RESERVED FOR OTHER PURPOSE	'8501	'PRICE SCHOLAR EXPEND TRUST	(27,315.27)
<u>'FB RESERVED FOR OTHER PURPOSE Total</u>			(27,315.27)
'FB REVENUE CONTROL	'3020	'SAUGUS POLICE FEDERAL DRUG	-
	'3227	'SAUGUS POLICE STATE DRUG	-
	'3701	'CON COMM LAND ACQUISITION FUND	-
	'5100	'CEM PERPTL CARE NON-EXP TRUST	-
	'5101	'MCKENZIE LIBRARY NON-EXP TRUST	-
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	-
	'8501	'PRICE SCHOLAR EXPEND TRUST	-
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	-
	'8503	'SHAPIRO TEACHER ENDOWMENT FUND	-
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	-
	'8505	'JOHNSON LIBRARY EXPEND TRUST	-
	'8506	'WILSON LIBRARY EXPEND TRUST	-
	'8507	'KIMBALL SR CENTER EXPEND TRUST	-
	'8509	'BURNS SCHOLAR EXPEND TRUST	-
	'8510	'CEM PERPTL CARE EXPEND TRUST	-
	'8512	'LAVOIE SCHOLAR EXPEND TRUST	-
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	-
	'8515	'GENERAL STABILIZATION FUND	-
	'8521	'STABILIZATION FND CPTL PROJECT	-
	'8525	'SAUGUS CITIZEN SCHOLAR EXP TR	-
	'8526	'HOBBS SCHOLAR EXPEND TRUST	-
	'8527	'EYRE SCHOLAR EXPEND TRUST	-
	'8528	'LOUISE MEIGS SCHOLARSHIP TRUST	-
	'9000	'SPECIAL DETAIL AGENCY FUND	-
	'9009	'FIREARM PERMIT AGENCY	-
	'9011	'SOLICITER PERM-FNGR PRNT AGENCY	-
	'9100	'PLAN BOARD GUARANTEED DEPOSITS	-
	'9107	'PLAN BOARD BROOK CLEANING	-
	'9118	'CON COMM ESCRW 129 BALLARD ST	-
	'9122	'CON COMM ESCRW BALLARD ST	-
	'9124	'CON COMM ESCRW OSPREY RD	-
	'9126	'CON COMM ESCRW TUDOR TERRACE	-
	'9127	'CON COMM ESCRW 18 HARVARD AVE	-

Accounting

Trust & Agency

Town of Saugus FY 2014

<u>G/L ACCOUNT DESCRIPTION</u>	<u>FUND NUMBER</u>	<u>FUND NAME</u>	<u>TOTAL</u>
'FB REVENUE CONTROL Total	'9132	'CON COMM ESCRW RIVERCREST CRCL	-
'FB UNDESIGNATED			-
	'2620	'SPED PARENT ADVSRY COMM AGENCY	(1,040.84)
	'3020	'SAUGUS POLICE FEDERAL DRUG	(31,960.82)
	'3227	'SAUGUS POLICE STATE DRUG	(3,988.09)
	'3508	'KIMBALL SR CENTER GIFT FUND	(2,303.00)
	'3701	'CON COMM LAND ACQUISITION FUND	(67,129.61)
	'5100	'CEM PERPTL CARE NON-EXP TRUST	(1,181,231.20)
	'5101	'MCKENZIE LIBRARY NON-EXP TRUST	(7.32)
	'8500	'BUCCHIERE SCHOLAR EXPEND TRUST	(6,035.39)
	'8501	'PRICE SCHOLAR EXPEND TRUST	3,688.65
	'8502	'HOFFMAN SCHOLAR EXPEND TRUST	(55,448.41)
	'8503	'SHAPIRO TEACHER ENDOWMENT FUND	(115,763.84)
	'8504	'MCKENZIE LIBRARY EXPEND TRUST	(5,921.13)
	'8505	'JOHNSON LIBRARY EXPEND TRUST	(5,276.87)
	'8506	'WILSON LIBRARY EXPEND TRUST	(2,229.34)
	'8507	'KIMBALL SR CENTER EXPEND TRUST	(23,662.74)
	'8509	'BURNS SCHOLAR EXPEND TRUST	(3,784.79)
	'8510	'CEM PERPTL CARE EXPEND TRUST	(44,180.74)
	'8512	'LAVOIE SCHOLAR EXPEND TRUST	(200.41)
	'8513	'O'NEILL SCHOLAR EXPEND TRUST	(485,350.98)
	'8515	'GENERAL STABILIZATION FUND	(1,743,095.45)
	'8521	'STABILIZATION FND CPTL PROJECT	(150,539.90)
	'8525	'SAUGUS CITIZEN SCHOLAR EXP TR	(28,406.92)
	'8526	'HOBBS SCHOLAR EXPEND TRUST	(9,166.50)
	'8527	'EYRE SCHOLAR EXPEND TRUST	(1,052.27)
	'8528	'LOUISE MEIGS SCHOLARSHIP TRUST	(36,442.01)
	'9000	'SPECIAL DETAIL AGENCY FUND	82,930.49
	'9009	'FIREARM PERMIT AGENCY	(32,405.54)
	'9010	'TOWN HALL PRINT AGENCY FUND	(75.00)
	'9011	'SOLICITER PERM-FNGR PRNT AGENCY	(270.00)
	'9100	'PLAN BOARD GUARANTEED DEPOSITS	(5,312.42)
	'9103	'BRENTWOOD ESTATE ESCROW	(20,936.63)
	'9104	'BIRCH POND ESTATE ESCROW	(20,681.09)
	'9107	'PLAN BOARD BROOK CLEANING	(2,304.49)
	'9118	'CON COMM ESCRW 129 BALLARD ST	(7,727.76)
	'9122	'CON COMM ESCRW BALLARD ST	(2,042.80)
	'9124	'CON COMM ESCRW OSPREY RD	(2,015.33)
	'9126	'CON COMM ESCRW TUDOR TERRACE	(5,020.93)
	'9127	'CON COMM ESCRW 18 HARVARD AVE	(3,003.25)
	'9132	'CON COMM ESCRW RIVERCREST CRCL	(60,059.05)
	'9200	'HS STUDENT ACTIVITY RESERVE	(2,631.31)
'FB UNDESIGNATED Total			(4,082,085.03)
			(0.00)

**TOWN OF SAUGUS
COLLECTOR/TREASURER
FISCAL 2014**

The role of the Collector/Treasurer's Office within the Town of Saugus is two fold. The Collector's Office is responsible for the collection of all taxes such as Real Estate, Personal Property, Motor Vehicle Excise, and Boat Excise as well as Water and Sewer user charges. To do this, the Collector's Office issues tax bills and water/sewer bills accordingly:

Real Estate Tax Bills	44,120 annually
Personal Property Tax Bills	2,792 annually
Water/Sewer Bills	19,000 annually
Motor Vehicle Excise Tax Bills	28,500 annually

In addition, during Fiscal 2014 the Town Collector recorded tax takings (liens) on 99 parcels. Tax Title collections were received in the amount of \$833,686.00. Eleven (11) parcels were acquired thru foreclosure proceedings.

During Fiscal 2014, the Treasurer's Office is responsible for receiving, recording, and investing approximately \$120m in funds resulting from the collection of taxes, water/sewer charges as well as other various types of fees collected by other Town offices. Those may include but are not limited to state receipts, grants, licensing and permitting fees, filing fees, violations, school lunch receipts, scholarships, or donations. The Treasurer reports all cash received to the Town Accountant who then uses that information in preparation of the Town's operating budget.

The following report outlines the total amount collected during Fiscal 2014 on accounts receivable as well as investment earnings.

Respectfully submitted,

Wendy A. Hatch
Collector/Treasurer

**TOWN OF SAUGUS
COLLECTOR**

The following is a statement of accounts receivable as of the end of the fiscal year ended June 30, 2014 (rounded to the next whole dollar).

PROPERTY TAXES RECEIVABLE:

Current year's tax levy - FY 2014	\$417,213.00
Prior year's levies	\$346,233.00
Water/Sewer Liens added to taxes	\$32,611.00
Tax Title	\$1,251,553.00
Tax Deferral	\$17,157.00
Tax Foreclosures	\$359,349.00

OTHER RECEIVABLES:

Motor Vehicle Excise	\$517,729.00
Boat Excise	\$38,193.00
Water Charges	\$336,656.00
Sewer Charges	\$226,643.00
Parking Violations	\$89,960.00
Total Accounts Receivable	\$3,633,297.00

The following collections were received for the fiscal year ended June 30, 2014 (rounded to the next whole dollar):

Property taxes, net	\$53,979,967.00
Water /Sewer Liens added to taxes	\$597,308.00
Income and Expense Lien added to taxes	\$38,554.00
Tax Title	\$833,686.00
Motor Vehicle Excise	\$3,679,503.00
Boat Excise	\$4,231.00
Water Charges	\$4,795,657.00
Sewer Charges	\$3,218,504.00
Total Collections	\$67,147,410.00

**TOWN TREASURER
FISCAL 2014**

General Fund Investment Income

General Cash Investments	\$32,584.41
School Scholarships	\$3,232.93
Saugus Education Fund	\$10.39
Saugus HS Student Activity Fund	\$60.64
Saugus MS Student Activity Fund	\$42.78
Community Development Block Grants	\$8.07
Escrow	\$109.07
Local Cultural Council	\$8.82
Police Federal Drug	\$16.04
Police Gun Buyback Program	\$0.00
Police State Drug	\$16.58
Housing Rehabilitation Program	\$2.77
Senior Center	\$2.55
Senior Center Gifts	\$9.55
Special Detail	\$146.32
State Aid to Public Libraries	\$29.43
Tree Committee Fundraising	\$8.00
Conservation Commission	\$67.47

Agency Funds:

Saugus Community Television Station	\$1,509.80
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Capital Improvements:

MWRA Water Pipeline Replacement	\$1,335.40
Water Meter Replacement Program	\$12.56

Certificates of Deposit:

Senior Center Gift Fund CD	\$90.73
McKenzie Library Gift	\$45.85

Trust Funds:

Johnson Library Fund	\$51.90
Kimball Senior Center Trust	\$23.65
McKenzie Library Trust	\$0.28
Wilson Library Fund	\$21.78
Stabilization Fund	\$10,803.15
Stabilization Fund – Capital Projects	\$539.90
Cemetery Perpetual Care Fund	\$10,685.23
Sick Leave	\$10.48
Sewer Rehabilitation	\$17,058.39
School Gift Account – O’Neill Family Gift	\$3,499.60

Total	\$82,044.52
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Annual Report 2014

July 1, 2013 – June 30, 2014

Although the FY 14 School Committee approved a budget of \$26,310,250.00, the budget approved at Town meeting was \$700,000.00 less than was originally requested. Despite this setback, the Saugus Public Schools were still able to skillfully sustain several key strategies that have strengthened the SPS and increased student achievement for students. It should be noted that the Saugus Public Schools received an additional \$265,000.00 from the Town of Saugus from certified free cash resulting in a total budget allocation to the Saugus Public Schools of \$26,575,250.00. The development of the FY14 budget was rooted with the following guiding principles/ priorities in mind: 1) improvement of teaching and learning, 2) preserving and improving programs for students with disabilities, 3) adherence to regulatory compliance and reform legislation, and 4) the safety and security in our schools. These priorities served as the basis for the determination of district budget needs as they are outlined in the District Improvement Plan, School Improvement Plans, "Race to the Top" obligations, the 2010 Educational Reform legislation, and a focus on sustaining Level 2 and/or reaching Level 1 status as a district according to NCLB or state status.

Even though we had a 3.77% overall increase in our budget during FY14 (even with the additional free cash allotment), our percentage increase did not keep pace with the 4.26% increase received by the other town departments. To add insult to injury, the FY 15 budget that was put forward during the Spring of 2014 was the most significant decrease in allocation of Town funding to the Saugus Public Schools in recent years, just 1.51% compared to the 4.67% received by other town departments. This decrease in funding resulted in significant cuts to staffing and programs as well as in consolidation of positions and a large turnover in staff as teachers sought positions in other school districts during the tenuous budget cut process. Some of the most significant budget cuts that occurred in the final month of fiscal 2014 included: An Assistant Principal and Librarian at Belmonte Middle School, two elementary teachers, the Human Resources Director position and Data Management Positions were cut and consolidated into one District-Wide position, the Athletic Director as well as another teacher at Saugus High School and Program Leader positions throughout the district. These cuts caused the need for consolidation of positions and expansion of duties for administrators throughout the Saugus Public Schools that has resulted in a decrease in curriculum coverage, student management issues and decreased student services---particularly with the athletic program. The goal for the FY 16 Budget will be

to restore many of these positions and continue to offer the programming that supports a well-rounded education at all grade levels.

During 2014 we saw an increase in enrollment and expansion of hours at the Ballard Early Childhood Center, outstanding collaboration and academic improvements at the elementary grades, increased achievement and wonderful performances and exhibitions by the arts departments at Middle and High Schools and a staggering increase in Advanced Placement enrollment by students at Saugus High School by 166% from the previous year. As we finalize the close out of the Belmonte Middle School Renovation Project we are even more hopeful about our Invitation into the MSBA Building project pipeline to build a new Saugus High School in 2015! The Spring of 2014 marked a united, collaborative, town-wide effort that involved working closely with the Selectmen, School Committee, Town Manager, Superintendent, High School Administration, Representatives Wong and Vincent as well as Senator McGee, and all the town departments as we were galvanized to draft an SOI that was selected, one of the 15 selected out of 109 proposed around the Commonwealth, to receive an invitation to partner with the Massachusetts School Building Authority to build a new Saugus High School. It is still an exciting time for the Saugus Public Schools! Due to turnover and consolidation, we have several new administrators throughout the district and have been working hard to increase collaboration with the Town of Saugus, parents, students and the Saugus Business Community to create more opportunities for the Saugus Public Schools students and their families!

As I mentioned last year, and even more so now, as current elementary students are on the cusp of walking through the hallways of a future state of the art Saugus High School, the promise of delivering a competitive, 21st Century education to ALL Saugus students is being realized. I am confident and steeled by the dedication of Saugus educators and the community that has rallied to support the Saugus Public Schools and that by continuing to work together, we will deliver on the American dream to our students, that through education, they will be prepared to lead their generation, as well as ours, forward into prosperity. We stay focused on preparing our students for their 21st Century futures; not on the educational methods that prepared us, but strategies and curriculum that will sustain them as global leaders, ensuring that their generation exceeds the opportunities and expectations of previous generations.

Submitted By: Michael C. Tempesta, Superintendent of Schools

February 12th, 2014



Michael Tempesta
Superintendent of Schools

Marie F. Bridges
Principal



Lisa Howard
*Executive Director of
Pupil Personnel Services*

As I reflect on the FY14 school year, I continue to be amazed about my staffs dedication and hard work that they put forth into their jobs every day as well as all of the community support and outreach that we have. The Ballard school continues to grow significantly since it has opened. When we started our enrollment was 60 students, we are currently at 105 students and adding more on a daily basis. We have continued our partnership with Wheelabrator which has been truly amazing. Wheelabrator came to the school during the holiday season and handed out hats, gloves and a puzzle to each child in the building. Wheelabrator will also continue to pay for our field trips and has asked us to gather a wish list. We have had many successful PTO events. We have had fundraisers at McDonald's, Otis Spunkmeyer Cookies and have a March Madness Calendar. The PTO also pays for our Creative Movement class that happens every Wednesday. We currently have a volunteer from Salem State that comes every Monday to teach a gym class. We also have a lending library on Mondays, where parents volunteer to help students check out books and read to the students. We have opened up our relationship with the CFCE (Coordinated Family and Community Engagement) and other daycares in Saugus. We meet on a monthly basis at the Ballard to discuss how we can improve our preschool students reading skills and work on ideas for parent workshops. I will be hosting an informational Pediatrician Night in February, Wheelabrator and the CFCE partnership will be paying for it. The pediatrician will come in as a guest speaker to discuss developmental stages, nutrition, current medication, up to date medical diagnosis and media and the effects it has on small children.

My staff and I work diligently worked on the common core standards and continue to use the GOLD Assessment to collect our data on a daily basis. This portfolio looks at the cognitive and social aspects of each child. When the students enter into Kindergarten, the preschool teachers will sit down with the Kindergarten teachers to discuss the student's individual strengths and weaknesses.

I continue to advertise our program by placing an ad in the advertiser and have sent flyers home to parents and placed them at the Saugus Public Library as well as real estate agencies, to try and increase the enrollment at the Ballard School. We started this year off with 87 students are we are currently at 105. I will continue to push forward with increasing our enrollment. My goal is to open up an additional classroom for the 2014-2015 school year for

"The Saugus Public Schools does not discriminate on the basis of race, color, religion, sexual orientation, national origin, age, gender or handicap in, admission to, access to, treatment in or employment in its programs and activities."

two full days. I will be attending the school committee meeting on January 22, 2015 for final approval.

The Ballard has great technology in their classrooms. Each classroom has 2 IPAD's that we were able to purchase through an Early Childhood Grant three years ago. Each classroom also has a touch screen computer where they use as centers and for their circle time. We have a SMART Board table, which is up and running in our multi-purpose room. My staff has indicated that they would like a Smart Board in each classroom, which Wheelabrator purchased one at the end of the school year. With the SBEC money that I receive every year, I was able to purchase another Smart board for a classroom. I have asked for two additional smart boards in my budget this year to be able to finish all of the classrooms.

We have had many exciting events throughout the school year. Target will be coming to celebrate Dr. Seuss' Birthday with us in March. They came last year to celebrate with us as well and gave a gift bag of goodies to all students, donated Dr. Seuss's books to our library and read to the students. Target looks forward to this every year and we certainly look forward them coming here. In March of 2014, we took the students to The Klubhouse in Woburn. After The Klubhouse we went to Prince for lunch. These were both paid for by Wheelabrator.

The Ballard School is truly a great place to work and I am excited to be a part of this family! Our goal is always to educate our students as well as have the best preschool experience. I have seen a difference first hand in our students' academics when they attend our preschool program and move onto our Kindergarten programs. We work together to improve our student achievement as well as our community outreach and support to ensure our students are ready for the next level.

Warm Regards,

Marie F. Bridges
Early Childhood Coordinator

Ballard Early Childhood Center School Profile Evidence of Success 2013-2014

Leadership:

Administrative Staff =

Marie F. Bridges, Principal

Key Committees =

School Site Council
PTO

School Day / Learning Time:

Hours: 8:30 a.m.-2:30 p.m.

Staff:

Certified Staff = 7
Paraprofessionals = 12
Secretaries = 1
Average Class Size = 17

Student Demographics:

Source: DESE and X2 Reporting

Year	FY 13	FY 14
Total Enrolled =	109	105
Afr-Am =	2	4
Nat-Am =	0	1
Caucasian =	86	88
Hispanic =	2	7
Asian-Am =	4	5
Free/Reduced =	11	12
Special Education =	43	38

School Programs:

Comprehensive PK curriculum with all subjects mapped. In the process of revamping aligning with common core standards.

All teachers are dual certified in general education and special education – Meeting the needs of the challenged learner in a team model.

Family Involvement- Parent workshops, **Professional Development –** Topics include: CPI-Certified Restraint Certification

Unique School Programs/Accomplishments

Things We're Most Proud Of:

- Smart Boards have been provided in two classrooms from Wheelabrator
- Created a Library-students attend a lending library on Mondays
- Creative Movement classes on Wednesdays by Ms. Deanna Jackson
- Target: Celebrating Dr. Seuss' Birthday
- Wheelabrator Sponsored Field Trips and gift bags to each child with hats and gloves
- Field Day / End of the Year Ceremony
- PTO Sponsored Field Trips & Whole School Activities
- Two IPAD's in each classroom
- Smart Board Table
- Touch Screen Computers in each classroom
- Movie/Pajama Night
- Pediatrician Night
- Open House for incoming parents/students
- Yard Sale
- Ice Cream Social
- New Handicap accessible ramp in order for students and adults to have access to the building.



Saugus Public Schools

Lynnhurst Elementary—Annual Report

2013

January - 2014

Principal : Lori A. Gallivan

Special points of interest:

- 3rd Grade Students made a substantial leap in both Mathematics and ELA on the MCAS in the Spring of 2013.
- We have Chrome-books in all 3rd, 4th and 5th grade classrooms, being used daily.
- Massachusetts Tiered System of Support strategies are being implemented across the grade levels and across the curriculum.
- Teachers are raising the rigor in the classroom with the Reading Street and Envisions Curriculum.

10 Elm Street

Saugus, Ma 01906

Phone: (781) 231 - 5079

Fax: (781) 233 - 9420

Lynnhurst Academic Pride

We continue to raise the rigor in every classroom at the Lynnhurst school. Students are working hard both academically and socially to be productive members of the Lynnhurst community. The Lynnhurst continues to be a warm, welcoming school with a very friendly environment. We have very high expectations not only for our students but for all members of the community.

The Lynnhurst School is located at the corners of Walnut and Elm Streets, it is a neighborhood school steeped in the commitment where we believe that every child can learn and deserves the opportunity to do so with their peers. Inclusion and inclusionary practices has become a large part of the Lynnhurst school philosophy.

In 2013 the Lynnhurst School adopted a new Reading Program, Reading Street by Scott

Foresman. We have seen the implementation of this curriculum and believe that it is successfully providing the necessary rise in both rigor and expectations that we hoped for. While we have continued to see growth in our students and progress on state wide MCAS accountability ratings we also continue to strive to meet our Progress and Performance Index (PPI) targets: The PPI combines information about narrowing proficiency gaps, growth, and graduation and dropout rates over multiple years into a single number. All districts, schools, and student subgroups receive an annual PPI based on improvement over a two-year period and a cumulative PPI (shown above) between 0 and 100 based on four years of data. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher.

During the Spring of 2013 we ran an afterschool MCAS Support Program in order to assist our students in achieving their target. We believe that this program was very successful in supporting our students and we are planning to run it again in the Spring of 2014.

Growth in School and Technology

The Lynnhurst school consists of 14 grade level classrooms, The 14 classrooms for 2013—2014 are as follows: (2)Kindergarten, (3)First Grade, (2)Second Grade, (3)Third Grade, (2)Fourth Grade, and (2)Fifth Grade. We have a total 260 students. All 14 grade level classrooms are equipped with either a SmartBoard or an Epson Interactive whiteboard. There are therapeutic ball chairs in every classroom at the Lynnhurst school and a standing desk with a foot swing bar in every classroom in grades 2 thru 5. There are Chrombooks in all classrooms 3—5 and our new Science Curriculum, Discovery Education is fully web-based and is being utilized in our classrooms. The PTO continues to be a wonderful source of both spirit and support for the kids and the school as a whole. We are very fortunate for the support they give both teachers and students.

Lynnhurst Elementary School

SCHOOL PROFILE

2013-2014

Leadership

Principal Lori A. Gallivan

Key Committees

P.T.O.
School Council
Massachusetts Tiered System of Support (MTSS) Team
Crisis Team

School Day/Learning Time

Hours: 8:40 a.m.-2:40 p.m.

After-School Hours: Spring MCAS Support - 2:45 – 4:00

Faculty/Staff

Faculty = 18
Itinerant Faculty = 6
(art, music/band, Spanish, physical education, ELL)
Administration = 1
Instructional Assistants = 5
Clerk = 1
Nurse = 1
Counseling = 0.4
Custodial Staff = 1 - full time
1 - 3hrs a day 4 days a week

School Programs

Comprehensive K – 5 curriculum

Additional Supports

Academic Intervention by Learning Needs Teacher
Reading Interventions by Reading Specialist
Language Interventions by ELL Teacher
Literacy Support by ELA Specialist
P.E./Wellness Art Music/Band(4 & 5) Spanish (K-3)

Curriculum-Based Achievement Indicators

MCAS
Dibels
Reading Street Baseline and Weekly Assessments
Envision Math Baseline Assessment
Envision Math Cumulative Assessment

Selected Populations = True Numbers

Indicators	2013-14	2012-13	2011-12	2010-11
First Language not English	14	16	5	1
Limited English Proficient	14	16	5	1
Low-income	80	88	63	47
Special Education	37*11	38	37	28
504 Plans	10	9	6	4
Free/Reduced Lunch	80	88	63	47

*Currently referred for Special Education Services

Unique School Programs/Accomplishments

↓ Active, Generous - PTO
↓ SBEC-Saugus Business Education Collaborative
↓ Kowloon/Donald Wong - Adopt-A-School Sponsor
↓ Unsung Hero Program
↓ Math Facts Frenzy (January and March) Flashcards awards study program at all grades
↓ MCAS Prep After School Program to start in spring
↓ Student Safety Patrol
↓ Grade Five Helpers in K-2 classrooms
↓ Student Council
↓ Holiday Food Drive
↓ Community Service Projects – Hats/Gloves and Mittens collection, Flip tops for Shriner's Hospital, Cans for the food pantry
↓ Recycling
↓ Field Day

High Academic Standards

School Performance Data for	'13-'14	'12-'13	'11-'12	'10-'11
% Proficient +Advanced in: 5th Gr. ELA		69	67	71
% Proficient +Advanced in: 5th Gr. Math.		66	56	47
% Proficient +Advanced in: 5th Gr. Science		46	45	49
% Proficient +Advanced in: 4th Gr. ELA		40	51	47
% Proficient +Advanced in: 4th Gr. Math		42	54	52
% Proficient +Advanced in: 3rd Gr. ELA		57	67	79
% Proficient +Advanced in: 3rd Gr. Math		59	79	92
Adequate Yearly Progress (AYP) ELA		N/A	No	Yes
Adequate Yearly Progress (AYP) Math		N/A	Yes	Yes

Student Demographics True Numbers

Race	'13-'14	'12-'13	'11-'12	'10-'11
African American		10	6	8
Asian		9	5	8
Hispanic		28	17	15
Native American		7	7	8
White		238	244	238
Native Hawaiian Pacific Islander		N/A	N/A	N/A
Multi-Race, Non-Hispanic		N/A	N/A	N/A
Total Count	292	279	277	

Oaklandvale Elementary School

266 Main Street

Saugus, Massachusetts 01906

Telephone: 781-231-5082 Fax: 781-231-5085



Mr. Eric R. Jones, Principal
ejones@saugus.k12.ma.us

ANNUAL REPORT

The 2013-2014 school year started off on a high note when the Oaklandvale School was classified as a Level 1 school based on our successful MCAS from the past spring. Our goal moving forward is to maintain this status while continually looking for ways to improve as a school. Due to the addition of a second kindergarten class and other population changes the Oaklandvale currently houses approximately 235 students. Our 13 classrooms are as follows: (2) Kindergarten, (2) First Grade, (2) Second Grade, (2) Third Grade, (3) Fourth Grade, (2) Fifth Grade.

We have continued to increase and utilize our technological capabilities at the Oaklandvale. Each classroom is equipped with a working SmartBoard that is utilized daily by each homeroom teacher. We have also been fortunate enough to add 56 Chromebooks for student use through district, SBEC, and Oaklandvale PTO funding. The Chromebooks have allowed our teachers to maximize the capabilities of our Math, Reading, and Science programs.

A goal at the Oaklandvale School this year has been to increase parent and community communication while being environmentally and fiscally conscious by decreasing the amount of paper being sent home. In order to do so we have made the following changes and/or improvements:

- Expanded use of our web page. Our calendar is posted and updated in real time. At this time we have 7 classroom teachers with a web page of their own. Our art teacher also has a page dedicated to display student art work.
- Frequent utilization of Blackboard Connect. We have made efforts to obtain the email addresses of our parents to send home information as often as needed. Messages are sent home via phone call and email.
- We now have a Twitter handle to share quick pieces of information: @OakSaugus.

Other highlights from this school year include:

- Continued implementation of Discovery Education Techbooks in grades 3-5. Primary grades have begun implementing the program this year.

The Saugus Public School System does not discriminate on the basis of race, color, religion, sexual orientation, national origin, age, gender identity or handicap in admission to, treatment in, or employment of its programs and its activities.

- Savings Makes Cents Program from Saugusbank for grades 2 and 3.
- Staff led professional development during early release days and faculty meetings.
- Read Across America events.
- Chris Lambert (WHDH Meteorologist) presented to our 3-5 graders.
- Improvement and consistent implementation of our MTSS/IST process.
- Tidepool review presentation for all grades.
- Go for the Stars! presentation for all grades.
- School Wide Science Day in the Spring.
- The NED Show (positive behavior and academic achievement)
- Staff and Parent participation at SBEC Trivia Night and Taste for Education.

We've made a lot of progress over the year and look forward to continue growing as a team in the year ahead. In January and February of 2014 our staff will once again take the TELLMass survey which will be used along with the MCAS and other District Determined Measures to determine how to proceed as a building.

Oaklandvale Elementary School

School Profile
2013-2014

Leadership

Eric R. Jones, Principal

Teams/Committees

P.T.O.
School Council
Instructional Support Team
Grade Level Data Teams
Crisis Team

School Day/Learning Time

8:40am-2:40pm
Breakfast: 8:00am-8:30am

Faculty/Staff

Administration: 1
Faculty: 15
Itinerant Faculty: 5
Title I Tutor: part time
Instructional Assistants: 5
Clerk: 1
Nurse: 1
Counselor: .4
Custodial: 1 full time
1: 3 hrs/day (4 days/week)

School Programs

Comprehensive K-5 curriculum including:
Acad. Intervention by Learning Needs Teacher
Reading Intervention by Reading Specialist
Language Interventions by ELL Teacher
Literacy Support by ELA Specialist
Math Support by Title I tutor
P.E./Wellness, Art, Music/Band (4/5), Spanish (K-3)

Curriculum-Based Achievement Indicators

MCAS
Dibels
Reading Street Assessments
enVision Math Assessments

Student Enrollment/Demographics

	12-13	13-14
Total Enrollment:	213	235
Male (total):	103	120
Female (total):	110	115
Special Education	9%	12.8
Lim. Eng. Prof.:	12.2%	10.2
Free/Red. Lunch:	34.7%	32.8

School Programs/Improvements/Accomplishments

- Active PTO Involvement
- SBEC- Saugus Business Education Collaborative
- Saugusbank Savings Makes Cents Program
- Unsung Hero
- Instructional Support Team (MTSS)
- SmartBoard in every classroom
- Continued Implementation of Reading Street program
- Continued Implementation of Envisions Math program
- Schoolwide Implementation of Discovery TechBooks
- Smart Board Software
- Community Service Projects/Collections
- 56 Chromebooks in use
- Designated as a LEVEL 1 school
- Updated School Web Page
- New Twitter Page (@OakSaugus)

MCAS Results

	2012		2013	
	% Prof. & Adv.	CPI	% Prof. & Adv.	CPI
ELA Gr. 3	56	79.4	57	86.2
ELA Gr. 4	45	73.7	45	74.3
ELA Gr. 5	42	73.8	49	80.0
Math Gr. 3	70	89.0	60	86.2
Math Gr. 4	51	80.8	63	87.5
Math Gr. 5	42	65.1	55	80.9
Sci. Gr. 5	33	71.5	38	73.5
<i>Oaklandvale is a Level 1 School</i>				

	2013 Overall CPI	2014 CPI Target
ELA	80.7	83.7
Math	85.1	83.9*
Science	73.5	80

*currently above target

Attendance

13-14	12-13	11-12	10-11
TBD	95.2	95.8	95.7%

**Annual Report
2013 - 2014
Douglas Waybright School
25 Talbot Street
Saugus, MA 01906**

The Douglas Waybright School was built in 1965 and is located at 25 Talbot Street. The Waybright School services 228 children and accommodates students from Kindergarten through grade five. The school's success can be directly attributed to the strong partnership that exists between school, staff and parents. The Waybright School has twelve classroom teachers, two special education teachers, Literacy and Reading Specialists, four paraprofessionals, one secretary, two food service workers, one custodian, one principal, one full time school nurse and many parent volunteers. This unified effort of teachers and parents help create a nurturing environment for all students at the Waybright School. The Waybright School Council is a management group of the school consisting of the principal, two teachers, two parents, as well as a community member.

On Tuesday, September 17, 2013 most of our parents greeted their child's teacher at our open house. Our open house offers parents the chance to get to know their teacher and the classroom expectations. It was also an opportunity to discuss grade level curriculum and for the teachers to provide parents with classroom management tools they will be using throughout the school year.

In addition, partnerships continue between the Waybright School and the Saugus business community. Wheelabrator assisted, financially, during "Breakfast with Santa" and they continue to provide resources that present the students with many wonderful opportunities for example; Birthday Books for our library and of course our annual Field Day, held in June. Saugus Bank also continues to provide the opportunity for the students to take part in a savings program. Prince Pizza has been very generous to our students and staff as well donating Pizza and the use of their facility for PTO sponsored activities. Officer Sean Moynihan is a member of our School Council but is also a part of our school community. This has created a wonderful working relationship with the Saugus Police Department to keep our school and surroundings safe. All of these partnerships between school and community have created a real sense of belonging for community members and for the families at the Waybright School.

Our dedicated PTO has been instrumental and very successful in raising funds for our school and students. They continue to be a valuable resource for everyone that wants to be involved at the Douglas Waybright School. Some of this years PTO sponsored activities include: Halloween Party at Prince Pizza, Breakfast with Santa, Movie Day in December, Holly Fair, Grade 5 Year Book, and all Grade Level end of the year field Trips.

Beginning in March, for 4 weeks, two days per week, we will have our after-school MCAS program. It is our hope that this effort will have a wonderful outcome for all interested Waybright students in grades 3 – 5. This after-school MCAS Prep program will

once again be funded through monies given by the Saugus Business Education Collaborative. This program was just one of the contributing factors to the students' improving MCAS Scores.

The past few years we have been fortunate to have several local veterans and members of our local community who serve in the military participate in our Memorial Day service. Our students also collect toiletries and a variety of supplies which they donate to a local veteran's home and sent to soldiers in Afghanistan. The soldiers in Afghanistan responded with a Waybright Day and mailed us an American flag and certificate that was flown in our honor in Afghanistan. We will be using that Flag in this year's Memorial Day Service.

In June, our current fifth grade students will be participating in a district wide class trip. While our PTO, Wheelabrator, Donald Wong and Prince Pizza will sponsor our annual field day. We also take time to visit the Saugus Public Library to make all our students aware of the wonderful events that take place over the summer.

I would like to take this opportunity to thank Waybright Families, Waybright PTO and the Waybright staff for all of their efforts and continued dedication. The Douglas Waybright School is a place that inspires, educates and challenges all students.

Dr. Linda Arsenault
Principal
Douglas Waybright School

Douglas Waybright SCHOOL

SCHOOL PROFILE

Evidence of Success 2013-2014

Core Values are central beliefs deeply understood and shared by every member of an organization. Core values guide the actions of everyone in an organization; they focus its energy and are the anchor point for all its plans. The Core Values of the Waybright Elementary School include: self-respect, respect and understanding, responsibility, self-directed learning, communication, and problem solving.

Leadership:

Administrative Staff =

Dr. Linda Arsenault, Principal

Key Committees =

School Site Council
Instructional Support Team
PTO

School Day // Learning Time:

Hours: 8:40 a.m.-2:40 p.m.

Staff:

Certified Staff = 16.
Paraprofessionals = 4
Secretaries = 1
Average Class Size = 20.3
Core Classes = 86

Student Demographics:

Source: DESE and X2 Reporting

Year	13-14	12-13
Total Enrolled =	231	227
Afr-Am =	6.7%	6.2%
Nat-Am =	0.0%	0.4%
Caucasian =	84.3%	83.7%
Hispanic =	6.2%	6.2%
Asian-Am =	2.5%	3.1%
Free/Reduced =	30.3%	19.7%
Special Education =	10.3%	17.4%

School Programs:

Reading Room – Meeting the needs of the struggling readers

Comprehensive PK-5 curriculum with all subjects mapped.

Co-Teaching Special Education Model – Meeting the needs of the challenged learner in a team model

Learning Center – Meets the needs of the challenged learner.

All Day Kindergarten – 2 classes

Family Involvement- Parent workshops & PTO, Library Parent Volunteers.

Instructional Support Team - Program that identifies students who are struggling academically. Members provide strategies to ensure academic success.

Professional Development – Topics include: DIBELS Next Data Analysis in Grade Level Teams, Data Director

Unique School Programs/Accomplishments

Things We're Most Proud Of:

- AM Reading Peer / Student Tutoring
- MCAS After School Program
- AM / PM Classroom teacher extra help
- Title I – Grades 3 - 5
- Grade 5 – MCAS Prep Grade Level Collaboration
- Breakfast with Santa
- Field Trip – Whole School – Movie & Literacy – December 2013
- Field Day / Grade Level PTO Sponsored Field Trips
- Grade Level Trips to Saugus Library/Literacy Parade/Art & Science Fairs

HIGH ACADEMIC STANDARDS:

E2:-Students will demonstrate a high level of individual success in all required and elective academic/curricular areas using multiple measures of performance.

School Performance Data for	09-10	10-11	11-12	12-13
Attendance	100%	95.4%	95.8%	95.8%
% Profic+Adv in: 3rd Gr. Reading	63%	75%	73%	71%
% Profic+Adv in: 3rd Gr. Mathematics	81%	85%	65%	80%
% Profic+Adv in: 4th Gr. ELA	45%	44%	47%	41%
% Profic+Adv in: 4 th Gr. Mathematics	55%	40%	47%	31%
% Profic+Adv in: 5th Gr. ELA	72%	74%	51%	74%
% Profic+Adv in: 5th Gr. Mathematics	48%	68%	68%	85%
% Profic+Adv in: 5th Gr. Sci & Tech	64%	52%	68%	70%
Retentions	0	2	3	1
Suspensions	3	1	0	0
Expulsions	0	0	0	0
% Not Tested (Reading):	1%	1%	0%	0%
Met AYP – ELA	Yes	Yes	N/A	N/A
Met AYP – Mathematics	Yes	Yes	N/A	N/A

Curriculum-Based Achievement Indicators

Example: Products, performances, grades, school assessment data, etc.

- DIBELS Next Assessment
- Envisions Math Curriculum Achievement Assessment
- Study Island Standards Based Enrichment Program
- Electronic X2 Standards Based Report Cards and Grade book
- DIBELS Testing Grades K-5
- Title I – Grades 3 - 5

Academics Outside School Day

- MCAS Prep Program
- AM / PM Teacher Assistance

Belmonte Middle School

SCHOOL PROFILE

2013-2014

School Vision Statement:

The A.J. Belmonte Middle School is a diverse partnership of students, staff, parents, and community members dedicated to the establishment of a safe and nurturing environment in which all try to become lifelong learners. We will strive to advance the intellectual, social, emotional, and physical development of all our students.

Leadership:

Administrative Staff:

Kerry R. Robbins, Interim Principal
Myra Monto, Assistant Principal
Joseph Diorio, Assistant Principal

Important Teams:

School Building Council
Leadership Team (faculty and administration)
Behavioral Support Team
Curriculum Directors (6-12)
Parent Teacher Organization

School Day/Learning Time:

Hours: 7:50am.-2:10pm

Comprised of Seven 48 minute learning blocks: M-F

After-School:

Teachers available 2x per week for extra help:
2:10-2:55pm

Staff Profile:

Faculty: 60
Administration: 3
Office Staff: 3
Counseling/Nurse: 4
Paraprofessionals: 11
Custodial Staff: 6
Average Class Size: 23

Student Demographics according to DESE

Enrollment: 719
Male: 372
Female: 347
Afr-Am: 3.8%
Asian: 3.8%
Hispanic: 9.6%
Native American: 0%
Native Hawaiian/
Pacific Islander 0.3%
White: 81.5%
Multi-race: 1.1%

School Programs and Support Services:

- Core Academic Subjects meet every day: Math, Language Arts, Science, Social Studies, Spanish (8th)
- Math and Language Arts Success Blocks for grades 6 and 7: meet every other day for the full year
- Technology & Engineering: offered to all grades (6,7,8)
- ENCORE subjects include: Physical Education, Wellness, Drama, Art, General Music, MCAS Math, Spanish, Computer Technology, Math Enrichment for Title One Students in grades 6 and 7
- Band and Chorus ensembles (6, 7, 8). Members meet every other day for the full year.
- Special Education Teacher and Paraprofessional assigned to each academic team (2 per grade) for inclusion support services, except in 8th where they share one special education teacher between two teams
- Directed Studies implemented to a select group of students
- Intensive special needs program servicing students with a wide diversity of physical, emotional, and academic needs.
- Full-time school adjustment counselor and school psychologist onsite for counseling support, individual student counseling, and evaluations.
- Guidance programs: anti-bullying workshops/seminars for students. Drug and alcohol awareness.

Recent Improvements and Accomplishments:

Things We're Most Proud Of:

Continued to support small group math enrichment classes for title one students
Construction Project began in June 2012 and has been successfully completed
Provided structured time for teachers to meet in collaborative teams to strengthen learning
Continued to enhance and strengthen library/media center: active collaboration with staff
Department Time for Faculty Members during Faculty Meetings
Parent X2 access implemented: parents can track academic progress, behavior, etc. online
New Classroom technology: 21 Bright Link projectors
Strengthened necessary academic and social/emotional supports for students at risk
Humanities, STEM Curriculum Directors created
Revamped Lunch Guidelines
Revamped Honor Roll Program
JNHS up and running
Belmonte Institute available for Faculty/Staff
WEB Program enhanced to monthly activities along with 6 th grade orientation

MCAS Results (Overall % of students scoring Advanced or Proficient):

School Performance Data:	2013	2012	2011	2010
% Profic+Adv in: 6 th Math	66	65	58	59
% Profic+Adv in: 6 th Language Arts	62	61	72	66
% Profic+Adv in: 7 th Math	47	48	47	41
% Profic+Adv in: 7 th Language Arts	63	64	67	64
% Profic+Adv in: 8 th Math	43	38	31	42
% Profic+Adv in: 8 th Language Arts	74	75	71	77
% Profic+Adv in: 8 th Science/Tech	27	22	25	25
Met Adequate Yearly Progress: ELA	No change	yes (on target)	yes	no
Met Adequate Yearly Progress: Math	No change	Yes (exceeds target)	yes (all); no (subgroup)	no
Met Adequate Yearly Progress: Science	yes	target)	(subgroup)	

Student Recognition:

High Honor Roll Breakfast / Honor Roll Zinga Certificates
National Junior Honor Society
End of the Year Celebrations by grade level and award ceremonies
Moving on Ceremony
Washington, D.C. trip for eligible 8 th graders

Extracurricular Activities:

Athletics :Football ,Wrestling, Cross Country, Girls/Boys Soccer, Field Hockey, Girls/Boys Basketball, Hockey, Track, Cheering, Indoor Track
Drama Performances
Band and Chorus Performances; Spring Competitions and Six Flags
Community Service Club
Web Leaders
Math Team
Student Tutoring
Washington, D.C. trip for 8 th Graders
Student Dances
Recycling Club
Model UN Club
Expanded Peer Leadership Program: WEB leaders
Homeroom Representatives implemented in 8 th grade
Quiz Bowl
Science Club
Active and Supportive Parent Teacher Organization that supports after school events for all students
Spirit Club

Saugus High School 2014 Annual Report

July 2013

- Several High School staff members continued/finished their Pre-AP training with Mass Insight.
- Several other staff members took part in AP training in order to focus instruction in our AP courses.
- Michael Hashem was hired as the new principal at Saugus High School.
- Saugus High School held a Summer School Program for credit recovery and offered an MCAS Remediation program.

August 2013

- Pre-AP and AP trainings were also offered and participated in August.
- Several staff members also participated in RTI training offered through the district.
- On August 5th, SHS held an Athletic Information Night to prepare for the fall sports season.
- On August 27th and 28th the SHS administrative team participated in the district's administrative summit.
- On August 29th, the HS conducted our Freshmen Orientation

September 2013

- First day of school at SHS was September 4th.
- Week of September 9th, our Baseline Exams were taken by students in all classes.
- Parent Information Night took place on September 12th, designed to open up the line of communication between teachers and the families of our students.
- A Family Night, for HS staff and their families, was held on September 17th. This was designed to promote school spirit and collaboration of staff.
- Senior Parent Night was hosted by the Guidance Department on September 25th. The purpose of this event was to work with the parents/guardians of grade 12 students planning to attend college.

October 2013

- All classes held an All-Class Fundraiser at Kowloon's Restaurant on October 3rd.
- Saugus High School hosted a SAT administration on October 5th.
- On October 15th, the Sachem Chapter of the National Honor Society held its induction ceremony.
- The Guidance Department administered PSAT exam at SHS on October 19th.
- On October 22nd, the principal presented the Adams Scholarship letters to the recipients.
- The Guidance Department hosted the first Financial Aid Night on October 24th.
-

November 2013

- Saugus High School hosted a SAT administration on November 2nd.
- During the week of November 4th the ELA Retest exams were given to students that had not yet past the MCAS.
- During the week of November 11th the Math Retest exams were given to students that had not yet past the MCAS.
- On November 11th, there was a Saugus High School day at the Boston Garden during the Celtics game. During that game our cheerleaders cheered on the parquet.
- On November 12th, SHS held its Winter Sports Information Night.
- Marks for Term 1 closed November 8th and reports cards were posted on X2 the following week on November 15th.
- Our 8th Grade Open House Night was conducted on November 14th. Students and parents were provided with a presentation, tour, and clubs/groups/sports fair.
- Leading up to the annual Thanksgiving Day, Saugus High School participated in Spirit Week from November 19th to November 27th. Students and faculty participated in themed days and nightly events.
- During Mentor Room, Spirit Week began with Door Decorations on November 19th.
- Our annual Dodge-ball Tournament took place in our gym on November 20th.
- The Lions Club sponsored their annual Thanksgiving banquet at Prince Pizza. Seniors and coaches from both the Saugus and Peabody football teams were honored at this annual tradition on November 20th.
- Parent/Teacher Conferences took place on November 21st.
- One of the major events of Spirit Week was our Spirit Week Dance held in the Saugus High School gym on November 22nd.
- On November 24th the Football Boosters held their annual Pancake Breakfast.
- During the week of November 25th, the Powder Puff Tournament took place.
- Spirit week concluded on November 27th with our annual Color Day Prep Rally.
- On Thanksgivings Day, Saugus High School defeated Peabody at Stackpole to capture the Charles "Red" Hoffman Memorial Trophy.

December 2013

- The Band and Chorus Concert held their annual Winter Concert on December 4th
- Saugus High School hosted a SAT administration on December 7th.
- There were Improv Performances on December 6th and December 13th
- On December 17th, a student, Jonathan McTague kicked off a Spread the Word to End the Word Campaign. Although it began at SHS it spread through the entire District.
- Winter Spirit Week was held the week of December 16th where students had daily themes, a Handball Tournament on December 18th and athletic games attended as part of this Spirit Week.

January 2014

- The Guidance Department hosted the second Financial Aid Night on January 7th.
- SHS had a MMSI Site Visit as part of the process of becoming a MMSI school partnering with Mass Insight on January 8th.
- On January 10th, a SHS student, Jonathan McTague was recognized as a recipient of 20 Under 20 at Marion Court College.
- On January 14th the Spread the Word to End the Word Campaign continue with a video and pledge stations
- On January 23rd SHS held its Poetry Out Loud Contest.
- During the week of January 27th, the Mid-Year Exams were administered at SHS with term 2 ending on January 31st with report cards being issued on X2 on February 7th.
- The SHS Ice Cream Social was held at SHS on January 30th hosted by the Senior Class.
- During the end of January NEASC Committees were formed and began to meet to address the recommendations and draft the Two-Year Report. This continued through the rest of the school year.
- Also, beginning in January a committee was established to draft an SOI for a new Saugus High School.
- The Winter Ball was held on January 31st sponsored by our Junior Class.

February 2014

- During the week of February 3rd the Biology Retest exams were given to students that had not yet past the MCAS.
- The Guidance Department offered the ASVAB Career Exploration Program Exam on February 3rd for all interested juniors.
- On February 4th SHS kicked off a Make a Wish Campaign.
- Parent/Teacher Conferences took place on February 14th.

March 2014

- Throughout the month of March the SOI for a new high school was a primary focus of the many stakeholders in town. The stakeholders included the School Committee, Selectmen, Superintendent, the Town Manager, district and SHS administration, State reps, Town Meeting members, faculty, parents, and concerns residents of Saugus. A writing committee was formed to author the draft of the SOI and meet throughout the month. There were also joint meeting of the School Committee and Selectmen to participate in this process.
- During the week of March 3rd the ELA and Math Retest exams were given to students that had not yet past the MCAS.
- The MCAS ELA exams were given on March 18th, 19th and 21st to all sophomores at SHS.

- Brian Nelson and Stephanie Gaglini were recognized at Unsung Hero Night as the unsung heroes for Saugus High School on March 18th.
- SHS annual Shadow Day occurred on March 19th. Ms. Golan ran this program that allowed SHS students to “shadow” local officials and business leaders for the day. This event was sponsored by SBEC.
- On March 20th, SHS Student Council held the annual Mr. Saugus High event with Michael Cirame winning the 2014 Mr. SHS title.
- PARCC Trail exams were given during March and April. In March the PARCC exams was given to randomly selected juniors and freshmen in the content area of ELA. These exams were conducted on March 25th, 26th, 27th, and 31st.
- The sophomore class held its Sophomore Semi-Formal at Casa Lucia on March 28th

April 2014

- PARCC Trail exams were given during March and April. In April the PARCC exams was given to randomly selected juniors in the content area of ELA and junior or freshmen I Geometry. These exams were conducted on April 1st, 2nd, and 3rd.
- On April 3rd an agreement was signed with MMSI and Mass Insight for SHS to partner with them to expand AP offerings, increase enrollment, and allow access to more students at SHS.
- SHS held an assembly with the Improbable Players focused on an anti drug and anti alcohol theme on April 10th.
- SOI Committee continued in early April with the submission of the SOI to the MSBA happening on April 10th.
- Marks for Term 3 closed April 11th and reports cards were posted on X2 the following week on April 18th.
- During the week on April 14th the benchmark exams were given in all content areas.
- The Saugus Business Education Collaborative held its annual Taste for Education on April 28th at Danversport Yacht Club.

May 2014

- Parent/Teacher Conferences took place on May 1st.
- Saugus High School hosted a SAT administration on May 3rd.
- Advanced Placement Exams were administered during the weeks of May 5th through May 16th.
- Guidance held a Job Fair in the cafeteria on May 7th.
- The Spring Musical was held in the auditorium at SHS on May 8th, 9th, and 10th.
- On May 9th, after Saugus was removed from the Cape Ann League, the Principal was to successfully return to the Northeastern Conference for the 2014-2015 school year.
- National Honor Society held their annual banquet on May 12th
- MCAS Math Exams were administered to all sophomore students during the days of May 13th and 14th.

- North Shore Honors Scholars Banquet was held on May 13th at the Sheraton Ferncroft. This event honored the top five percent of the graduating class at SHS and other local area schools.
- The SHS Band conducted its annual Spring Concert on May 14th in the SHS auditorium.
- Student Council held their annual banquet on May 15th.
- Senior exams were administered the week of May 19th.
- The Senior Prom was held on May 23, 2014 at Renaissance Waterfront Hotel in Boston.
- The senior activities week was held from May 27th to May 31st.
- The Saugus Boosters Club conducted its annual All-Sports Award Ceremony on May 27^h at Saugus High School.
- The Senior Academic Awards and Scholarship Night was held on May 28th in the Saugus High School Auditorium.
- The Graduation for the Class of 2014 was held on Friday night May 30th in the SHS auditorium. The site was changed from Stackpole Field due to inclement weather.

The Class of 2014 Profile

Four year colleges	65.3%
Two year colleges	23.8%
Post Secondary schools	2.1%
Military	4.8%
Work	2.1%
Undecided	1.4%

June 2014

- MCAS Biology Exams were administered to all sophomore students during the days of June 2nd and 3rd.
- Guidance Department hosted 5th annual college fair and admissions panel on June 3rd.
- Final Exams were administered from June 18th to June 23th.
- Term 4 marks closed on June 22nd.



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Saugus High School 2013-2014 School Profile

*Accreditation: New England Association of Schools and Colleges
CEEB Code: 221885*

Principal:

Mr. Michael Hashem

Assistant Principals:

Ms. Lucy DiNatale

Mr. Michael Nelson

Athletic Director:

Mr. Robert O'Leary

Director of Guidance:

Ms. Leanne Mottola

LMottola@saugus.k12.ma.us

Counselors:

Mr. Christopher Buss

CBuss@saugus.k12.ma.us

Ms. Bethany Larsen

BLarsen@saugus.k12.ma.us

Guidance Secretary:

Mrs. Roberta McTague

RMctague@saugus.k12.ma.us

Mission Statement

WE BELIEVE!!!

WE BELIEVE THAT OUR STUDENTS ARE THE FUTURE

WE BELIEVE THAT OUR SCHOOL IS MORE THAN JUST A BUILDING

WE BELIEVE THAT OUR TEACHERS DO MORE THAN JUST TEACH

WE BELIEVE THAT WE CAN REACH OUR FULL POTENTIAL

WE BELIEVE THAT WE CAN MAKE A DIFFERENCE IN OUR COMMUNITY

WE BELIEVE THAT WE CAN SUCCEED

WE BELIEVE IN EACH OTHER

WE BELIEVE IN OURSELVES

WE BELIEVE IN SACHEM PRIDE

School and Community

Saugus High School is a comprehensive four-year (9-12) public high school with an enrollment of approximately 750 students. The curriculum includes a combination of required and elective courses to meet the needs of all students. Students are ability-grouped in College Preparatory, Honors, and Advanced Placement level courses. Advanced Placement courses are offered in English Literature and Composition, English Language and Composition, US History, World History, Psychology, Biology, Chemistry, Physics, Environmental Science, Calculus AB, Statistics, Computer Science A, Spanish and those offered through the Virtual High School Program. In addition to a rigorous curriculum, students have the opportunity to participate in music, art, student government, athletics and a number of additional co-curricular activities. Last year, 95% of our students went on to further their education.

The school district serves a middle-income suburban residential community of about 26,000 inhabitants located 10 miles north of Boston. The population of students in Saugus in 2012-2013 was 2,850 with 81% Caucasian, 4% African American, 3.6% Asian and 10.1% Hispanic with 34.3% of students on free or reduced lunch.

The Saugus Public Schools does not discriminate on the basis of race, color, religion, sexual orientation, national origin, age, gender, gender identity or handicap in admission to, access to, treatment in or employment in its programs and activities.

POST SECONDARY PLANS (%)

	2011	2012	2013
4 year Colleges and Universities	69.5	59.2	65.6
2 year Colleges and Universities	23.5	29.6	24.8
Other Education	2.2	3.3	5.1
Military	2.8	2.7	1.9
Work	.5	1.9	1.9
Undecided	1.1	3.3	.6

SCHOLASTIC APTITUDE TESTS

	2011	2012	2013
# OF STUDENTS	149	135	133
CRITICAL READING	479	475	472
MATH	507	495	481
WRITING	469	477	451

ADVANCED PLACEMENT EXAM RESULTS

	# of Students	# of Exams	Scores of 3 or Better
2013	68	103	65

GRADING SYSTEM & CLASS RANK

Class rank is cumulative over four years and is weighted on the basis of achievement level. Class rank is based on GPA.

GRADE	AP	H	CP	GRADE	AP	H	CP
97-100	5.3	4.8	4.3	77-79	3.3	2.8	2.3
93-96	5.0	4.5	4.0	73-76	3.0	2.5	2.0
90-92	4.7	4.2	3.7	70-72	2.7	2.2	1.7
87-89	4.3	3.8	3.3	67-69	2.3	1.8	1.3
83-86	4.0	3.5	3.0	65-66	2.0	1.5	1.0
80-82	3.7	3.2	2.7	Below 65	0	0	0

Colleges & Universities Enrolling Saugus High School's Class of 2013

Anna Maria College	Mouth Ida College	Universal Technical Institute
Bay State College	Musicians Institute	University of Maine
Bentley University	The New England Institute of Art	University of Mary Washington
Boston College	Nichols College	University of Massachusetts
Bridgewater State University	North Shore Community College	Amherst
Bunker Hill Community College	Northern Essex Community College	University of Massachusetts Boston
Coastal Carolina University	Norwich University	University of Massachusetts Lowell
Converse College	The Ohio State University	University of New England
Curry College	Pace University	University of New Hampshire
Dean College	Plymouth State University	University of Southern Maine
Emmanuel College	Ringling College of Art and Design	University of Vermont
Endicott College	Rivier College	Wentworth Institute of Technology
Fisher College	Saint Anselm College	Western New England University
Fitchburg State University	Saint Joseph's College-ME	Worcester Polytechnic Institute
Framingham State University	Salem State University	
Franklin Pierce University	Salve Regina University	
Full Sail University	Simmons College	
Johnson & Wales University	Southern New Hampshire University	
Marian Court College		
Merrimack College		
Middlesex Community College		

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Northeast Metropolitan Regional Vocational High School District

Serving
Chelsea
Malden
Melrose
N. Reading
Reading
Revere
Saugus
Stoneham
Wakefield
Winchester
Winthrop
Woburn

Annual Report 2014

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

Theodore Nickole

PRINCIPAL-DEPUTY DIRECTOR

David DiBarri

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Michael T. Wall - Chelsea

VICE CHAIRMAN

Henry S. Hooton - Melrose

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Larry Means - Stoneham

ASSOCIATE TREASURER

Vincent J. Carisella - Wakefield

COMMITTEE MEMBERS

Jeanne M. Feeley – Malden

Ronald J. Jannino - Revere

Judith M. Dymant - North Reading

John J. Bradley - Winchester

Robert S. McCarthy – Reading

Dawne H. Armitstead - Winthrop

Deborah P. Davis - Woburn

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

100 Hemlock Road - Wakefield, Massachusetts 01880-3597

ANNUAL REPORT 2014

OUTSTANDING STUDENT AWARD

Christina Sicari from Saugus a student in the Culinary program was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

NATIONAL TECHNICAL HONOR SOCIETY

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in March. At the ceremony, 5 seniors and 51 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 83 members for the 2013-2014 school year.

NATIONAL HONOR SOCIETY

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in March. At the ceremony 4 seniors, 16 juniors, and 14 sophomores were inducted for the 2013-2014 school year bringing the total membership to 61.

SCHOLARSHIP COMMITTEE

The Northeast Awards and Scholarship Committee and PAC board presented awards and scholarships to 57 deserving students at the annual Senior Recognition Night. A total of \$29,080 was presented to Northeast students who will be working in their vocational fields, entering trade apprentice programs, or going on to one, two, or four-year programs at accredited colleges, universities, and trade schools. These awards and scholarships provide the students opportunities to purchase tools and equipment, and assist in offsetting the expense of attending institutions of higher education.

PEER MEDIATION PROGRAM

Our Northeast Peer Mediation Center continues to help reduce problems at Northeast. The mediation process is successful in resolving conflicts concerning rumors, threats, name-calling, teasing, harassment, hazing, and physical fights. Northeast has a full-time coordinator and 20 trained junior and senior peer mediators. A trained mediator is a neutral person not involved in the dispute and through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

PROFESSIONAL DEVELOPMENT

The goal of professional development is to:

- Ensure that staff members are in compliance with current regulations enacted by the Massachusetts Department of Elementary and Secondary Education (DESE).
- Guarantee that all staff members are knowledgeable of legislation impacting the educational process of the commonwealth.
- Make staff members aware of the most recent trends and strategies in the district's mission of improving student achievement.

The activities that met these goals during the 2013-2014 school year included:

1. Educator Evaluation Training

Administrators and department heads received in-depth instruction in the Educator Evaluation process recently enacted by the DESE. This training included rubric explanation, self-assessment, and conducting observations.

Staff members received training in establishing goals, collecting evidence, formative assessment and summative assessment.

2. Student safety concerns

A Bullying Prevention and intervention was presented to the entire staff by representatives from the Middlesex District Attorney's office.

3. Improving student achievement

A series of workshops were held for mathematics, science and career and technical instructors in focusing on technical literacy skills as a means to increase student achievement in the technical areas of the curriculum.

A program was conducted for moderate special needs instructors who serve as liaisons for students with disabilities. This instruction targeted strategies to support awareness of transitional opportunities for this targeted population of students upon graduation from high school.

2014 Summer Transition Program:

The Summer Transition and Enrichment Program at Northeast Metropolitan Regional Vocational School is a two week program that ran from Monday July 7 until Friday July, 18th. This program has two components that targets students at each grade level. The enrichment component is designed to assist in the development in MCAS preparedness for students who have yet to achieve a "passing" score on the tests, and for students who have not yet taken the MCAS, but would like help in getting ready. The transition component, which is funded by Title 1, and Perkins grants is designed to assist incoming freshmen transition from middle school to a career technical high school. The students are provided with busing to and from school, and a mid morning snack. These services, as well as the program itself are run at no cost for the students or parents/ guardians.

The students that are part of the Enrichment Program are divided into four groups to alleviate class sizes. The students stay in the same groups for the two week period. The classes each had two instructors who served as “Co-Teachers”, this is an important teaching strategy that helped the students learn from two instructors that both have their own unique teaching styles. This allows the instructors to be able to have more of a “hands on” approach to teaching the pupils, and lets the teachers and students get to know each other’s learning and teaching styles respectively. The students have a daily schedule in which they have courses n English language Arts, Biology, Math and Team Building.

The biology course is designed to give the students a more structured focus on biology themes that will familiarize them with the subject. The focus this summer in the biology class was on endangered animals, with a major focus on Panda Bears, and their habitats. The students learned about the ecosystem of these animals, how they survive and adapt to their surroundings, and the dangers that they are facing. The students also learn about the flora and fauna of the habitats for the animals, and why these animals are at risk of extinction. The biology unit concluded with a field trip to the Museum of Science in Boston where the students got to see a documentary on endangered pandas. This documentary and field trip is beneficial because it can help the students who favor auditory and visual aides to help comprehend information.

The math course had a focus on MCAS math content questions. The instructors also tied in the biology lessons by having students estimate and do calculations based on what they learned about Pandas. These lessons dealt with having the students analyze how much vegetation is in the ecosystem of the Pandas based on how many pounds of food they eat. Another sample problem would be to estimate and predict how many pandas would be living in the future unless changes are made to their environment based on findings and casualties from years past.

The ELA component deals with content based reading and writing exercises. The students read samples from summer reading books, and would write critical open responses based on the criteria that they will see on the MCAS Exam. The students would also answer previous open responses that were on the MCAS, and evaluate their responses through paired partner reading and correcting. This will help the students analyze what to look for in a graded response.

The team building component is designed as a physical education block, in which the students are faced with physical activities that test their hand eye coordination, and effective problem solving strategies. The exercises are designed in a way that the students can only achieve success through working together.

Respectfully,

Joseph P. O’Brien, Jr.
Summer Transition and Enrichment Program Coordinator

Funding for this program was provided through Title 1, IDEA, and the Carl D. Perkins Occupational Education Act Federal grants.

SUPPORT SERVICES

The Northeast Student Services staff offers support and counseling to all students through individual and group counseling, specialized workshops and presentations, health services, and mediation services. All Northeast counselors are certified as School Adjustment Counselors and are qualified to handle a wide range of student issues. One School Adjustment Counselor is bilingual (Spanish-speaking).

The Career Counselor and Small Business Coordinator provide career awareness and career development services to all students. The Career Counselor and School Adjustment Counselors provide specialized support to students enrolled in non-traditional vocational areas. Two School Nurses provide health services and a Peer Mediation Coordinator implements a Peer Mediation Program.

Support groups are established each year based on student needs. Support groups for pregnant and parenting teens, social skills groups for freshmen, anger management, anxiety, and non-traditional support groups are examples of groups that have been offered in the past.

The School Adjustment Counselors provide individual counseling support and crisis intervention to all students as needed. They will provide support to homeless students, assessing their special needs and coordinating with the Homeless Liaison (Administrator of Student Services). They also are responsible for developing and monitoring Section 504 Accommodation Plans in conjunction with the Administrator of Student Services. School Adjustment Counselors collaborate with school personnel, family members, doctors, psychiatrists, outside therapists, social workers, police, court personnel, and others.

The School Adjustment Counselor(s) work to connect students and families with community based mental health services as needed. Elliot Community Human Services of Lynn serves as our crisis intervention linkage for emergency mental health services in the community.

The Bilingual School Adjustment Counselor provides native language support (Spanish) as needed to limited English proficient students and families across all grades. She provides specific support to the English Language Education program at Northeast, but supports other Northeast Latino students and families as needed. Translation services (oral and written) and interpreting services are often required for parent communication throughout the building, and as needed, this counselor coordinates with all departments to assist. Referrals are made to a Spanish-speaking Psychologist for testing for Special Education evaluation. Interpretation Services in other languages are contracted as needed.

Career counseling and the college application process are emphasized by all school counselors. The Career Center is the focal area for a well-planned four-year career development program that prepares all Northeast students for their individually chosen career paths. The curriculum focuses on career assessment; career information and requirements; employability and entrepreneurial skills; interviewing skills; portfolios; and resume preparation. By providing assessments to evaluate skills, interests, and work values, the Career Counselor works with the School Adjustment Counselors to assist freshmen in their vocational selection process and upper class students with linkages to post-secondary education and employment opportunities.

The Career and Adjustment Counselors provide directed support to those students who are enrolled in career areas that are considered non-traditional for their gender. Students have the opportunity to participate in support groups, specialized presentations, and field trips that prepare them to understand the benefits of non-traditional choices, to manage challenges in each occupation and to understand the required post-secondary linkages to achieve their goals.

The School Nurses have coordinated support services for pregnant and parenting teens with outside providers affiliated with local hospitals. In addition, they provide support to students with chronic medical conditions, coordinating with parents, doctors, nurses, etc. The School Nurses work closely with the School Adjustment Counselors to coordinate assistance when mental health needs arise. They also work closely with the Deans when emergency medical evaluations are required.

The Peer Mediation Coordinator at Northeast operates a Peer Mediation Program where upper class students undergo twelve hours of specialized training in mediation skills and implement a program to work out arising conflicts between students. This is a very positive prevention program that contributes to the development of a positive school climate as students learn to come to their own agreements about how to solve conflict.

The KICK-OFF Mentoring Program is a freshmen transition program that matches junior and senior mentors with small groups of freshmen students. The KICK-OFF Mentors present the Freshmen Orientation day for freshmen and then meet with their groups throughout the year to offer support and to deliver positive lessons that promote a positive school climate. The mentors are trained in a leadership climate by the student services staff, developing a core of approximately 100 peer leaders from 11th and 12th grades.

In addition to the support provided by the counseling staff, the Special Education Department offers a TEAM meeting process that promotes monitoring of student progress and educational support. Each Special Education student is assigned a Liaison who is a teacher in the Special Education Department who oversees progress in relation to the Individual Education Program, communicating with parents, teachers, and counselors to help all students achieve success.

The After School Enrichment and Tutoring Program is a program of educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training, volunteer their time to assist others in the library one afternoon per week. The tutoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the tutors and students help to break down barriers between different grade and age groups and develop friendships that would not have had a chance to form. Academic and vocational teachers offer support and assistance to the Enrichment Program.

Special school-wide workshops and presentations are offered through the year for different groups of students. Each year, all freshmen participate in group workshops focusing on harassment and bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on goal setting and acts of kindness, substance abuse, teen dating issues, tolerance, character building, and others.

On a larger scale, the student service emphasis is on communication – communication with students and with parents. Mid-term progress reports are sent to parents each quarter and report cards are sent home four times per year. E-mail communication is welcomed and progress update meetings are held as needed. Parents are asked to be involved with all class scheduling activities.

Post-graduate planning information is shared through career assessment and planning activities. Additionally, the Guidance department held a FASFA night was held in January for parents to offer free support with financial aid specialists. A college planning night was held in April for sophomore and junior parents. Career Plans are sent home annually for parent review. Language development is communicated for limited-English proficient students through assessment data and parent meetings. It is our goal to service all students equitably while attending specifically to those who have specific life challenges.

GRANTS RECEIVED IN FY 2014:

Entitlement and Allocation Grants

Title II, Part A: Improving Educator Quality, Fund Code: 140

The purpose of this federal grant program is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. These funds were utilized to support the initiation of the Educator Evaluation Program recently adopted by the Massachusetts Department of Elementary and Secondary Education (DESE). In addition, this grant supports the new teacher mentoring program for the district.

Federal Special Education Entitlement, Fund Code: 240

The purpose of this federal entitlement grant program is to supplement local and state funds in providing services to students with disabilities. This funding source provides professional development for teachers of students with disabilities in addition to providing extended school day and extended school year (summer) learning opportunities for this targeted population.

Special Education: Program Improvement Grant Fund Code: 274

The purpose of this state-funded grant program is to support professional development activities that will improve the quality of the services provided by the special education staff. During school year 2013-14 the focus of this funding was to improve the transition process of students with disabilities upon their graduation from high school.

Title I, Part A, Fund Code: 305:

Title I, the Elementary and Secondary Education Act, provides school district with funding to increase student achievement. The district utilizes these funds to support extended school day and extended school year (summer) learning opportunities for all students. The incoming grade 9 summer orientation program is one of the primary programs funded Title 1. Professional development, targeting increasing student achievement, is also funded through Title 1.

Perkins Act Allocation Grant Program – Secondary, Fund Code: 400

The Carl D. Perkins Occupational Education Act provides funding to assist school districts in improving secondary career and technical programs. The district utilizes this funding source primarily to secure supplies, technology and equipment to guarantee that state-of-the-art conditions exist in the vocational settings of the school. In school year 2013-14 the following career pathways were enhanced by Perkins funding

Department	Purchase
Auto Body Collision repair	On-line text books and Workbooks
Automotive Technology	Light weight Tire Changing Technology
Carpentry	Oscillating saw/ aluminum Pump Jack system
Cosmetology	Upgraded work stations
Culinary Arts	Point of Sales ordering stations
Drafting and Design	Large Scale Plotting Technology
Dental Assisting	Autoclave Sterilizing system
Early childhood Education	Washer/Dryer and Apple IPODS for Reading
Electrical Department	Control Units
Graphic Communications Design Visual	Verscamm printer/cutter for signage and large banners, 10 industry compatible computers
Health Assisting	2 industry standard hospital beds
Heating, Ventilation, Air Conditioning and Refrigeration	Electric ductless split system heat pumps for residential and light commercial zone installation
Information Systems	Upgrade of 30 desktop computers
Metal fabrication	Robotic Mechanical Arm for precision welding
Office Technology	Smart Board technology/ increase of desk top computers to correspond to industry upgrades
Plumbing	Lead free Pro-Press pipe system to connect copper and pipe fittings without using lead as a soldering component
All areas	Skills Plus competency tracking program

Academic Support Services Allocation Grant (Summer), Fund Code: 625

The goal of this state-funded grant program is to enhance academic support services needed to meet the Competency Determination required for high school graduation for students in the Classes of 2003-2015 who have performed in the Level 1: Warning/Failing (Scaled Score = Less than 220) or Level 2: Needs Improvement (Scaled Score = 220-238) categories on their most recent English language arts and/or mathematics MCAS or re-tests. Summer programs may also serve students in the Class of 2015 transitioning into high school that has scored at Levels 1 and/or 2 on their most recent English language arts and/or mathematics MCAS. These services are to supplement currently funded local, state, and federal programs.

Summer Academic Support Enhancement Grant, Fund Code: 625-B

The purpose of this state-funded supplementary summer program is to enhance academic support activities provided by the Academic Support Allocation Grant.(see above)

Literacy Partnerships Grant, Fund Code: 738

The purpose of the state-funded Literacy Partnerships grant program is to enhance the literacy skills of all students in the school. School year 2013-14 was the final opportunity for this two year grant. The district targeted increasing literacy skills in the technical areas of mathematics, science and career and technical studies. Professional development in building successful strategies was provided to instructors in these areas by the Collins Literacy Group.

Competitive Grants

During the 2013-14 school year the district was successful in its application for two competitive grants. The Perkins Competitive Equipment grant yielded \$49,000 to purchase a CNC (computer numerically controlled) router for the Carpentry career pathway.

The state-funded vocational equipment grant secured \$35,000 for a CNC milling machine for use in the newly created STEM academy.

Both of these purchases will provide the Northeast students with state-of-the art experiences in preparation to enter the workforce. These grants supported the district's commitment to train our students to be industry ready upon successful completion of their career and technical programs.

SUMMER PROGRAMS

Northeast Metro Tech Summer School Program enjoyed another successful campaign since its inception in 1988. The Northeast Summer School serviced high school students, from a number of surrounding communities, in six different academic areas including, Math, Science, English, Social Studies, Language, and Vocational Related. The goals of promoting a positive learning atmosphere, retention, and promotion, as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical make-up of our summer school.

Our summer program also continued with its Basic Welding certification program. This program was not only extremely successful, but gives both students and adults, from our surrounding communities, an opportunity to explore and possible begin new careers.

This year the Northeast Summer School program launched an on-line credit recovery program. This program is designed for students who need to fulfill credit deficits in courses that are not running due to low enrollment. These courses are monitored by a credit recovery specialist instructor, and meet all Massachusetts DESE curriculum frameworks requirements.

COMMUNITY EDUCATION PROGRAM

The Community Education Program is a broad base collaborative community initiative assisting learners of all kinds complete their education and achieve economic self-sufficiency through empowerment skills, health care, support services and meaningful employment.

Our vision is to deliver educational experience in a positive environment that will enable Northeast to reach new heights together with our lifelong learning community. The focus of the Community Education Program is to offer programs that meet the demands of our learning populations. In doing this, we give people the opportunity to improve employment skills, fulfill lifelong goals, or enrich their lives with social activities. With the most qualified instructors, and state of the art labs Northeast strives to maintain the highest standards of education. During the summer of 2014 continued emphasis was placed on technology upgrades such as brochure modification, new state of the art web site construction, and the introduction of new programs in the medical field, new culinary classes, continuing education in all construction related courses, computer and CAD classes, photography and many other enrichment courses.

We are also proud participants of hosting the Wakefield Relay for Life, by doing this, it guarantees a succession plan well into the future for this much needed program.

2014 GRADUATES

The 2013-14 school year represents the Fortieth class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 287 students in the class of 2014. Breakdown of graduates' status after graduation is as follows:

Attending 4 year college 60	Employed 113
Attending 2 year college 92	Entering Military Service 8
Apprentice school 6	Other 8

SPECIAL NEEDS ENROLLMENT

Special Needs enrollment for the 2013-14 school year continued to represent approximately one third share of the total school enrollment with students. The 317 Special Needs students represent 27% of the school population. Additionally 70 students were eligible for services under section 504 of the Rehabilitation Act.

DISTRICT SCHOOL COMMITTEE ELECTION OF OFFICERS

At the Annual Organizational Meeting of the District School Committee on January 9, 2014 the following members were re-elected Officers of the Northeast District School Committee:

Chairman	Michael T. Wall, of Chelsea
Vice Chairman	Henry S. Hooton, of Melrose
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Larry Means, of Stoneham
Assoc. Treasurer	Vincent J. Carisella, of Wakefield

CONCLUSION

As Northeast celebrates its forty-fourth year of career/technical excellence with its twelve member communities, the district continues to offer students the finest career technical education with which to build a successful career.

The District supports curriculum and both academic and career technical classrooms with the latest equipment and technology. Evidence of our commitment is reflected in the State's grade 9 – 12 Dropout rate which shows Northeast significantly lower at 0.6% versus the State rate of 2.0%. Recent graduate follow up data indicates that 98% of students from the Class of 2014 were positively placed in relevant post-secondary areas (*Source: MA DESE CVTE Grad Follow-up Survey INTERIM Results, Nov 2014*).

In fact, Northeast currently employs 29 alumni at the school, including the Principal-Deputy Director and Vocational Coordinator. Alumni's stories of success and their readiness and willingness to help their alma mater by recruiting graduates for cooperative education experiences or employment is proof of their dedication to Northeast. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments

The Northeast Class of 2014 achieved a 99.7% pass rate on the MCAS assessments. Northeast continues to offer school day MCAS Enrichment Classes and after school enrichment programs for those students in need of additional preparation for the MCAS. Northeast also offers a well-attended Summer Transition Program for incoming freshmen and as a Summer Enrichment Program for enrolled at risk students preparing for the MCAS state assessments.

The Career Center facilitates student access to technology to further learn business aspects of their industries, develop career plans, resumes, and comprehensive portfolios, and prepare college and other post-secondary documents with the assistance of our faculty including Career and Adjustment Counselors.

Northeast continues to provide students the finest career technical education with which to build a positive and productive post-secondary experience, be it college or career, offering experiences with the latest equipment and technology in both the career technical and academic programs.

Once again, I am proud to have represented Saugus as a member of the Northeast Metropolitan Regional Vocational District School Committee. I will continue to serve as the guardian of funds allocated from the community to this educational institution and assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Peter A. Rossetti, Jr., Secretary
Northeast School Committee
Saugus Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. 02-03	S.Y. 03-04	S.Y. 04-05	S.Y. 05-06	S.Y. 06-07	S.Y. 07-08	S.Y. 08-09	S.Y. 09-10	S.Y. 10-11	S.Y. 11-12	S.Y. 12-13	S.Y. 13-14
Chelsea	240	268	258	221	203	198	206	190	195	199	204	207
Malden	150	157	175	215	238	234	222	216	215	198	194	168
Melrose	30	40	36	56	64	64	48	45	62	61	67	63
North Reading	27	29	30	28	40	38	37	37	36	35	32	34
Reading	22	22	25	19	26	26	26	28	23	16	19	16
Revere	277	272	256	241	242	238	244	238	234	225	223	218
Saugus	139	148	139	146	137	138	161	174	191	204	200	195
Stoneham	36	28	37	34	46	44	46	52	54	59	69	70
Wakefield	39	34	36	59	65	61	84	91	98	79	70	61
Winchester	9	9	6	7	9	9	7	11	13	15	14	9
Winthrop	40	40	37	41	45	44	55	65	58	60	65	64
Woburn	87	85	107	99	97	97	70	59	55	65	83	111
TOTALS:	1096	1132	1142	1166	1212	1191	1206	1206	1234	1216	1240	1216
NON DISTRICT GRAND TOTAL:	40	44	48	43	47	53	39	42	31	35	28	35
TOTAL:	1136	1176	1190	1209	1259	1244	1245	1248	1265	1251	1268	1251
SPECIAL NEEDS ENROLLMENT	273	275	287	320	342	333	323	330	331	326	313	317
% SPECIAL NEEDS ENROLLMENT	24%	23%	24%	26%	27%	27%	26%	26%	26%	26%	26%	27%

Northeast Metropolitan Regional Vocational School District
 Fiduciary Fund
 June 30, 2014

Fund	Balance
Adult Education	\$53,270
Building Usage	\$75,618
Athletics	-\$431
Cafeteria	-\$301
Medicaid	\$1,615
Grants	\$88,970
School Choice	\$15,226
Auto Body	\$10,339
Auto Technology	\$11,957
Shinning Knights	\$1,914
Day Care	\$35,327
Culinary Arts	\$5,050
Cosmetology	\$2,701
Graphics	\$3,794
Carpentry	\$1,426
Metal Fabrication	\$19,858
Total Fiduciary Fund	\$326,333

Northeast Metropolitan Regional Vocational School
Comparison of Assessments
As of March 2015

	Budget FY 2014	Budget FY2015	Variance \$	Variance %
Gross Budget	\$21,675,000	\$22,364,999	\$689,999	3.1834%
Less Revenues				
Chapter 70 Aid	\$8,944,100	\$8,609,863	-\$334,237	-3.74%
Transportation	\$499,680	\$599,400	\$99,720	19.96%
Total Revenues	\$9,339,771	\$9,114,494		
Net Assessments	\$11,631,220	\$12,611,800	\$980,580	8.43%
Chelsea	\$642,142	\$721,837	\$79,695	12.41%
Malden	\$1,389,356	\$1,485,922	\$96,566	6.95%
Melrose	\$873,983	\$1,029,947	\$155,964	17.85%
North Reading	\$436,616	\$393,086	-\$43,530	-9.97%
Reading	\$239,830	\$229,908	-\$9,922	-4.14%
Revere	\$1,432,143	\$1,529,360	\$97,217	6.79%
Saugus	\$2,635,346	\$2,773,703	\$138,357	5.25%
Stoneham	\$948,815	\$1,099,192	\$150,377	15.85%
Wakefield	\$962,677	\$1,018,402	\$55,725	5.79%
Winchester	\$189,885	\$156,670	-\$33,215	-17.49%
Winthrop	\$746,228	\$747,349	\$1,121	0.15%
Woburn	\$1,134,199	\$1,426,424	\$292,225	25.76%
Total	\$11,631,220	\$12,611,800	\$980,580	8.43%

Enrollment	Students FY 2014	Students FY 2015	Variance	Variance %
Chelsea	204	199	-5	-2.450980%
Malden	194	189	-5	-2.577320%
Melrose	67	74	7	10.447761%
North Reading	32	27	-5	-15.625000%
Reading	19	17	-2	-10.526316%
Revere	223	224	1	0.448430%
Saugus	200	190	-10	-5.000000%
Stoneham	69	73	4	5.797101%
Wakefield	70	68	-2	-2.857143%
Winchester	14	11	-3	-21.428571%
Winthrop	65	62	-3	-4.615385%
Woburn	83	98	15	18.072289%
Total Enrollment	1240	1232	-8	-30.32%

TOWN OF SAUGUS

Animal Control/Animal Inspector

515R MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Harold Young
Animal Control Officer

Telephone: (781) 231-4176

To: Board Of Selectmen

From: Harold Young
Animal Control Officer

Date: February 08 , 2015

Re: JULY 1, 2013 -- June 30, 2014 ANNUAL REPORT

STRAY DOGS HOUSED (SAUGUS ONLY)	24
STRAY DOGS RETURNED TO THEIR OWNERS	18
DOGS ADOPTED FOR THE YEAR	2
DOGS EUTHANIZED	0
DOGS TRANSFERRED TO OTHER SHELTERS	4
FOSTER CARE	0
DOG LICENSES	1,919
DOG LICENSES FEES	\$25,385.00
DOG LATE FEES	\$2,904.00
MONEY COLLECTED BY TOWN CLERK	\$28,289.00
ADMINISTRATION FEES, FINES AND RENT IS TABLULATED AND COLLECTED BY THE TOWN TREASURER	
CALLS OR COMPLAINTS ANSWERED (INCLUDING CALLS FROM THE POLICE DEPARTMENT]	1,680

Animal Control / Animal Inspector

EMERGENCY CALLS	129
BOARD OF SELECTMAN HEARING ON K-9 ISSUES	0
HEARINGS & COURT CASES	0
VIOLATIONS ISSUED	19
DOG BITES & SCRATCHES REPORTED	31
CAT BITES & SCRATCHES REPORTED	9
RACCOON BITES REPORTED	0
FERRET BITES	0
SQUIRREL BITES AND SCRATCHES REPORTED	0
SKUNK BITES	0
HORSE BITES	0
COYOTE BITES	0
QUARANTINES ISSUED	63
ANIMALS TESTED NEGATIVE FOR RABIES	12
ANIMALS TESTED POSITIVE FOR RABIES	2
DECASED ANIMALS PICKED UP FROM ROADWAYS	114
ONE RABIES CLINIC WAS HELD ON 5-7-14	85
NUMEROUS CALLS ON WILDLIFE SIGHTINGS AND COMPLAINTS.	

PERFORMED JANITORIAL DUTIES AT THE DOG POUND.

MAINTAINING ANIMAL CONTROL TRUCK & KEEPING EQUIPMENT
STERILIZED.

PARKING ENFORCEMENT VIOLATIONS ARE CALCULATED BY THE
PARKING CLERKS OFFICE.



Town of Saugus

FISCAL YEAR 2014 ANNUAL REPORT

Board of Assessors

Michael J. Murphy, Chairman
Marc Mitchell, Member
David Ricciardelli, Member

Ronald J. Keohan Jr. MAA, RMA
Deputy Assessor
Tamara Sands MAA
Assistant Deputy Assessor

ASSESSOR'S FY 2014 ANNUAL REPORT

The Board of Assessors reviewed and updated property values in the Town of Saugus as necessary for FY2014. The values met State standards and were certified by the Massachusetts Department of Revenue. The average single family property value has increased by .005%. While the average tax bill increased \$117. The average single family value is calculated at \$326,317.

A public hearing was held on November 19, 2013 where the Board of Selectmen selected a minimal residential factor of 79.3071%. This decreases the shift in the tax burden to 175.0000% for the commercial class. The Board of Assessors received a tax rate approval from the Department of Revenue certifying the Residential rate at \$11.61 and the Commercial, Industrial, Personal Property rate at \$25.62.

FY2014 LEVY LIMIT CALCULATION

FY13 Levy Limit	\$51,363,980
X 2.5%	1,284,100
+ New Growth	575,543
FY2013 Levy Limit	\$53,223,623
Dept. Exclusion	<u>1,552,047</u>
Total with Debt Exclusion	\$54,775,670

TAX RATE SUMMARY -- FISCAL 2014

Total Estimated receipts and other revenue sources	27,825,851.00
Net amount to be raised by taxation	<u>54,775,670.00</u>
 Total amount to be raised	 82,601,522.00

REAL ESTATE VALUATION

<u>Class</u>	<u>Tax Rate</u>	<u>Levy by Class</u>	<u>Valuation</u>
Residential	\$11.61	34,042,382.87	2,932,160,454
Commercial	\$25.62	14,563,626.13	568,447,546
Industrial	\$25.62	4,004,918.40	156,320,000
Personal Property	\$25.62	<u>2,157,950.57</u>	<u>84,229,140</u>
Totals		54,768,877.97	3,741,157,140

PERSONAL PROPERTY VALUATION

Personal Property - Fiscal 2013	84,314,460
Personal Property - Fiscal 2014	84,229,140
TOTAL VALUE DECREASE	85,320

TOTAL REAL PROPERTY VALUATION

Real Estate - Fiscal 2013	3,648,705,600
Real Estate - Fiscal 2014	3,656,928,000
TOTAL VALUE INCREASE	8,222,400

COMPARISON OF MOTOR VEHICLE EXCISE

Year	Number of Bills	Valuation	Amount
2013	27,506	159,673,530.00	3,453,176.82
2014	27,844	171,913,900.00	3,731,866.44

COMPARISON OF BOAT EXCISE

Year	Number of Bills	Valuation	Amount
2013	144	523,700	6,028.00
2014	293	1,042,500	10,425.00

STATUTORY PROPERTY TAX EXEMPTIONS

<u>Exemption Type</u>	<u>Number Granted</u>
Police & Fire Widows (Clause 42)	4
Blind (Clause 37A)	21
Elderly (Clause 41C)	46
Widows (Clause 17D)	33
Veterans (Clause 22)	148
Veterans (100% Disabled)	64
Veterans (Paraplegic)	4
Veterans (Clause 22A, B, C & D)	17
Deferred Taxes	1
Total Exemptions	339

Total Tax Amount of Exemptions	\$261,289.40
State Reimbursement	\$162,832.80

LOCAL EXPENDITURES

Appropriations		78,780,931.00
Tax Title	0.00	
Debt and Interest Charges	0.00	
Total Overlay deficits prior years	0.00	
Final Court Judgments	0.00	
Cherry Sheet Offsets	35,151.00	
Revenue Deficit	0.00	
Snow & Ice Deficit	0.00	
Other	0.00	
Total Expenditures		35,151.00
State & County Cherry Sheet Charges		3,292,232.00
Overlay (Allowance for Abatements & Exemptions)		493,207.97
Total Amount to be Raised		82,601,521.97

ESTIMATED RECEIPTS

Estimated Receipts from State		9,130,137.00
Massachusetts school building authority payments		0.00
Estimated Receipts from Local		7,525,345.00
Enterprise funds		9,380,181.00
Revenue Appropriated for Particular Purposes		1,796,972.00
Total Estimated Receipts		27,832,644.00

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise		3,195,000.00
Other Excise		1,411,300.00
Penalties & Interest on Taxes & Excise		280,000.00
Payments in Lieu of Taxes		59,000.00
Fees		375,000.00
Rentals/Boards		192,000.00
Departmental Revenue-Libraries		0.00
Departmental Revenue-Cemetery		90,000.00
Other Departmental Revenue		0.00
Licenses & Permits		1,052,054.00
Special Assessments		0.00
Fines & Forfeits		190,000.00
Investment Income		35,000.00
Medicaid Reimbursement		290,000.00
Miscellaneous Recurring		155,000.00
Miscellaneous Non-Recurring		<u>171,000.00</u>
Total		7,525,354.00



JOHN A. FALASCA III
SUPERINTENDENT

TOWN OF SAUGUS
CEMETERY DEPARTMENT
SAUGUS, MASSACHUSETTS 01906

TELEPHONE:
(781) 231-4170

**Annual Report
Fiscal Year 2014
July 1, 2013 – June 30, 2014
Cemetery Department**

The following information is for the fiscal year 2014.

Staffing:

John A. Falasca III is the Superintendent of the Cemetery Department. For the fiscal year the Cemetery Department had a staff of two full time employees and one part time senior clerk. All employees reported directly to the Superintendent. From September through December one of the full time employees was out on sick leave and he passed away in December. The new hire for this position was hired in May.

Cemetery Commission:

The new Cemetery Commissioners who are appointed by the Board of Selectmen as of April 1, 2014 are as follows: Chairperson- Joseph Dennis Gould; Members- William Howell, Nicola Nicosia, David Nelson and Patricia Lavoie.

Land Sales and Perpetual Care:

The Cemetery Department sold 20 double graves and 9 columbarium niches.

Interments:

There were 72 regular interments, 35 cremation burials and 12 cremations in the columbarium for a total of 119 interments.

We also had 1 move of cremations from one grave to another with-in a family plot. There was 1 late notification for a service for the fiscal year.

Foundations and Markers:

There were 30 foundations poured, 6 flat markers installed, 7 plaque settings completed and 14 Veteran markers installed. The department also issued 10 etching permits for stone work.

Work Orders:

We also completed 62 work orders and filled 28 sinking plots with loam. Also, we removed 3 shrubs per plot owner's requests and replanted 2 shrubs to replace the ones removed.

Genealogy Research:

The department received 6 requests for genealogy research.

Equipment Issues:

The department continues to have issues with the backhoe that is 20 years old. The department has been keeping the Town Manager up to date on issues that arise. The town is working on a plan to replace the backhoe in Fiscal Year 15. To build the type of specialized backhoe the cemetery needs will take six months to one year.



JOHN A. FALASCA III
SUPERINTENDENT

TOWN OF SAUGUS
CEMETERY DEPARTMENT
SAUGUS, MASSACHUSETTS 01906

TELEPHONE:
(781) 231-4170

Annual Report
Fiscal Year 2014
July 1, 2013 – June 30, 2014
Cemetery Department
Page 2

Cemetery Space Issues:

The department continues to receive requests for pre-buys for cemetery plots. We are not pre-selling plots to anyone due to the space issue at Riverside Cemetery.

The cemetery currently has no single graves available and approximately 194 double plots are available. Double plots are being sold to Saugus residents only as they are needed.

We are pre-selling double niches in the north and south columbarium towers.

FY14 Receipt Totals:

Interments	\$100,500.00
Land Sales	\$ 18,725.00
Columbarium Sales	\$ 6,550.00
Perpetual Care	\$ 18,375.00
Foundations	\$ 8,222.50
Fees	\$ 866.00
Sub-Total	\$153,258.50
*Reimbursement	\$ (3,150.00)
YEAR END TOTAL	\$150,108.50

*Reimbursement

Double payment was made for a service by Bisbee-Porcella Funeral Home. Original check was lost and was then deposited a month later when it arrived after a replacement check had already been sent and deposited. A refund was issued to them for the over payment.

Town of Saugus
TOWN HALL
298 CENTRAL STREET, Suite 7
SAUGUS, MASSACHUSETTS 01906



ELLEN J. SCHENA
Town Clerk

Telephone: (781) 231-4101
Fax: (781) 231-4109
e-mail: eschena@saugus-ma.gov

Town Clerk's Office
Annual Report
Fiscal Year 2014

Town Clerk's Staff:
Ellen J. Schena, Town Clerk
Danielle Bentley, Assistant Town Clerk
Elizabeth Trask, Election Coordinator

CLERK'S DEPARTMENT

The Town Clerk's Office serves the residents and visitors alike as a central point of information to local government and services. It is the intent of the Office of the Town Clerk to be a provider of quality services and information to the community, its residents and visitors. This office works in cooperation with all departments, boards, committees and commissions and complies with all state and local statutes.

The Town Clerk is the official recording secretary of Town Meeting and considered the "keeper of the records". In this capacity this office files minutes of various boards and commissions of the Town, maintains and issues certified copies of all vital records, maintains the official Bylaws and Town Charter, appointments and resignations of all Town officials as well as maintains Town census information, issues marriage licenses, dog licenses, boat ramp passes, business certificates and renewals, fuel storage permits, raffle/bazaar permits, and certified copies of Board of Appeals, Board of Selectmen and Planning Board decisions. This office also collected fees for violations issued by the Board of Health, Police Department, Zoning and Conservation Departments, as well as the billing and collection of fees for all pole and conduit locations within the town and maintained these files.

- **CONFLICT OF INTEREST LAW**

The Town Clerk has the responsibility of complying with MGL Chapter 28 acts of 2009, which mandates that the Town Clerk is required to maintain records, assuring that every municipal employee receives an updated copy of the Conflict of Interest Law Summary, MGL Chapter 268A, on an annual basis and completes the online training program every two years. Upon completion of the training program, the employee shall provide notice of such completion to be retained for 6 years by the Town Clerk. As a result of this requirement, the Town Clerk recorded that approximately 980 employees and 230 members of Boards or Commissions had been notified of the mandate and receipts were recorded of those in compliance.

- **TOWN MEETINGS**

Town Meeting warrants are posted at each polling location, mailed directly to Town Meeting Members, Finance Committee Members, Town Counsel and members of various boards and commissions.

Special Town Meeting Dates:

October 15, 2013
November 18, 2013
January 27, 2014

Annual Town Meeting Dates:

May 5, 2014 (1st Session)
May 12, 2014 (2nd Session)
June 2, 2014 (3rd Session)

Warrants and minutes of all Town Meetings may be viewed on the Town of Saugus website and in the Clerk's Office.

- **TOWN RECORDS**

The Town Clerk's Office recorded the following Vital Statistics for Fiscal Year 2014.

Birth to Residents:	226
Death of Residents:	318
Marriage Licenses:	120

WHEN A DEATH OCCURS IN TOWN TO NON-RESIDENTS, A COPY OF THE DEATH CERTIFICATE MUST BE SENT TO THE APPROPRIATE CITY OR TOWN CLERK. EACH MONTH COPIES OF ALL RECORDS OF BIRTH, DEATH AND MARRIAGES

ARE FORWARDED TO THE BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON. THOSE NUMBERS MAY INCREASE DURING THE YEAR, AS RECORDS ARE FORWARDED TO THIS OFFICE AT VARIOUS TIMES FROM OTHER CITIES AND TOWNS.

Town Clerk's Office
161.00 – Clerk's Department

The following shows the expenditures for the Fiscal Year 2014:

<u>Clerk's</u>	
Salaries	\$139,807
Office Supplies	\$439.70
Office Machine Maintenance	\$258.58
Printing/Reproduction	\$980.73
Professional Development	\$70.00
Book Binding	\$70.00
Constable Services	\$540.00
Dog Tags & Licenses	\$825.91
Document Destruction	\$87.00
Revenue Contributions	\$24.00
General Supplies	\$60.00
Association Dues	\$150.00
Temp Help	\$300.00
Total:	<u>\$143,612.92</u>

The following shows the money collected for various licenses and services, which are provided by the Town Clerk's Office. Two prior years are listed for comparison purposes ONLY:

	<u>Year End</u> <u>FY12</u>	<u>Year End</u> <u>FY13</u>	<u>Year End</u> <u>FY14</u>
RESIDENT LISTINGS	\$225.00	\$195.00	\$350.32
MARRIAGE INTENTIONS	\$3,120.00	\$3,695.00	\$3,780.00
CERTIFIED COPIES	\$19,155.00	\$22,109.00	\$18,705.80
BUSINESS CERTIFICATES	\$5,910.00	\$5,035.00	\$5,080.00
BUSINESS CERTIFICATES/DISCONTINUANCE		\$180.00	\$250.00
GASOLINE STORAGE PERMITS	\$1,350.00	\$1,300.00	\$1,250.00
POLE & CONDUIT FEES	\$400.00	\$200.00	\$400.00
MISCELLANEOUS	\$435.65	\$381.35	\$596.11
RAFFLE PERMITS	\$350.00	\$275.00	\$750.00
RAMP PASSES	\$375.00	\$760.00	\$425.00
FINES	\$4,450.00	\$700.00	\$1,225.00
DOG LICENSES	\$21,473.50	\$19,759.50	\$25,385.00
DOG LATE FEES	\$3,280.00	\$1,880.00	\$2,904.00
<u>TOTALS:</u>	<u>\$60,794.15</u>	<u>\$56,469.85</u>	<u>\$61,101.23</u>

Town of Saugus
TOWN HALL
298 CENTRAL STREET, Suite 7
SAUGUS, MASSACHUSETTS 01906



ELLEN J. SCHENA
Town Clerk

Telephone: (781) 231-4101
Fax: (781) 231-4109
e-mail: eschena@saugus-ma.gov

Town Clerk's Office
Annual Report
Fiscal Year 2014

Town Clerk's Staff:
Ellen J. Schena, Town Clerk
Danielle Bentley, Assistant Town Clerk
Elizabeth Trask, Election Coordinator

ELECTIONS and REGISTRATION

The Elections Department held three elections in FY '14.

- **FY 14 Election Dates:**

November 5, 2013 – Local Town Election

March 4, 2014 – Special State Primary Election (Pcts 3 & 10 Only)

April 1, 2014 – Special State Election (Pcts 3 & 10 Only)

Along with the Election Calendar came the normal operating procedures for each election, which included, but was not limited to, posting warrants, late night voter registrations, providing and certifying nomination papers and petitions for ballot questions, ordering and proof reading ballots, mailing out all absentee ballots, conducting absentee voting in the office, scheduling poll workers, coding, programming and testing election equipment which includes the Accu-Vote terminals as well as the AutoMark voting assist terminals, certifying and reporting election results, and at the local level, determining ballot positions by random drawing.

- **BOARD OF REGISTRARS**

Gary Butt, Chairman (Republican)
Marcia A. Pollack (Democrat)
Rita VanSteensburg (Republican)
Joanne D. Rappa (Democrat)

The Board of Registrars met several times during the year to review election laws and procedures, and made themselves available at all late night voter registration sessions as well as on Election Days.

- **REGISTERED VOTERS**

As of the last day to registered to vote for the Special State Election, which was March 4, 2014, there were 16,477 registered voters in the Town of Saugus, broken down as follows:

Democratic Party	5362
Green Party USA	2
Green Rainbow Party	16
Constitution Party	1
Libertarian Party	35
MA Independent Party	3
American independent Party	2
Republican Party	1652
Inter 3rd Party	9
Unenrolled	10,168
Pirate	1
Working Families	1
Total Registered Voters:	<u>16477</u>

- **CENSUS**

Approximately 15,000 Town Census were mailed to Saugus households in January 2014 and data for returned forms were processed in the State VRIS (Voter Registration Information System). **At the time of Census our population figure was 25,036.** All census forms were processed by July 1, 2014.

Town Clerk's Office
162.00 – Elections and Registration

The following shows the expenditures for the Fiscal Year 2014:

ELECTION AND
REGISTRATION

Salaries	\$48,411.00
Overtime	\$1,110.07
Election Officers	\$10,584.80
Police/Elections	\$9,504.00
Custodians/Elections	\$1,525.75
Office Machine	
Maintenance	\$46.05
Voting Machine	
Maintenance	\$3,063.47
Printing/Reproduction	\$9,455.98
Materials & Supplies	\$472.80
Office Supplies	\$542.50
Census Forms	\$3,230.06
Professional Services	\$65.00
Resident Listing	\$1,338.80
Document Destruction	\$143.69
<u>Total:</u>	<u>\$89,493.88</u>

Offices Requiring Ward and Precinct Breakdown

Office Name: REPRESENTATIVE IN GENERAL COURT
 District Name: 0199 SIXTEENTH SUFFOLK DISTRICT
 Town Name: 262 SAUGUS Ward: 0 Precinct: 003

	Candidates	Votes	Party
1	TODD B. TAYLOR	74	REPUBLICAN
2	ROSELEE VINCENT	44	DEMOCRAT

All Others 0
 Blanks 0
 Total Votes Cast 118

Office Name: REPRESENTATIVE IN GENERAL COURT
 District Name: 0199 SIXTEENTH SUFFOLK DISTRICT
 Town Name: 262 SAUGUS Ward: 0 Precinct: 010

	Candidates	Votes	Party
1	TODD B. TAYLOR	89	REPUBLICAN
2	ROSELEE VINCENT	78	DEMOCRAT

All Others 0
 Blanks 0
 Total Votes Cast 165

<p>Election Summary Report SPECIAL STATE PRIMARY SAUCUS, MA Summary for Precinct 3, All Counters, All Races</p>	<p>03/05/14 09:28:43</p>
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Registered Voters 1732 - Cards Cast 62 3.58% Num. Report Precinct 1 - Num. Reporting 1 100.00%

REP. IN GENERAL COURT	DEM	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0%
Times Counted		54/576	9.4%
Total Votes		54	
JOSHUA D MONAHAN		24	44.44%
LINDA S ROSA		4	7.41%
ROSILEE VINCENT		26	48.15%
Write-in Votes		0	0.00%

REP. IN GENERAL COURT	REP	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0%
Times Counted		8/160	5.0%
Total Votes		8	
TODD B TAYLOR		8	100.00%
Write-in Votes		0	0.00%

Town of Saugus - Official Election Results - November 5, 2013

<i>Board of Selectmen (two years)</i>	<i>Pct 1</i>	<i>pct 2</i>	<i>pct 3</i>	<i>pct 4</i>	<i>pct 5</i>	<i>pct 6</i>	<i>pct 7</i>	<i>pct 8</i>	<i>pct 9</i>	<i>pct 10</i>	<i>TOTAL</i>
<i>Blanks</i>	739	650	680	301	718	626	717	682	614	800	6527
DEBRA C. PANETTA	266	221	199	127	294	224	230	229	203	227	2220
PAUL H. ALLAN	237	203	282	117	215	228	217	261	169	209	2138
STEPHEN M. HORLICK	157	133	132	74	162	135	120	146	127	160	1346
MAUREEN P. DEVER	271	238	255	154	245	219	234	242	215	238	2311
JULIE ANN MITCHELL	213	178	165	64	235	172	178	188	124	147	1664
STEPHEN L. CASTINETTI	227	225	223	97	269	247	257	247	206	219	2217
ELLEN L. FAIELLA	310	236	256	152	312	248	278	277	288	232	2589
MICHAEL J. SERINO	178	171	159	98	162	154	179	180	148	246	1675
GARY A. SUND	106	98	90	58	84	86	111	107	88	73	901
JOSHUA JAKE GREENSTEIN	96	76	91	37	99	108	102	93	87	81	870
<i>Others</i>	5	1	3	1	0	8	2	3	1	3	27
Totals:	2805	2430	2535	1280	2795	2455	2625	2655	2270	2635	24485

Town of Saugus - Official Election Results - November 5, 2013

PCT 1

<i>Blanks</i>	1220
F. ANN DEVLIN	271
CHESTER A. STENTIFORD	162
JOYCE C. RODENHISER	225
WILLIAM R. JONES	177
WAYNE C. BROOKS	129
CHRISTOPHER R. JONES	199
RONALD W. WITTEN	180
STACY ANN BILLINGSLEY	239
<i>Others</i>	3
Totals:	2805

PCT 2

<i>Blanks</i>	858
JEANETTE E. MEREDITH	218
THOMAS A. FALASCA	192
STEPHANIE A. PURACCHIO	170
JAMES F. SMITH, JR.	123
BARBARA J. MALONE	153
STEPHEN D. SWEZEY	160
PETER A. ROSSETTI, JR.	234
CHRISTINE M. MORESCHI	164
JUDITH A. MCCARTHY	158
<i>Others</i>	0
Totals:	2430

PCT 3

<i>Blanks</i>	1186
ARTHUR DAVID CONNORS, JR.	171
DAVID S. COTTAM	159
PHILIP J. RANDO	167
PAUL H. ALLAN	239
MAUREEN P. DEVER	249
RICK A. SMITH	143
WILLIAM B. STEWART	221
<i>Others</i>	0
Totals:	2535

PCT 4

<i>Blanks</i>	636
ROBERT J. COX	126
STEPHEN N. DOHERTY	117
PATRICIA M. MCCLAUGHLIN	118
ALBERT J. DINARDO	123
JANET M. LEUCI	149
<i>Others</i>	11
Totals:	1280

PCT 5

<i>Blanks</i>	1162
LAURA Z. GROARK	225
BRENTON H. SPENCER	226
PAMELA J. GOODWIN	317
BETTY ANN SULLIVAN	176
JOSHUA JAKE GREENSTEIN	116
PAUL M. PETKEWICH	179
CRAIG J. CARINALE	191
ERIC ROBERT QUINLAN	202
<i>Others</i>	1
Totals:	2795

PCT 6

<i>Blanks</i>	1029
JEAN M. BARTOLO	257
WILLIAM S. BROWN	232
RICHARD CHRISTOPHER	153
JOSEPH ATTUBATO	190
MATTHEW A. CANTERBURY	161
SEAN A. MALTAIS	217
MATTHEW J. VECCHIO	216
<i>Others</i>	0
Totals:	2455

PCT 7

	Blanks
J. BRIAN COSTIN	1235
PATRICIA ANNE JOHNSON	235
KIMBERLY A. POLITANO	154
RODNEY GUY CECERE	235
TIMOTHY R. HAWKES	124
STEFANO D'ANNA	137
STEPHEN F. MCCARTHY	132
MICHAEL J. PAOLINI	142
OTHERS	227
	4
Totals:	2625

PCT 8

	Blanks
THOMAS E. TRAVERSE	1307
ANTHONY J. LOPRESTI	221
WILLIAM KRAMICH, JR.	253
JOAN I. FOWLER	194
JOIA C. CICOLINI	236
EUGENE F. DECAREAU	221
OTHERS	219
	4
Totals:	2655

PCT 9

	Blanks
EDWARD L. CARLSON	974
ROBERT J. LONG	148
JOHN S. COTTAM	200
JEFFREY D. MOSES, SR.	148
CHRISTOPHER J. FINN	145
ELLEN L. FAIELLA	285
EDWARD S. W. BOESEL	239
OTHERS	131
	0
Totals:	2270

PCT 10

	Blanks
PETER Z. MANOOGIAN, SR.	1245
JON S. GILLIS	295
ERIC D. RUBIN	180
MICHAEL DOCKERY	178
DARREN S. RING	116
KATIE MARIE GUARINO	190
OTHERS	179
	246
	6
Totals:	2635

Town of Saugus - Official Election Results - November 5, 2013

<i>School Committee (two years)</i>	<i>Pct 1</i>	<i>pct 2</i>	<i>pct 3</i>	<i>pct 4</i>	<i>pct 5</i>	<i>pct 6</i>	<i>pct 7</i>	<i>pct 8</i>	<i>pct 9</i>	<i>pct 10</i>	<i>TOTAL</i>
<i>Blanks</i>	1178	967	1073	562	1211	1034	1233	1103	1037	1282	10680
JEANETTE E. MEREDITH	280	270	255	120	279	257	260	255	216	233	2425
JOSEPH S. MALONE	199	187	196	102	212	207	175	197	149	173	1797
CORINNE R. RILEY	243	255	210	102	226	216	182	215	163	190	2002
CHRISTOPHER C. AVERSA	193	140	135	78	167	145	154	171	150	109	1442
VINCENT A. SERINO	227	194	197	103	222	176	203	232	179	232	1965
ARTHUR GRABOWSKI	217	197	199	101	198	188	188	213	169	172	1842
WENDY L. REED	267	218	269	112	280	232	228	265	207	243	2321
<i>Others</i>	1	2	1	0	0	0	2	4	0	1	11
Totals:	2805	2430	2535	1280	2795	2455	2625	2655	2270	2635	24485

<i>Housing Authority (four years)</i>	<i>Pct 1</i>	<i>pct 2</i>	<i>pct 3</i>	<i>pct 4</i>	<i>pct 5</i>	<i>pct 6</i>	<i>pct 7</i>	<i>pct 8</i>	<i>pct 9</i>	<i>pct 10</i>	<i>TOTAL</i>
<i>Blanks</i>	475	435	413	207	505	390	496	425	388	482	4216
NICHOLAS V. MELANCHOOK	169	116	110	73	154	122	137	155	162	107	1305
WILLIAM B. STEWART	249	215	274	132	245	230	217	265	194	254	2275
STANLEY T. KING	227	205	217	100	214	240	199	216	164	208	1990
<i>Others</i>	2	1	0	0	0	0	1	1	0	3	8
Totals:	1122	972	1014	512	1118	982	1050	1062	908	1054	9794

Town of Saugus - Official Election Results - November 5, 2013

QUESTION #1 - Staggered Elections	Pct 1	pct 2	pct 3	pct 4	pct 5	pct 6	pct 7	pct 8	pct 9	pct 10	TOTAL
Blanks	56	47	24	15	39	35	67	61	53	56	453
Yes	249	203	220	118	216	204	222	232	194	223	2081
No	256	236	263	123	304	252	236	238	207	248	2363
Totals:	561	486	507	256	559	491	525	531	454	527	4897

QUESTION #2 - Saugus Cable Television	Pct 1	pct 2	pct 3	pct 4	pct 5	pct 6	pct 7	pct 8	pct 9	pct 10	TOTAL
Blanks	37	25	22	10	21	23	25	26	30	25	244
Yes	441	398	429	218	479	412	447	451	373	438	4086
No	83	63	56	28	59	56	53	54	51	64	567
Totals:	561	486	507	256	559	491	525	531	454	527	4897

QUESTION #3 - Curley Property	Pct 1	pct 2	pct 3	pct 4	pct 5	pct 6	pct 7	pct 8	pct 9	pct 10	TOTAL
Blanks	52	30	30	19	35	29	33	41	44	25	338
Yes	282	220	272	116	253	231	233	259	189	274	2329
No	227	236	205	121	271	231	259	231	221	228	2230
Totals:	561	486	507	256	559	491	525	531	454	527	4897

Annual Report 2014

The Saugus Conservation Commission conducts business under Massachusetts General Laws, Chapter 131, Section 40 and under Town of Saugus Bylaw Article 508. The Commission saw significant activity during 2014.

The Conservation Commission held 18 public meetings during the past Fiscal Year. At these meetings there were 10 Public Hearings, most of which were continued for at least one meeting and in some cases several months of hearings. The carryover of hearings for the I95 sand removal from the previous year was heard over many meetings. The project did start the sand removal. The Conservation Officer and Chairman were involved in extensive meetings with local and state representatives and the DEP. The Commission heard many requests for a Determination of Applicability, which were deemed negative, and did not require a further filing. The Commission did deem one Determination of Applicability positive with additional filing needed. The Commission placed restrictions on work as necessary. There were many requests for modifications to previously issued Orders of Conditions, which were found to be non-significant and required no additional action to be taken. The Commission issued several Orders of Condition, and Certificates of Compliance upon completion of work. There were multiple occasions for residents or businesses to appear before the commission for discussion of problems or projects.

Violations of the Wetlands Protection Act and Town of Saugus Wetlands Bylaw continue to occur in town. The Conservation Officer went on 217 site visits, some of which were for building permits and deemed unnecessary for the applicant to come before the Commission. Other visits were for fill permits and several as a result of complaints. His site visits were also to check on approved Notices of Intent to verify they were in compliance with their Orders of Condition. In addition to the aforementioned site visits our Conservation Officer went on weekly site visits to Walmart to ensure the work was being done per their Order of Conditions. It was necessary for the Conservation Officer to address conservation violations by letter and issue six Enforcement Orders, as well as investigating and issuing Emergency Certifications. The Conservation Officer attended multiple meetings regarding conservation issues, both in the office and at Town Hall and other locations. He responded to, roughly, 409 telephone calls for information requests and problems in conservation areas. He had 60 contractors visit our office to get advice about future filing on Notices of Intent and as to what they can do under their existing NOI's. Although it has been established the Flood Plain maps are not under the purview of the Conservation Commission, the Conservation Officer answered many inquiries about flood plain issues.

The Conservation Officer and Chairman has continued to spend substantial time working with Georganna Keer, Division of Ecological Restoration, Mass. Dept. of Fish and Game, as well as town officials and federal and state agencies working toward the marsh restoration. As well as several meetings with Massachusetts Department of Environmental Protection officials as well as state, local DPW and federal officials to address Conservation issues. The Conservation Officer, along with some members of the Commission attended MACC Conferences.

The Commission would like to recognize the tremendous work done by their clerk, Judith Riley and wish her well in her retirement. A list of duly sworn officers and current members follows:

Albert D. Trifone, Jr. – Chairman, Joan Fowler – Vice Chair, Francis G. McKinnon – Conservation Officer, Earle Bertrand, Eric Devlin, and Paul Petkewich.

Stephanie A. Puracchio, Clerk – January 14, 2015

SAUGUS COUNCIL ON AGING

Annual Report 2014

**Joanne Olsen
Director**

MISSION STATEMENT OF THE SAUGUS SENIOR CENTER

It is the mission of the Saugus Senior Center to promote and assist in the social, emotional and physical well-being of the seniors in our community by providing services and activities that support and endorse in their wellness and independence.

We aim to enhance the quality of life of our elder population by offering a variety of programs and activities including blood pressure and hearing checks, outreach services, multiple
Council on Aging Council on Aging

exercise classes (line dancing, yoga and weightlifting), medical/local van transportation, access to both day/night trips as well as both daily congregate and homebound meals.

It is our goal to encourage and promote interaction with the community and each other, improve personal development through self-confidence and leadership, and increase and maintain freedom and independence. It is also our purpose to create a warm, safe environment where our senior community can come on a daily basis that will reflect the respect and dignity which they need and deserve.

SAUGUS COUNCIL ON AGING – 2014
ANNUAL REPORT – TOWN OF SAUGUS

The Saugus Council on Aging is an advocacy agency for Senior Citizens of Saugus. The population of seniors in Saugus is over 6,000, most of who still own and maintain their own homes. We have served approximately 4000+ Saugus seniors over the year, in one program or another.

- Medical Transportation
- Food Shopping
- Outreach – Into homes and office
- Counseling
- Fuel Assistance for all ages
- Connecting with Health Care
- Assisting with forms for Insurance and other documents
- SHINE Representative (Assists with Medical issues, HMO, Medicare etc)
- Setting up programs with family members
- Meals on Wheels
- Congregate Lunch Program
- Telephone Reassurance
- Veterans connections
- Emergency Calls
- Legal Assistance
- Food baskets on Holidays for seniors and non-seniors
- Preventative Medicine
- Alzheimer’s Support Groups
- Speakers
- Wellness/Exercise Class
- Blood Pressure
- Socialization
- Variety of classes

The Saugus Council on Aging provides a number of programs and lectures on a weekly basis to help meet these needs. We encourage seniors to participate in these programs.

SENIOR CENTER HOURS

Monday – Friday, 8:00 a.m. to 3:30 p.m.

**POPULATION, AGE 60 AND OLDER, RESIDING IN THE
TOWN OF SAUGUS**

As we end 2014, census figures indicate a **current total of approximately 6,700 residents, age 60 and older.**

BOARD OF DIRECTORS

SAUGUS COUNCIL ON AGING

Richard Barry, Chairman
Lawrence Donovan, Vice-Chairman
James Nicholl, Treasurer
Phyllis O'Hearn, Secretary
Mary Dunlop
Eleanor Gallo
Gloria Johnson
Margaret Joyce
Elizabeth Kingsley
Carmine Moschella
Loretta Nicolo
Bob Tremblay
Leona Verrengia

FRIENDS OF THE SAUGUS COUNCIL ON AGING

Attorney Ronald Surabian, President
Beverley Snowdon, Vice President
Margaret Berkowitch, Secretary
Dottie Bochus, Treasurer
Astred Napolitano, Living Memorial
Betty Frongillo, Living Memorial

Debbie Alphonse
Shirley Bogdan
Attorney Nelson Chang
Louise Dion
Janette Fasano
Marie Poitras
Ellen Proodian
Bob Teal
Carl Tedder

HIGHLIGHTING SERVICES IN 2014

Nutrition Services:

- Approximately **57,000** Meals on Wheels to 163 elders
- **16,574** congregate meals served at noon at the Senior Center
- **752** seniors participate in our lunch program in 2014

Volunteer Assistance:

- 123 Volunteers service the Senior Center throughout the year
- Approximately 57,000 Volunteer Hours per year
- \$805,000 is the total value of Volunteer services

Telephone Communication: (estimated)

- 4,800 Calls to Director
- 4,500 Calls to Outreach
- 12, 000 Calls - General Information

Outreach:

- Estimated 9,200 contacts this past year – Saugus Residents
- Communication by phone, home visits, office visits, or meeting in the Center. Informally Outreach handles between 15- 20 situations a day, varying from support, listening, advising, referrals, filling out forms, contacting and setting up appointments with necessary agencies following through so that each request has a conclusion.

Professional Services:

Alzheimer's Support, Hoarding, Legal Services, Podiatrist, Blood Pressure, Shine Representative, Tax Preparation, Professional Speakers, Health Fairs

- Approximately 400 month
- 3,900 year

Physical Exercise (Estimated)

Dancing, Yoga, Exercise, Falun Gong, Weight Lifting, Exercise Room/Equipment

- 750 participants month
- 8,800 year

SHINE COUNCELING (Medical Insurance Advisor)

- Counseled 145 seniors with Medical Insurance issues

COUNCIL ON AGING
TRANSPORTATION SERVICE

2 VANS

VAN #1

MEDICAL Transportation Trips a day – 5 days a week into 9 communities

Lynn	Saugus	Swampscott
Salem	Peabody	Stoneham
Lynnfield	Melrose	Wakefield

MEDICAL Chemo – Radiation – Dialysis – Physical Therapy (Strokes/Heart Attacks)
Lab Work and Testing – Pre-admittance Test – Regular Medical Appointments
Psychiatrist – Hospital Discharge – Podiatrist – Doctors visits, etc.

VAN #2

LUNCH PROGRAM

5 days a week – 24 - 28 trips throughout Saugus –
Brought to the Senior Center and returned home – weekly shopping to mall
and supermarket, assisting with medicals.

HOURS

Transportation – starts at 7:30 a.m. until Center closes at 3:30 p.m.

Transportation Services:

- 1,400 units of medical transportation for Saugus elders and/or disabled
- 3,492 units of transportation to and from our Lunch Program and Shopping

SAUGUS SENIOR TAX PREPARATION

Free service at the Saugus Senior Center done by AARP

- 79 appointments were made and taxes prepared

THANKSGIVING/CHRISTMAS DINNER

- 10 names were given to Blessed Sacrament Church, to make a total approx. 150 Saugus Residents that received Thanksgiving Baskets/Turkeys to those in need during the Thanksgiving Holiday.
- The Senior Center served 265 seniors for our Thanksgiving Luncheon.
- 11 names were given to Blessed Sacrament Church, to make a total of approximately 40 Saugus Residents that received Christmas Baskets/Turkeys/gifts to those in need during the Christmas Holiday.
- The Senior Center served 200 seniors for our Christmas Luncheon.

NEW SERVICES/ACTIVITIES IN 2014

- *MORE EXERCISE ROOM/EQUIPMENT*
- *CHAIR YOGA*
- *DECLUTTER GROUP/HOARDING*

SHINE COUNSELOR

The Saugus Senior Center is very fortunate enough to have a Shine Counselor from Mystic Valley Senior Services. Once a week, a volunteer Shine Counselor comes to the Center to assist elders in understanding their health insurance needs. They will review present coverage, help process claims, inform elders of their rights, and make referrals to other agencies. This is a free service to provide information, counseling and assist with insurance problems.

TRIAD PROGRAM

In conjunction with the Essex County Sheriff's Office, Essex County District Attorney Office Jonathan Blodgett and Saugus Police Department, the Saugus Senior Center have put into place several free programs that will aid seniors in regards to their safety through education and crime prevention.

- **Photo ID Cards** – *This free program provides seniors with a secondary ID card. - Approximately 90 seniors were given photo I.D. Cards again this past year*
- **Yellow Dot Program** – *By placing a yellow dot sticker on your vehicle, emergency responders are alerted that your medical information can be found in the glove compartment. Approximately 60 were given out to seniors.*
- **File of Life** – *A magnetized folder containing your medical information is placed on your refrigerator and is intended to alert emergency responders. Approximately 500 were distributed to Saugus Seniors.*

- **Saugus Alzheimer's Safety Program** – Run by the Saugus Police and Triad for the safe recovery of Alzheimer patients or other individuals who may wander.
- **Is your House Number Up?** – A house numbering initiative that assists emergency personnel in their efforts to quickly respond to 911 calls.
- **Mock Trial** – A staged trial focusing on senior scams introduces seniors to the judicial system.
- **Lock Boxes** – A Lock Box can be provided by the Fire Department that is placed above your door with a key to your home, in case they are not able to enter in case of emergency. Key to lock box is kept at fire department.
- **Grab and Go Bags** ". The Grab and Go Bag is a simple cloth tote bag that seniors would use to take with them in case of an unexpected emergency to the hospital. It would be filled with all the necessary personal items that they would need. Over 600 were distributed to Saugus Seniors
- **Car Fit** The Essex County Sheriff's Department, in conjunction with the Saugus Senior Center and several local police and fire departments, is proud to offer the CarFit Program to Essex County senior citizens.
The program is designed to provide a quick but comprehensive check on how well you and your vehicle work together. CarFit focuses on helping seniors adjust certain aspects of their vehicles so that they are more comfortable and safer drivers.

SAUGUS COUNCIL ON AGING

STAFF

Staff of the Saugus Council On Aging consists of all part time employees, with the exception of 3 Full time (*Director, Administrative Assistant and one full time Van Driver*).

	<u>HOURS PER WK</u>	<u>SOURCE OF INCOME</u>
<u>DIRECTOR</u> (Joanne Olsen)	36.5	Town
<u>ADMIN. ASSISTANT</u> (Laurie Davis)	36.5	Town
<u>OUTREACH</u> 1 Part Time (Cheryl Roberto)	25	Town
<u>BOOKEEPER/TRIP COORDINATOR</u> 1 Part Time (Lynette Terrazzano)	33	Town/Formula Grant
<u>VAN DRIVERS</u> 1 Full Time (Dan Redden)	40	Town
1 Part Time (Donny Howard)	25	Town
<u>CLERICAL STAFF</u> 1 Part Time (Louise Bernard)	18.5	Town
<u>DISPATCHER</u> 1 Part Time (Mary Valliere)	19.5 each	Town
<u>FULL TIME CUSTODIAN</u>	40 hrs	Inspectional Services
<u>KITCHEN STAFF</u>		
1 PREP COOK (Linda Wilson)	19.5	Formula Grant
1 PREP COOK (Cheryl Roberto)	10	Formula Grant
1 DISHWASHER (Dan DiNapoli)	19.5	Formula Grant

SAUGUS COUNCIL ON AGING
PROGRAMS/ACTIVITIES

ART CLASS
ALZEIMER'S SUPPORT
ATTY SPANO
BILLIARDS
BIBLE STUDY
BINGO
BLOOD PESSURE
CARDS & CHESS
ESTHEITICIAN
EXERCISE CLASSES
EXERCISE ROOM/EQUIPMENT
FALUN GONG
FRIEND'S MEETING
FURNITURE REFINISHING
HEALTH FAIRS
KNIT & CROCHET
LINE DANCING (MON)
LINE DANCING (THURS) LINE DANCING (FRI)
MEN'S CLUB
MAH JONGG
MOVIE
OIL PAINTING
MONTHLY PIZZA PARTY/DANCE
PODIATRIST
REIKI
QUILTING
STEERING COMMITTEE MTGS
SPEAKERS THROUGHOUT THE YEAR
SEAMSTRESS
TAI CHI
TRIPS
WEIGHT LIFTING (TUES)
YOGA
HEARING TESTS
DIABETES SCREENING
ARTHRITIC PROGRAMS, ETC
OUTREACH
LUNCH PROGRAM
MEALS ON WHEELS
TRASPORATION/MEDICAL/FOOD SHOPPING/LUNCH PROGRAM

COMMENTS

During 2014....

We are very fortunate for the ongoing sponsorship that has been given to the Senior Center by many local Assisted Living facilities and Nursing Homes. Rubin & Thompson Assisted Living, Genesis Health Care of Saugus, Hammersmith House Nursing Care Center, Geriatric Assistance Inc., just to name a few. These sponsors help with the cost of monthly entertainment for special events that we have here for seniors.

During 2014, Greater Lynn Senior Services received a grant of \$10,000.00. With this grant they hired a consultant to help Saugus, Lynn, Nahant, Lynnfield and Swampscott Council on Aging directors to develop a Strategic Plan, PESTE Analysis, and written Policy and Procedures. Meetings were held by-weekly for a series of eight months in which I attended. These meetings were very educational.

Our yearly Health Fair, co-sponsored by Hallmark Health VNA, brought many seniors and non-seniors to our Center. Over 230 attended this event.

We were very privileged this year to work with the Saugus Fire Department and offer luncheons and presentations to the Seniors in regards to Senior Safety. Through a grant that the Saugus Fire Department received were able to offer various safety programs throughout the year. Topics included:

- What you do if your clothing catches on fire
- Lesson on Smoke Detectors and Carbon Monoxide Detectors
- Cooking fire dangers
- Home oxygen dangers
- Lockboxes
- Electrical heaters during the winter

Our intergenerational program with Veterans School fifth grade classes ongoing and are always very special and memorable events to our seniors. Every holiday, and in-between, the fifth grade classes, led by Veterans School teacher, Debbie Mallon walk up during our Lunch Program to visit with songs, poems and cards, written especially for our seniors.

We are very pleased with the volume of seniors that are using our exercise equipment that is offered to them here at the Senior Center. We have 3 treadmills, 2 exercise bikes, 1 rowing machine, and various sizes of weights and a flat screen T.V.



Massachusetts Cultural Council

www.massculturalcouncil.org

SAUGUS CULTURAL COUNCIL ANNUAL REPORT

The 2013-2014 Cultural Council is comprised of eight volunteer members. Mila Moschella, Chair, Stephen Rich, Secretary, Tracey Hynes, Treasurer, Carol McLaughlin, publicity, Shelia Nigro, publicity, Chester Stentiford, publicity, Ann Furey, Grants Coordinator and Judy Worthley, Grants Technology Coordinator. The committee held their regular meetings in January, April, June, September and November. The June meeting included a reception for the 2014 Grant Recipients.

The Saugus Cultural Council convened its annual voting meeting to award the 2014 Grants on Wednesday November 12, 2014. The committee received a total of twenty-one applications and they represented programs for people of all ages and various segments of the arts. The committee was able to fully fund an Artist-in-Resident: Choreographer for the Saugus High School Drama Club, two children's programs, two teen programs and one adult program for the library, and one combined children's program by a local children's author that will include a visit to the Lynnhurst Elementary School, three programs for the senior citizens as well as four programs for the residents of two local nursing homes, and three programs for The Saugus Friendship Club. Finally the Committee was able to partially fund a grant for the Saugus Historical Commission for a program titled Our Native American Cultural Heritage. It was the mission of the Committee to support the varied groups within the Town of Saugus.

The approved applications represent support for the arts, humanities and/or interpretive sciences and the committee felt the programs chosen for funding were the ones that would offer the greatest public benefit to the residents of the Saugus community.

The committee looks forward to the work for the 2016 grant cycle and continues to remain committed to funding programs that have clarity of purpose, encourage community involvement and contribute to the cultural vitality of Saugus.

Respectfully submitted,

Mila J. Moschella, chair

TOWN OF SAUGUS

DEPARTMENT OF PUBLIC WORKS
515 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Brendan B. O'Regan
Director of Public Works

Telephone: (781) 231-4145
Fax: (781) 231-4146
Email: boregan@saugus-ma.gov

MEMORANDUM

TO: Saugus Board of Selectmen

FROM: Brendan B. O'Regan, DPW Director

SUBJECT: FY2014 Department of Public Works Annual Town Report

DATE: March 9, 2014

CC: Robert Palleschi, Temporary Town Manager

To the honorable Board of Selectmen and Citizens of the Town of Saugus, we hereby submit the following annual report of the Saugus Department of Public Works (DPW) for the Fiscal Year 2014, covering July 1, 2013 to June 30, 2014.

The FY2014 Department roster consisted of the following full and part time personnel:

Brendan O'Regan, Director (as of 11/25/2013)
James Waugh General Foreman (Temp DPW Director up to 11/25/2013)
James Sotiros Engineering Dept. (4 hours a week)
Kristin Politano Principal Clerk
Donna Brady Principal Clerk

Highway:

Kevin Vater, Highway Foreman(1)
Richard Nuzzo
Richard Salerno (May 2014)
Daniel Schena (June 2014)
(1) Out from 6/12/13 to 12/16/13

Parks:

Derek Donachie, Parks Foreman
John Faragi (sign maker also)

Forestry:

Tim Wendell, Tree Warden
Michael Dockery

Motor Pool:

Seth Hatch, Motor Pool Foreman

TOWN OF SAUGUS

DEPARTMENT OF PUBLIC WORKS
515 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Brendan B. O'Regan
Director of Public Works

Telephone: (781) 231-4145
Fax: (781) 231-4146
Email: boregan@saugus-ma.gov

Water:

Charles McLaughlin, Water Foreman
Jeffrey Natalucci
Christopher Howard

Sewer:

Thomas DiNocco, Sewer Foreman
Daniel Soares
Christopher Coco

INTRODUCTION

The Department of Public Works is a service and capital improvement organization responsible for providing proper operation and maintenance services to all public works infrastructure for the citizens of Saugus. These efforts also include making proper capital improvements within the available funding allocations. Services provided by this department include, but is not limited to: repair and maintenance to all town roads, sidewalks and parking lots; line painting; maintain cleanliness of roadways through street sweeping; install and repair curb cuts; install and repair catch basins and drain lines; snow plowing and ice control; Repairs to guardrails; cleaning of catch basins and drain line; assist with Law Enforcement and Fire Department when called upon; Empty municipal waste receptacles throughout the Town; issues various permits; Spring and Fall cleanups and Brook Cleanups; Install and maintain street signage; continuation of Town Mapping of infrastructure; Cutting of grass, shrubbery and other landscaping activities; maintenance and repair of all water lines, sewer lines, storm drains; Compliance activities associated with the proper operation and maintenance of water and sewer infrastructure; Operation of the Town's Composting Facility; Maintenance of the Town's closed landfill; Maintenance and repair to all DPW vehicles and equipment, and also vehicles and equipment of other Town Departments; Maintenance of parks, playgrounds, athletic fields; Administration of construction contracts; Oversight of private vendors and contractors; Review of subdivision projects; Manage all public shade trees for pruning, planting and/or removal; Repair and maintenance of town owned streetlights and traffic signals; provide services for other Town departments when requested; set up voting booths and equipment; and Perform various Engineering activities for the Town.

ADMINISTRATION TEAM

Located at 515 Main Street at the DPW office is the administration team that is critical to the daily functions of the Department of Public Works. Brendan O'Regan is the Director of Public Works and James Waugh is the General Foreman for the DPW. Kristin Politano and Donna Brady are responsible for the administration support of the Director of Public Works and General Foreman. They also provide administrative services to all

TOWN OF SAUGUS

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515 MAIN STREET
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Brendan B. O'Regan
Director of Public Works

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Fax: (781) 231-4146
Email: boregan@saugus-ma.gov

Divisions of the DPW and all other Town Departments. Both Kristin and Donna deal directly with all public inquiries and complaints regarding all operations of the DPW such as street lighting, potholes and tree problems, schedules, snow and ice problems, drainage issues, water and sewer problems, Tree and Sidewalk inquires, trash issues; and general public inquires. Kristine and Donna also maintain employee payroll and department budget/ billing records. All invoice payments, requisitions and purchase orders are also facilitated by the administrative staff. The Director and General Foreman also are needed to address many of these issues and inquiries. DPW administrative staff responded to over 8,000 inquires in FY 2014.

Some of the efforts completed by the Administrative staff included:

- completion of the Town Wide Water Master Plan in May 2014.
- bidding and initiation of the Lincoln Ave reconstruction project in the Summer of 2013 (construction began on 9/9/2013) on the Revere side of the Project with project shut down in December 2013 and project resumption in the Spring 2014.
- Creation and of Daily logs and tracking of work performed at the DPW on a daily basis.
- Letters sent out with all building permits advising of DPW standards for construction.
- Create logs for tracking various efforts including Lift station daily inspection, unaccounted for water, etc.
- Determine roads to be paved without the assistance of consultants (as was the case in previous years) saving \$10,000.
- Begin the process of developing a Capital plan for lift station improvements through the Lift Station Inspection Report.
- Effectively use WRRRP program to perform spot pavement repairs in the worse areas.
- New Paving RFB results in lower bid prices.
- Develop listing of sidewalk problem areas and tree issues. This allows for more accurate responses to inquiries and better customer service. Many of the inquiries received by DPW involve these 2 issues.
- Assist with the CHaRM Center and Fats, Oils, and Grease (FOG) issues.
- Develop plan to address unaccepted roads issue.
- Work on Town's Pavement Management plan.
- Hiring of 2 additional staff for the Highway Division.
- Review of CMMS application and submit plan to address issues.
- Enlist the Services of the Essex County Sherriff's Department to obtain free labor to address various DPW issues.

TOWN OF SAUGUS
DEPARTMENT OF PUBLIC WORKS
515 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

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Director of Public Works

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Email: boregan@saugus-ma.gov

- Various press releases to inform public on ongoing and upcoming activities.
- Annual Stormwater Report to EPA.
- Putting the reconstructed Route 1 sewer lift station on line.

HIGHWAY

The Highway Department of the DPW provides for the maintenance of all town roads, sidewalks, municipal and school parking lots, fencing and guard rails. In addition to the normal surface repair of roads and sidewalks, the Highway Department is responsible for the clearing of snow, sand, litter and other unwanted debris from public ways and facilities. It also maintains our brooks and streams, with assistance from the sewer department by keeping them clear of debris to prevent public and private property flooding. The Department has approximately 103 miles (206+ lanes miles) of roads and a similar amount of sidewalks that it must maintain. For FY2014, the DPW continued to make immediate repairs to roadways and sidewalks, in an effort to preserve their surface integrity for the safety of the public, although the back log of work exceeds the funding available to the DPW to address all issues. This year DPW cleaned total of 1,559 catch basins throughout the town. This has helped in preventing street flooding caused by clogged drain lines. The DPW continued its program to repair damaged manholes and catch basins throughout town. We were able to repair 12 collapsed catch basins and manholes.

Streets resurfaced in FY14 with Chapter 90 funds:

Central Street (Hurd Ave to Denver Street), Allison Road and Granite Road

For FY14, Streets resurfaced under the local pipeline assistance program, after the installation of new water mains the previous year include:

Pratt Street, Grandview Avenue, Boulder Road, King Street, and Shore Road

In the Spring of 2014, over 100 sidewalk panels were replaced on Main Street between Pearce Memorial Drive and Saugus Center.

Additional work completed by the DPW included:

- Assist Cemetery Department for over 5 days with various issues.
- Repair Culvert on Howard Street
- Operate the Compost Facility even Wednesday and Friday from April to December.
- Brush cut over 40 separate areas of Town.

TOWN OF SAUGUS

DEPARTMENT OF PUBLIC WORKS
515 MAIN STREET
SAUGUS, MASSACHUSETTS 01906

Brendan B. O'Regan
Director of Public Works

Telephone: (781) 231-4145
Fax: (781) 231-4146
Email: boregan@saugus-ma.gov

- Sweep each street in the Spring and Fall and other high traffic areas on a more frequent basis.
- Drainage improvements at Highland Circle and Milano Drive.
- Approximately 70 days addressing snow and ice issues including plowing, deicing and the set up, removal and upkeep (filling) of 135 sand barrels around Town.
- Over 20 days of pothole repairs.

PARKS DEPARTMENT:

This department maintained thirteen parks and playgrounds. Derek Donachie the foreman worked closely with the school athletic department to make sure all fields are painted and lined out for the games. The trash was picked up at these areas twice a week, on Monday and Friday. Cutting of all grass, weed whacking and general maintenance was done. Personnel from other departments are utilized to help with work when available. The softball field at the High School was reconstructed (excavated) by the DPW in the Spring of 2014.

FORESTRY DEPARTMENT:

Tim Wendell, the foreman of the department, did a great job to maintain all town trees. Heavy windstorms caused damage to many trees. When extra help was needed, other departments were called upon to support them in clearing debris from roadways, and storm damaged trees. This department also was responsible for hanging any banners that need to be installed. They also assisted in hanging of the Christmas decorations in town. The department also worked with the Tree Committee when needed. Many trees were cut back and taken down by the Forestry Department. Over 100 days were spent with tree related issues and stump grinding was performed by this Division for the first time in several years including work on 5/2 and 6/30/14. This Division also assist with various work performed for the Historical Commission at Round Hill.

ENGINEERING DEPARTMENT:

Jim Sotiros worked at the DPW engineering office on Wednesdays to assist the public with any questions or inquiries about plans throughout town.

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MOTOR VEHICLE MAINTENANCE:

This is a one man department, staffed by Seth Hatch. Seth does a great job by keeping all DPW equipment operational. He maintained and repaired other town vehicles from other departments. Seth also assisted the town in the procurement of vehicles.

WATER DEPARTMENT:

Charles McLaughlin, the foreman, is responsible for the maintenance and repair of the water distribution system. The department repairs water main leaks, services, replaces and repairs hydrants and valves within the system. Staff also coordinates water main shutdowns and mark-outs for all contractors and utility companies working in Saugus. Routine bacteria samples were taken at (8) eight different locations in town on a weekly basis. The department also did lead and copper sampling at 15 homes and 2 schools. During fiscal year 2014, the Town replaced 3,400 linear feet of water main (with associated new hydrants and water services) on Pratt Street, Grandview Avenue, Boulder Road, King Street, Shore Road, Wonderland Avenue, Fairmount Avenue and Ernst Avenue through the Local Pipeline Assistance Program. (MWRA)

34 water main/services connection breaks/leaks were repaired in FY2014. All repairs were made by DPW staff. 9 fire hydrants have been replaced, as well as numerous repairs to hydrants.

The FY14 annual leak detection program located twelve leaks. The estimate of leakage was 156,000 GPD. All of the leaks were repaired by DPW staff. The locations were:

Walnut St@ Kirkland St	137 Water St	17 Sweetwater St
Elaine Ave @ Warren St	33 Hanson Rd	Earlene Dr
6 Martin St	Fairview Ave	34 Oakwood Ave
24 Warren Ave	22 Victoria Rd	10 Dale St.

SEWER DEPARTMENT:

Tom Di Nocco is the foreman of this department. He is responsible for the daily operations and maintenance of the town sewer system. A routine flushing of sewer mains was done on a monthly basis at identified trouble spots. The men in this department responded to resident complaints on various sewer related issues. Eleven sewer pumping stations were checked and maintained daily. They repaired sewer backups in homes and main line pipes. Daily flow readings and maintenance at the main sewer pumping station on Lincoln Ave were completed. Work was also performed to repair frames and covers of

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approximately six sewer manholes. Approximately 20 days of sewer line flushing was performed and the wet wells at each lift station was cleaned in October 2013. The men in this department also assisted the Water department and Highway department with catch basin, brook issues and water system repairs.

The comprehensive sewer system rehabilitation is ongoing. Within subarea 6 the following work was completed:

- CIPP lining of sewers
- Service lateral connection liners
- Rehabilitation of sewer manhole corbels and Lining of 115 sewer manholes

In addition the design of subarea 5 was approximately 90% completed by 6/30/14.

We would like to thank the Board of Selectmen, Town Manager and the Community for their continued support throughout the year. Finally, the accomplishments of the DPW could not have been done without the dedication and hard work of all the employees at the DPW who continue to faithfully serve the growing needs of the community.

Respectfully submitted,

SAUGUS DEPARTMENT OF PUBLIC WORKS



Brendan B. O'Regan
Director

Economic Development Office

Robert Luongo, Economic Development Officer

FY 14 Annual Report

July 1, 2013-June 30, 2014

The mission of the Town's Economic Development Office is to work proactively to promote, encourage, and facilitate the development of responsible and properly planned commercial and industrial growth in order to expand and strengthen the local economy and diversify the community's tax base. The Economic Development Coordinator, working with the Town's Economic Development Committee, develops policies, programs and project initiatives and recommends zoning provisions to guide the future economic development of Saugus. This is accomplished by working closely with town officials, town meeting members, boards, committees, citizen groups, residents, and the business community on issues involving land use, zoning, sustainable economic development, smart growth development housing (including affordable housing), historic preservation, open space and land preservation.

During fiscal year 2014 the Economic Development Coordinator commenced working on a number of projects/activities including the following:

Continued developing an inventory of available facilities and site for development/redevelopment. Made contact with owners/developers of large undeveloped/underdeveloped land in Saugus;

Oversaw the drafting of the Waterfront Mixed Use Overlay District which passed Town Meeting in May, 2014. This zoning encourages economic growth and supports water dependent and water related uses. Specifically this zoning promotes the fishing industry, as well as mixed-use, smart growth developments that are both commercially practical and aesthetically pleasing and can deliver many benefits including a vibrant, sustainable waterfront.

Finalized the Historic Mill District Overlay Zoning District which was successful passed the Town Meeting in the fall of 2013. This overlay district allows for sustainable mixed use development that encourage the reuse of the existing historic mill buildings while encouraging new compatible growth and promotes public access to the Saugus River.

Drafted Amendment to the Saugus Zoning By-Law to adopt new Flood Maps required by the Federal Emergency management Agency in order to keep Saugus residents eligible for Federal Flood Insurance. This By-Law was approved by Town Meeting in May 2014.

Drafted a Temporary Moratorium for Medical Marijuana Facilities for Saugus which was passed by Town Meeting in the fall of 2013. This moratorium allowed the Town time to develop

a Medical Marijuana Zoning By-Law which allows the establishment of Medical Marijuana Treatment Centers in appropriate places and under strict conditions and special requirements. This By-Law was passed by Town Meeting in May 2014

Drafted a Zoning By-Law to allow Large-Scale Ground Mounted Solar Photovoltaic Installations which encourages the use of solar energy systems and protect solar access. This By-Law was passed by Town Meeting in May 2014

Commenced the process of creating a vision and plan for Cliftondale Square, and the Route 1 commercial corridor;

Oversaw the creation of the Economic Development Self Assessment Tool (EDSAT) which identified Saugus's strengths, weaknesses, opportunities, and threats. This tool identified Saugus's competitive advantages in attracting economic development to the town as well as making recommendations to improve our competitive advantages

Assisting the Town in being designated a Green Community. The Green Communities Designation and Grant Program, an initiative of the Green Communities Division of the Executive Office of Energy and Environmental Affairs, provides funding to qualified municipalities for energy efficiency and renewable energy initiatives.

Oversaw the development of a Request for Proposals for a Ground Mounted Solar facility of the Town's closed and capped landfill site to the rear of the Saugus DPW Building on Main Street.

Accessed a \$12, 500 Owner's Agent Technical Assistance Grant to assist the Town in the procurement of a vendor to develop, construct, and own a ground mounted solar facility on the town's landfill site which will produce low cost energy for the town.

Assisted numerous homeowners in the flood plain by providing information and answering their concerns regarding the Saugus flood maps and flood insurance.

TOWN OF SAUGUS
EMERGENCY MANAGEMENT AGENCY
27 HAMILTON STREET
SAUGUS, MASSACHUSETTS 01906
Telephone (781) 231-4175 * Fax (781) 231-4185

2014 ANNUAL REPORT

The Saugus Emergency Management Agency is a volunteer organization that is required by law. During declared emergencies the Emergency Management Agency is the Town's contact point with state and federal agencies if their assistance is required for manpower, materials, or equipment.

MISSION STATEMENT

The mission of the Saugus Emergency Management Agency is to provide for the Common defense and to protect the public Peace, health, security, and safety, and To preserve the lives and property of the People of the Town of Saugus

During the time of January 1, 2014 to January 30, 2015 the volunteers logged in over 3,274 man hours.

Volunteers also assisted Town agencies with many tasks including helping with road blockage and flares, assisting the Fire Department with cellar pumping and also assisting the Police Lighting.

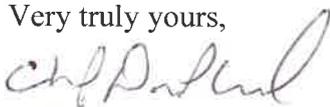
Emergency Management received a Grant through Massachusetts Emergency Management Performance grants for a sum of \$6,500.00 which will be used to purchase a trailer for the Gator which will be used during emergency situations.

Training continues for all members through Homeland Security Grants obtained. These include Incident Command WMD Radiation Detection, Incident Bombing and Mass Sheltering Training also is obtained through MEMA Headquarters which offers classes each month.

Members met every Monday night to maintain equipment. Members also became certified in CPR, First Response and Defib. 24 hours of training. Members worked Founders Day also provided lights for the Cancer Walk at the Middle School along with Saugus Pop Warner at the High School. The members provided sound system for Veteran's Parade, hung Christmas lights and collected toys for Santa at the tree lighting ceremony. Members participated in the Christmas Eve parade and help build the floats.

I would like to thank all those volunteers who unselfishly give of their time and efforts to support the citizens and the Town of Saugus.

Very truly yours,



Chief Donald McQuaid
Director of Emergency Management

To: Honorable Board of Selectman

From: Chief Donald McQuaid

Date: February 11, 2014

SAUGUS FIRE DEPARTMENT 2014 ANNUAL REPORT

During the calendar year 2014 the Saugus Fire Department responded to 4623 incidents. A breakdown of responses is included in this report. There was an increase of 485 runs in 2014 compared to 2013.

Personnel:

This was a big year as far as new personnel. The Safer Grant from FEMA was awarded to the Town of Saugus. The total Federal amount of the Grant is \$1,388,166. This has allowed the Saugus Fire Department to hire 8 new men for 2 years. We were also awarded the Veteran's portion of the Grant which will allow the two Veterans on the list a 3rd year of service covered by the Grant.

Both Fire Fighter on Probation Michael Leary and Fire Fighter on Probation Dennis Sanjurjo will be covered by the Grant until March 13, 2017.

The six Fire Fighters on Probation will be covered until March 13, 2016 they are:

1. Fire Fighter on Probation Ryan Poussard
2. Fire Fighter on Anthony Arone
3. Fire Fighter on John Carozza
4. Fire Fighter on Michael Ferreira
5. Fire Fighter on Michael Cross
6. Fire Fighter on Steven Morando

The Grant has been very important for the operational abilities of the Saugus Fire Department. It has brought the manpower up to 52 men. We are able to put more men on the fire ground in a much shorter time period. This is the purpose of the Grant. The increase in manpower on the fire ground leads to more safety for both the citizens of Saugus and the fire fighters.

We also brought on Fire Fighter on Probation Cory Rutledge and Fire Fighter Stephen Seracuse during the course of the year. We have 3 Fire Fighters on Probation at the Fire Academy they will be graduating in mid-March.

Grants:

We were also awarded an AFG Grant (Assistance to Fire Fighters Grant) during 2014. The Saugus Fire Department applied for this FEMA Grant for the purpose of outfitting the members with new Bunker Gear.

The total award was \$63,800.00. The Grant is a 90-10 split. The Town paid \$6,380.00 and the Saugus Fire Department received \$57,420.00. This was a very welcomed Grant as it allowed us to purchase 29 sets of Bunker Gear. The National Fire Protection Agency states gear that is over 10 years old ripped or torn needs to be replaced. Each set of gear costs over \$2,000.00 each. The gear is what protects the fire fighters during firefighting operations.

We also received a Safe Grant (Student Awareness of Fire Education) to help the students of Saugus. Along with this we received a Senior Safe Grant to teach and assist the senior citizens of Saugus about fire safety.

Training:

OEMS (Office of Emergency Medical Services) credit courses were offered monthly through American Ambulance Service at the Fire Department Training Facility. This is very important service as it allows the firefighter to maintain their education requirements for their EMT's. This is necessary because of the very high volume of EMS calls.

In July of 2014 Lieutenant Richard Porter and Lieutenant Robert Shannon were both promoted to the rank of Captain. Also in July Fire Fighter Chris Vinard and Fire Fighter David Springer were promoted to the rank of Lieutenant.

Retirees:

During 2014 we had 2 fire fighters retire. Captain Stephen Johnson retired after 28 years of service. Fire fighter Paul Schultz retired from the Saugus Fire Department after 28 years of service. The Administrative Assistant Donna Lawrence retired from the Saugus Fire Department after 35 years of service.

I hope this summary assists the Board of Selectmen in understanding the hard and dangerous work of the members of the Saugus Fire Department in protecting the citizens of Saugus.

To: Board of Selectman

From: Deputy Newbury

Re: Fire Prevention Report 2014

Date: 2/11/2015

Saugus Fire Department Prevention and Investigation Bureau amassed 856 scheduled appointments in 2014. These appointments do not include service calls to disable fire alarms or citizen's complaints and concerns that are handled by the fire prevention staff. The fire prevention staff conducts real estate transfers, commercial inspections, occupancy permit inspections, inspection/enforcement actions, school and elderly facility fire drills, fire investigations, and public education.

This year, the Saugus Fire Department was lucky enough to be awarded the SAFER Grant from FEMA and 8 new department members were added to our staffing levels. I was lucky enough to conduct background interviews with each of the perspective candidates for the job. Each of the new hires went through an extensive background process and was added to the fire department groups in early April. Each Firefighter on Probation has brought their own unique set of skills and also brought a youthful infusion to a department that was beginning to age.

The Belmonte Middle School project finished construction in late August and was a source of multiple inspections and code enforcement actions for the fire prevention staff. Multiple fire alarm, sprinkler, emergency lighting, ansul system, generator, and life safety inspections were done prior to the construction company handing the building back over to the school department. I will have to say the members of inspectional services were of great assistance in any shared inspections that were conducted at the Belmonte Middle School.

Other major construction projects included the Walmart facility and the Pioneer Charter School. Walmart was a massive undertaking for the fire prevention staff. A project of this size required multiple inspections on every facet of fire prevention and life safety issues. The fire prevention staff conducted dozens of scheduled inspections over the entire year of 2014 in order to allow the occupancy permit to be issued. The Pioneer Charter School was a modular structure that was pre-assembled at a factory. All of the life safety equipment had to be brought up the Massachusetts Fire Prevention standards on site. The fire prevention staff conducted several inspections prior to issuing an occupancy permit and added the school to the list of fire drill locations.

The former Hilltop location has been a concern for both public safety departments and Inspectional Service since the doors were closed after many decades of serving the Town of Saugus. The concerns from a public safety standpoint are the maintenance of fire alarms and

sprinklers as well as building access and security. The close proximity to the surrounding buildings makes this property a unique hazard that requires continued site visits and inspections/enforcement actions. The fire prevention staff looks forward to working on future development of the valuable site.

The fire prevention staff has been involved with the public schools by service on a public safety committee with all involved parties and also conducts public education and fire drills. I was fortunate enough to speak in front of the High School feasibility study group and lay out the fire departments concerns for protecting the High School. The fire prevention staff conducted our annual Open House during the Fire Prevention Month and handed out flyers to all of the lower grade schools. The event was yet again a success, and was well attended despite bad weather.

This year Captain Porter attended the Basic Fire Investigator program at the Massachusetts Firefighting Academy. This valuable training assists in our investigative efforts on all fires. The onus of cause and origin falls upon the Fire Chief or his/her designees. This is the first of two courses that I have attended in order to be proficient in fire investigation. The fruits of this training and networking with the Metro/Arson Investigators have led to an arrest and conviction in an arson case this year. I responded to the Salvation Army for a fire in a tractor trailer. The arsonist was caught on videotape. With the assistance of Saugus Police Detective James Donovan and Sargent Trooper Bossi of the State Fire Marshall's Office, an arrest was made the same day. The arsonist pled guilty last week, and will serve time in state prison.

Due to normal seniority bidding there has been turnover in the fire prevention staff. Captain Porter and Shannon were added to the fire prevention staff last August. Captain Shannon has since bid back out of fire prevention and Captain Deon will be added in short order. Both Captain Porter and Deon have both completed the Fire Prevention Officer- Basic curriculum through the Massachusetts Firefighting Academy. I have received this training and it adds to the knowledge base of municipal inspectors, but also adds to the credentials of our staff.

I hope this end of year report summarizes at least a portion of the functions that fire prevention conducts on a yearly basis. I cannot say enough about the assistance we receive from the Police Department, Inspectional Services (Building, Electrical, Plumbing, and health Inspectors), State Police, DPW, and the concerned citizens and business owners we serve on a daily basis.

Respectfully,

Michael C. Newbury

Deputy Fire Chief

Saugus Fire Department

SAUGUS FIRE DEPARTMENT GROUP ROSTER 01/2015

Chief Donald P. McQuaid
 Deputy Chief - Michael Newbury
 Fire Prev.- Capt. Rick Porter / Capt. Eric Hansen
 Admin. Assist.- Michele Wendell
 Dept. Mechanic- Rich Ragucci / /Ray Calder

GROUP 1	GROUP 2	GROUP 3	GROUP 4
Captain Nolan (Tom) 7996	Captain Kaminski (Tom) 2080	Captain Shannon (Bob) 5904	Captain Shea (Don) 5913
Lt. McDermott (Kevin) 7017	Lt. Deon (Tom) 4226	Lt. Phelan (Scott) 1312	Lt. Vinard (Chris) 1299
FF McQueen (Randy) 7029	FF Diflumeri (Rob) 7997	FF Littlefield (Kevin) 7269	FF Ruskowski (Ron) 7995
FF Olsen (Kevin) 7199	FF Barker (Mike) 1014	FF Serino (Chris) 2724	FF Eaves (Paul) 2553
FF Cross (Bill) 7998	FF Blandini Donald) 2741	FF Mercurio (Bill) 2751	FF A. McDermott (Andrew) 2481
FF Gannon (Mark) 1023	FFOP Leary (Mike)	FFOP Poussard (Ryan) 4401	FF Wilson (Mike) 2871
FFOP Ferreira (Mike) (ACADEMY) 4404	FFOP Rutledge (Cory) (ACADEMY) 4396		
	ESSEX FIRE STATION		
Lt. Springer (Dave) 7020	Capt. Rizza (Chris) 1413	Lt. Hughes (Jim) 7152	Lt. Pozark (Chris) 7851
FF Rea (Steven) 4224	FF Ragucci (Rich) 1301	FF Cinelli (Greg) 2246	FF Drella (Damian) 2563
FF Watton (Alex) 2422	FF Tirella (Marco) 2753	FF Piscitelli (Chris) 1784	FF Fowler (Matt) 1258
FFOP Sanjurjo (Dennis) 4402	FFOP Seracuse (Stephen) 3794		
	FFOP Arone (Anthony) (ACADEMY) 3103	Moses: Inj (Jeff) 4893	
		Autillio - Inj (Mike) 7198	
(Steve)	(John)		(Mike)
FFOP Morando: 4400 GR 1	FFOP Carozza 4403 GR 2		FFOP Cross 4397 GR 4

SCHEDULE OF PAYMENTS 2014

1,000 Gallon Permit	0
Ammunition Permit	0
Ansul Permit	200
Blasting Permit	70
Blasting Plan Review	80
Blasting Renewal	50
Commercial Occupancy	1,550.00
False Alarm Fee	0
Fire Alarm Permit	600
Fire Code Violations	300
Fire Permit	300
Fire Reports	178.5
Flammable Permit	3,850
Hazardous Fee	1,123
Occupancy Permit	750
Oil Burner Permit	570
Plan Review	3030
Propane Installation	730
Smoke Detector Certificate	9,150.00
Sprinkler Permit	850
Tank Install Above Ground	960
Tank Removal Above Ground	1,050
Tank Removal Under Ground	600
Tank Truck Inspection	200
Wood/Pellet Stove Inspect	150
Welding Permit	775
Miscellaneous Fees	2,895.62
Radio Boxes	18,200.00
	48212.12

TOWN OF SAUGUS BOARD OF HEALTH ANNUAL REPORT

JULY 1, 2013 – JUNE 30, 2014

Board of Health

The Board of Health consists of five appointed members of the community who establish health policies for the Town and provide guidance to the Health Department staff.

Board of Health Members:

- Joseph Vinard, Chairperson
- Joia Cicolini
- William Heffernan
- Daniel Zeitz

Director of Public Health:

- Frank P. Giacalone, R.S.

Clerk of the Board:

- Charlene Berridge (transferred to public safety) / Lisa DeDomenico

Massachusetts General Law, Chapter III, Section 3 1, provides for the Board of Health to make reasonable regulations. In addition, the Board of Health also conducts hearings as dictated by State Regulation and act on variance requests where allowed by law. The Board generally meets on the first Monday of every month.

Board of Health Structure

The Town of Saugus Board of Health consists of a 5 Member appointed Board who implement programs mandated by State Law and local regulations and ordinances. Staffing consists of the Director of Public Health who works a minimum of 36.5 hours per week, plus additional hours as needed for emergency response; a full-time Administrative assistant; two part time contracted food service inspectors; and three part time animal inspectors. Contracted food inspectors are hired as independent contractors and do not receive any Town benefits. The contracted services are needed to meet the state mandate of conducting the minimum of 2 food inspections per year. The Administrative Assistant duties are shared with Inspectional services. The duties of the administrative assistant involve basic office duties, issues Burial Permits, set up of money deposits, issue recycling/solid waste stickers, processes all Health Department license applications and fees, works on special projects under the supervision of the Health Director, and services the public via phone and in-person.

Department Staff

Name	Title	Telephone
Frank P. Giacalone, R.S.	Director of Public Health	781-231-4120
Charlene Berridge (transferred to public safety) / Lisa Dedomenico	Administrative Assistant	781-231-4115
Louise Bucchiere, RN	Public Health Nurse	781-233-5504

Role of the Board of Health

The Board of Health's primary role is protecting and preserving the public health of the community as a whole, through enforcement, policy development, and education. The Board of Health is responsible for enforcing numerous State Sanitary and Environmental Codes as mandated by law. Inspections are conducted to determine compliance with said codes. In addition to the mandated state regulations, the Director of Public Health is responsible for the enforcement of local regulations.

Permits and Inspections

The Board of Health provides routine inspections, as staff time allows, on numerous licensed establishments in Saugus. State regulations establish standards for the construction, sanitation and operation of numerous types of businesses. Additional local regulations govern the same in other type of facilities. The Board of Health currently licenses and inspects the following:

FY 2013 Permits Issued			
Type	Number	Type	Number
Animal Keeper	23	Mobile home park	3
Body art facility	3	Hotel/Motel	7
Body art practitioner	14	Pool / spa	18
Caterer	1	Recreational camps	3
Fill permits	7	Residential kitchen	0
Food permits	227	Seasonal food	5
Funeral Director	4	Septic haulers	16
HACCP plans	4	Tanning salons	5
Ice Rink	2	Temporary food	31
Landfill	1	Tobacco sales	29
Mobile food	2	Waste Hauler	23
Total Permits		429	

FY 2013 Inspections			
Type	Number	Type	Number
Food service	238	Body art establishments (Tattoo)	4
Retail Food	49	Body Art practitioners	5
Re-inspections	59	Animal keepers	14
Mobile food	1	Skating rinks	2
Food complaints	6	Hotel/Motels	7
Food borne illness investigations	0	Mobile home parks	7
Plan reviews-New establishments	39	Landfill – RESCO	1
HACCP plan verification	10	Public Complaints (Nuisance)	59
Food related hearings	1	Environmental investigations	1
Temporary events	14	Emergency responses	3
Swimming pools	21	Grease trap inspections	8
Tanning salons	4	Rodent complaints	9
Recreational camps	1	Illegal Dumping	22
Lead determinations	0	Seminars	15
Housing complaints	9	Meetings	76
Housing re-inspections	3	Title V	6
Total Inspections		694	

Public Health Nursing

The Board of Health provides the citizens of Saugus with public health nursing services. The part-time public health nurse office is located at 2 Rice Street. Some of the services provided included Blood pressure screenings, Flu shot clinics, Vaccinations, food borne illness investigations, Hepatitis and TB control measures which include shot administration, follow up, and State required communicable disease reporting.

Medical: Electronic Laboratory Reporting

MAVEN: The Board of Health has continued to utilize the Massachusetts Virtual Epidemiologic Network (MAVEN) system to comply with the new revisions to the *Reportable Diseases, Surveillance and Isolation and Quarantine Requirements* (105 CMR 300.000) which became effective on July 8, 2011. DPH's Electronic laboratory Reporting, ELR, system uses a unique, centralized data collection approach to help local Boards of Health, health departments and hospitals to efficiently meet disease reporting requirements. When infectious disease information arrives at DPH, it comes via a secure web-based portal, is quality assured, and transmitted to an integrated, web-based disease surveillance and case management system known as the Massachusetts Virtual Epidemiologic Network (MAVEN). The DPH model is one of the first in the country to be both certified and operational for ELR.

COMMUNICABLE DISEASE REPORT		
DISEASE	STATUS	CASES
Babesiosis	CONFIRMED	1
Campylobacteriosis	CONFIRMED	4
Cryptosporidiosis	CONFIRMED	2
Ehrlichiosis	CONTACT	1
Enterovirus	CONFIRMED	1
Giardiasis	CONFIRMED	2
Group A streptococcus	CONFIRMED	1
Group B streptococcus	CONFIRMED	4
Haemophilus influenzae	CONFIRMED	1
Hepatitis B	CONFIRMED	2
Hepatitis B	CONTACT	2
Hepatitis B	PROBABLE	4
Hepatitis C	CONFIRMED	32
Hepatitis C	PROBABLE	12
Human Granulocytic Anaplasmosis	CONFIRMED	1
Human Granulocytic Anaplasmosis	PROBABLE	1
Influenza	CONFIRMED	25
Lyme Disease	CONFIRMED	12
Lyme Disease	PROBABLE	8
Lyme Disease	SUSPECT	23
Measles	CONTACT	7
Pertussis (and other Bordetella species)	CONFIRMED	4
Salmonellosis	CONFIRMED	2
Streptococcus pneumoniae	CONFIRMED	1
TB-LTBI	CONFIRMED	12
TB-LTBI	CONTACT	1
TB-LTBI	SUSPECT	2
Varicella	PROBABLE	1
Varicella	SUSPECT	2
Vibrio sp.	CONFIRMED	1
TOTAL DISEASE SURVELIANCE		172

Animal Inspectors

The Board of Health is responsible for the nomination of Animal Inspectors as required by Chapter 129, sections 15 and 16 of the Massachusetts General Laws. The animal inspectors are required by law to perform various tasks, issue quarantines in small animal bite cases and issue releases after quarantines.

Activities of the Board of Health

Member Organizations

- MHOA – Massachusetts Health Officers Association
- NACCHO – National Association of County and City Health Officials
- NEHA – National Environmental Health Association
- MEHA – Massachusetts Environmental Health Association
- NALBOH – National Association of Local Boards of Health
- MAHB – Massachusetts Association of Health Boards

President: Massachusetts Health Officers Association (MHOA)

Health Director (Frank P. Giacalone, R.S.) has been elected as President and a member of the Executive Committee for the Massachusetts Health Officers Association (MHOA), an organization with over 600 members. One of the duties for the VP included organizing the annual MHOA conference in Springfield. Over 350 attendees were present, over 30 vendors and four track sessions (which included Food protection, Public Health, Waste water – Title V and Emergency Preparedness), were organized. Members include boards of Health, academia and professionals in the health and environmental services throughout the Commonwealth of Massachusetts. The organization sponsors trainings in the environmental and health fields, Title V, emergency preparedness, bed bugs, housing issues and other aspects of public health. MHOA is a strong advocacy group to promote public health awareness.

Sharps Disposal Kiosk

The Board of Health in coordination with the Solid waste/Recycling department has continued to maintain a sharps collection kiosk at the Town hall for the disposal of syringes. Syringes are a hazardous material that the state will be mandating to be eliminated from household waste.

Syringes must be disposed of in a sealed rigid container. More information can be obtained by visiting town hall. INDIVIDUAL SYRINGES will not be accepted.

Flu Clinics

Annual flu vaccinations were administered to Saugus residents. Vaccinations were similar to the prior fiscal year averaging 250 vaccinations. Part of the decline in vaccinations is the fact that pharmacies are administering vaccinations earlier than local health departments since they are purchasing vaccines earlier. They are not charging individuals since they are getting reimbursed from the individuals Medicare or insurance companies; a similar process that the Board of Health uses. This year's clinic was also used to time how long the process takes from the individual entering the site to exiting after getting vaccinated. This is a CDC mandated deliverable to see if the Town is set up to vaccinate the public within 72 hours during an emergency. The Saugus High School is our primary dispensing site and used for the flu clinic and this drill. Clinic was staffed with High School students who wished to fulfill their community service hours. Additional clinics were held at the following locations:

- Saugus Town Hall Auditorium (evening clinic)
- Public Safety Building (first responders (Police & Fire))
- Heritage heights
- Laurel Towers

Flu shots are available at the nurses office located at 2 Rice Street. Office hours are usually on Thursday. Appointments for flu shots can be made by calling the nurse at (781) 233-5504.

Annual Household Hazardous Waste Day

A bi-annual collection was held that allowed residents to dispose of their household hazardous waste in a convenient and environmentally responsible manner. Tires, Computers monitors, TVs, batteries, propane tanks and paints and other liquids were collected and removed from the municipal waste stream.

Founders Day Display

The Board of Health distributed educational materials on West Nile Virus & EEE, Ticks and solid waste & recycling. All food booths were inspected prior to operating by the Health Director, Frank Giacalone to ensure foods were purchased from approved vendors, prepared and served in compliance with the Federal and State food code.

Emergency Preparedness: Emergency Dispensing Site (EDS)

The Board of Health has developed a plan to utilize the high school as a dispensing site in case of an emergency. This EDS site will be staffed by volunteers to distribute medications or vaccinations for the residents of the Town of Saugus. The following drills and exercises were conducted:

- Plan updated with current contact information.
- Timed public vaccination live drill exercise
- EDS site set-up call down drill.
- EDS staff call-down drill.
- 24/7 Contact drill.

A timed exercise drill was conducted during the annual flu clinic at the Saugus High School. The drill focused on mass vaccination of Saugus residents in case of an event that would warrant this

activity. The exercise involved a notification drill, staff call down drill and site set-up. The set-up and call drills showed that our response and set-up times were completed at a very good rate.

The number of vaccinations administered this year was approximately 350, which is less than last year. Originally the State Department of Public Health restricted State supplied vaccine to those individuals who are un-insured or under insured. The town approved \$2,000 to purchase vaccine so that a public clinic could be held. The Town was reimbursed \$5,871 from billing Medicare and other insurance carries for the cost of the vaccine and administration fees.

School News

The Board of Health is still receiving pest control inspection reports of the Waybright School. No activity or issues have been noted. A daily flushing program has been implemented. A manual flushing log is being filled out each day to ensure that the lead and copper levels are maintained below DEP thresholds.

The Board of Health conducted 2 inspections for each school cafeteria under the State and Federal Food Code. Proper food handling was being conducted and no major violations were noted.

Policy Development and Education

Bioterrorism/Emergency Preparedness

North Shore Cape Ann Emergency Preparedness Coalition (NSCAEPC): Saugus is a member of The North Shore Cape Ann Emergency Preparedness Coalition which was established in 2004. The NSCAEPC is comprised of the Boards of Health and Health Departments from the following fifteen (15) communities Saugus, Lynn, Nahant, Peabody, Danvers, Salem, Marblehead, Beverly, Swampscott, Hamilton, Wenham, Gloucester, Rockport, Manchester-by-the-Sea and Essex.

The purpose of the North Shore - Cape Ann Emergency Preparedness Coalition is to:

- enhance the communities' collective capacity to share resources
- respond to public health threats and emergencies, which includes terrorism and outbreaks of infectious diseases

The NSCAEPC receives funds from the Center of Disease control. Funds are allocated to each community and used for purchasing of emergency preparedness equipment and services. Purchases have included cell phones, portable computers and printers, medical supplies storage cabinets. All purchases are approved from an Approved goods/service list issued by the CDC.

A website has been created, www.nscalert.org . The website provides valuable resources to residents within these communities, including links to local, state and federal websites, a place for potential medical and non-medical professionals to obtain information that will enable them to volunteer their services in the event of an infectious disease or bioterrorism emergency, and information regarding emergency preparedness trainings and seminars. This website is also protected by the Secure Socket Layer (SSL) system, which is used to enable secure, encrypted transactions to take place over the Internet.

Tobacco Control Program

North Shore/Cape Ann Tobacco Alcohol Policy Program FY14 Saugus Annual Report

In accordance with grant requirements, the North Shore/Cape Ann Tobacco Alcohol Policy Program accomplished the following program Target and Milestones within the Town of Saugus.

Policy:

Tobacco Products & Nicotine Delivery Products” regulation amended, prohibiting the mixing of liquid nicotine within the Town of Saugus.

Compliance Checks:

Date	No. of Establishments Checked	Compliance Achieved
8/26 & 28/2013 achieved	28 establishments were checked	85% rate was
6/18/2014 achieved	22 establishments were checked	95% rate was

One ETS violation occurred on 8/26/2013

Inspections and Pricing Surveys:

In addition to the compliance checks, the North Shore/Cape Ann Tobacco Alcohol Policy Program conducted one full round of retailer inspections at each permitted establishment as well as a pricing survey to access pricing trends across the state.

Date	No. of Establishments Checked	Compliance Achieved
8/26/2013	28 establishment were checked	85% rate was achieved

Violations occurred in the following establishments:

Establishment	Address	Amount	Offense
Jiffy Mart	4 Howard Street	\$ 200.00	2 nd + 7-day suspension
Super Petroleum	340 Lincoln Ave	\$ 200.00	2 nd + 7-day suspension

ETS Violation (Indoor smoking):

Establishment	Address	Amount	Offense
Super Petroleum	340 Lincoln Ave	\$ 100.00	Smoking indoors

Massachusetts Department of Public Health
Tobacco Cessation and Prevention Program
(617) 624-5900 www.mass.gov/dph/mtcp

Staff Training

Training is an essential requirement for this department. Constant changes to the regulations (Solid waste, food code, National pool code, and housing) and new health/environmental emerging issues (Hording, Bed Bugs, mold, asbestos, renovations and repairs) requires constant learning for this department to properly respond to these issues. The Board of Health staff must be kept apprised on new information. Credentials currently held include:

- ❖ Massachusetts Registered Sanitarian
- ❖ HACCP Manager certification
- ❖ ServSafe Certification
- ❖ Healthy Housing certification
- ❖ Certified Pool Operator
- ❖ Lead Paint Determinator
- ❖ Emergency preparedness Incident Command certification (ICS 100, 200, 300 and 700)
- ❖ Hazardous materials certification

Trainings, conferences and credential workshops to maintain current certifications:

- | | |
|---|--|
| ❖ Medical Marijuana Seminar | ❖ NACCHO- National Conference:
Recipient for MHOA best practices
award |
| ❖ Electronic Death Certificate training | ❖ Mosquito Control seminar |
| ❖ Community Sanitation annual
seminar | ❖ PIO (Public Information Officer)
Training |
| ❖ Annual Massachusetts Health
Officers Association (MHOA) annual
conference | |

Revenues Collected:

Revenue/Permit Type	FEE
ANIMAL PERMIT	1,580
BODY ART FAC & PRACT PERMIT	3,500
BURIAL PERMIT	1,475
FILL/LANDFILL PERMIT	400
FOOD PLAN REVIEW FEE	150
FOOD SERVICE PERMIT	45,778
MEDICARE REIMBURSEMENTS	1,768
HEALTH FINES	50
HEALTH PERMIT FEE'S MISC	433
MOTEL CABIN PERMIT	1,785
SWIMMING POOL PERMIT	1,400
TANNING SALON PERMIT	1,100
TOBACCO PERMIT	3,400
GARBAGE & SEPTAGE HAULER PERMIT	5,600
	\$68,419

FY2012 Revenues Collected: \$76,977.00

11.2% Decrease from FY2012

Respectfully submitted,
 Frank P. Giacalone, R.S.
 Director of Public Health

Town of Saugus Historical Commission

Town Hall
298 Central Street
Saugus, MA 01906

January 13, 2015

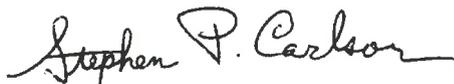
ANNUAL REPORT – FY 2014

Members, July 1, 2013: Stephen Carlson, Chairman; Marilyn Carlson, Vice Chairman; Stephen Rich, Clerk; Natalie Aggrete, Melita Davis, Robert Sacco, Jean Swanson

The terms of Stephen Rich and Melita Davis expired on August 31, 2013; both were reappointed for new three-year terms.

Long-time member Robert Sacco passed away during the year. At the end of the fiscal year this vacancy had not been filled.

The primary focus of the Commission's activities during the year involved the creation of the Round Hill Historic Site. In October 2013 the Commission contracted for the restoration of the cast iron fence donated by Ruth Backer which will separate the site from the Public Safety Building parking area. This restoration was completed and the restored fence unveiled during the Groundbreaking Ceremony for the project held in the Town Hall on May 1, 2014. The Commission is moving forward with the project with a goal of having a dedication during the Founders' Day celebrations in September 2015.



Stephen P. Carlson
Chairman

Human Resources

FY14 Annual Report

The Human Resources Office is staffed by 2 full time employees:

Karen Tyler, Human Resources Director

Jen Smith, Benefits Administrator

The essential functions of the Human Resources office is to support all departments with recruitment, benefits, Civil Service, policies and procedures, investigate complaints, interact with Town's Unions, and advise Department Heads on employee issues. The department answers questions and enforces the Town's Policy Manual. We stay up to date with State and Federal laws and regulations by going to conferences and seminars.

The office handles all benefits for Town, School, and retirees. The benefits include: Health, Dental, Life, Short-Term Disability, Dental, Supplemental Life, and Flexible Spending Accounts. This includes enrollment, weekly monitoring, reconciliation, and monthly payments. We do this through coordination with the Insurance Companies, Accounting Office, Retirement Board, and Mass Teachers' Retirement Office.

At end of FY14, the department was diligent in getting ready for the transition from GIC to MIIA Blue Cross Blue Shield. The new insurance will be in effect for FY15. The Town and the Unions worked collaboratively to negotiate the best options for the new health insurance for the employees and retirees. There were many meetings with MIIA and Blue Cross Blue Shield. They also came to Town Hall to personally go over the plans with the employees and the retirees. The Town received a \$5000 Innovation Award from Blue Cross Blue Shield for the hard work the Town and the Unions did to create such a comprehensive insurance plan. The Town is looking forward to starting a new Wellness Program in FY15.

The office had a very busy year with recruitment. There have been approximately 37 hires within the Town due to retirements and replacement of staff. We have a great staff and welcome the new employees.

We also handle all work related injuries for employees. Police and Fire injured-on-duty medical coverage (compliance with MGL 111F and 100B, reconciliation and payment). Worker's Compensation (acting as a liaison between Town's Insurance carrier and employees with injury claims). We handle unemployment management for all School and Town Employees which includes monthly monitoring, reconciliation, and payment to the State. We also monitor all State and Federal Laws related to Human Resources: FMLA, MMLA, SNLA, CORI, administration of DOT mandated Drug Testing, Records Retention for Personnel Files, I-9s, HIRD Forms, etc. to ensure the Town is in compliance.

This office interacts with the Town's Unions in regards to grievances and contract interpretation.

Legal and Insurance Claim maintenance (includes data retention of all insurance and legal claims related to the Town and/or employees- i.e. motor vehicle accidents, property damage, personal injuries, etc., as well as, acting as liaison between the Town's insurance carrier and claimant). We maintain all insurance coverage: Property, Crime, Equipment Breakdown, Inland Marine, Liability, Auto, Worker's Compensation, Flood, and Umbrella.

The Human Resources Department is an essential part of the Town because it touches every department and each employee.

Statistics

Summary of Health Insurance Enrollment (June 2014 Data)

# of active employee enrolled in Town/GIC sponsored insurance plans	494
# of individual plans vs family plans	164/330
# of retired Town Employees and Retired Teachers enrolled in Town/GIC sponsored plans (includes spouse and survivor policies)	599

Summary of Life Insurance Enrollment (June 2014 Data)

# of active employees enrolled in Life Insurance	354
# of retired Town and School employees enrolled in Life Insurance	334

TOWN OF SAUGUS
 INSPECTIONAL SERVICES DEPARTMENT
 298 CENTRAL STREET
 SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

Telephone: (781)231-4116
 Fax: (781)231-4187
 E-mail: fvarone@saugus-ma.gov.

**BUILDING DEPARTMENT
 FISCAL YEAR END REPORT
 JULY 1, 2013 JUNE 30, 2014**

BUILDING DEPARTMENT

RESIDENTIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2013	62	\$ 12695.00
August 2013	95	\$ 22861.00
September 2013	60	\$ 9695.00
October 2013	76	\$ 13408.00
November 2013	66	\$ 15466.00
December 2013	34	\$ 9854.00
January 2014	29	\$ 3606.00
February 2014	25	\$ 6569.00
March 2014	46	\$ 7293.00
April 2014	71	\$ 18536.00
May 2014	93	\$ 21231.00
June 2014	<u>78</u>	\$ <u>19900.00</u>
Total Residential Revenue	733	\$ 161,114.00

COMMERICAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2013	15	\$ 9700.00
August 2013	6	\$ 2033.00
September 2013	10	\$ 9882.00
October 2013	10	\$ 10833.00
November 2013	4	\$ 19992.00
December 2013	4	\$ 1016.00
January 2014	6	\$ 1832.00
February 2014	7	\$ 5248.00
March 2014	6	\$ 8440.00
April 2014	5	\$ 4540.00
May 2014	9	\$ 14283.00
June 2014	<u>6</u>	\$ <u>23769.00</u>
Total Commercial Revenue	88	\$ 111,568.00

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 298 CENTRAL STREET
 SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

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 Fax: (781)231-4187
 E-mail: fvarone@saugus-ma.gov.

NEW CONSTRUCTION

RESIDENTIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
July 2013	1	\$ 3600.00
August 2013	1	\$ 3216.00
September 2013	0	\$
October 2013	1	\$ 3000.00
November 2013	0	\$
December 2013	3	\$ 10260.00
January 2014	0	\$
February 2014	1	\$ 3840.00
March 2014	1	\$ 3600.00
April 2014	1	\$ 4200.00
May 2014	1	\$ 4200.00
June 2014	<u>3</u>	<u>\$ 9600.00</u>
Total Residential New Const Revenue	13	\$ 45,516.00

COMMERCIAL

MONTH	NUMBER OF PERMITS	AMOUNT OF FEES
November 2013	1	\$ 14304.00
June 2014	<u>1</u>	<u>\$ 38166.00</u>
Total Commercial New Const Revenue	2	\$ 52,470.00
Total Building Residential Revenue:	746	\$ 206,630.00
Total Building Commercial Revenue:	90	\$ 164,038.00

TOWN OF SAUGUS
INSPECTIONAL SERVICES DEPARTMENT
298 CENTRAL STREET
SAUGUS, MASSACHUSETTS 01906

Fred Varone
Building Commissioner

Telephone: (781)231-4116
Fax: (781)231-4187
E-mail: fvarone@saugus-ma.gov.

FISCAL YEAR END REPORT
JULY 1, 2013 – JUNE 30, 2014

DEPARTMENT	NUMBER OF PERMITS	AMOUNT OF FEES	
Electric:	739	\$	74,121.50
Plumbing:	366	\$	25,980.00
Gas:	286	\$	13,346.00
Drain Layers:	17	\$	3,700.00
Back Flow	362	\$	37,760.00
Sheet Metal	42	\$	4039.00
Sewer Fee:	24	\$	25,050.00
Trench:	27	\$	1350.00

TOWN OF SAUGUS
 INSPECTIONAL SERVICES DEPARTMENT
 298 CENTRAL STREET Suite #6
 SAUGUS, MASSACHUSETTS 01906

Fred Varone
 Building Commissioner/Zoning Officer

Telephone Number 781-231-4119
Fax Number 781-231- 4187
E-mail: fvarone@saugus-ma.gov

WEIGHTS & MEASURES

July 1, 2013 – June 30, 2014

Sealed Not Sealed Adjusted Condemned

Scales:	Over 10,000 LBS	12			
	5,000 – 10,000 LBS	1	1		
	100 – 1,000 LBS	4			
	Under 100 LBS	153	2	6	
Weights:	Avoirdupois				
	Metric	31			
	Apothecary	20			
Liquid Measuring Meters:					
	Gas Dispensers	164	6		5
	Oil & Grease				
	Vehicle Tank	3			
Other Devices:					
	Taxi Meters	5			
	Fabric Measuring	1			
	Wire-rope-cordage				
	Revere Vending Machines	6			
Firewood:	(Short measure)				
Loam:	(Short measure)				
Money to Collector Treasurer:					Totals: \$3,800.00



295 Central Street
Saugus, MA 01906
781.231.4168

www.sauguspubliclibrary.org
sau@noblenet.org

FY14 Annual Report

The mission of the Saugus Public Library is to inform, enrich, and empower all citizens by providing and promoting free access to the universe of information and ideas. Our vision is to be the foremost destination for the enrichment of all.

The Saugus Public Library is proud to fulfill our mission on a daily basis by offering a wide-range of materials and programs for Saugus residents of all ages. In FY14 the library purchased 8173 new items that were carefully selected by our professional staff. The library held 557 programs attended by 10,109 individuals. The majority of the programs (526) were for children and their families. Our Children's Librarian, Martha Morgan, schedules story hours, play groups, summer reading activities, special guests, crafts and book discussions to satisfy every age group. The Young Adult Librarian, Lisa LeJeune, plans a variety of programs for a growing group of Saugus teens.

During FY14 we recorded a 14% increase in the number of items that were checked out of the library, over FY13. A total of 112,571 items were taken out.

Material Type	Adult	Young Adult	Children's	Total
Books	33,050	4,653	40,392	78,095
Print Periodicals	1,041	14	159	1,214
Audio	4,112	133	939	5,184
Video	16,952	89	7,152	24,193
Ebooks	2,483	143	168	2,794
Downloadable audio	361	57	40	458
Misc	391	2	242	633
Totals	58,388	5,091	49,092	112,571

12,404 Saugus residents have library cards. Saugus residents borrowed almost 12,000 items sent from other libraries, but the Saugus Public Library provided 16,595 items to residents of other libraries within the Noble network, and beyond.

During FY14 the library expended \$356,697 for personnel costs. The library employed four full-time professional librarians; the library director, reference librarian, young adult/reference librarian and a children's librarian. There are eight part-time library assistants and associates, a part-time children's librarian and a part-time reference librarian. We were able to hire a part-time technical services librarian for cataloging this year after not having one for several years.

The remaining \$123,910 of our FY14 appropriation was spent on our Noble Library Network annual membership, new materials such as books, DVDs, newspapers, and supplies to process library materials and run the library.

To supplement town funding, the Saugus Public Library is fortunate to have the support of two groups that contribute to the betterment of the library annually. The *Saugus Library Foundation* and the *New Friends of the Saugus Public Library* are 501(c)(3) organizations formed solely to raise funds that are used to provide the library with materials, supplies, programming and/or capital needs that are not funded through the annual town budget. During FY14 the Foundation generously purchased a large screen smart TV for use in the community room. This TV allows staff and/or guest speakers to show slides, access the internet and/or show movies. We have made great use of this TV during the past year and our audiences appreciate the new equipment. The Foundation also provided funding for two genealogy databases that are very popular with our patrons, and several museum passes.

The Foundation continued to support the library when it funded the purchase of new furnishings in the Children's Room. The "play" area in the back of the room now hosts more tables and comfortable seating for children and their caregivers. The new furniture provides places for activities that are more "learning" focused. To supplement the furniture, a local day care provider, Shining Stars, through a "Coordinated Family and Community Engagement" grant, contributed \$2,000 worth of STEM (science, technology, engineering & math) manipulative materials that children can use while in the library. In addition, Saugus teachers may request to borrow some of these items for class projects.

The New Friends granted \$1,000 to the Children's Room to be used for the purchase of new non-fiction titles. They also funded the purchase of museum passes, magazine subscriptions, refreshments, and other special programming.

The Saugus Public Library works cooperatively with many organizations that exist to make Saugus a better place. We've held joint programming with the Saugus Historical Commission, SAVE (Saugus Action Volunteers for the Environment), the Saugus Garden Club and others. Furthermore, we are extremely pleased that the Saugus Cultural Council approves funds for many of our programming requests annually. In conjunction with SCC the library is able to bring new and unique events to Saugus residents.

Also in FY14 the library participated in a program, through a grant from the Boston Public Library and the Digital Commonwealth, which allowed us to digitize nearly 40,000 pages of historical documents, at no cost to us. These items are now available online and can be accessed by visiting the library website. Some of the materials included are Saugus High School yearbooks dating back to 1929, annual town reports from 1864 and many veterans' records. By digitizing existing materials that are too old and/or too fragile to share with the public the information they contain becomes available to anyone with an interest in our history, and our invaluable historic materials remain intact in safe storage. The library plans to continue to contribute materials to expand the digital collection in the future.

The library Board of Trustees was led by Chairperson Matthew Canterbury and Vice-Chairperson Robert Cox. The other trustees are Cynthia Fordham, Debra Dion-Faust, Irene Jones and Kimberly Lovett.

Respectfully submitted,

Diane Wallace
Director

**TOWN OF SAUGUS PARKING VIOLATIONS
FISCAL YEAR 2014**

Violation Code	Violation Description	# issued	# paid	Violations Issued	Violations Paid	Violations Dismissed
0	00-Voided Tickets	91	0	\$ -	\$ -	\$ -
03	03-Overtime-No Meter	2	3	\$ 50.00	\$ 75.00	\$ -
04	04-No In Marked Space	5	9	\$ 125.00	\$ 250.00	\$ -
06	06-Wrong Direction	3	4	\$ 125.00	\$ 100.00	\$ -
07	07-Parked Over 48 Hours	3	2	\$ 75.00	\$ 50.00	\$ -
08	08-Restricted	65	80	\$ 1,775.00	\$ 1,850.00	\$ 125.00
09	09-Block Driveway	3	2	\$ 100.00	\$ 25.00	\$ 25.00
10	10-<20Ft Intersection	12	17	\$ 315.00	\$ 415.00	\$ -
11	11-Bus Stop	3	7	\$ 75.00	\$ 150.00	\$ 25.00
13	13-<10Ft Hydrant	2	1	\$ 150.00	\$ 100.00	\$ -
14	14-Block Traffic	3	12	\$ 75.00	\$ 250.00	\$ 50.00
16	16-Fire Lane	85	127	\$ 4,700.00	\$ 5,485.00	\$ 390.00
17	17-Street Cleaning/Snow	12	14	\$ 1,100.00	\$ 1,050.00	\$ 150.00
18	18-Permit Parking	2	2	\$ 50.00	\$ 50.00	\$ -
19	19-Snow Emergency	44	47	\$ 5,650.00	\$ 3,600.00	\$ 450.00
20	20-Crosswalk	2	2	\$ 100.00	\$ 100.00	\$ -
21	21-Sidewalk	33	32	\$ 1,695.00	\$ 1,395.00	\$ 100.00
22	22-Handicap Ramp	1	1	\$ 50.00	\$ 50.00	\$ -
23	23-HP/DV Parking	250	266	\$ 34,380.00	\$ 21,365.00	\$ 12,205.00
24	24-Other \$25.00	3	3	\$ 55.00	\$ 30.00	\$ 25.00
25	25-Other \$50	0	1	\$ -	\$ 50.00	\$ -
		624	632	\$ 50,645.00	\$ 36,440.00	\$ 13,545.00



Town of Saugus, Massachusetts

PLANNING BOARD

Town Hall*298 Central Street*Saugus, MA 01906* (781) 231-4196*Fax (781) 231-4109
e-mail: nstead@saugus-ma.gov

PETER A. ROSSETTI, JR., *Chairman*
LAWRENCE A. SHAVER, *Vice Chairman*
R. JAMES SOTIROS, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Clerk*

DENNIS MOSCHELLA
PHILIP A. SILVANI
DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2015

MEMORANDUM FOR SAUGUS ACTING TOWN MANAGER, ROBERT PALLESCHI

SUBJECT: Fiscal Year 2014 Annual Report of the Saugus Planning Board

Attached is the Annual Report of the Saugus Planning Board. The Planning Board consists of five regular members with rotating five-year term and one Associate Member as provided by M.G.L. Chapter 40, Section 49, for the purpose of Special Permits. There was a full-time clerk and part-time consulting engineer employed by the Town of Saugus who provide services to the Planning Board.

Planning Board of the years 2013-2014

Peter A. Rossetti, Jr., Chairman
Lawrence A. Shaver, Vice Chairman
Philip A. Silvani
Dennis Moschella
Dorothy Poppe
Joseph Attubato, Associate Member

term expires: December 31, 2015
term expires: December 31, 2015
term expires: December 31, 2017
term expires: December 31, 2016
term expires: December 31, 2018
term expires: December 31, 2018

The Planning Board meets on the first and third Thursday of every month at the Town Hall Annex Meeting Room, at 25 Main Street. Election of the Chairman and Vice Chairman, conducted by the Planning Board clerk, takes place at the first scheduled meeting of each new year.

Respectfully Submitted,

Peter A. Rossetti, Jr.
Chairman



Town of Saugus, Massachusetts

PLANNING BOARD

Town Hall*298 Central Street*Saugus, MA 01906* (781) 231-4196*Fax (781) 231-4109
e-mail: nstead@saugus-ma.gov

PETER A. ROSSETTI, JR., *Chairman*
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Nancy Stead, *Clerk*

DENNIS MOSCHELLA
PHILIP A. SILVANI
DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2015

To: Town Manager, Board of Selectmen, Town Moderator

From: Peter A. Rossetti, Jr., Chairman

Subject: 2014 Annual Report

As required by M.G.L Chapter 41, Section 81C, the Planning Board is submitting the following report of its activities in 2014.

I. The Planning Board membership consisted of:

Peter A Rossetti, Jr., Chairman
Lawrence A. Shaver, Vice Chairman
Philip A. Silvani
Dennis Moschella
Dorothy Poppe
Joseph Attubato, *Associate Member*
R. James Sotiros, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Planning Board Clerk*

II. Ongoing Definitive Subdivision Projects July 2013 – June 2014 Total Homes 107

	Number of Homes
Bellevue Heights Estates	28
Twin Springs Estates	29
Stonecliffe Heights Estates	46
Winter Street Subdivision	4



Town of Saugus, Massachusetts

PLANNING BOARD

Town Hall*298 Central Street*Saugus, MA 01906* (781) 231-4196*Fax (781) 231-4109
e-mail: nstead@saugus-ma.gov

PETER A. ROSSETTI, JR., *Chairman*
LAWRENCE A. SHAVER, *Vice Chairman*
R. JAMES SOTIROS, P.E., P.L.S., *Consulting Engineer*
Nancy Stead, *Clerk*

DENNIS MOSCHELLA
PHILIP A. SILVANI
DOROTHY POPPE
JOSEPH ATTUBATO, *Associate Member*

February 2015

Saugus Planning Board 2014 Annual Report Continued

III. Public Hearings for New Definitive Subdivision Approvals July 2013 – June 2014

Total 1

Definitive Residential Subdivision Approval for Berthold Street Extension

IV. Public Hearings for Completed Subdivisions Conveyed to the Town – Form K

July 2013 – June 2014

Total 0

V. Public Hearing for New Site Plan Review Permit Approvals July 2013-June 2014

Total 2

31 Main Street Church
173 Main Street, Car Dealership

VI. Public Hearing on Zoning Articles – Recommendation to the Annual and Special Town Meeting July 2013 – June 2014

Total 6

Temporary Moratorium on Medical Marijuana Treatment Centers
Historical Mills Mixed Use Overlay District
Waterfront Mixed Use Overlay District
Special Requirements for Medical Marijuana Treatment Centers
Large Scale Ground Mounted Solar Photovoltaic Installation Overlay Districts
Required FEMA Zoning Bylaw Amendment

VII. Public Hearing to Return to the Board of Appeals Repetitive Petition July 2013 – June 2014

Total 0

VIII. Public Hearing to Return to the Board of Selectmen Repetitive Petition July 2013 – June 2014

Total 1

50 Hamilton Street



Town of Saugus, Massachusetts

PLANNING BOARD

Town Hall*298 Central Street*Saugus, MA 01906* (781) 231-4196*Fax (781) 231-4109
e-mail: nstead@saugus-ma.gov

PETER A. ROSSETTI, JR., *Chairman*
LAWRENCE A. SHAVER, *Vice Chairman*
R. JAMES SOTIROS, P.E., P.L.S., *Consulting Engineer*
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February 2015

Saugus Planning Board 2014 Annual Report Continued

IX. Public Hearing for Hillside Protection Special Permit Approvals July 2013 – June 2014

Total 5

298 Main Street, YMCA
11-13 Lawndale Avenue
26-28 Lewis Street
6 Whittier Avenue
Freeman Avenue

X. Amendments to the Planning Board Operating Procedures July 2013 - June 2014

Total 0

XI. Amendments to the Planning Board Subdivision Rules and Regulations July 2013- June 2014

Total 0

XII. Approval Not Required Plans (ANR) July 2013-2014

Total 5

1731 R Broadway
Wonderland Terrace
Lots 15 & 16 Iron Works Way
41 Beacham Avenue
25-27 Iron Works Way



Saugus Police Department

Annual Report

01/01/14 – 12/31/14

During the year 2014, the Saugus Police Department responded to 24,174 calls. The following is a breakdown of these calls:

Accidents	1164
Alarms	1496
Crimes Against Persons	298
Crimes Against Society	2577
Crimes Against Property	1143
Services	13545
All Other	3951

The Police Department initiated **1754 incident Reports**, made **517 Arrests**, applied for **571 Hearings**, Summonses or Warrants. They served **127 Restraining Orders** and investigated **438 Motor Vehicle Accidents**. The department also received 951 pieces of property to be logged into records as evidence, found property or property held for safe keeping.

There were 1727 traffic citations issued:

Civil Violations	863
Warnings	266
Verbal Warnings	2
Citation Arrests	220
Criminal Citations	376

The fine total for these citations prior to court settlement was **\$95,928.06**.

There were 583 parking tickets issued for fines totaling **\$71,450.00**

There were 2 fatal motor vehicle accidents noted in Saugus during the year 2014

There were 20 arrests / complaints made for O.U.I. (Operating Under the Influence of Alcohol or Drugs) and 16 people placed into Protective Custody

The Saugus Police Department also arrested a total of 15 Juveniles during 2014.

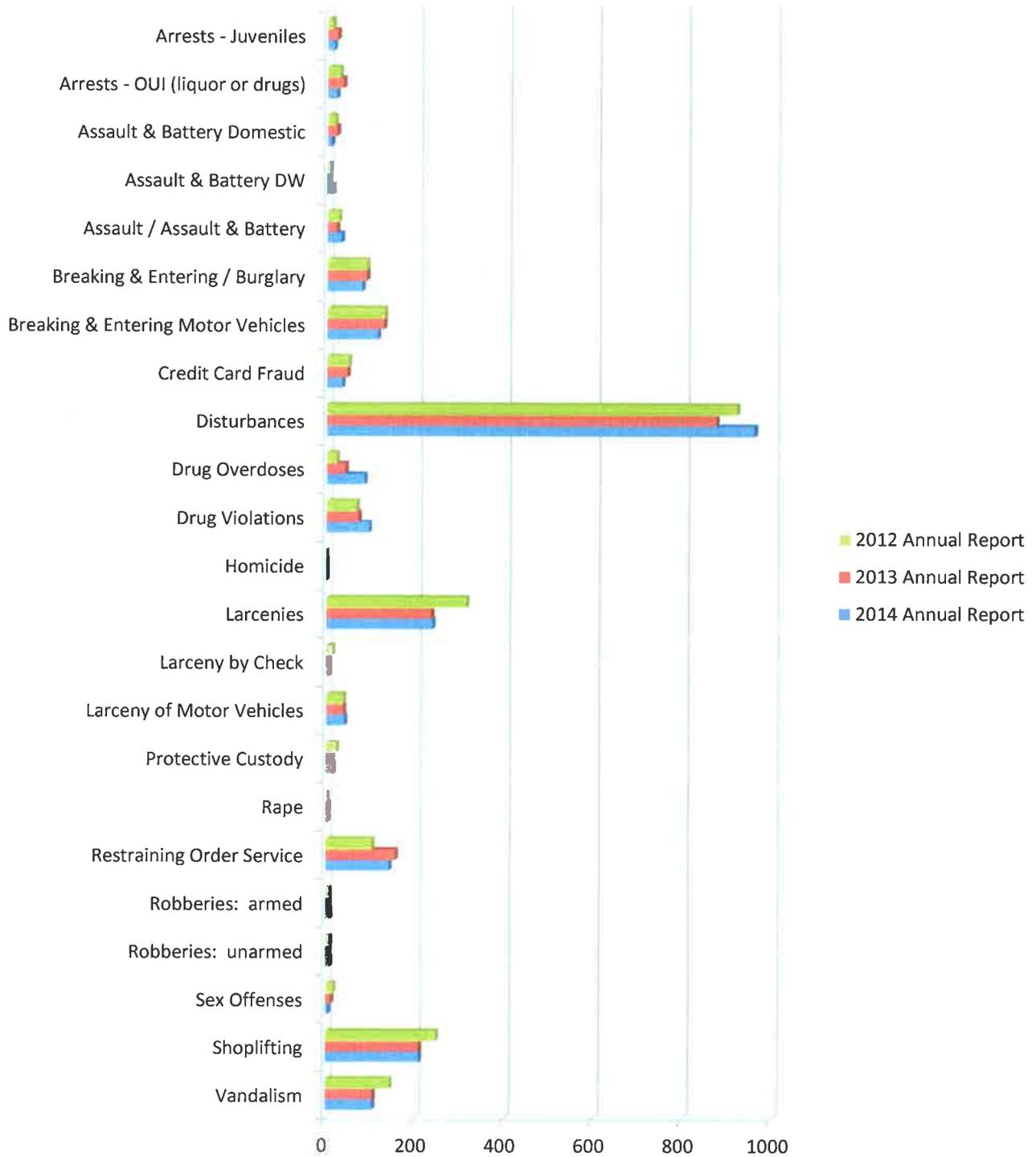
The following is a breakdown of serious crimes or frequent crimes during the year 2014.

Assault / Assault & Battery	32
Assault & Battery Domestic	9
Assault & Battery with a Dangerous Weapon	14
Breaking & Entering / Burglary	79
Breaking & Entering Motor Vehicles	114
Credit Card Fraud	34
Disturbances	960
Drug Overdose (includes 7 deaths)	85
Drug Violations	95
Homicide	0
Larcenies	239
Larceny by Check	6
Larceny of Motor Vehicles	41
Rape	4
Restraining Order Service	142
Robberies: armed (9) / unarmed (9)	18
Sex Offenses	5
Shoplifting	235
Vandalism	105

This report was prepared by Detective John Daigle, Crime Analysis Division of the Saugus Police Department on January 31, 2015.

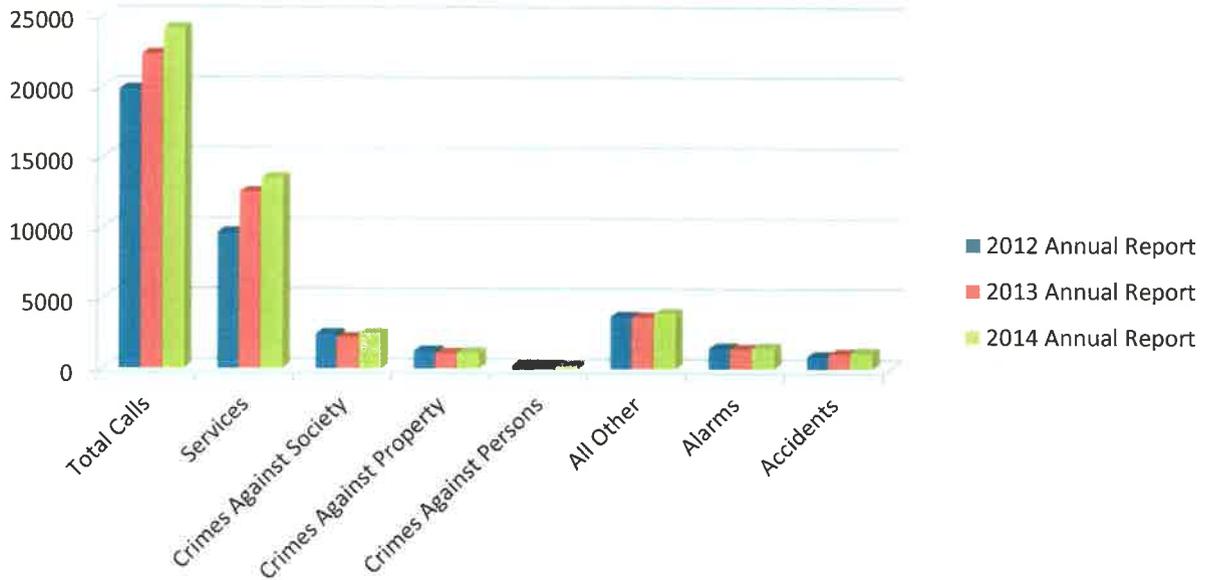
3-Year Comparison Chart (2012-2014)

Service Calls – Specific

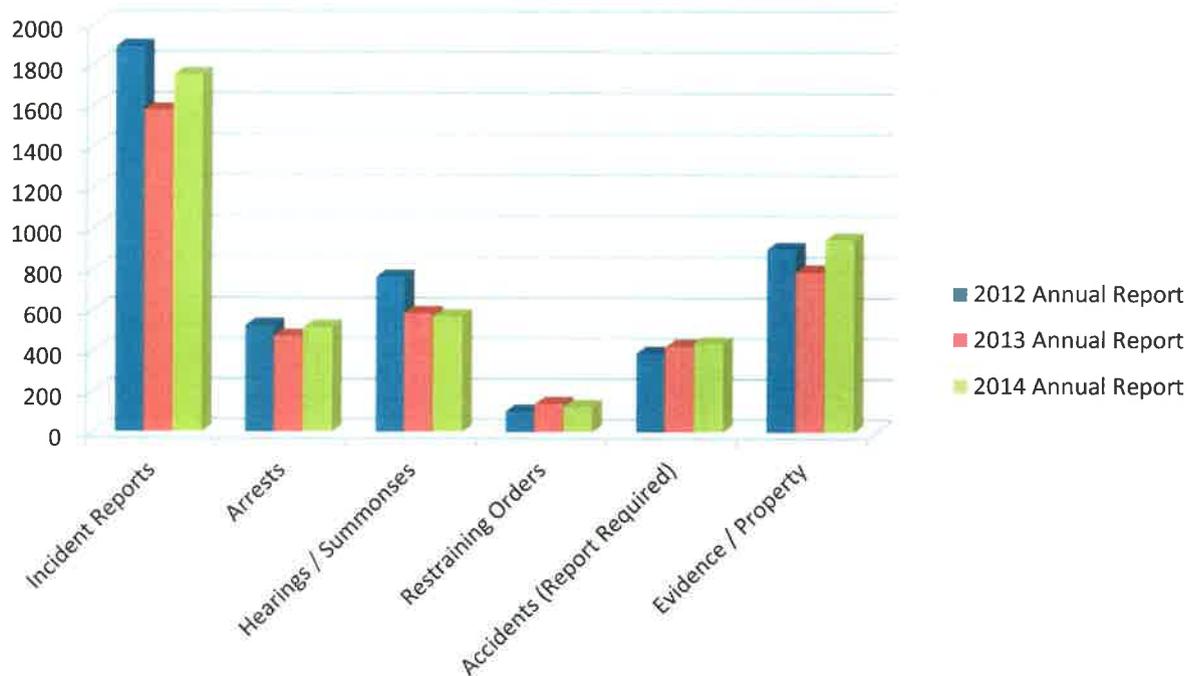


3-Year Comparison Chart (2012-2014)

Service Calls – General

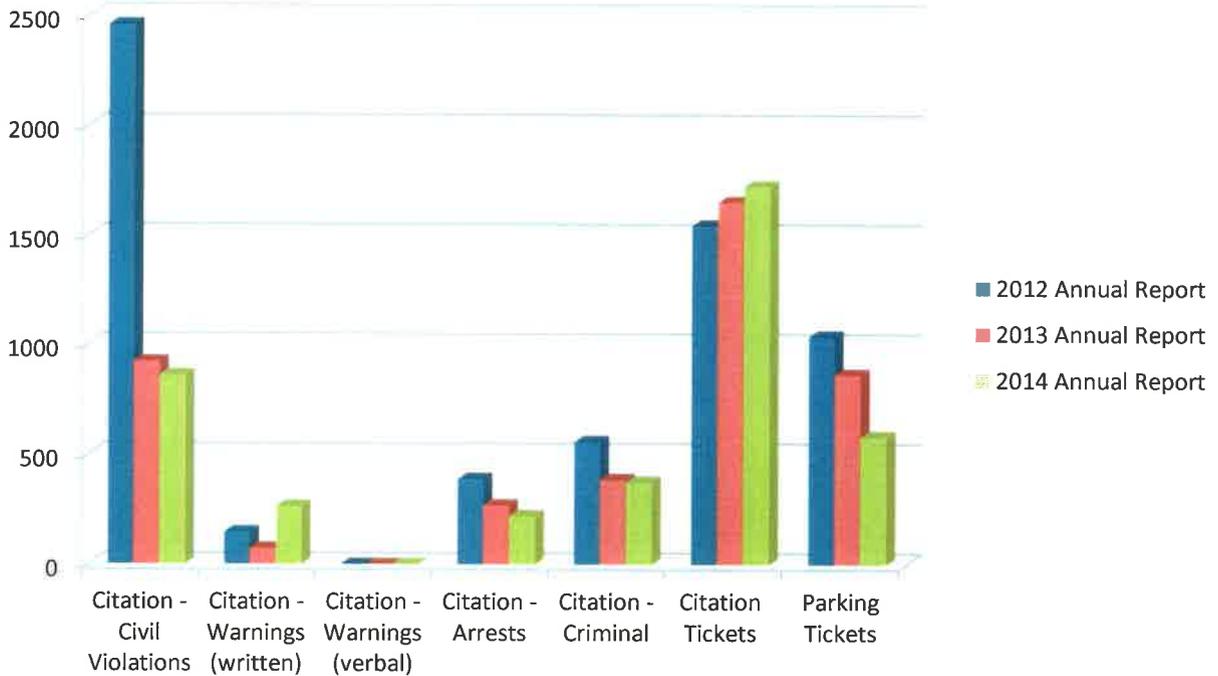


Report Activity

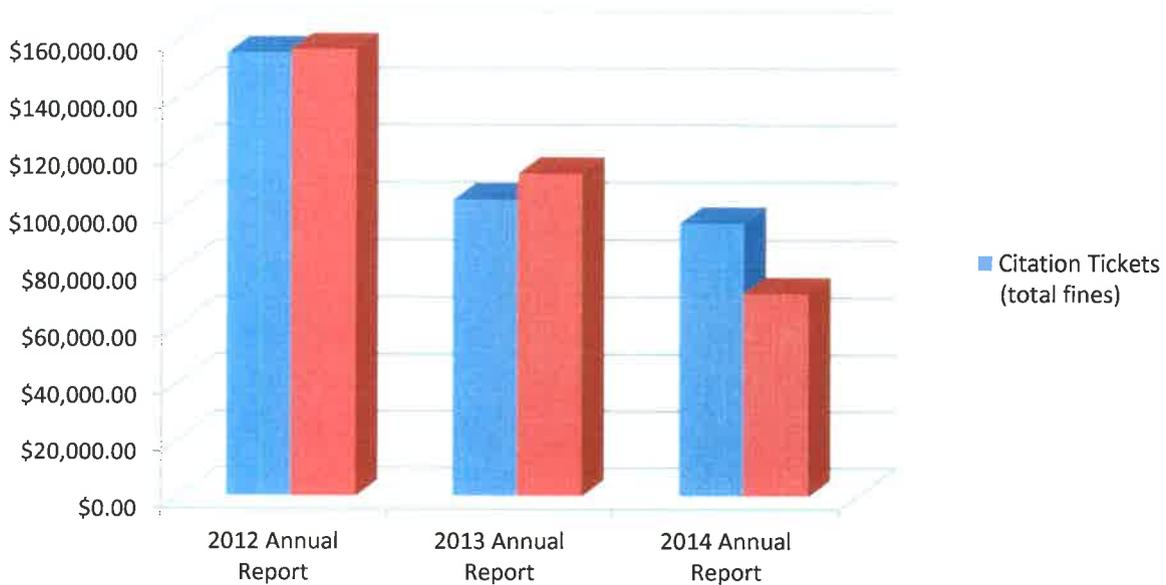


3-Year Comparison Chart (2012-2014)

Tickets – Quantity



Tickets – Fines (Issued)



PURCHASING DEPARTMENT
FY14 ANNUAL REPORT JULY 1, 2013 – JUNE 30, 2014

The Purchasing Department is responsible for the preparation of all outgoing bids; proposals; and quote specifications and to review all those submitted to the Town. Determine eligibility of vendors and contractors; prepare contracts for those to be awarded. In addition, assist Department Heads to assure that expenditures of Town funds for construction projects; the purchase of materials; equipment and services are in conformance with applicable Federal, State, and Local laws.

My position is to assist town operating departments with the contracting of services and products. My job involves clarifying and defining requirements for goods and services, implementing cost effective procurement, and ensuring that all contractors hired by the Town comply with all applicable local and state laws. I make sure that all departments procure materials, supplies, equipment, or services at the lowest possible cost consistent with the quality necessary for the proper operation of the various departments, thereby attaining the maximum value for each public dollar spent.

All purchase orders are reviewed by the Purchasing Department for compliance to all statutory and Town requirements before they are fully processed. Purchase orders are required by all departments for purchases over \$500.00.

Throughout the year of 2013-2014, the Town had many projects and procurements processed by using the bidding or proposal methods. Some items were also solicited by quotes and other purchases were made using the State bid list. The bid numbering starts from July 1, 2013 and runs through June 30, 2014. The major projects are listed below:

CONTRACT	DEPT	AWARDED TO	CONTRACT VALUE
Sewer Sys Sub-System 6 Cured in Place Pipe Lining	DPW	Insituform Tech	\$680,850.00
Sewer System Sub-System 6 Connection Lining	DPW	National Water Main Cleaning	\$318,250.00
Curbside Trash & Recycling	MGR	JRM	\$775,000.00
Purchase of Energy Services for Electricity	MGR	Great Eastern Energy (Patriot Energy)	\$0.06693
Gas	MGR	Same Company	\$0.940
Handicapped Accessibility at Ballard School	SCHOOL	Amramp	\$24,650.00
Install Catch Basins At Bow Street	DPW	Agganis Const.	\$11,800.00
Maintenance Agreement for Generators	BLDG	Kraft Powers	\$1,795.00
Catch Basin Cleaning	DPW	BMC Corp.	\$31,050.00
Street Paving	DPW	D&R General	\$742,424.00
Sewer System Sub-System 6 Man Hole Rehabilitation	DPW	National Water Main Cleaning	\$238,319.76
2013 Water Main Project	DPW	Moriarty & Sons	\$662,392.62

Highway Salt	DPW	Eastern Minerals	\$43.00 / ton
Road Sand	DPW	Kingstown Corp.	\$15.45 / ton
Cold Patch/Hot Top	DPW	Aggregate Industries	Hot Mix \$70.50 Cold Patch \$83.00

The goal of the Purchasing Department is to obtain the best price in supplies and services for the Town's departments by generating competitive bids and requests for proposals on larger purchases, and solicit written and verbal quotes for the best price and value for products or services required by the Town of Saugus. Also to maintain the Town's reputation for fairness and integrity and to promote impartial and equal treatment to all who wish to conduct business with the Town.

Robert Palleschi - Chief Procurement Officer

Kris O'Neill - Purchasing Assistant

The Saugus Contributory Retirement Board respectfully submits its report for our fiscal year ending December 31, 2013.

The Saugus Retirement System (System) administers the defined benefit plan for the Saugus Housing Authority and most Town of Saugus employees, with the exception of teachers and school administrators whose program is administered by the MA Teacher's Retirement Board. The defined benefit plan, governed by Massachusetts General Laws Chapter 32, provides retirement, disability, survivor, and death benefits to members and their beneficiaries. The Division of Public Employee Retirement Administration (PERAC) oversees all 106-retirement systems.

The System has a five member Board who is responsible for ensuring that the System is operating in compliance with the M.G.L. Chapter 32. Eugene Decareau, Saugus resident and former General Manager of Eastern Tool serves on the Board pursuant to an appointment by the Board of Selectman. The Town Accountant serves as the ex-officio member as required by the M.G.L. Chapter 32. Saugus Firefighters William E. Cross, III and Mark Gannon serve as the elected members to the Board. Doreen DiBari, a Certified Financial Planner and Certified Trust Financial Advisor, who is a Senior Vice President of Wealth Management for People's Bank, was chosen by the four Board members to serve as the fifth member. William E. Cross, III serves as the Chairperson of the Board. The Retirement Board members meet monthly on the last Tuesday of each month.

In addition to the monthly Board meetings, members attend seminars, conferences and other retirement meetings, so that they can be current on all legislative changes which will affect its retirees and members. Pension Reform mandates that retirement Board Members complete training during each year of service on the retirement board. During each member's term on the retirement board, the member must complete 18 hours of training. Another mandate is the completion of a yearly Statement of Financial interest for each Board Member and members of their household.

The System is funded through members' deductions, investments and an annual appropriation from the Town and Housing Authority. The Board adopted an actuarial funding schedule to ensure the financial stability of the retirement system. According to the most recent actuarial report, as of January 1, 2013 the system was 64.3% funded.

As of December 31, 2013, there were 680 members, 356 active members, 278 retired members or their beneficiaries and 46 inactive members. During 2013 the Board voted to grant 15 superannuation retirement allowances and 1 Survivor Benefit. There was 1 Accidental and 1 Ordinary Disability Retirements. The Board did approve 7 refunds and 19 transfers of member accounts. There were 12 retiree, 4 beneficiary and 1 inactive member deaths.

In 2013 the Retirement Board voted to grant a 3% Cost of Living to eligible retirees, calculated on their allowance up to \$12,000, a maximum of \$360.00 annually. Many of the retirees do not receive \$12,000 per year and they received less than the maximum \$360.00. This became effective July 1, 2013.

The Retirement Board staff is responsible for all financial transactions, reporting of investment activity, comprehensive pre and post retirement counseling to employees and their families regarding their rights and benefits, issuing monthly pension payments to retirees and/or their survivors, and other required governing reporting.

The Saugus Retirement Pension Funds are part of the Pension Reserve Investment Trust (PRIT). For the calendar year, ending December 31, 2013 the PRIT Core Fund returned 15.24%, with a return of 9.69% since inception on 1/31/85.

The Trust's investment policy is conservative and they continue to be a prudent and appropriate choice for governmental units within the Commonwealth.



**Saugus Cable Television Station
1 Pearce Memorial Drive
Saugus, MA 01906**

February 4, 2015

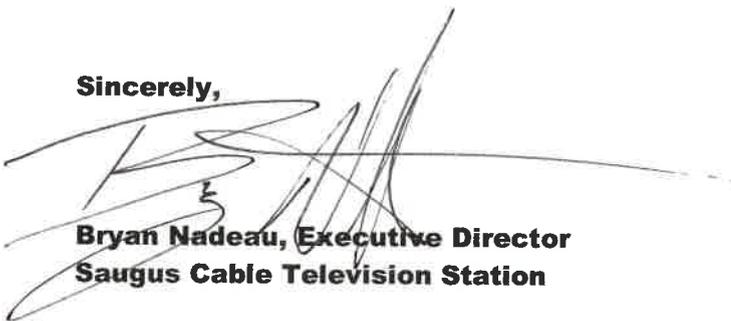
To Whom It May Concern,

It is my pleasure to share with you the SCTS Annual Report for 2014. Once again it has been an interesting year that has kept us on our toes, but with the support of the Saugus Community, SCTS and its Board of Directors was able to continue quality programming over all three of its PEG access channels.

Attached you will find a complete report including a list of the 2014 Board of Directors and their offices, staffing developments, financial statements, equipment inventory, press releases, programming summary, community outreach summary, and a summary of future goals.

We will continue to pursue delivery of excellence in programming to the viewing audience with our highly creative and skilled staff, as well as the growing Saugus community volunteer base.

Sincerely,



**Bryan Nadeau, Executive Director
Saugus Cable Television Station**

****SCTS Saugus Community Television Station (SCTS) operates and oversees the PEG (Public, Educational, and Government) access channels on the cable television system in Saugus, Massachusetts. The channels we presently operate are Channel 8, 9 and 22. We operate out of Saugus High School, 1 Pearce Memorial Drive, at the rear of the Building. We wish to provide our viewing public, our citizens, and institutions, located in Saugus, the equipment, training, and cable broadcast time necessary to communicate programming of interest.****



Saugus Cable Television Station
1 Pearce Memorial Drive
Saugus, MA 01906

SCTS Annual Report 2014

Board of Directors:

Joseph Cassia – Chairman
Ed Wawrzynowicz – Vice Chairman
Greg Tully – Treasurer

Programming:

Mandated Municipal Meetings:

- Board of Selectmen
- School Committee
- Town Meeting
- Special Town Meetings

Non Mandated Meetings:

- Board of Selectmen Conference Room
- FinCom
- Board of Appeals
- Board of Health
- Planning Board

- Library Board of Trustees
- SCTS Board of Directors

Special Events:

Special events encompass all the projects that aren't mandated or studio productions. Here's a partial list of events that we did in 2014 and will continue to do in 2015:

- Founder's Day
- Agganis Special Olympics
- Christmas Tree Lighting
- Memorial Day Parade
- Veteran's Day Parade

These meetings and events are also replayed and accessible by computer on Vimeo.

SHS Varsity High School Sports:

The goal of interscholastic athletics is to give young people the opportunity to expand their educational horizons by experiencing fair and friendly competition with their peers.

Spring Sports

- Baseball
- Softball
- Boys Lacrosse
- Girls Lacrosse

Fall Sports

- Football
- Boys Soccer
- Girls Soccer
- Volleyball

Winter Sports

- Hockey
- Boys Basketball
- Girls Basketball



****Please see the documentation immediately following this brief summary for a more complete view of what programming is currently available for all our stations: Channel 8-Public, Channel 9-Government, and Channel 22 –Educational. ****

Community Outreach:

SCTS offers individual/group volunteer training workshops with the goal of increasing membership and community produced programs/events.

SCTS works closely with the SHS Video Production Class Teacher, Mr. Ken Webb providing equipment and assistance when needed throughout the school year.

SCTS assists SHS Journalism Class Teacher, Ms. Megan Agola. The class comes down to the studio at scheduled times to perform practice press conferences interviewing invited members of staff and community.

Saugus Library Community Room Events: SCTS does its best to find coverage of special events presented at the Library. There have been a number of presentations covered by SCTS. Certain events that cannot be covered (for whatever reason) are offered training and assistance with SCTS equipment so that a member of the community or organization/group can cover it.

Saugus Business Education Collaborative: SCTS works with the collaborative in covering their signature annual events “Taste for Education”, “Trivia Travaganza”, and “Unsung Hero Awards”

Public Service Announcements: SCTS provides event promotion and non-for-profit advertisements on all 3 SCTS channels. These single-page “slides” air in a looped rotation whenever there is no programming playing on the channel.



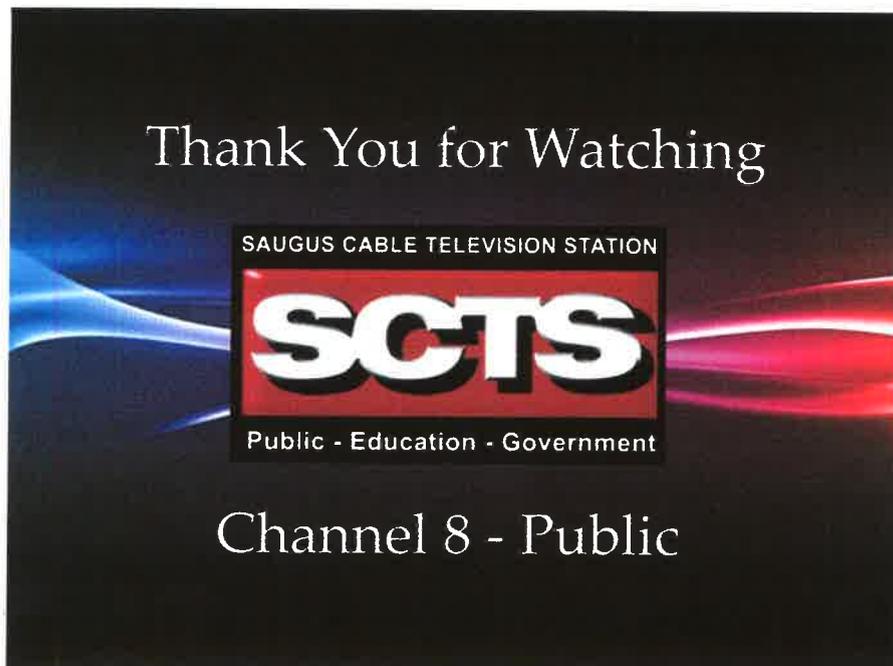
STAFFING:

Bryan Nadeau – Executive Director
Joanne Mirabello - Administrator
Roger Froilan – Program Manager
Chris Harvey – Production Coordinator
James Wlodyka – Engineer

FUTURE PROJECTS:

Replacement of existing Analog I-NET system with modern up to date Fiber Optics Links for Town Hall, School Administration Building, Police/Fire Department, and the Library Community Room. This in turn can be a stand-alone or tie-in within existing systems.

Upgrade cablecast playback equipment to provide a better quality viewing experience.



**List of SCTS Programs:
July 1, 2013 – June 30, 2014**

CHANNEL 8 - Public

Saugus Our Town
Author Don Brown "The Morphine Dream"
Soldiers Welcome Home 2013
Killer Kowalski Tribute
Pop Warner Games
9/11 Memorial Services
Historical Society: Adam Hawkes
Community Meeting on Opioid Drug Abuse Prevention
POW/MIA Ceremony 2013
Agganis Special Olympics 2013
Historical Society: Essex County Quiz 2013
Comin' Alive!
What's Your Story? (Linnea one shot)
Cliftondale Village Neighborhood Meeting
Saugus Library Authors: JFK Conspiracy
Historical Society: Poetry by Sylvia Collins
Rotary Arts Show 2013
Veterans Day 2013
Saugus Library Authors: How the Ray Gun Got Its Zap
Saugus Energy Challenge 2013
Saugus Economic Development Self-Assessment Tool Forum
Sports Break
Nancy Lemoine Through The Years
Saugus Library Presents: Food for Thought Series – GMOs
Blue Christmas Service 2013
American Ambulance Introduction
Saugus Chamber of Commerce Breakfast 2/25/14
Economic Development Committee 2/26/14
Economic Development Assessment 3/20/14
Historical Society: History of Howard Johnson's
Community Opiate Prevention Outreach Meeting
Saugus Firefighters Swearing in 2014
Renaissance Man
Saugus Library: Rachel Carson
Saugus Garden Club Annual Meeting "Art in Bloom"
Vietnam Veterans Welcome Home 2014
Good Friday at Breakheart
Saugus Library Authors: Peter Swanson
SBEC Taste For Education 2014

Round Hill Groundbreaking 2014
Ellen Burns Speaker Forum: Ambassador Jim Jeffrey
Memorial Day Parade 2014

CHANNEL 9 - Government

DOT EZ Pass Presentation
SAVE Candidate Night
2013 Saugus Candidates
Chamber of Commerce Candidates Night
FEMA Flood Map Revision Presentation
Town of Saugus Health Insurance Retiree Information Session 2014
BOS & SC Joint SOI Meetings
Ambulance Study Committee April 2014
Board of Selectmen
School Committee
Town Meeting
Financial Committee
Board of Health
Board of Appeals
Planning Board
Library Board of Trustees
SCTS/SCTV Boards

CHANNEL 22 - Educational

(Produced by SCTS)

Belmonte Moving On Ceremony 2013
SHS Graduation 2013
Waybright's Got Talent 2013
Belmonte Re-Dedication 2013
8th Grade Travel Basketball December 2013
SHS Alumni Basketball 2013
Holiday Basketball Games
Boys Basketball State Tournament
Unsung Heroes 2014
Health Open House
Belmonte Spelling Bee
SHS Graduation 2014
Field Hockey
Volleyball
Football
Hockey
Soccer
Lacrosse

CHANNEL 22 -Educational

(Produced by Ken Webb's Class & SHS Video Club)

Journalism Press Conference

Sachem Times

Senior Awards Ceremony 2013

SHS News

BMS Concert Spring Soiree

2013 Talent Show

2013 Promenade

SHS Band & Chorals Spring Concert

Spikeathon SHS Gym

SHS Scoop

Needs Improv-ment November 2013

SHS Holiday Concert 2013

Color Day 2013

Beyond Saugus

SHS Choral Continuum 2014

Mr. Saugus High 2014

Inside SHS 2014

SHS Spring Concert 2014



Saturday, January 31st

- | | |
|--------------------------------|---|
| 7:00am To Tell The Truth (BW) | 4:30pm Future Talk |
| 7:30am The Lone Ranger (BW) | 5:00pm Reeling...The Movie Show |
| 8:00am Bonanza | 7:00pm Empire Pro Wrestling |
| 9:00am Wrestling Legends | 8:00pm Beyond Saugus Ep. 6 |
| 10:00am Empire Pro Wrestling | 8:30pm "Why Say No?" - Drug Education
Awareness Prevention |
| 11:00am Wrestling Center | 10:00pm RadioActive |
| 12:00pm King of the Palace! | 10:30pm Fireball XL5 (BW) |
| 12:35pm Monster Movie Matinee | 11:00pm Kung Fu Cinema |
| 4:00pm Science Fiction Theater | |

Sunday, February 1st

- | | |
|-----------------------------------|---|
| 7:00am Colgate Comedy Hour (BW) | 3:00pm Wrestling Center |
| 8:00am Life Matters | 4:00pm The 4 O'Clock Film |
| 8:30am Wake Up & Smell Poetry | 6:00pm King of the Palace! |
| 10:00am A Culinary Journey | 7:00pm Beyond Saugus Ep. 6 |
| 10:30am Glo's Kitchen | 7:30pm "Why Say No?" - Drug Education
Awareness Prevention |
| 11:30am Saugus Our Town | 9:30pm Saugus Our Town |
| 12:00pm Jesus Center of Good News | 10:00pm Reeling...The Movie Show |
| 1:30pm What's My Line? (BW) | 10:30pm Campbell's Comedy |
| 2:00pm To Tell The Truth (BW) | 11:00pm The Steve Katsos Show |
| 2:30pm The Garage | |

Monday, February 2nd

- | | |
|---|---------------------------------------|
| 9:00am Physician Focus | 6:30pm The Garage |
| 9:30am Healthy Hypnosis | 7:00pm Saugus Our Town |
| 10:00am Saugus Our Town | 7:30pm Jesus Center of Good News |
| 10:30am Money Talk | 9:00pm Wake Up & Smell The Poetry |
| 11:30am Jesus Center of Good News | 9:30pm Toastmasters |
| 1:30pm Glo's Kitchen | 10:00pm Helping You Take Center Stage |
| 4:00pm Beyond Saugus Ep. 6 | 10:30pm Studio Session |
| 4:30pm "Why Say No?" - Drug Education
Awareness Prevention | 11:30pm RadioActive |
| | 12:00am Classic Arts |

Tuesday, February 3rd

- | | |
|---|---|
| 8:00am Beyond Saugus Ep. 6 | 4:30pm Toastmasters |
| 8:30am "Why Say No?" - Drug Education
Awareness Prevention | 5:00pm Glo's Kitchen |
| 10:00am Future Talk | 6:30pm Physician Focus |
| 10:30am Wake Up & Smell The Poetry | 7:00pm Healthy Hypnosis |
| 11:00am King of the Palace! - Bowling | 7:30pm Saugus Our Town |
| 12:30pm The Garage | 8:00pm Beyond Saugus Ep. 6 |
| 1:00pm Helping You Take Center Stage | 8:30pm "Why Say No?" - Drug Education
Awareness Prevention |
| 1:30pm Money Talk | 12:00am Classic Arts |
| 4:00pm A Culinary Journey | |

Wednesday, February 4th

- | | |
|---|--------------------------------------|
| 9:00am Glo's Kitchen | 6:30pm Saugus Our Town |
| 10:00am Helping You Take Center Stage | 7:00pm King of the Palace! - Bowling |
| 10:30am Toastmasters | 9:00pm Wrestling Center |
| 11:30am Jesus Center of Good News | 10:00pm Wrestling Legends |
| 12:30pm Beyond Saugus Ep. 6 | 11:00pm The Lone Ranger (BW) |
| 1:00pm "Why Say No?" - Drug Education
Awareness Prevention | 11:30pm To Tell The Truth (BW) |
| 4:00pm The 4 O'Clock Film | 12:00am Classic Arts |

Thursday, February 5th

- | | |
|------------------------------------|---|
| 8:30am Glo's Kitchen | 4:30pm "Why Say No?" - Drug Education
Awareness Prevention |
| 9:30am A Culinary Journey | 7:00pm Helping You Take Center Stage |
| 10:30am Physician Focus | 7:30pm Jesus Center of Good News |
| 11:00am Healthy Hypnosis | 9:00pm Studio Session |
| 11:30am Money Talk | 10:00pm RadioActive |
| 12:00pm Wake Up & Smell The Poetry | 10:30pm Lifestyles of the Interesting & Infamous |
| 12:30pm The Garage | 12:00am Classic Arts |
| 4:00pm Beyond Saugus Ep. 6 | |

Friday, February 6th

- | | |
|--|-------------------------------------|
| 10:00am Beyond Saugus Ep. 6 | 4:00pm The 4 O'Clock Film |
| 10:30am "Why Say No?" - Drug Education
Awareness Prevention | 6:30pm SHS Sports Hall of Fame 2014 |
| 12:30pm Physician Focus | 8:00pm Movie |
| 1:00pm Healthy Hypnosis | 10:30pm Reeling...The Movie Show |
| 1:30pm Glo's Kitchen | 11:00pm Campbell's Comedy |
| 2:30pm Toastmasters | 11:30pm The Steve Katsos Show |
| | 12:00am Classic Arts |



Saturday, January 31st

- | | |
|---|---|
| <p>8:30am Your Federal</p> <p>9:00am Government</p> <p>9:30am In The Fight</p> <p>10:00am The Mass Factor</p> <p>10:30am Board of Health 1/12/15</p> <p>11:30am School Committee Budget Meeting
& Regular Meeting 1/22/15</p> | <p>3:30pm Planning Board 1/15/15</p> <p>4:30pm Board of Selectmen 1/29/15</p> <p>5:30pm Draft Rte 1 Zoning By-Law</p> <p>6:30pm Library Trustees 1/8/15</p> <p>8:00pm School Committee Budget Meeting
& Regular Meeting 1/22/15</p> |
|---|---|

Sunday, February 1st

- | | |
|--|---|
| <p>7:00am School Committee Budget Meeting
& Regular Meeting 1/22/15</p> <p>11:00am Board of Selectmen 1/29/15</p> <p>12:00pm Draft Rte 1 Zoning By-Law</p> <p>1:00pm Board of Health 1/12/15</p> <p>2:00pm Your Federal Government</p> <p>3:00pm The Mass Factor</p> | <p>3:30pm In The Fight</p> <p>4:00pm Library Trustees 1/8/15</p> <p>5:30pm Draft Rte 1 Zoning By-Law</p> <p>6:30pm Sidewalk Committee 1/12/15</p> <p>8:00pm Board of Selectmen 1/29/15</p> <p>10:00pm School Committee Budget Meeting
& Regular Meeting 1/22/15</p> |
|--|---|

Monday, February 2nd

- | | |
|---|--|
| <p>8:00am Democracy Now!</p> <p>9:00am Sidewalk Committee 1/12/15</p> <p>10:30am Clifftondale Technical Assistance
Panel 1/12/15</p> <p>12:00pm Planning Board 1/15/15</p> <p>1:00pm Board of Health 1/12/15</p> <p>2:00pm Board of Selectmen 1/29/15</p> | <p>4:00pm Sidewalk Committee 1/12/15</p> <p>5:30pm Clifftondale Technical Assistance
Panel 1/12/15</p> <p>8:30pm Board of Selectmen 1/29/15</p> <p>10:30pm Board of Health 1/12/15</p> <p>12:00am Democracy Now!</p> |
|---|--|

Tuesday, February 3rd

- | | |
|---|--|
| <p>8:00am Democracy Now!</p> <p>9:00am Your Federal Government</p> <p>10:00am The Mass Factor</p> <p>10:30am In The Fight</p> <p>11:00am Library Trustees 1/8/15</p> <p>12:30pm School Committee Budget Meeting</p> | <p>& Regular Meeting 1/22/15</p> <p>4:30pm Draft Rte 1 Zoning By-Law</p> <p>7:00pm Board of Selectmen 1/29/15</p> <p>8:00pm Sidewalk Committee 1/12/15</p> <p>12:00am Democracy Now!</p> |
|---|--|

Wednesday, February 4th

8:00am Democracy Now!	3:00pm Planning Board 1/15/15
9:00am Board of Selectmen 1/29/15	4:00pm Your Federal Government
10:00am Draft Rte 1 Zoning By-Law Part 2	5:00pm The Mass Factor
11:00am Board of Health 1/12/15	5:30pm In The Fight
12:00pm Sidewalk Committee 1/12/15	7:30pm Board of Health 1/12/15
1:30pm Cliftondale Technical Assistance Panel 1/12/15	8:30pm Draft Rte 1 Zoning By-Law Part 2
	12:00am Democracy Now!

Thursday, February 5th

8:00am Democracy Now!	3:00pm Board of Appeals 1/22/14 - NEW
9:00am Your Federal Government	4:00pm Planning Board 1/15/15
10:00am The Mass Factor	5:00pm Library Trustees 1/8/15
10:30am In The Fight	7:00pm School Committee Budget Meeting & Regular Meeting 1/22/15
11:00am School Committee Budget Meeting & Regular Meeting 1/22/15	12:00am Democracy Now!

Friday, February 6th

8:00am Democracy Now!	5:30pm Board of Appeals 1/22/15
9:00am Board of Selectmen 1/29/15	6:30pm The Mass Factor
11:00am Planning Board 1/15/15	7:00pm In The Fight
12:00pm Draft Rte 1 Zoning By-Law Part 2	7:30pm Planning Board 1/15/15
1:00pm Sidewalk Committee 1/12/15	8:30pm Board of Selectmen 1/29/15
3:00pm Library Trustees 1/8/15	9:30pm Draft Rte 1 Zoning By-Law Part 2
4:30pm Board of Health 1/12/15	10:30pm Library Trustees 1/8/15
	12:00am Democracy Now!



Saturday, January 31st

7:00am Space Patrol (BW)	& Regular Meeting 1/22/15
7:30am Fireball XL5 (BW)	1:30pm Beyond Saugus Episode 6
8:00am Spectreman	2:30pm SHS Hockey
8:30am Johnny Sokko & His Giant Robot	5:00pm NASA
9:00am William Tell	8:00pm Boys Varsity Basketball 1/16/15
9:30am School Committee Budget Meeting	

Sunday, February 1st

7:00am NASA	5:00pm SHS Hockey
11:00am Boys Varsity Basketball 1/16/15	7:30pm Girls Basketball 1/18/15
12:30pm Beyond Saugus Ep. 6	9:00pm Boys Basketball 12/19/14
1:00pm "Why Say No?" - Drug Education Awareness Prevention	12:00am NASA

Monday, February 2nd

7:30am Space Patrol	5:00pm Boys Varsity Basketball 1/16/15
8:00am School Committee Budget Meeting & Regular Meeting 1/22/15	6:00pm Beyond Saugus Episode 6
12:00pm Beyond Saugus Episode 6	7:00pm School Committee Budget Meeting & Regular Meeting 1/22/15
1:00pm SHS Hockey	12:00am NASA

Tuesday, February 3rd

7:30am Fireball XL5	4:30pm SHS Hockey
8:00am NASA	6:30pm Beyond Saugus Episode 6
10:00am Boys Basketball 1/16/15	7:00pm Girls Varsity Basketball 1/18/15
1:00pm Beyond Saugus Episode 6	9:00pm Boys Varsity Basketball 1/16/15
1:30pm "Why Say No?" - Drug Education Awareness Prevention	12:00am NASA

Wednesday, February 4th

7:30am Spectreman	7:00pm "Why Say No?" - Drug Education Awareness Prevention
9:00am NASA	
12:00pm Boys Basketball 1/16/15	9:00pm SHS Hockey
1:00pm Beyond Saugus Episode 6	12:00am NASA
6:30pm Beyond Saugus Episode 6	

Thursday, February 5th

7:30am Johnny Sokko	3:30pm Girls Basketball 1/18/15
8:30am Beyond Saugus Episode 6	5:00pm NASA
9:00am "Why Say No?" - Drug Education Awareness Presentation	8:00pm Girls Basketball 1/22/15 - NEW
10:30am Girls Basketball 1/18/15	9:30pm Boys Basketball 1/22/15 - NEW
2:00pm Boys Basketball 1/18/15	12:00am NASA
3:00pm Beyond Saugus Episode 6	

Friday, February 6th

7:30am William Tell BW	5:30pm Boys Basketball 1/18/15
8:30am Boys Basketball 1/22/15	6:30pm SHS Hockey
10:00am Girls Basketball 1/22/15	8:30pm Girls Basketball 1/22/15
1:00pm Beyond Saugus Episode 6	10:00pm Girls Basketball 1/22/15
1:30pm School Committee Budget Meeting & Regular Meeting 1/22/15	12:00am NASA

Agganis Special Olympics



TO: BRYNA, ROGER +
CLARK
SPRINGS CABLE TV

**Thank you for contributing to the huge success of the
Eighth Annual Agganis Special Olympics Day
at World Series Park on September 14, 2013.**

**We estimate that approximately 2,000 people attended and
\$22,600 was raised for Special Olympics Massachusetts.**

**You contributed not only to making this event possible,
but also to enriching the lives of a lot of Special people.**

**We were very proud to again hold this event and we very much
appreciate your support.**

Sincerely,

A handwritten signature in cursive script that reads "Bob Davis".

Steve Agganis & Bob Davis

THANKS FOR SHOOTING OUR EVENT, FOR PUTTING THE SHOW
TOGETHER AND FOR BROADCASTING IT.



Town of Saugus
Town Hall
298 Central Street
Saugus, Massachusetts 01906

Scott C. Crabtree
Town Manager

Telephone: (781) 231-4111
Fax: (781) 231-4068

March 27, 2014

Barry Bluestone Ph.D.
Director-Dukakis Center
Northeastern University
360 Huntington Avenue
Boston, MA 02115

Dear Dr. Bluestone,

Thank you for assisting the Town of Saugus with administering the EDSAT program. The information gathered can be a valuable tool to help Saugus move forward as they navigate their way through the politics of economic development.

As a result of your Forum and Findings enclosed please find DVD copies of your initial presentation and result findings provided to this office by Saugus Community Television. We enjoyed working with your team at Northeastern as well as the residents and stakeholders of Saugus. I wish you continued success.

Very truly yours,

Scott C. Crabtree, Esquire
Town Manager

cc: Robert Luongo
Bryan Nadeau-SCTV
James Wlodyka-SCTV



Saugus Garden Club

5 Burnham Avenue

Saugus, MA 01906

Founded in 1945

April 23, 2014

Mr. Bryan Nadeau
Executive Director
Saugus Cable Television Station
1 Pierce Drive
Saugus, MA 01906

Dear Mr. Nadeau:

The Saugus Garden Club would like to thank you and the staff at SCTS for all your assistance in producing the audio-visual portion of our Open Meeting program recently held on April 16, 2014 at Saugus Town Hall Auditorium.

James Wlodyka displayed his excellent technical skills in helping us to bring the *Art in Bloom Roadshow* to the Garden Club's members and guests at this event. He also excelled in grasping our needs for this program and providing for them in a professional manner. We could not have done this without his help.

Our speakers from the Museum of Fine Arts complimented Mr. Wlodyka's production skills and the AV setup at Town Hall. Members of other garden clubs who attended were impressed and extended their compliments as well.

Again, our thanks to you for a seamless presentation which was enjoyed by all.

Sincerely yours,

Martha D. Clouse
President
The Saugus Garden Club

The Saugus Garden Club is a member of the Garden Club Federation of MA, Inc and
The National Garden Clubs, Inc.

The Saugus Garden Club is a registered 501c3 organization.

Saugus Board of Selectmen
Annual Report
July 1, 2013 – June 30, 2014

The Saugus Board of Selectmen: Chairman Michael Serino, Stephen Castinetti, Stephen Horlick, Julie Mitchell and Debra Panetta served in office until the November 5, 2013 election. Paul Allan, Stephen Castinetti, Maureen Dever, Ellen Faiella and Debra Panetta were sworn in and Ms. Faiella was elected Chairman and Maureen Dever was elected Vice Chairman.

The Board of Selectmen held 42 public meetings in FY 2014. After a complaint was received, Chairman Serino instituted new guidelines for the agenda and for citizen's comment period.

The Saugus Board of Selectmen, as Licensing Authority, renewed 24 All Alcoholic Common Victualer's; 6 Retail Package Store All Alcoholic; 4 Beer & Wine Common Victualer's; 2 Cordials & Liqueurs Permits; 7 Club All Alcoholic; and 1 Seasonal Beer & Wine License.

The Board also renewed 1 Class I, 21 Class II and 3 Class III auto dealer's licenses; 10 valuable goods; 10 taxi cabs; 103 Common Victualer's licenses; and approved renewal of 86 coin operated devices; 8 juke boxes; 2 skating rinks, 56 entertainment licenses; 1 fortune teller; 2 transient vendors; and 26 Extended Hours of Operation Permits.

New Licenses issued included: 4 new auto dealer; 2 coin operated devices; 7 Entertainment; 7 Extended Hours of Operation Permits; 1 juke box; 4 taxi cabs; and 10 Common Victualer's Licenses.

The Board held show cause hearings on establishments that were more than twelve months in arrears on municipal taxes and fees. The Board voted to deny and revoke the Beer & Wine Common Victualer's License held by Personal Chef Co., Inc., 124 Broadway.

The Board received 13 applications for Special Permits (S-2) and approved, automotive repairs and sales; salon / spa; and 2 personal fitness establishments; and approved a six month extension for quarry operations at Aggregate Industries a/k/a Bardon Trimount. The Board granted modification of existing S-2 Permits: for used car lot; massage therapy; and allowed an enclosed dog run. The Board denied one new car dealer; and one tattoo establishment.

The Board approved utility pole and conduit locations for telephone and electric companies; set the residential & commercial tax rates; and amended the Traffic Rules & Regulations upon several requests.

The Board, sitting as Sewer Commissioners, continued work on the ACO. There were several meetings on updates on the progress of the redevelopment of the sewer & water systems. The illegal sump pump removal program continued. The Board also began review of external grease trap requirements and held a hearing on possibly amending the Town's Sewer Use Regulations. They continue to work with the Board of Health in finding a solution to the FOG (fats oils & grease) problem.

Saugus Board of Selectmen
Annual Report
July 1, 2013 – June 30, 2014

Drainage / flooding issues around Elm Street Bridge were discussed and the Board voted to withdraw the MEMA/FEMA grant application feeling there was not enough assurance that removing the bridge guaranteed mitigation and it may relocate the problem. Planning to resolve those issues continued. The new FEMA flood maps were presented and Board Members attended regional meetings and the Town began working on a Flood Mitigation Plan.

The Board held interviews and made many appointments to various boards and commissions including Affordable Housing Trust Board of Trustees, Cable Advisory Board, SCTS Board of Directors, Canine Officer, Cemetery Commission, Cultural Council, Library Board of Trustees, Board of Registrars, and Zoning Board of Appeals. The Board also reappointed constables, sworn weighers, Traffic Hearings Officer, Veterans Graves Officer, and poll workers.

The Board received several complaints regarding Saugus Cable Television Station (SCTS) programming changes on local access and a group of citizens petitioned for non-binding question to be placed on the ballot to return control to the citizens. The non-binding question passed November 2013 and the Selectmen scheduled public meetings for input in developing a new agreement to run local access. The request to meet and negotiate a new agreement was rejected by SCTV and law suits were filed and are still pending.

The Selectmen continued to monitor the Lincoln Avenue project and attended meetings and received updates on the proposed development at the end of Eustis Street that included the Caddy Farm and Weylu's properties.

The Board dealt with many resident/citizen issues including traffic; & parking on a variety of streets in Saugus; bus stop issues; Eustis Street development; I-95 removal project concerns; blasting for the new charter school and potential traffic concerns; Wheelabrator noise issues; and concerns regarding Emergency Management being moved to the cemetery to accommodate the new ambulance service provider. The Board participated in several community meetings / forums on opiate epidemic and awareness.

The Board worked with the Manager on beginning a capital improvement plan; continued planning on use of Wheelabrator settlement money for Bristow Park renovation and CHARMS program for hard to recycle items center; Attended meetings on the proposed Revere or Everett casino and impact on the community that may result; wrapped up the Belmonte Middle School project and attended the ribbon-cutting ceremony in September.

The Board of Selectmen and School Committee along with the Town Manager and Superintendent held joint meetings preparing a statement of interest for a new high school project. Town Meeting Members, School employees, parents and residents all participated in the process and application was submitted on time.

Saugus Board of Selectmen
Annual Report
July 1, 2013 – June 30, 2014

The Selectmen recognized many citizens with citations: Saugus Softball Little League Team “Sun Devils” for capturing 4th straight Major Division Championship and 11 years old All Star Team for winning the District 16 Championship for second year in a row; Welcomed home Sgt. Joshua Pelletier, SPC Lisa Meucci and All Viet Nam Veterans; Alexander Bartolo for enhancing esthetics on Hamilton Street; recognized the SHS Sports Hall of Fame inductees Robin Belyea, Alexis Lawrence, Robert Lessard, Ryan McKeever, Eric Pederson, Kim Sturgis and Kyle Sucharewicz (ceremony was not held until November 2014); recognized town employees Donna Marra and Donna Gould upon their retirements; and Eagle Scouts Robert Craig & Mark Panetta Jr.

The Selectmen issued many proclamations including: United Nations Day; Holocaust Remembrance Day; Arbor Day; and ADA Proclamation and encouraged all citizens to participate in observances.

The Selectmen accepted gifts to the Town including a gift of land from Suzanne DeSanctis consisting of 3 parcels; and accepted \$8,695 to the fire department from Wheelabrator for a rescue boat.

Wendy L. Reed, Clerk
Saugus Board of Selectmen

Saugus Board of Selectmen
Annual Report
July 1, 2013 – June 30, 2014

	Chair	Board Members	Clerk	Office Machine	Legal Ads.	Printing	Supplies	Assoc. Dues	Legal Books
FY14 Budget	2,000	7,200	27,972	300	1,500	200	1,000	100	2,500
FY14 Actual	2,000	7,200	24,594	0	480.01	196.46	805.95	0	2,584
	2,663.54								
.....									
FY13 Budget	2,000	7,200	25,849	300	1,500	200	1,000	100	2,500
FY13 Actual	2,000	7,200	23,347	0	604.58	100.44	328.45	0	3,200
	2,663.54								
.....									
FY12 Budget	2,000	7,200	25,844	300	1,500	200	1,000	100	2,000
FY12 Actual	1,750	7,049.95	25,211.37	0	1,466.26	179.25	547.55	0	2,633
	2,663.54								
.....									

RETURNS TO THE TOWN
Unexpended funds

FY14	2,865.89
FY13	3,768.45
FY12	1,133.48

SOLID WASTE/RECYCLING DEPARTMENT
ANNUAL REPORT FY'14

This Department oversees daily operations of the solid waste and recycling collection. A lot of time is spent daily to find resolutions to any and all calls/complaints. Education on the proper disposal of items and compliance with all state regulations is another daily function. The daily curbside routes are monitored for enforcement of limitations, wastebans, and stickered items. For Fiscal Year 2014, the rubbish tonnage was 7959.64 and the recycling tonnage was 2037.91. The Recycling tonnage does not reflect tonnage from the drop-off site. This is based on curbside collection from JRM.

Activities of the Solid Waste/Recycling Department:

- Operated the Recycling Drop-off/Compost Site where Saugus residents can properly recycle televisions, computers, and materials accepted in curbside program, bulky rigid plastics, metal items, yard waste, leaves and brush.
- Coordinate and manage Fluorescent Bulb Recycling Programs in all municipal and school buildings.
- Held one (1) household hazardous waste day event which allowed residents to properly dispose of hazardous materials such as paint, tires, chemicals, poisons, vehicle batteries, and propane tanks.
- Mercury thermometer exchange program was expanded to include all mercury bearing items. New state and federal regulations now prohibit disposal of any mercury bearing items at incinerators.
- Set-up and monitored four curbside leaf collections.
- Oversight of all Sticker Programs, sticker program for bulky items, white goods items, HHW Event and compost site. Tracked and delivered stickers to outside vendors.
- I applied for DEP Recycling Grants. Received grant for educational materials.
- Responded to illegal dumping issues, dumpster complaints, and property that needed to be cleaned up.
- The Town of Saugus now has a sharps kiosk located in the lower level of Town Hall and at the Public Safety Building for proper disposal of needles. Residents

can use the Public Safety Building kiosk which is open 24/7 or Town Hall during normal business hours.

- The Town of Saugus has a kiosk located at the Public Safety Building for the proper disposal of medications and prescription drugs, residents can access this building 7 days/week 24 hours/day.
- The Town of Saugus has received funding of \$100,000.00 for a CHARM Center. This will be a Center for hard and recyclable materials management. Residents will see an expansion at the drop-off site to accept many more items for recycling at this site in the next year. DEP has approved site with some conditions. We hope to move forward this Spring.
- Met compliance of the DEP, filed data sheet, annual report and all information required to allow us to continue to apply for their grants.
- Worked with the schools on expanding school recycling programs and education.
- Attended several meetings, conferences and seminars.

Inspections and Investigations:

Illegal Dumping	22
Dumpster Inspections	121
Recycling Complaints	483
Trash Complaints	687

Violation Notices Issued 781

Refuse sticker revenue for this period was \$26,333.00 to the Town.

Saugus Veteran Services

Our mission is to assist, refer and advocate for Saugus veterans and their families. We provide direct financial aid through Massachusetts General Law Chapter 115 in addition to assisting with application for applicable and available federal and state benefits. Additionally, our offices support local veteran service organizations with memorial restoration, veteran outreach and local events to include Memorial Day and Veterans Day.

Our mission statement: We will recon every avenue of approach until we connect veterans and their families with the services they need.

SAUGUS VETERAN SERVICES **2014 ANNUAL REPORT** **TOWN OF SAUGUS**

Saugus Veteran Services supports local veterans and their families through benefit access and programming. The Saugus veteran population is more than 1900 according to the 2010 census. This figure does not include spouses, children and dependent parents who may also be eligible for veteran services. The following are examples of services provided by our office.

- Chapter 115 Benefit delivery
- VA disability, pension, education, home loan and memorial benefit assistance
- Assistance with VA Healthcare application and transportation
- Coordination with local government for cemetery and memorial honors
- Dental and hearing assistance
- Outreach to homes and local service organizations
- Alternative benefit counseling to include Social Security and Mass Health Insurance
- Local fundraising and food assistance
- Coordination with local government for cemetery and memorial honors
- Representation on the Saugus Veterans Council
- Advising on the proper retirement and flying of the American flag on town property
- Local property tax abatement assistance

Saugus Veteran Services offers many forms of information access to include office hours, online resources, social media and outreach. We encourage all Saugus veterans and their families to contact us through any of these avenues.

Additionally, our office works in collaboration with the Melrose-Wakefield-Saugus Veteran Services District. Any of our offices can assist Saugus veterans and their families with benefit application and counsel. The district was formed in 2012.

Veteran Services Hours and Information

Monday – Thursday: 9:00 a.m. to 4:00 p.m.

Friday 9:00 a.m. to 12:30 p.m.

781-231-4010

@SaugusVSO

Melrose Wakefield Saugus Veteran Services (Facebook)

www.mwsveteranservices.org

Veteran Services Staff

District Director	- Ryan McLane
Saugus VSO	- Andrew Biggio
Veteran Assistant	- Nancy Stead

2014 SERVICES HIGHLIGHTS

Veteran Contacts

- Approximately **900** interactions with veterans and their families
- Interactions include approx. **40%** telephone, **50%** office visits and **10%** online

Veteran Benefits:

- Provided more than \$280,000 in Chapter 115 assistance
- Per Massachusetts General Law, nearly \$230,000 of this assistance was returned to town
- Assisted with approx. 200 veteran claims for federal benefits

COMMENTS

In 2014, our services saw a sharp increase due to the additional coverage hours added by the inter-municipal agreement signed in 2012. Our office is part of the Melrose-Wakefield-Saugus Veteran Services District. A primary function of the local veteran services office is to find and assist veterans living under 200% of the federal poverty level. Since 2012, the office has seen an increase in monthly clients from 17 to 33 and in monthly benefits from approx. \$7500 to \$23,000.

Another goal of our office is to limit the financial impact of our services by correctly assigning benefits in accordance with Code of Massachusetts Regulation 108 and by seeking alternative financial benefits when possible. Alternative benefits include permanent assistance mechanism like Mass Health, VA benefits and Social Security. Our state reimbursement rate in fiscal year 2014 was 99 percent and we assisted local veterans with more than 200 VA and Social Security claims.

Outreach was another 2014 goal. Since regionalization allowed our office to employ 1.25 full-time employees, we were able to reach out to more veterans where they live and work. Additionally, we created partnerships with the all-volunteer Saugus Veterans Council and held occasional office hours at the Saugus American Legion during their Friday breakfast.

Although our office does not directly control flag replacement and veteran ceremonies like Memorial Day and Veterans Day, we assisted with these functions whenever possible, helping to communicate with the local veteran population and helping with administrative functions. Through the efforts of the Town Manager and the Board of Selectmen, we received funding to assist in flag replacement and create a permanent procedure to ensure Saugus flags fly with dignity and honor.

We seek to continue to improve in fiscal year 2015 by increasing our local outreach. These efforts will include a larger online presence, more programming dedicated to honoring the local veteran population and working to improve the capacity of the local veteran relief fund.

We are not alone in the effort to assist and honor our veterans. We would like to thank all of the dedicated town departments, the local elected officials, the Saugus Veterans Council, the local veteran services organizations and the army of volunteers who believe our veterans are our local heroes.

Saugus Youth & Recreation

Annual Report: Date Range - July 1, 2013 – June 30, 2014

Fiscal year 2014 continued to be a financial challenge. The department's senior clerk is still operating in a dual capacity, that of Office Administrator, and the Programs Coordinator. That position is still being paid out of the revolving account, which is concerning because we do not know how long we can sustain this full time position. Through prudent fiscal management we were able to build up a financial cushion, but the expenditures do exceed the revenues.

I, as the director, continue to operate in the capacity of two roles, that of the Youth & Recreation Director and the Drug Prevention Coordinator for the Town of Saugus.

I continue to work on the requirements of the MOAPC Grant from DPH. This includes, but is not limited to, acting as the lead municipal person for the Town of Saugus in representing the cluster of Saugus, Chelsea, Revere and Winthrop (WROC). We are in the implementation stages of the strategies of this grant that were identified through a comprehensive assessment process from the previous fiscal year. This implementation time line is three to five years for completion.

In addition to MOAPC, I have worked with others in the community to position the Town of Saugus to become eligible for Drug-Free Communities funding from the federal government along with other state funding. One of the requirements is to create a twelve sector community-based coalition. This coalition has been named SUASA, Saugus United Against Substance Abuse. We are in the process of becoming a 501.c3, and have been meeting regularly since early 2013. Substance abuse, in particular opiates, has been identified as the number one health issue plaguing the Commonwealth of Massachusetts. This department continues to be the lead working arm for the town for substance use prevention and all community-based prevention initiatives. This also includes sitting on the mandatory Wellness Advisory Committee for the School District. This is all in conjunction with also operating as a full recreation department with only two full-time staff members.

Due to the continuing construction at the Belmonte Middle School, we were not able to hold our annual Parks Program there. No other school was willing to accommodate us, so we were forced to hold camp at the Recreation Center for the second year, which is not the best option, due to space limitations. This had a negative impact on our summer program, as well as the number of children that were able to attend was greatly limited. Even with this restriction, we were still able to run a very fun and successful summer camp.

We continue to fulfill the Mission statements of both the Playground Commission and Youth Commission to the best of our ability. However, the current structure of the department is not optimal for addressing these issues for the best possible outcome. It is only because of the volunteer efforts of the Youth Commission members, that we are able to provide adequate programs and services to the community.

We continue to run Founder's Day for the fourth year running. It needs to be known that this is an event that takes over seven additional months to plan and coordinate. The most work being done during the height of our summer programs. This department was responsible for planning and running this entire event. In addition to that Town-wide event, we are key community members that sit on the Town Events Planning Committee. We help to organize and run various Town Celebrations. This includes the Christmas Tree Lighting, and the Christmas Eve Parade Coordination.

It also needs to be clarified, that we oversee the permitting of all the fields in town, dealing with numerous youth organizations and private individuals. We monitor all the playgrounds in town, but have zero funding for the upkeep and maintenance of these playgrounds and fields. There is a small line item that is given to the Parks Department of the DPW. However, all calls come through this office, creating work which we have no ability to address.

Our website is updated on a daily basis to keep parents informed. This website has detailed information about every program we run here, as well as options to download flyers, newsletters and program registration forms. www.saugusyouthandrec.org We also update our Facebook page daily, which keeps the residents in-the-know about our programs. We also share information about the Town and other department-related issues.

Below are the programs we have offered, in order, from July 2013- June 2014:

Take a Kid Fishing Day: June 2013

Annual free event for all Saugus residents and their children. We worked with Tom's Bait & Tackle.

S.A.L. Street Hockey: June – August 2013

Free events for children in grades 1 – 8, with high school volunteers; over 100 children participated with their parents.

Summer Parks Program: July – August 2013

Daily camp activities provided for children in grades 1 – 6, for 6 weeks. 85 children attended throughout the summer. We provided jobs for 15 high school and early college aged students.

Summer Speed Camp: July – August 2013

Track based clinic offered to high school athletes. 35 were in attendance.

Track Camp: July – August 2013

Track camp offered to all ages. Begins with a Track Fun Field day. Ends with children participating in the Needham Track Meet. High school track athletes volunteer as staff. 55 children participated.

Founder's Day: September 7, 2013

Organized and ran this town-wide event. Planning begins in April.

S.A.L. Flag Football: September – October 2013

Free events for children in grades 1 – 8, with high school volunteers; over 75 children participated with their parents.

Elementary Afterschool Program: September 2013 – June 2014

Fun activities offered 4 days a week for students in grades 1 – 6. 23 children participated.

Elementary Halloween Party: October 2013

Free party for elementary aged children and their parents. About 80 children attended with their parents. Middle school aged students volunteered to run games.

Wilderness Survival & Eco Tours: October – November 2013

Environmental classes run by a local father and wilderness coach. 10 children participated.

Town Team Basketball League: November 2013 – March 2014

Saugus boys & girls participate. Total of 150 students in grades 4 – 12.

Boys Travel Basketball: November 2013 – March 2014

73 boys, in grades 5 – 8, participate.

Girls Travel Basketball: November 2013 – March 2014

56 girls, in grades 5 – 8, participate.

Christmas Tree Lighting: December 2014

Helped in planning and execution of the Christmas Tree Lighting at Town Hall.

Christmas Eve Parade: December 2014

Assisted Mr. Diotte in planning the annual Parade. Distributed flyers, issued press-releases and helped with float building.

Youth Wrestling: December 2013 – February 2014

27 boys, in grades 2 – 8, participate. High school students volunteer and work with the coaches.

S.A.L. Basketball Program: January – March 2014

Free events for children in grades 1 – 8, with high school volunteers; over 95 children participated.

February Vacation Events: Week of February 17, 2014

Fun days held for grades 1 –5. Crafts and games with friends. 23 children participated.

S.A.L. Baseball Program: March 2014

Free events for children in grades 1 – 8, with high school volunteers; over 25 children participated.

April Vacation Events: Week of April 21, 2014

Fun days held for grades 1 –5. Crafts and games with friends. 17 children participated

Wizard of Oz Theatre Program: March – June 2014

A weekly theatre class was held, which culminated in 2 performances of the play, “The Wizard of Oz”. The play was performed on June 1, held at the Senior Center. 62 children participated, and performed two shows to two full houses.