


Andrew R. Bisignani
Town Manager

Telephone: (781) 231-4111

Fax: (781) 231-4068

TO: The Honorable Board of Selectmen

FROM: Andrew R. Bisignani, Town Manager 

DATE: February 5, 2009

SUBJECT: Program & Operating Budget for FY 2010

Attached is the preliminary Program and Operating budget for fiscal year 2010. The recommended appropriation at this time for the General Fund is \$60,277,763 and for the Water and Sewer Enterprise Funds, \$9,062,599 for a total recommended FY10 appropriation of \$69,340,362. Please note that no appropriation is being requested for the Kasabuski Rink Enterprise Fund as the Town has sub-leased the Rink, as of October 1, 2008 to an outside vendor and is no longer responsible for any incurred operating expenses. Furthermore, the Landfill Enterprise Fund has not been in operation for the last two years and does not require any enterprise fund appropriation as well. It is my intention to submit an article on the Annual Town Meeting Warrant to dissolve both funds as recommended by our independent auditors. Not included in the above figures are other amounts to be raised such as State Assessments, Ice and Snow Deficit, Overlay and Offsets. Those appropriations are itemized on the enclosed Pro Forma Recap as estimated amounts at this time. Final numbers will not be available until the close of the current Fiscal Year (09) and at that time adjustments will be made to the FY10 Tax Recapitulation Statement in order that our revenues will be balanced with recommended appropriations.

The recommended appropriations for FY10 are partially based upon information available from the Governor's office at this time. Given the uncertainties of the present economic climate in the Commonwealth, any committed revenues from State Aid are subject to change. Therefore, we must be prepared to further adjust our recommendations should commitments change before implementation of our FY10 Budget.

At this time, I have recommended level funded appropriations for all departments to maintain current services with the exception of contractual obligations and non-discretionary expenses. The only new request is for a Parking Control program at \$24,000, an associated appropriation for the Handicapped Commission of \$10,000. and

Please refer to page B in the introductory pages of your document for a summary of non-contractual budget changes over FY2009.

In FY09 the Council on Aging received a grant from the State in the amount of \$100,000 (net) as well as \$100,000 for the Youth Commission. At this time, we have not been able to secure a commitment for FY10 funding. Therefore, I have chosen to fund from the FY10 levy an additional increase over the FY09 appropriation of \$60,217 for the Council on Aging and \$73,231 for the Youth and Recreation Department. Both recommendations for funding have included reductions from FY09 appropriations and services in both departments as detailed in the Budget document. Our State delegation has assured me that they will aggressively pursue grant funding for both departments and if we do receive a commitment, I will recommend the appropriate adjustments. I continue to be a strong advocate for our Seniors and for the Youth of our community. Both departments do an excellent job with very limited resources and provide a valuable service to our Town.

While projected State assistance has decreased substantially (\$1.4M net for FY09 & FY10), we have been in continuous communication with our state delegation, along with other State and municipal organizations, regarding various economic recovery and stimulus programs. I am hopeful that some state and federal action will be taken prior to the enactment of the FY2010 Budget in order that we may revise our revenue projections and begin to restore some of the reductions that have been proposed in this document. We can only wait and see while proceeding with the budget process.

Although the recommendation for the School Department FY10 appropriation has been level funded, the Superintendent has informed me that in order to maintain the current level of services he will need an additional \$800,000 for Fiscal Year 2010. Barring any unforeseen circumstances, it is my intention to prioritize any recommendations for further appropriation in the FY10 Budget to the Saugus School Department to meet the goal of maintaining the current level of services. Hopefully we will be able to accomplish that purpose.

The current economic conditions have made this year's process one of the most challenging ever. I look forward to meeting with the Board of Selectmen, Finance Committee, and Town Meeting to address the many issues and concerns before us and welcome any practical suggestions or input to the process.

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General Fund	36,789,513	
Special Article HAWC	3,000	
School Department	23,500,250	
Total General Fund Appropriations	60,292,763	
Required Appropriations		
Snow & Ice Deficit	835,000	
Cherry Sheet Offsets	42,215	
State Assessments	1,396,178	Governor's Budget
Overlay	400,000	
Total Required Appropriations	2,673,393	
Total FY 2010 Appropriations	62,966,156	

Revenue Sources

Cherry Sheet	8,512,841	Governor's Budget
SBA Reimbursement	554,577	
Total State Aid	9,067,418	

Local Estimated Receipts

Reduced by:

Motor Vehicle Excise	200,000	2,785,000
Other Excise		5,000
Penalties & Interest on Taxes		200,000
In Lieu of Taxes	90,000	75,000
Fees	5,000	288,000
Rentals		120,000
Dept. Revenue - Cemetery		100,000
Other Departmental Revenue		75,000
Licenses & Permits	200,000	781,300
Fines & Forfeits		195,000
Investment Income		200,000
Miscellaneous Recurring (Occupancy Tax, Medicaid Reimb.)		476,360
Miscellaneous Recurring (Kasabuski Lease Agreement)		40,000
Miscellaneous Non Recurring		1,101

Total Local Estimated Receipts **5,341,761** Reduction of 455,000 over FY09

Other Available Funds

Enterprise Funds - Indirect Cost Transfer	868,267	Preliminary
Elder Health Services & Youth Substance Abuse Grants	75,000	

Total Other Available Funds **943,267**

Total Revenue Sources **15,352,446**

Tax Levy

FY09 Levy Limit	44,214,203
Add 2.5% Automatic Increase	1,105,355
Estimated New Growth (includes Personal Prop.)	200,000
Fiscal Year 2010 Tax Levy Limit	45,519,558

Debt Exclusion 2,094,154

Total Fiscal Year 2010 Tax Levy Limit **47,613,712**

Total All Revenue Sources **62,966,158**

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Board of Selectmen	Charter Commission Expenses	25,000
Finance Committee	Reserve Fund	(50,000)
Administrative Services	Salary - Part Time Help	(8,216)
Assessors	Appraisal Services	(10,000)
Treasurer	W/S Billing Coordinator	(43,012)
	Moved to Water & Sewer Enterprise Funds equally	
	Medicare Tax	15,000
Election	Special Election Overtime	750
	Voting Machine Expenses	8,000
	Printing	6,500
	Materials	300
	Election Transp & Setup	300
	Election Officers	8,500
	Police Elections	7,500
	Custodians Elections	1,500
	Total Special Election:	<u>33,350</u>
	Budget Changes Voting Machine Expenses	6,495
	Printing	500
	Census Forms	500
	In State Travel	250
	Election Transp & Setup	(300)
	Election Officers	(6,500)
	Police Elections	(4,500)
	Custodians Elections	(700)
	Resident Listing	200
Police Dept	Reduce Patrolmen by 1	(47,500)
	Parking Control Officer	14,000
	Matrons	5,000
	Prisoners	2,000
	Parking Control Expenses	10,000
Fire Department	Reduce Firefighter by 1	(41,000)
DPW - Engineering Dept	Professional Services	(10,000)
Electrical Service	Public Building Electric	60,000
	Street Lighting	10,000
Building Maint Construction	Motor Fuel	3,200
Building Maintenance	Town	10,000
	School	30,000
Senior Center	Salaries	60,217

Youth & Recreation	Salaries	73,231
Parks Department	Reduce Laborer by 1(transferred to Sewer)	(46,349)
Holidays & Celebrations	Veterans Markers	2,000
Debt Service	Debt	88,000
Retirement	Contributory Retirement	143,449
Insurance	Group Health - 7% estimated increase	685,735
	Increase is high because of 800,000 reduction in FY09	
Total Estimated Changes:		<u>1,028,738</u>

**Massachusetts Department of Revenue
Division of Local Services
FY2010 Local Aid Estimates**

SAUGUS

	FY2009 Cherry Sheet Estimate	FY2010 Governor's Budget (House 1)	Difference
Education:			
Chapter 70	4,191,423	4,191,423	0
School Transportation	0	0	0
Retired Teachers' Pensions	0	0	0
Charter Tuition Reimbursement	396,868	95,036	(301,832)
Offset Receipts:			
School Lunch	14,472	14,983	511
School Choice Receiving Tuition	0	0	0
Sub-Total, All Education Items	4,602,763	4,301,442	(301,321)
General Government:			
Lottery Aid	2,412,605		
General Fund Subsidy to Lottery	369,395		
Additional Assistance	1,784,087		
Unrestricted General Government Aid	4,566,087	3,262,530	(1,303,557)
Revenues from Meals Tax Increase	0	434,519	434,519
Revenues from Rooms Tax Increase	0	84,289	84,289
Local Share of Racing Taxes	0	0	0
Regional Public Libraries	0	0	0
Police Career Incentive	239,074	174,751	(64,323)
Urban Renewal Projects	0	0	0
Veterans' Benefits	49,317	67,554	18,237
State Owned Land	4,024	4,020	(4)
Exemptions: Vets, Blind, Surviving Spouses & Elderly	135,565	156,504	20,939
Offset Receipts:			
Public Libraries	32,160	27,232	(4,928)
Sub-Total, All General Government	5,026,227	4,211,399	(814,828)
Total Estimated Receipts	9,628,990	8,512,841	(1,116,149)

FY2010 Local Aid Assessments SAUGUS

	FY2009 Cherry Sheet Estimate	FY2010 Governor's Budget (House 1)	Difference
County Assessments	0	0	0
State Assessments and Charges:			
Retired Employees Health Insurance	0	0	0
Retired Teachers Health Insurance	0	4,368	4,368
Mosquito Control Projects	44,788	44,428	(360)
Air Pollution Districts	7,893	7,876	(17)
Metropolitan Area Planning Council	7,945	8,069	124
Old Colony Planning Council	0	0	0
RMV Non-Renewal Surcharge	24,200	24,160	(40)
Sub-Total, State Assessments	84,826	88,901	4,075
Transportation Authorities:			
MBTA	546,310	556,567	10,257
Boston Metro. Transit District	0	0	0
Regional Transit	0	0	0
Sub-Total, Transportation Authorities	546,310	556,567	10,257
Annual Charges Against Receipts:			
Multi-Year Repayment Programs	0	0	0
Special Education	4,050	3,542	(508)
STRAP Repayments	0	0	0
Sub-Total, Annual Charges	4,050	3,542	(508)
Tuition Assessments			
School Choice Sending Tuition	22,300	15,000	(7,300)
Charter School Sending Tuition	899,216	597,221	(301,995)
Essex County Tech Sending Tuition	144,919	134,947	(9,972)
Sub-Total, Tuition Assessments	1,066,435	747,168	(319,267)
Total Estimated Charges	1,701,621	1,396,178	(305,443)

For information about how the estimates were determined and what may cause them to change, click: [Local Aid Estimate Program Summary](#).

Fiscal Year 2010 Departmental Budget Summary

<u>Dept. Number</u>	<u>Department Name</u>	<u>Fiscal Year 2009 REVISED BUDGET</u>	<u>Fiscal Year 2010 Managers Recommendation</u>	<u>Increase (Decrease)</u>
General Government				
114	MODERATOR	-	-	-
122	BOARD OF SELECTMEN	28,944	53,944	25,000
123	TOWN MANAGER	334,089	336,729	2,640
131	FINANCE COMMITTEE	76,500	26,500	(50,000)
135	ACCOUNTING	278,228	279,778	1,550
138	ADMINISTRATIVE SERVICES	163,437	155,688	(7,749)
141	ASSESSORS	258,987	249,537	(9,450)
145	TREASURER/COLLECTOR	634,322	577,490	(56,832)
151	LEGAL	192,075	192,075	-
155	DATA PROCESSING	156,853	156,853	-
161	TOWN CLERK	100,792	102,459	1,667
162	ELECTIONS & REGISTRATION	92,475	121,810	29,335
171	CONSERVATION COMMISSION	53,426	50,226	(3,200)
175	PLANNING BOARD	54,629	54,679	50
176	BOARD OF APPEALS	28,568	28,568	-
Public Safety				
210	POLICE DEPARTMENT	5,359,960	5,106,312	(253,648)
220	FIRE DEPARTMENT	3,549,590	3,730,244	180,654
241	BUILDING DEPARTMENT	149,563	150,753	1,190
243	PLUMBING	38,440	38,440	-
244	WEIGHTS & MEASURES	10,224	10,224	-
245	ELECTRICAL	39,167	39,167	-
249	ZONING/CODE ENFORCEMENT	1	1	-
291	EMERGENCY MANAGEMENT	15,200	15,200	-
292	CANINE CONTROL	63,971	63,971	-

Fiscal Year 2010 Departmental Budget Summary

<u>Dept. Number</u>	<u>Department Name</u>	<u>Fiscal Year 2009 REVISED BUDGET</u>	<u>Fiscal Year 2010 Managers Recommendation</u>	<u>Increase (Decrease)</u>
294	FORESTRY	148,400	151,380	2,980
295	HARBORMASTER	1	1	-
299	DISPATCHERS	660,469	665,707	5,238
Education				
300	SCHOOL DEPARTMENT	23,500,250	23,500,250	-
302	VOCATIONAL SCHOOL	2,032,473	2,032,473	-
Public Works				
410	PUBLIC WORKS ADMINISTRATION	241,754	255,962	14,208
411	ENGINEERING	71,050	61,050	(10,000)
420	HIGHWAY DEPARTMENT	595,643	595,143	(500)
424	ELECTRICAL SERVICE	615,000	685,000	70,000
483	MOTOR POOL	55,176	56,386	1,210
484	MOTOR VEHICLE MAINTENANCE	38,500	38,500	-
491	CEMETERY	215,070	212,577	(2,493)
492	BUILDING MAINTENANCE & CONST.	407,670	421,225	13,555
493	BUILDING MAINTENANCE	697,600	737,600	40,000
Health & Human Services				
510	HEALTH DEPARTMENT	160,366	161,374	1,008
525	RECYCLING DEPARTMENT	1,539,523	1,539,523	-
541	COUNCIL ON AGING	130,008	190,255	60,247
543	VETERANS BENEFITS	84,688	89,088	4,400
561	HANDICAP COMMISSION	430	10,430	10,000
Culture & Recreation				
610	LIBRARY	325,000	295,938	(29,062)
631	RECREATION & YOUTH	30,003	103,234	73,231
650	PARKS DEPARTMENT	188,170	144,144	(44,026)
655	VITALE PARK	25,181	25,181	-
690	FAIR HOUSING COMMISSION	300	300	-

Fiscal Year 2010 Departmental Budget Summary

Dept. Number	Department Name	Fiscal Year 2009 REVISED BUDGET	Fiscal Year 2010 Managers Recommendation	Increase (Decrease)
692	HOLIDAYS & CELEBRATIONS	2	2,001	1,999
Other Expenses				
710	RETIREMENT OF DEBT	2,260,000	2,348,000	88,000
751	INTEREST ON LONG TERM DEBT	831,809	829,608	(2,201)
911	CONTRIBUTORY RETIREMENT	3,834,245	3,977,694	143,449
912	NONCONTRIBUTORY PENSIONS	46,348	46,348	-
945	PROPERTY & LIABILITY INSURANCE	774,293	774,293	-
945	HEALTH INSURANCE	7,814,465	8,500,200	685,735
945	UNEMPLOYMENT INSURANCE	125,000	125,000	-
945	WORKERS COMPENSATION	173,250	173,250	-
TOTAL OPERATING BUDGET:		59,301,578	60,289,763	988,185
Capital				
932	POLICE DEPT VEHICLE	85,000	-	(85,000)
TOTAL CAPITAL:		85,000	-	(85,000)
Special Articles				
	H.A.W.C.	3,000	3,000	-
TOTAL SPECIAL ARTICLES:		3,000	3,000	-
GRAND TOTAL:		59,304,578	60,292,763	988,185

FY2010 NET SCHOOL SPENDING REQUIREMENT PER
MASSACHUSETTS DEPARTMENT OF EDUCATION: \$ 26,966,980.00

LESS: INDIRECT COSTS OF SCHOOL DEPARTMENT PAID
BY THE TOWN IN ACCORDANCE WITH SCHOOL/MUNICIPAL AGREEMENT

Health Insurance Active & Retired Employees:	\$ 4,776,706.84
Pension:	\$ 728,050.00
Maintenance:	\$ 455,700.00
Pupil Support Services:	\$ -
Administration:	\$ 295,305.00
Other Insurance:	\$ 203,000.00
Worker's Compensation:	\$ 51,600.00
Medicare:	\$ 269,861.91
School Choice Sending Tuition:	\$ 15,000.00
Charter School Sending Tuition:	\$ 597,221.00
Essex County Tech Sending Tuition:	\$ 134,947.00

Sub Total: \$ 7,527,391.75

Regional School Assessment: (FY2009 Assessment) \$ 2,032,473.00

Total Indirect Costs: \$ 9,559,864.75

AMOUNT TO BE APPROPRIATED BY TOWN TO MEET
NET SCHOOL SPENDING: \$ 19,439,588.25

SCHOOL DEPARTMENT FY2010 BUDGET APPROPRIATION: \$ 23,500,250.00

ADDITIONAL SCHOOL FUNDING OVER NET SCHOOL
SPENDING REQUIREMENT: \$ 4,060,661.75

FY2010 FOUNDATION BUDGET: \$ 26,840,109.00
Amount Saugus should be spending to provide a quality education
for their students per Department of Education

FISCAL YEAR 2009 SCHOOL APPROPRIATION:	\$ 23,500,250.00
PLUS INDIRECT COSTS OF SCHOOL DEPT. PAID BY TOWN:	\$ 7,527,391.75
TOTAL SPENT ON EDUCATION:	\$ 31,027,641.75

TOTAL AMOUNT ALLOCATED TO EDUCATION
ABOVE FOUNDATION BUDGET: \$ 4,187,532.75

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
MODERATOR							
<u>EXPENSES</u>							
0100.0000.114.000000.5751							
GENERAL EXPENSE	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	-	-	-	-
TOTAL MODERATOR	-	-	-	-	-	-	-

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
BOARD OF SELECTMEN							
<u>SALARIES</u>							
0100.0000.122.000000.5110							
CHAIRMAN	1,300	758	-	-	-	-	-
0100.0000.122.000000.5111							
BOARD MEMBERS	4,800	2,800	-	-	-	-	-
0100.0000.122.000000.5112							
CLERK	25,336	25,244	24,658	12,426	25,844	-	25,844
TOTAL SALARIES	31,436	28,803	24,658	12,426	25,844	-	25,844
<u>EXPENSES</u>							
0100.0000.122.000000.5241							
OFFICE MACHINE MAINTENANCE	-	-	300	-	300	-	300
0100.0000.122.000000.5301							
ADVERTISING	1,809	742	1,110	693	1,500	-	1,500
0100.0000.122.000000.5302							
PRINTING AND REPRODUCTION	74	60	95	-	200	-	200
0100.0000.122.000000.5421							
OFFICE SUPPLIES	119	682	441	278	1,000	-	1,000
0100.0000.122.000000.5721							
ASSOCIATION DUES (SEGR)	75	-	-	-	100	-	100
0100.0000.122.000000.5750							
PERSONAL EXPENSE REIMBURSE	2,912	1,692	-	-	-	-	-
0100.0000.122.000000.5752							
ADMIN EXPENSE (SEGR)	76	-	-	-	-	-	-
0100.0000.122.000000.5401							
CHARTER COMMISSION EXPENSES						-	25,000
0100.0000.122.000000.5753							
ANNUAL REPORT (SEGR)	-	-	-	-	-	-	-
TOTAL EXPENSES	5,065	3,176	1,946	971	3,100	-	28,100
TOTAL BOARD OF SELECTMEN	36,501	31,978	26,604	13,397	28,944	-	53,944

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
TOWN MANAGER							
<u>SALARIES</u>							
0100.0000.123.000000.5110							
TOWN MANAGER	93,199	95,847	100,235	51,412	105,592	108,232	108,232
0100.0000.123.000000.5111							
CHIEF ADMINISTRATIVE AIDE	42,027	45,100	45,614	22,723	45,447	45,447	45,447
0100.0000.123.000000.5129							
TEMPORARY HELP (SEGR)	3,917	5,000	-	1,945	2,500	2,500	2,500
0100.0000.123.000000.5141							
LONGEVITY	350	500	550	1,050	1,050	1,050	1,050
0100.0000.123.000000.5164							
EDUCATION INCENTIVE	-	98	3,944	-	-	-	-
TOTAL SALARIES	139,493	146,546	150,343	77,130	154,589	157,229	157,229
<u>EXPENSES</u>							
0100.0000.123.000000.5241							
OFFICE MACHINE MAINTENANCE	2,800	2,308	2,049	904	2,800	2,800	2,800
0100.0000.123.000000.5301							
ADVERTISING	500	78	450	-	700	700	700
0100.0000.123.000000.5302							
PRINTING AND REPRODUCTION	3,871	3,956	3,515	2,251	4,000	4,000	4,000
0100.0000.123.000000.5304							
POSTAGE (SEGR)	55,043	58,847	58,850	25,264	68,000	68,000	68,000
0100.0000.123.000000.5305							
TELEPHONE	86,619	85,300	87,180	44,187	90,000	90,000	90,000
0100.0000.123.000000.5342							
PERSONNEL REVIEW(SEGR)	-	9,993	-	-	-	-	-
0100.0000.123.000000.5421							
OFFICE SUPPLIES	1,234	450	615	142	800	800	800
0100.0000.123.000000.5721							
ASSOCIATION DUES (SEGR)	5,178	5,178	5,200	5,300	5,300	5,300	5,300
0100.0000.123.000000.5750							
PERSONAL EXPENSE REIMBURSE	5,164	6,000	6,000	2,971	6,000	6,000	6,000
0100.0000.123.000000.5752							
ADMIN EXPENSE (SEGR)	583	686	634	203	1,900	1,900	1,900

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.123.000000.5785							
RESERVE CONTRACT NEGOTIATIONS	-	85,228	-	-	-	-	-
TOTAL EXPENSES	160,993	258,024	164,494	81,222	179,500	179,500	179,500
TOTAL TOWN MANAGER	300,486	404,569	314,836	158,353	334,089	336,729	336,729

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
FINANCE COMMITTEE							
<u>SALARIES</u>							
0100.0000.131.000000.5112							
RECORDING SECRETARY	1,000	664	1,000	156	1,000	1,000	1,000
TOTAL SALARIES	1,000	664	1,000	156	1,000	1,000	1,000
<u>EXPENSES</u>							
0100.0000.131.000000.5309							
CONFERENCES & SEMINARS(SEGR)	-	-	-	-	-	-	-
0100.0000.131.000000.5721							
ASSOCIATION DUES (SEGR)	260	-	-	-	-	-	-
0100.0000.131.000000.5754							
FINANCE COMMITTEE REPORT (SEGR)	166	202	370	-	500	500	500
0100.0000.131.000000.5755							
RESERVED FUND (SEGR)	-	-	-	-	75,000	25,000	25,000
TOTAL EXPENSES	426	202	370	-	75,500	25,500	25,500
TOTAL FINANCE COMMITTEE	1,426	866	1,370	156	76,500	26,500	26,500

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
ACCOUNTING							
<u>SALARIES</u>							
0100.0000.135.000000.5110							
TOWN ACCOUNTANT	67,014	69,500	70,113	34,420	70,113	70,113	70,113
0100.0000.135.000000.5111							
ASSISTANT TOWN ACCOUNTANT	43,103	48,789	48,269	23,723	48,269	48,269	48,269
0100.0000.135.000000.5112							
PAYROLL CLERK	50,114	45,500	47,059	23,723	48,269	48,269	48,269
0100.0000.135.000000.5113							
PRINCIPAL CLERK	37,833	36,765	32,878	20,588	42,827	42,827	42,827
0100.0000.135.000000.5131							
OVERTIME(SEGR)	849	4,999	-	-	-	-	-
0100.0000.135.000000.5141							
LONGEVITY	450	450	500	500	500	1,050	1,050
0100.0000.135.000000.5162							
ACCRUED SICK LEAVE	5,792	18,199	-	-	-	-	-
TOTAL SALARIES	205,155	224,202	198,819	102,954	209,978	210,528	210,528
<u>EXPENSES</u>							
0100.0000.135.000000.5241							
OFFICE MACHINE MAINTENANCE	731	981	796	-	1,000	1,000	1,000
0100.0000.135.000000.5300							
PROFESSIONAL SERVICES (SEGR)	48,000	48,000	55,000	51,000	58,500	59,500	59,500
0100.0000.135.000000.5302							
PRINTING AND REPRODUCTION	970	1,000	1,000	938	1,000	1,000	1,000
0100.0000.135.000000.5310							
EMPLOYEE TRAINING	600	577	525	25	600	600	600
0100.0000.135.000000.5421							
OFFICE SUPPLIES	2,000	2,481	1,926	1,727	2,000	2,000	2,000
0100.0000.135.000000.5721							
ASSOCIATION DUES (SEGR)	140	120	100	120	150	150	150
0100.0000.135.000000.5790							
GASB 45 OPEB LIAB (SEGR)	-	-	16,507	-	5,000	5,000	5,000
TOTAL EXPENSES	52,441	53,159	75,855	53,810	68,250	69,250	69,250
TOTAL ACCOUNTING	257,597	277,361	274,674	156,764	278,228	279,778	279,778

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
ADMINISTRATIVE SERVICES							
<u>SALARIES</u>							
0100.0000.138.000000.5110							
DIRECTOR OF ADMIN. SERVICE	-	-	-	-	1	1	1
0100.0000.138.000000.5111							
GRANT ADMINISTRATOR	37,750	31,568	24,764	19,761	39,900	41,144	41,144
0100.0000.138.000000.5112							
PERSONNEL ADMINISTRATOR	36,249	41,098	50,259	27,089	53,912	53,912	53,912
0100.0000.138.000000.5113							
PURCHASING ASSISTANT	39,250	43,832	42,038	19,810	42,324	40,791	40,791
0100.0000.138.000000.5114							
CLERK - PART TIME	-	-	-	8,093	16,900	16,900	8,216
0100.0000.138.000000.5164							
EDUCATION INCENTIVE						1,224	1,224
0100.0000.138.000000.5141							
LONGEVITY	750	950	550	550	550	550	550
TOTAL SALARIES	113,999	117,448	117,612	75,303	153,587	154,522	145,838
<u>EXPENSES</u>							
0100.0000.138.000000.5300							
PROFESSIONAL SERVICES (SEGR)	5,250	4,950	5,000	1,830	5,000	5,000	5,000
0100.0000.138.000000.5301							
ADVERTISING	461	1,000	939	352	1,000	1,000	1,000
0100.0000.138.000000.5302							
PRINTING AND REPRODUCTION	1,705	1,681	1,720	1,239	1,750	1,750	1,750
0100.0000.138.000000.5309							
CONFERENCES & SEMINARS(SEGR)	100	-	99	-	100	100	100
0100.0000.138.000000.5310							
EMPLOYEE TRAINING	43	-	-	-	-	-	-
0100.0000.138.000000.5421							
OFFICE SUPPLIES	652	915	795	358	800	800	800
0100.0000.138.000000.5502							
PUBLICATIONS	299	214	200	250	400	400	400
0100.0000.138.000000.5710							
IN-STATE TRAVEL	16	-	-	-	-	-	-

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.138.000000.5721							
ASSOCIATION DUES (SEGR)	270	754	615	600	800	800	800
TOTAL EXPENSES	8,794	9,514	9,368	4,629	9,850	9,850	9,850
ADMINISTRATIVE SERVICES	122,794	126,962	126,980	79,932	163,437	164,372	155,688

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
ASSESSORS							
<u>SALARIES</u>							
0100.0000.141.000000.5110							
DEPUTY ASSESSOR	68,500	69,500	69,830	34,420	70,113	70,113	70,113
0100.0000.141.000000.5111							
ASSISTANT DEPUTY ASSESSOR	-	45,943	47,068	23,723	48,269	48,269	48,269
0100.0000.141.000000.5112							
PRINCIPAL CLERK	76,800	40,768	40,994	20,207	41,114	41,114	41,114
0100.0000.141.000000.5131							
OVERTIME(SEGR)	-	2,253	625	1,881	2,000	2,000	2,000
0100.0000.141.000000.5141							
LONGEVITY	350	500	550	550	550	1,100	1,100
0100.0000.141.000000.5162							
ACCRUED SICK LEAVE	4,112	-	-	-	-	-	-
0100.0000.141.000000.5164							
EDUCATION INCENTIVE	-	792	820	404	816	816	816
0100.0000.141.000000.5180							
BOARD OF ASSESSORS	3,000	3,000	3,000	1,500	3,000	3,000	3,000
TOTAL SALARIES	152,762	162,757	162,886	82,685	165,862	166,412	166,412
<u>EXPENSES</u>							
0100.0000.141.000000.5241							
OFFICE MACHINE MAINTENANCE	1,457	1,268	2,375	930	2,375	2,375	2,375
0100.0000.141.000000.5301							
ADVERTISING	-	-	150	-	150	150	150
0100.0000.141.000000.5302							
PRINTING AND REPRODUCTION	782	261	773	-	800	800	800
0100.0000.141.000000.5313							
CONTINUING EDUCATION (SEGR)	2,100	2,420	2,188	1,829	2,600	2,600	2,600
0100.0000.141.000000.5314							
BINDING	510	510	700	-	700	700	700
0100.0000.141.000000.5315							
MAP REPRODUCTION	2,428	490	2,600	-	2,600	2,600	2,600
0100.0000.141.000000.5316							
SEARCHING RECORDS	221	94	301	-	400	400	400
0100.0000.141.000000.5317							
PROPERTY APPRAISAL SERVICE	53,402	51,529	70,000	25,950	75,000	75,000	65,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.141.000000.5421							
OFFICE SUPPLIES	2,375	2,482	1,998	1,653	2,000	2,000	2,000
0100.0000.141.000000.5502							
PUBLICATIONS	594	311	599	225	600	600	600
0100.0000.141.000000.5503							
SOFTWARE LICENSES (SEGR)	3,262	-	3,079	741	3,300	3,300	3,300
0100.0000.141.000000.5504							
COMPUTER SOFTWARE (SEGR)	300	1,868	1,800	1,800	2,000	2,000	2,000
0100.0000.141.000000.5710							
IN-STATE TRAVEL	900	785	-	-	-	-	-
0100.0000.141.000000.5721							
ASSOCIATION DUES (SEGR)	583	445	575	540	600	600	600
TOTAL EXPENSES	68,914	62,464	87,138	33,668	93,125	93,125	83,125
TOTAL ASSESSORS	221,676	225,221	250,024	116,354	258,987	259,537	249,537

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
TREASURER							
<u>SALARIES</u>							
0100.0000.145.000000.5110							
TREASURER-COLLECTOR	68,500	70,093	69,830	34,420	70,113	70,113	70,113
0100.0000.145.000000.5111							
ASSISTANT TAX COLLECTOR	44,000	56,634	48,113	24,253	48,268	45,884	45,884
0100.0000.145.000000.5112							
SENIOR CLERK & TYPIST	36,250	37,750	38,950	17,943	40,505	40,505	40,505
0100.0000.145.000000.5113							
W/S BILLING COORD <i>(Moved to W & S Enterpr)</i>	36,188	38,168	39,139	20,073	40,505	-	-
0100.0000.145.000000.5114							
SR CLERK & TYPIST <i>(shared w/Board of Appeals)</i>	19,671	19,439	20,111	19,885	20,253	20,253	20,253
0100.0000.145.000000.5115							
SENIOR CLERK & TYPIST	-	-	-	-	-	-	-
0100.0000.145.000000.5141							
LONGEVITY	1,700	2,050	2,350	2,950	2,950	2,400	2,400
0100.0000.145.000000.5162							
ACCRUED SICK LEAVE	4,940	-	-	18,423	18,423	-	-
0100.0000.145.000000.5164							
EDUCATION INCENTIVE	-	1,442	783	436	880	910	910
TOTAL SALARIES	211,249	225,576	219,276	138,384	241,897	180,065	180,065
<u>EXPENSES</u>							
0100.0000.145.000000.5241							
OFFICE MACHINE MAINTENANCE	1,000	1,345	1,500	1,173	1,500	1,500	1,500
0100.0000.145.000000.5301							
ADVERTISING	2,509	3,464	3,418	3,500	3,500	3,500	3,500
0100.0000.145.000000.5302							
PRINTING AND REPRODUCTION	567	969	1,269	432	1,500	1,500	1,500
0100.0000.145.000000.5318							
BANK ADVISORY FEE	551	2,300	2,500	33	2,500	2,500	2,500
0100.0000.145.000000.5319							
TAX TITLE FORECLOSURES	19,817	24,829	32,883	16,598	35,000	25,000	25,000
0100.0000.145.000000.5421							
OFFICE SUPPLIES	1,316	1,245	1,093	755	1,120	1,120	1,120
0100.0000.145.000000.5710							
IN-STATE TRAVEL	1,040	716	-	796	1,000	1,000	1,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.145.000000.5721							
ASSOCIATION DUES (SEGR)	180	-	180	180	180	180	180
0100.0000.145.000000.5756							
RECORDING FEE	-	-	-	-	-		
0100.0000.145.000000.5757							
BOND FEE	-	625	625	-	625	625	625
0100.0000.145.000000.5758							
CERTIFICATION OF TOWN NOTE	-	-	-	-	500	500	500
0100.0000.145.000000.5782							
MEDICARE TAXES	340,888	360,316	355,073	178,368	345,000	360,000	360,000
TOTAL EXPENSES	367,868	395,810	398,541	201,836	392,425	397,425	397,425
TOTAL TREASURER	579,117	621,386	617,817	340,220	634,322	577,490	577,490

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
LEGAL							
<u>SALARIES</u>							
0100.0000.151.000000.5110							
TOWN COUNSEL	49,616	50,304	49,494	24,958	49,875	49,875	49,875
0100.0000.151.000000.5141							
LONGEVITY	-	650	700	700	700	700	700
0100.0000.151.000000.5164							
EDUCATION INCENTIVE	-	498	-	-	-	-	-
TOTAL SALARIES	49,616	51,452	50,194	25,658	50,575	50,575	50,575
<u>EXPENSES</u>							
0100.0000.151.000000.5320							
SMALL CLAIMS	909	575	873	5	1,000	1,000	1,000
0100.0000.151.000000.5321							
LABOR RELATIONS (SEGR)	93,565	93,764	75,666	19,677	70,000	70,000	70,000
0100.0000.151.000000.5322							
LITIGATION COSTS (SEGR)	60,560	67,746	45,238	32,861	70,000	70,000	70,000
0100.0000.151.000000.5502							
PUBLICATIONS	557	797	500	-	500	500	500
TOTAL EXPENSES	155,590	162,882	122,277	52,543	141,500	141,500	141,500
TOTAL LEGAL	205,206	214,334	172,471	78,201	192,075	192,075	192,075

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
DATA PROCESSING							
<u>SALARIES</u>							
0100.0000.155.000000.5110							
M.I.S. DIRECTOR	22,234	35,500	60,704	34,992	71,853	71,853	71,853
TOTAL SALARIES	22,234	35,500	60,704	34,992	71,853	71,853	71,853
<u>EXPENSES</u>							
0100.0000.155.000000.5300							
PROFESSIONAL SERVICES	13,590	-	-	-	-	-	-
0100.0000.155.000000.5323							
COMPUTER SERVICES (SEGR)	81,416	80,997	53,152	44,620	85,000	85,000	85,000
TOTAL EXPENSES	95,006	80,997	53,152	44,620	85,000	85,000	85,000
TOTAL DATA PROCESSING	117,240	116,496	113,856	79,613	156,853	156,853	156,853

To: Joan Regan, Town Accountant
From: Joanne D. Rappa, Town Clerk *JDR*
Date: January 20, 2009
Re: FY '10 Budget Request - SUPPLEMENT

Attached per our recent conversation, please find a copy of my revised budget worksheet. This new worksheet includes the additional amount of money that will be required to hold a special election, should the November 2009 ballot question regarding a new town charter pass.

If you have any questions, please feel free to contact me.

Memo

To: Joan Regan, Town Accountant

From: Joanne D. Rappa, Town Clerk *JDR*

Date: January 6, 2009

Re: FY '10 Budget Request

Attached per your request, please find a copy of my FY '10 preliminary budgets. The following is an explanation as to why I have requested an increase in certain line items.

TOWN CLERK (161)

Association Dues (1011.0000.161.000000.5721)

To cover estimated increases.

Dog Tags and Licenses (0100.0000.161.000000.5505)

To cover estimated increases.

ELECTIONS & REGISTRATION (162)

Voting Machine Maintenance (0100.0000.162.000000.5242)

Beginning 2009, all programming and coding costs associated with the AutoMark voting assist terminals, which are federally mandated machines, must be paid for by the municipalities for any local regular and special elections. Estimated programming and coding costs is \$1,000.00 per machine (eight machines – one per precinct).

\$5,000.00 of the \$13,000 in the line item is to cover a portion of the cost of purchasing the GEMS, election tallying system and software. The system we currently use (VTS) has been discontinued and will no longer be functional. After discussions with the distributor, I will be able to pay approximately \$3,500 of the system this fiscal year, with the remainder of the \$8,850.00 being paid after July 1.

Increase in costs for ballot printing.

Office Supplies (0100.0000.162.000000.5421)

Estimated increase in election supplies. During the past year, many of the election supplies needed for the office and the polls have increased in prices.

Census Forms (0100.0000.162.000000.5506)

Estimated increase in printing costs, etc.

In-State Travel (0100.0000.162.000000.5710)

I would like to have the staff of the Town Clerk's Office be able to attend Federal Census training seminars, as well as seminars, and various training sessions on vital records and statistics, and election laws, which are held throughout the state during the year. Up to this point, I have been paying to attend most of these sessions out of pocket for the entire staff.

Resident Listing (0100.0000.162.000000.5762)

Estimated increase in costs.

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
TOWN CLERK							
<u>SALARIES</u>							
0100.0000.161.000000.5110							
TOWN CLERK	47,114	53,465	53,718	26,479	53,937	58,856	53,937
0100.0000.161.000000.5112							
SENIOR CLERK & TYPIST	35,060	38,758	39,028	19,786	39,950	41,497	41,497
0100.0000.161.000000.5128							
TEMPORARY HELP - CENSUS	-	-	3,928	-	-	-	-
0100.0000.161.000000.5132							
ACCRUED SICK	-	10,056	-	-	-	-	-
0100.0000.161.000000.5141							
LONGEVITY	700	450	550	550	550	550	550
0100.0000.161.000000.5164							
EDUCATION INCENTIVE	-	1,069	-	-	-	-	-
0100.0000.161.000000.5180							
BOARD OF REGISTRARS	1,500	1,500	1,500	750	1,500	1,500	1,500
TOTAL SALARIES	84,375	105,298	98,724	47,564	95,937	102,403	97,484
<u>EXPENSES</u>							
0100.0000.161.000000.5241							
OFFICE MACHINE MAINTENANCE	980	918	1,000	720	1,000	1,000	1,000
0100.0000.161.000000.5302							
PRINTING AND REPRODUCTION	348	405	327	262	415	415	415
0100.0000.161.000000.5310							
EMPLOYEE TRAINING	419	500	500	600	600	600	600
0100.0000.161.000000.5314							
BINDING	739	30	152	-	800	800	800
0100.0000.161.000000.5324							
CONSTABLE SERVICES	360	360	540	300	540	540	540
0100.0000.161.000000.5421							
OFFICE SUPPLIES	500	500	398	253	500	500	500
0100.0000.161.000000.5505							
DOG TAGS AND LICENSES	524	407	721	-	700	800	800
0100.0000.161.000000.5710							
IN-STATE TRAVEL	-	-	-	-	-	-	-
0100.0000.161.000000.5721							
ASSOCIATION DUES (SEGR)	150	175	249	239	300	320	320

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.161.000000.5757							
BOND FEE	75	-	-	-	-	-	-
TOTAL EXPENSES	4,095	3,296	3,888	2,374	4,855	4,975	4,975
TOWN CLERK	88,470	108,593	102,611	49,938	100,792	107,378	102,459

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
ELECTIONS AND REGISTRATION							
<u>SALARIES</u>							
0100.0000.162.000000.5112							
SENIOR CLERK & TYPIST	38,493	40,076	42,514	20,937	42,600	44,471	42,600
0100.0000.162.000000.5131							
OVERTIME(SEGR)	-	1,424	750	736	750	750	750
0100.0000.162.000000.5131							
OVERTIME(SEGR) <i>Special Election</i>						750	750
0100.0000.162.000000.5141							
LONGEVITY	500	600	650	650	750	750	750
0100.0000.162.000000.5162							
ACCRUED SICK LEAVE	-	-	-	-	-	-	-
0100.0000.162.000000.5180							
BOARD MEMBERS	875	775	600	300	900	900	900
TOTAL SALARIES	39,868	42,875	44,514	22,623	45,000	47,621	45,750
<u>EXPENSES</u>							
0100.0000.162.000000.5241							
OFFICE MACHINE MAINTENANCE	-	225	219	-	260	260	260
0100.0000.162.000000.5242							
VOTING MACHINE EXPENSES (SEGR)	1,925	1,925	1,925	2,376	6,505	13,000	13,000
0100.0000.162.000000.5242							
VOTING MACHINE EXP <i>Special Election</i>						8,000	8,000
0100.0000.162.000000.5302							
PRINTING AND REPRODUCTION	4,865	6,740	5,998	5,523	6,000	6,500	6,500
0100.0000.162.000000.5302							
PRINTING & REPRO <i>Special Election</i>						6,500	6,500
0100.0000.162.000000.5401							
MATERIALS AND SUPPLIES	255	300	2,284	493	500	500	500
0100.0000.162.000000.5401							
MATERIALS & SUPPLIES <i>Special Election</i>						300	300
0100.0000.162.000000.5421							
OFFICE SUPPLIES	113	199	152	155	160	200	200
0100.0000.162.000000.5506							
CENSUS FORMS	1,710	2,202	2,003	-	2,500	3,000	3,000
0100.0000.162.000000.5710							
IN-STATE TRAVEL	-	138	-	-	-	250	250

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.162.000000.5751							
ELECTION TRANSP.& SETUP	483	333	800	589	800	500	500
0100.0000.162.000000.5751							
ELECTION TRANSP/SETUP <i>Special Election</i>						300	300
0100.0000.162.000000.5759							
ELECTION OFFICERS	7,802	21,392	17,471	14,848	15,000	8,500	8,500
0100.0000.162.000000.5759							
ELECTION OFFICERS <i>Special Election</i>						8,500	8,500
0100.0000.162.000000.5760							
POLICE - ELECTIONS	5,184	16,306	12,000	11,496	12,000	7,500	7,500
0100.0000.162.000000.5760							
POLICE - ELECTIONS <i>Special Election</i>						7,500	7,500
0100.0000.162.000000.5761							
CUSTODIANS - ELECTIONS	1,122	2,995	2,500	2,184	2,200	1,500	1,500
0100.0000.162.000000.5761							
CUSTODIANS - ELECTIONS <i>Special Election</i>						1,500	1,500
0100.0000.162.000000.5762							
RESIDENT LISTING	1,439	1,495	1,284	-	1,550	1,750	1,750
TOTAL EXPENSES	24,898	54,250	46,636	37,664	47,475	76,060	76,060
TOTAL ELECTIONS & REGISTRATION	64,766	97,125	91,150	60,288	92,475	123,681	121,810

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
CONSERVATION COMMISSION							
<u>SALARIES</u>							
0100.0000.171.000000.5128							
CONSERVATION OFFICER	15,000	21,722	23,299	11,650	23,299	23,299	23,299
0100.0000.171.000000.5129							
CONSERVATION SECRETARY	15,089	19,613	18,036	9,018	18,036	18,036	18,036
0100.0000.171.000000.5131							
OVERTIME(SEGR)	3,478	-	-	-	-	-	-
TOTAL SALARIES	33,566	41,335	41,335	20,668	41,335	41,335	41,335
<u>EXPENSES</u>							
0100.0000.171.000000.5241							
OFFICE MACHINE MAINTENANCE	633	620	465	310	532	532	532
0100.0000.171.000000.5301							
ADVERTISING	-	156	-	-	156	156	156
0100.0000.171.000000.5302							
PRINTING AND REPRODUCTION	333	205	226	38	260	260	260
0100.0000.171.000000.5308							
CONFERENCES AND SEMINARS	435	465	280	-	424	424	424
0100.0000.171.000000.5421							
OFFICE SUPPLIES	350	264	382	-	416	416	416
0100.0000.171.000000.5422							
FILM	52	100	-	-	104	104	104
0100.0000.171.000000.5721							
ASSOCIATION DUES (SEGR)	325	316	356	35	416	416	416
0100.0000.171.000000.5750							
PERSONAL EXPENSE REIMBURSE	-	-	-	-	83	83	83
0100.0000.171.000000.5801							
AQUATIC CONTROL MNGMT(SEGR)	-	-	-	8,875	9,700	6,500	6,500
TOTAL EXPENSES	2,129	2,126	1,708	9,258	12,091	8,891	8,891
TOTAL CONSERVATION COMMISSION	35,695	43,462	43,044	29,925	53,426	50,226	50,226

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
PLANNING BOARD							
<u>SALARIES</u>							
0100.0000.175.000000.5112							
PRINCIPAL CLERK	37,750	38,950	40,341	19,885	40,459	40,459	40,459
0100.0000.175.000000.5141							
LONGEVITY	350	450	500	500	500	550	550
TOTAL SALARIES	38,100	39,400	40,841	20,385	40,959	41,009	41,009
<u>EXPENSES</u>							
0100.0000.175.000000.5241							
OFFICE MACHINE MAINTENANCE	782	642	620	310	700	700	700
0100.0000.175.000000.5300							
PROFESSIONAL SERVICES (SEGR)	6,400	7,998	8,000	3,505	8,000	9,500	8,000
0100.0000.175.000000.5301							
ADVERTISING	3,309	3,401	2,329	889	3,500	3,500	3,500
0100.0000.175.000000.5302							
PRINTING AND REPRODUCTION	212	320	318	71	500	500	500
0100.0000.175.000000.5307							
INTERNET NETWORK FEE	-	-	-	-	150	150	150
0100.0000.175.000000.5308							
CONFERENCES AND SEMINARS	-	80	90	90	500	500	500
0100.0000.175.000000.5421							
OFFICE SUPPLIES	260	-	-	-	240	240	240
0100.0000.175.000000.5721							
ASSOCIATION DUES (SEGR)	80	-	-	-	80	80	80
TOTAL EXPENSES	11,044	12,441	11,357	4,865	13,670	15,170	13,670
TOTAL PLANNING BOARD	49,144	51,841	52,197	25,250	54,629	56,179	54,679

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
BOARD OF APPEALS							
<u>SALARIES</u>							
0100.0000.176.000000.5128							
CLERK OF THE BOARD	2,721	2,721	2,721	1,361	3,000	3,000	3,000
0100.0000.176.000145.5114							
SENIOR CLERK & TYPIST(shared w/Treasurer)	18,080	19,511	20,230	-	20,253	20,253	20,253
TOTAL SALARIES	20,801	22,232	22,951	1,361	23,253	23,253	23,253
<u>EXPENSES</u>							
0100.0000.176.000000.5301							
ADVERTISING	4,388	3,275	4,022	2,433	5,000	5,000	5,000
0100.0000.176.000000.5308							
CONFERENCES AND SEMINARS	-	-	-	-	-	-	-
0100.0000.176.000000.5421							
OFFICE SUPPLIES	244	75	236	76	240	240	240
0100.0000.176.000000.5721							
ASSOCIATION DUES (SEGR)	-	-	-	-	75	75	75
TOTAL EXPENSES	4,632	3,351	4,259	2,509	5,315	5,315	5,315
BOARD OF APPEALS	25,433	25,583	27,210	3,869	28,568	28,568	28,568

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
POLICE DEPARTMENT							
<u>SALARIES</u>							
0100.0000.210.000000.5110							
POLICE CHIEF	90,346	88,087	99,578	57,114	106,903	99,578	99,578
0100.0000.210.000000.5112							
LIEUTENANTS (7)	427,348	497,166	534,412	329,190	561,094	470,971	470,971
0100.0000.210.000000.5113							
SERGEANTS (9)	477,386	548,190	606,517	364,610	640,181	526,550	526,550
0100.0000.210.000000.5114							
ADMINISTRATIVE ASSISTANT	39,265	47,969	45,017	21,993	45,017	45,017	45,017
0100.0000.210.000000.5115							
SENIOR CLERK & TYPIST	37,750	39,204	-	-	-	-	-
0100.0000.210.000000.5116							
SENIOR CLERK & TYPIST	37,750	40,346	42,122	20,579	42,122	42,122	42,122
0100.0000.210.000000.5117							
PATROLMEN (37)	1,791,203	1,898,013	1,759,935	848,069	1,844,114	1,841,340	1,798,325
0100.0000.210.000000.5118							
PROSECUTOR	3,173	3,250	3,484	1,742	3,484	3,484	3,484
0100.0000.210.000000.5119							
PRINCIPAL CLERK	4,733	39,600	39,887	20,086	41,114	41,114	41,114
0100.0000.210.000000.5120							
SPECIAL ASSIGNMENT	54,066	38,703	40,722	21,027	47,077	49,980	49,980
0100.0000.210.000000.5125							
PARKING CONTROL OFFICER PART TIME	-	-	-	1,904	6,000	20,000	20,000
0100.0000.210.000000.5128							
TEMPORARY HELP	-	-	-	1,260	4,000	4,000	4,000
0100.0000.210.000000.5131							
OVERTIME(SEGR)	676,603	447,354	554,643	265,095	540,000	785,000	540,000
0100.0000.210.000000.5140							
HOLIDAY PAY	44,754	74,342	47,252	41,219	90,000	90,000	90,000
0100.0000.210.000000.5141							
LONGEVITY	49,467	44,757	52,798	32,309	49,243	50,289	50,289
0100.0000.210.000000.5143							
NIGHT DIFFERENTIAL	146,126	153,806	162,104	75,817	186,084	186,084	181,782
0100.0000.210.000000.5144							
WITNESS FEES	84,743	84,412	77,808	44,054	75,000	95,000	95,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.210.000000.5145							
SPECIAL DRUG INVESTIGATOR	8,600	9,246	7,877	5,100	11,404	11,360	11,360
0100.0000.210.000000.5146							
MECHANIC	1,778	4,838	2,903	1,452	2,903	2,903	2,903
0100.0000.210.000000.5147							
MATRON	7,399	12,863	10,337	9,774	12,000	22,000	17,000
0100.0000.210.000000.5148							
JUVENILE AND SAFETY OFFICE	1,778	1,935	-	-	1,935	1,935	1,935
0100.0000.210.000000.5150							
SENIOR CLERK COPS MORE	38,236	-	-	-	-	-	-
0100.0000.210.000000.5155							
LAW ENFORCEMENT BLOCK GRAN	-	-	-	6,575	6,575	6,575	6,575
0100.0000.210.000000.5159							
POLICE CAREER INCENTIVE	410,150	437,856	458,794	472,343	478,147	480,073	480,073
0100.0000.210.000000.5161							
PAID ABSENCE	26,667	23,167	13,200	18,500	30,000	30,000	30,000
0100.0000.210.000000.5162							
ACCRUED SICK LEAVE	30,689	26,611	36,753	52,870	75,089	25,680	25,680
0100.0000.210.000000.5164							
EDUCATION INCENTIVE	-	949	816	408	816	816	816
0100.0000.210.000000.5165							
CLOTHING ALLOWANCE	49,150	56,000	54,800	53,000	54,000	55,000	54,000
0100.0000.210.000000.5187							
PATROLMEN JLMC AWARD RETRO	738,988	-	-	-	-	-	-
0100.0000.210.000000.5193							
TRAINING FOR OFFICERS	92,686	173,499	120,739	86,426	122,545	184,823	122,545
TOTAL SALARIES	5,370,834	4,792,166	4,772,496	2,852,514	5,076,847	5,171,694	4,811,099
<u>EXPENSES</u>							
0100.0000.210.000000.5241							
OFFICE MACHINE MAINTENANCE	4,016	7,260	2,647	1,412	8,964	8,964	8,964
0100.0000.210.000000.5242							
MOTOR VEHICLE MAINTENANCE	38,339	38,839	27,599	20,238	42,350	50,000	42,350
0100.0000.210.000000.5244							
RADIO MAINTENANCE (SEGR)	24,771	30,201	28,590	12,858	30,400	30,400	30,400

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.210.000000.5301							
ADVERTISING	-	-	116	-	250	250	250
0100.0000.210.000000.5311							
EMPLOYEE TRAINING (SEGR)	17,288	14,335	10,747	18,041	18,573	35,700	18,573
0100.0000.210.000000.5323							
COMPUTER SERVICES	30,375	45,350	46,808	45,950	47,000	47,000	47,000
0100.0000.210.000000.5421							
OFFICE SUPPLIES	8,980	7,156	6,859	6,007	8,000	8,000	8,000
0100.0000.210.000000.5451							
JANITORIAL SUPPLIES	4,899	4,268	3,882	4,249	5,000	5,000	5,000
0100.0000.210.000000.5482							
MOTOR FUEL AND LUBE (SEGR)	66,748	63,054	74,916	36,472	73,210	73,210	73,210
0100.0000.210.000000.5483							
BATTERIES (SEGR)	2,446	2,500	512	1,972	2,500	3,500	2,500
0100.0000.210.000000.5507							
PRISONERS (SEGR)	3,866	4,541	3,861	3,207	4,000	6,000	6,000
0100.0000.210.000000.5508							
EQUIPMENT FOR OFFICERS	11,178	8,923	6,983	2,205	10,000	10,000	10,000
0100.0000.210.000000.5509							
AMMUNITION	18,967	11,932	21,894	21,839	26,566	29,845	26,566
0100.0000.210.000000.5536							
NARCOTIC & OTHER EVIDENCE	1,000	-	-	-	1,000	1,000	1,000
0100.0000.210.000000.5710							
IN-STATE TRAVEL	363	469	-	-	-	-	-
0100.0000.210.000000.5715							
OUT-OF-STATE TRAVEL	500	260	214	87	500	2,500	500
0100.0000.210.000000.5720							
MEMBERSHIPS-BAYPERN	1,000	1,100	1,400	1,500	1,500	1,600	1,600
0100.0000.210.000000.5721							
ASSOCIATION DUES (SEGR)	2,085	2,080	2,080	1,230	2,800	2,800	2,800
0100.0000.210.000000.5722							
PARKING CONTROL EXPENSES						10,000	10,000
0100.0000.210.000000.5763							
GUN PERMITS (SEGR)	-	55	25	-	500	500	500
TOTAL EXPENSES	236,821	242,323	239,131	177,267	283,113	326,269	295,213
TOTAL POLICE DEPARTMENT	5,607,655	5,034,489	5,011,628	3,029,781	5,359,960	5,497,963	5,106,312

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
FIRE DEPARTMENT							
<u>SALARIES</u>							
0100.0000.220.000000.5110							
FIRE CHIEF	81,722	84,535	84,844	50,840	103,000	105,575	105,575
0100.0000.220.000000.5112							
ADMINISTRATIVE ASSISTANT	38,500	39,700	41,053	20,297	41,215	41,215	41,215
0100.0000.220.000000.5113							
CAPTAINS (7)	385,408	390,098	390,099	227,301	459,313	488,232	488,232
0100.0000.220.000000.5114							
LIEUTENANTS (7)	357,463	337,035	337,035	193,457	391,924	419,221	419,221
0100.0000.220.000000.5115							
FIRE FIGHTERS (26)	1,046,714	1,087,746	1,108,969	604,415	1,335,366	1,465,434	1,424,591
0100.0000.220.000000.5130							
HAZMAT FIRST RESPONDER	18,166	17,166	17,051	20,771	19,344	21,811	21,811
0100.0000.220.000000.5131							
OVERTIME(SEGR)	437,095	392,845	425,394	278,639	450,000	450,000	450,000
0100.0000.220.000000.5132							
HAZ MAT OVERTIME	32,031	26,324	28,599	13,130	20,090	20,090	20,090
0100.0000.220.000000.5140							
HOLIDAY PAY	132,631	133,998	134,260	78,912	149,731	154,079	154,079
0100.0000.220.000000.5141							
LONGEVITY	43,062	42,223	45,151	36,094	56,654	58,337	58,337
0100.0000.220.000000.5142							
UPGRADE/MERIT	882	1,504	1,615	891	1,500	1,500	1,500
0100.0000.220.000000.5143							
NIGHT DIFFERENTIAL	51,823	53,022	53,124	31,980	58,303	66,460	66,460
0100.0000.220.000000.5146							
MECHANIC	24,929	24,982	24,982	13,055	25,000	30,000	30,000
0100.0000.220.000000.5150							
SPECIAL ASSIGNMENT	2,000	3,000	3,000	3,000	3,000	3,000	3,000
0100.0000.220.000000.5162							
ACCRUED SICK LEAVE	33,243	34,358	-	-	17,000	19,973	19,973
0100.0000.220.000000.5165							
CLOTHING ALLOWANCE	33,300	33,400	32,900	33,300	34,100	34,100	33,300
0100.0000.220.000000.5192							
CAREER INCENTIVE	37,640	39,760	43,000	-	45,000	48,260	48,260

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.220.000000.5194							
DEFIBRILLATOR STIPEND (SEGR)	77,700	75,850	75,850	75,850	77,700	91,350	91,350
0100.0000.220.000000.5195							
EMT CERTIFICATION	64,750	68,450	68,450	80,475	99,450	91,350	91,350
TOTAL SALARIES	2,899,058	2,885,995	2,915,376	1,762,408	3,387,690	3,609,987	3,568,344
EXPENSES							
0100.0000.220.000000.5243							
MOTOR VEHICLE MAINTENANCE	14,526	13,155	15,000	8,563	15,000	15,000	15,000
0100.0000.220.000000.5244							
RADIO MAINTENANCE (SEGR)	9,419	6,738	5,217	2,855	7,000	7,000	7,000
0100.0000.220.000000.5246							
PUBLIC SAFETY EQUIPMENT MA	45,435	9,917	17,000	4,532	17,000	17,000	17,000
0100.0000.220.000000.5302							
PRINTING AND REPRODUCTION	2,326	2,399	1,924	1,722	2,500	2,500	2,500
0100.0000.220.000000.5310							
EMPLOYEE TRAINING	8,300	5,678	8,938	5,517	9,000	9,000	9,000
0100.0000.220.000000.5312							
SCHOOLING FOR OFFICERS	4,283	4,061	3,197	1,580	5,000	5,000	5,000
0100.0000.220.000000.5421							
OFFICE SUPPLIES	2,009	1,693	1,600	700	1,600	1,600	1,600
0100.0000.220.000000.5451							
JANITORIAL SUPPLIES	3,786	4,172	3,596	1,677	4,500	4,500	4,500
0100.0000.220.000000.5482							
MOTOR FUEL AND LUBE (SEGR)	21,566	20,256	27,506	12,786	22,000	22,000	22,000
0100.0000.220.000000.5510							
FOAM SUPPLY	960	1,999	2,000	-	2,000	2,000	2,000
0100.0000.220.000000.5511							
HOSE (SEGR)	2,143	4,429	4,351	-	5,000	5,000	5,000
0100.0000.220.000000.5512							
TURNOUT GEAR (SEGR)	20,015	20,003	22,423	1,568	22,500	22,500	22,500
0100.0000.220.000000.5513							
UNIFORMS & WORK CLOTHES (SEGR)	25,692	21,650	21,823	18,758	30,000	30,000	30,000
0100.0000.220.000000.5514							
MEDICAL SUPPLIES	3,742	4,867	4,980	2,179	5,000	5,000	5,000
0100.0000.220.000000.5515							
OXYGEN	452	500	315	453	500	500	500

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
0100.0000.220.000000.5516							
FOREST FIRE SUPPLIES	452	754	694	1,340	1,000	1,000	1,000
0100.0000.220.000000.5517							
FIRE PREVENTION SUPPLIES	1,669	1,335	1,444	807	1,500	1,500	1,500
0100.0000.220.000000.5710							
IN-STATE TRAVEL	7	-	-	-	-	-	-
0100.0000.220.000000.5715							
OUT-OF-STATE TRAVEL	-	500	454	-	500	500	500
0100.0000.220.000000.5721							
ASSOCIATION DUES (SEGR)	1,040	1,385	1,495	565	1,500	1,500	1,500
0100.0000.220.000000.5766							
LUNCHES	243	244	117	290	500	500	500
0100.0000.220.000000.5767							
ARSON SQUAD	425	820	965	30	1,000	1,000	1,000
0100.0000.220.000000.5768							
MUTUAL AID	3,807	3,300	3,300	3,500	4,000	4,000	4,000
0100.0000.220.000000.5769							
S.A.F.E PROGRAM	4,501	2,360	2,276	226	3,300	3,300	3,300
TOTAL EXPENSES	176,801	132,214	150,615	69,649	161,900	161,900	161,900
TOTAL FIRE DEPARTMENT	3,075,860	3,018,209	3,065,991	1,832,057	3,549,590	3,771,887	3,730,244

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
BUILDING							
<u>SALARIES</u>							
0100.0000.241.000000.5110							
BUILDING INSPECTOR	59,934	61,762	61,589	30,793	61,589	61,589	61,589
0100.0000.241.000000.5112							
CODE ENFORCEMENT	36,570	37,500	38,762	19,067	38,796	38,825	38,825
0100.0000.241.000000.5113							
SENIOR CLERK & TYPIST	38,021	42,160	42,902	21,123	42,978	43,009	43,009
0100.0000.241.000000.5129							
TEMPORARY HELP (SEGR)	500	500	-	-	-	-	-
0100.0000.241.000000.5141							
LONGEVITY	350	900	1,000	1,000	1,000	1,500	1,500
0100.0000.241.000000.5164							
EDUCATION INCENTIVE	-	-	-	-	-	-	-
0100.0000.241.000000.5196							
CAR ALLOWANCE	1,080	1,800	1,800	1,200	1,800	2,400	2,400
TOTAL SALARIES	136,456	144,622	146,053	73,183	146,163	147,323	147,323
<u>EXPENSES</u>							
0100.0000.241.000000.5241							
OFFICE MACHINE MAINTENANCE	500	500	500	448	500	500	500
0100.0000.241.000000.5301							
ADVERTISING	97	-	99	-	100	100	100
0100.0000.241.000000.5302							
PRINTING AND REPRODUCTION	500	353	500	495	500	500	500
0100.0000.241.000000.5308							
CONFERENCES AND SEMINARS	744	876	685	140	750	750	750
0100.0000.241.000000.5421							
OFFICE SUPPLIES	1,000	743	664	693	800	800	800
0100.0000.241.000000.5525							
ZONING BOOKS (SEGR)	500	330	99	-	500	500	500
0100.0000.241.000000.5721							
ASSOCIATION DUES (SEGR)	100	100	100	130	100	130	130

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.241.000000.5764							
LICENSES AND PERMITS	150	150	65	-	150	150	150
TOTAL EXPENSES	3,591	3,052	2,711	1,907	3,400	3,430	3,430
TOTAL BUILDING	140,046	147,674	148,764	75,090	149,563	150,753	150,753

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
PLUMBING							
SALARIES							
0100.0000.243.000000.5110							
PLUMBING INSPECTOR	35,412	44,238	36,500	18,040	36,640	36,640	36,640
0100.0000.243.000000.5165							
CLOTHING ALLOWANCE	-	-	-	-	-		
0100.0000.243.000000.5196							
CAR ALLOWANCE	1,080	1,080	1,080	540	1,800	1,800	1,800
TOTAL SALARIES	36,492	45,318	37,580	18,580	38,440	38,440	38,440
TOTAL PLUMBING	36,492	45,318	37,580	18,580	38,440	38,440	38,440

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
WEIGHTS AND MEASURES							
<u>SALARIES</u>							
0100.0000.244.000000.5110							
INSPECTOR OF WEIGHTS & MEA	8,871	9,056	9,074	4,493	9,074	9,074	9,074
0100.0000.244.000000.5165							
CLOTHING ALLOWANCE	-	-	-	-	-	-	-
TOTAL SALARIES	8,871	9,056	9,074	4,493	9,074	9,074	9,074
<u>EXPENSES</u>							
0100.0000.244.000000.5246							
PUBLIC SAFETY EQUIPMENT MA	-	-	-	17	100	100	100
0100.0000.244.000000.5308							
CONFERENCES AND SEMINARS	-	148	-	-	300	300	300
0100.0000.244.000000.5500							
GENERAL SUPPLIES	112	102	97	200	200	200	200
0100.0000.244.000000.5518							
FIELD TESTING SUPPLIES	56	-	-	400	400	400	400
0100.0000.244.000000.5721							
ASSOCIATION DUES (SEGR)	90	125	75	75	150	150	150
TOTAL EXPENSES	258	375	172	692	1,150	1,150	1,150
TOTAL WEIGHTS AND MEASURES	9,129	9,430	9,246	5,185	10,224	10,224	10,224

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
ELECTRICAL							
<u>SALARIES</u>							
0100.0000.245.000000.5110							
ELECTRICAL INSPECTOR	37,040	35,977	36,550	18,065	36,692	36,692	36,692
0100.0000.245.000000.5129							
TEMPORARY HELP (SEGR)	1,000	1,500	-	-	-	-	-
0100.0000.245.000000.5162							
ACCRUED SICK LEAVE	-	-	14,005	-	-	-	-
0100.0000.245.000000.5196							
CAR ALLOWANCE	1,080	720	1,080	690	1,380	1,380	1,380
TOTAL SALARIES	39,120	38,197	51,635	18,755	38,072	38,072	38,072
<u>EXPENSES</u>							
0100.0000.245.000000.5308							
CONFERENCES AND SEMINARS	-	249	221	20	375	375	375
0100.0000.245.000000.5421							
OFFICE SUPPLIES	783	636	390	-	600	600	600
0100.0000.245.000000.5721							
ASSOCIATION DUES (SEGR)	90	120	90	-	120	120	120
TOTAL EXPENSES	873	1,005	701	20	1,095	1,095	1,095
TOTAL ELECTRICAL	39,994	39,202	52,336	18,775	39,167	39,167	39,167

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
ZONING/CODE ENFORCEMENT							
<u>SALARIES</u>							
0100.0000.249.000000.5110							
DIRECTOR OF OPERATIONS	-	-	-	-	1	1	1
0100.0000.249.000000.5141							
LONGEVITY	-	-	-	-	-	-	-
0100.0000.249.000000.5165							
CLOTHING ALLOWANCE	-	-	-	-	-	-	-
TOTAL SALARIES	-	-	-	-	1	1	1
TOTAL ZONING/CODE ENFORCEMENT	-	-	-	-	1	1	1

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
EMERGENCY MANAGEMENT							
<u>SALARIES</u>							
0100.0000.291.000000.5101 DIRECTOR EMERGENCY MANAGEMENT	4,500	6,000	6,000	3,000	6,000	6,000	6,000
TOTAL SALARIES	4,500	6,000	6,000	3,000	6,000	6,000	6,000
<u>EXPENSES</u>							
0100.0000.291.000000.5243 VEHICLE MAINTENANCE	1,841	2,443	2,149	648	2,500	3,000	2,500
0100.0000.291.000000.5244 RADIO MAINTENANCE	975	1,200	1,200	590	1,500	2,000	1,500
0100.0000.291.000000.5304 POSTAGE (SEGR)	39	98	98	-	100	100	100
0100.0000.291.000000.5310 TRAINING	600	800	346	-	1,000	1,000	1,000
0100.0000.291.000000.5421 OFFICE SUPPLIES	399	582	456	482	500	500	500
0100.0000.291.000000.5482 MOTOR FUEL & LUBE (SEGR)	829	946	1,500	468	2,000	2,500	2,000
0100.0000.291.000000.5508 UNIFORMS & EQUIPMENT	800	(119)	988	444	1,200	1,200	1,200
0100.0000.291.000000.5537 LOCAL EMERGENCY PLANNING	-	400	400	-	400	400	400
0100.0000.291.000000.5710 IN-STATE TRAVEL	500	800	-	-	-	-	-
TOTAL EXPENSES	5,983	7,150	7,137	2,633	9,200	10,700	9,200
EMERGENCY MANAGEMENT	10,483	13,150	13,137	5,633	15,200	16,700	15,200

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
CANINE CONTROL							
<u>SALARIES</u>							
0100.0000.292.000000.5110							
CANINE OFFICER	38,589	39,478	39,788	20,295	42,021	42,021	42,021
0100.0000.292.000000.5113							
ANIMAL INSPECTOR	-	2,500	2,500	2,500	2,500	2,500	2,500
0100.0000.292.000000.5128							
WEEKEND / ON CALL HELP	8,900	9,200	5,000	4,500	7,500	7,500	7,500
0100.0000.292.000000.5131							
OVERTIME(SEGR)	4,838	4,267	2,500	1,139	3,500	3,500	3,500
0100.0000.292.000000.5141							
LONGEVITY	400	500	500	600	600	600	600
0100.0000.292.000000.5165							
CLOTHING ALLOWANCE	-	-	-	-	-	-	-
TOTAL SALARIES	52,727	55,945	50,288	29,034	56,121	56,121	56,121
<u>EXPENSES</u>							
0100.0000.292.000000.5244							
RADIO MAINTENANCE (SEGR)	-	-	200	-	200	200	200
0100.0000.292.000000.5246							
PUBLIC SAFETY EQUIPMENT MA	142	177	111	-	200	200	200
0100.0000.292.000000.5310							
EMPLOYEE TRAINING	-	200	200	200	200	200	200
0100.0000.292.000000.5327							
VETERINARIAN FEES (SEGR)	714	676	758	423	1,500	1,500	1,500
0100.0000.292.000000.5421							
OFFICE SUPPLIES	83	85	107	-	240	240	240
0100.0000.292.000000.5451							
JANITORIAL SUPPLIES	542	277	409	297	500	500	500
0100.0000.292.000000.5482							
MOTOR FUEL AND LUBE (SEGR)	1,487	1,349	1,200	683	1,500	1,500	1,500
0100.0000.292.000000.5508							
EQUIPMENT FOR OFFICERS	486	500	388	319	600	600	600
0100.0000.292.000000.5519							
MEDICINE	25	14	25	51	100	100	100
0100.0000.292.000000.5520							
ANIMAL FOOD	180	-	243	-	250	250	250

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.292.000000.5721							
ASSOCIATION DUES (SEGR)	-	-	-	-	60	60	60
0100.0000.292.000000.5770							
ANIMAL DISPOSAL	1,320	1,764	2,240	1,116	2,500	2,500	2,500
TOTAL EXPENSES	4,979	5,042	5,881	3,089	7,850	7,850	7,850
TOTAL CANINE CONTROL	57,706	60,987	56,169	32,123	63,971	63,971	63,971

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
FORESTRY							
<u>SALARIES</u>							
0100.0000.294.000000.5111							
ASSISTANT TREE WARDEN	40,281	51,200	51,795	26,860	52,795	54,559	54,559
0100.0000.294.000000.5112							
TREE CLIMBER	49,880	18,931	-	-	-	-	-
0100.0000.294.000000.5113							
LABORER / DRIVER	34,909	24,429	32,750	16,869	34,262	36,071	36,071
0100.0000.294.000000.5131							
OVERTIME(SEGR)	15,449	8,697	13,693	7,008	13,693	13,700	13,700
0100.0000.294.000000.5141							
LONGEVITY	450	1,000	650	650	650	650	650
0100.0000.294.000000.5165							
CLOTHING ALLOWANCE	1,050	1,300	1,800	1,200	1,800	1,200	1,200
0100.0000.294.000000.5189							
INTERDIVISIONAL TIME CHARGE	49	-	-	-	-	-	-
TOTAL SALARIES	142,068	105,557	100,688	52,588	103,200	106,180	106,180
<u>EXPENSES</u>							
0100.0000.294.000000.5246							
EQUIPMENT MAINTENANCE	13,443	10,782	10,475	8,818	14,000	14,000	14,000
0100.0000.294.000000.5251							
ROTARY UPKEEP (SEGR)	9,398	7,600	-	-	2,000	2,000	2,000
0100.0000.294.000000.5328							
TREE SERVICES (SEGR)	9,737	10,000	9,948	9,244	10,000	10,000	10,000
0100.0000.294.000000.5401							
MATERIALS AND SUPPLIES	6,129	7,649	6,306	6,688	7,000	7,000	7,000
0100.0000.294.000000.5481							
MOTOR FUEL AND LUBE (SEGR)	21,333	14,670	18,000	12,971	12,000	12,000	12,000
0100.0000.294.000000.5500							
NEW TREES	-	-	-	-	-	-	-
0100.0000.294.000000.5521							
BOTANICAL SUPPLIES	4,000	285	-	-	-	-	-

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.294.000000.5721							
ASSOCIATION DUES (SEGR)	60	-	-	-	200	200	200
TOTAL EXPENSES	64,099	50,985	44,729	37,721	45,200	45,200	45,200
TOTAL FORESTRY	206,167	156,542	145,417	90,309	148,400	151,380	151,380

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
HARBORMASTER							
<u>SALARIES</u>							
0100.0000.295.000000.5110							
HARBORMASTER	-	-	-	-	1	1	1
0100.0000.295.000000.5165							
CLOTHING ALLOWANCE	-	-	-	-	-	-	-
TOTAL SALARIES	-	-	-	-	1	1	1
<u>EXPENSES</u>							
0100.0000.295.000000.5252							
BOAT MAINTENANCE	-	-	-	-	-	-	-
0100.0000.295.000000.5253							
HARBOR MAINTENANCE	-	-	-	-	-	-	-
0100.0000.295.000000.5482							
MOTOR FUEL AND LUBE (SEGR)	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	-	-	-	-
TOTAL HARBORMASTER	-	-	-	-	1	1	1

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
DISPATCHERS							
<u>SALARIES</u>							
0100.0000.299.000000.5112							
DISPATCHER (13)	482,085	483,557	465,537	247,429	499,128	503,616	503,616
0100.0000.299.000000.5131							
OVERTIME(SEGR)	42,615	51,446	69,675	26,508	60,000	60,000	60,000
0100.0000.299.000000.5140							
HOLIDAY PAY	11,542	12,945	13,168	6,668	18,000	18,000	18,000
0100.0000.299.000000.5141							
LONGEVITY	3,500	5,200	5,350	4,300	4,850	5,600	5,600
0100.0000.299.000000.5143							
NIGHT DIFFERENTIAL	35,027	37,368	30,553	17,868	44,500	44,500	44,500
0100.0000.299.000000.5165							
CLOTHING ALLOWANCE	4,900	4,900	6,000	6,500	6,500	6,500	6,500
0100.0000.299.000000.5193							
TRAINING FOR OFFICERS (SEGR)	1,195	18,488	25,491	393	25,491	40,221	25,491
TOTAL SALARIES	580,864	613,904	615,774	309,666	658,469	678,437	663,707
<u>EXPENSES</u>							
0100.0000.299.000000.5311							
EMPLOYEE TRAINING (SEGR)	1,017	592	718	-	2,000	5,665	2,000
0100.0000.299.000000.5710							
IN-STATE TRAVEL	-	-	-	-	-	-	-
TOTAL EXPENSES	1,017	592	718	-	2,000	5,665	2,000
TOTAL DISPATCHERS	581,881	614,496	616,492	309,666	660,469	684,102	665,707

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
VOCATIONAL							
<u>EXPENSES</u>							
0100.0000.302.000000.5691							
VOCATIONAL SCHOOL ASSESSMENT	1,729,437	1,871,034	1,863,439	1,013,574	2,032,473	2,032,473	2,032,473
TOTAL EXPENSES	1,729,437	1,871,034	1,863,439	1,013,574	2,032,473	2,032,473	2,032,473
TOTAL VOCATIONAL	1,729,437	1,871,034	1,863,439	1,013,574	2,032,473	2,032,473	2,032,473

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
DPW ADMINISTRATION							
<u>SALARIES</u>							
0100.0000.410.000000.5110							
SUPERINTENDENT OF PUB. WORK	80,140	81,218	82,065	40,716	82,694	82,694	82,694
0100.0000.410.000000.5111							
GENERAL FOREMAN	53,489	54,631	56,027	27,537	56,994	56,994	56,994
0100.0000.410.000000.5112							
SENIOR CLERK & TYPIST	37,819	39,600	39,974	19,721	41,114	41,114	41,114
0100.0000.410.000000.5113							
SENIOR CLERK & TYPIST	37,750	39,600	38,796	20,243	39,852	41,114	41,114
0100.0000.410.000000.5141							
LONGEVITY	2,450	2,600	2,300	2,300	2,300	2,300	2,300
0100.0000.410.000000.5142							
UPGRADE/MERIT	1,083	1,085	557	813	1,000	1,000	1,000
0100.0000.410.000000.5151							
EMERGENCY DUTY	15,660	10,400	10,400	7,800	10,500	15,600	15,600
0100.0000.410.000000.5162							
ACCRUED SICK LEAVE	-	-	12,451	-	-	7,846	7,846
0100.0000.410.000000.5164							
EDUCATION INCENTIVE	-	787	-	-	-	-	-
0100.0000.410.000000.5165							
CLOTHING ALLOWANCE	-	1,200	1,200	1,200	1,200	1,200	1,200
0100.0000.410.000000.5189							
INTERDIVISIONAL TIME CHARGE	-	-	-	-	-	-	-
TOTAL SALARIES	228,392	231,121	243,770	120,329	235,654	249,862	249,862
<u>EXPENSES</u>							
0100.0000.410.000000.5241							
OFFICE MACHINE MAINTENANCE	779	129	640	-	1,000	1,000	1,000
0100.0000.410.000000.5301							
ADVERTISING	187	586	550	182	550	550	550
0100.0000.410.000000.5302							
PRINTING AND REPRODUCTION	680	1,303	1,495	812	1,500	1,500	1,500
0100.0000.410.000000.5421							
OFFICE SUPPLIES	773	1,496	1,196	1,219	1,200	1,200	1,200
0100.0000.410.000000.5522							
FOUL WEATHER GEAR	983	800	782	198	800	800	800

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.410.000000.5721							
ASSOCIATION DUES (SEGR)	-	160	350	-	350	350	350
0100.0000.410.000000.5764							
LICENSES AND PERMITS	330	685	515	240	700	700	700
TOTAL EXPENSES	3,733	5,159	5,528	2,651	6,100	6,100	6,100
TOTAL DPW ADMINISTRATION	232,124	236,280	249,298	122,980	241,754	255,962	255,962

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
ENGINEERING							
<u>SALARIES</u>							
0100.0000.411.000000.5112							
ENGINEERING AIDE	58,082	62,332	60,530	-	-	-	-
0100.0000.411.000000.5131							
OVERTIME(SEGR)	1,111	604	500	-	-	-	-
0100.0000.411.000000.5141							
LONGEVITY	700	800	-	-	-	-	-
0100.0000.411.000000.5164							
EDUCATION INCENTIVE	-	-	-	-	-	-	-
0100.0000.411.000000.5165							
CLOTHING ALLOWANCE	600	600	600	-	-	-	-
0100.0000.411.000000.5189							
INTERDIVISIONAL TIME CHARGE	-	-	-	-	-	-	-
TOTAL SALARIES	60,493	64,336	61,630	-	-	-	-
<u>EXPENSES</u>							
0100.0000.411.000000.5300							
PROFESSIONAL SERVICES (SEGR)	4,230	-	-	4,530	70,000	70,000	60,000
0100.0000.411.000000.5302							
PRINTING AND REPRODUCTION	873	600	600	127	600	600	600
0100.0000.411.000000.5421							
OFFICE SUPPLIES	250	250	200	9	250	250	250
0100.0000.411.000000.5481							
MOTOR FUEL AND LUBE	1,853	1,643	1,200	-	-	-	-
0100.0000.411.000000.5523							
SURVEY SUPPLIES	71	179	200	-	200	200	200
TOTAL EXPENSES	7,278	2,672	2,200	4,666	71,050	71,050	61,050
TOTAL ENGINEERING	67,772	67,008	63,830	4,666	71,050	71,050	61,050

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
HIGHWAY							
<u>SALARIES</u>							
0100.0000.420.000000.5111							
FOREMAN	49,300	50,200	51,589	25,511	51,795	51,795	51,795
0100.0000.420.000000.5112							
LABORER M.E. OPERATOR (3)	130,476	132,600	132,059	67,324	137,248	137,248	137,248
0100.0000.420.000000.5113							
LABORER/TRUCK DRIVER	37,510	38,200	-	-	-	-	-
0100.0000.420.000000.5114							
PIPEFITTER / LABORER	-	32,500	-	-	-	-	-
0100.0000.420.000000.5131							
OVERTIME(SEGR)	57,596	45,732	44,500	28,168	44,500	44,500	44,500
0100.0000.420.000000.5133							
OVERTIME SNOW AND ICE	101,563	50,360	125,606	40,744	17,500	17,500	17,500
0100.0000.420.000000.5141							
LONGEVITY	2,150	2,600	2,200	2,200	2,200	2,200	2,200
0100.0000.420.000000.5165							
CLOTHING ALLOWANCE	1,750	3,600	2,400	2,900	2,900	2,400	2,400
0100.0000.420.000000.5189							
INTERDIVISIONAL TIME CHARGE	-	-	-	-	-	-	-
TOTAL SALARIES	380,345	355,791	358,354	166,847	256,143	255,643	255,643
<u>EXPENSES</u>							
0100.0000.420.000000.5254							
TRAFFIC SIGNAL MAINT. (SEGR)	5,595	5,249	4,997	638	5,500	5,500	5,500
0100.0000.420.000000.5255							
SIDEWALK MAINTENANCE	17,953	17,390	18,000	18,000	18,000	18,000	18,000
0100.0000.420.000000.5256							
HIGHWAY MAINTENANCE	63,800	46,145	45,000	26,728	45,000	45,000	45,000
0100.0000.420.000000.5257							
SPRING CLEANUP (SEGR)	40,756	41,380	6,650	8,280	20,000	20,000	20,000
0100.0000.420.000000.5258							
GUARD RAIL	12,954	14,980	14,688	1,975	15,000	15,000	15,000
0100.0000.420.000000.5259							
SNOW AND ICE	541,022	223,908	733,295	2,773	100,000	100,000	100,000
0100.0000.420.000000.5260							
SCHOOL PLOWING	35,650	24,750	46,100	-	15,000	15,000	15,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.420.000000.5261							
SIGNS AND POSTS (SEGR)	10,135	10,013	10,000	9,960	10,000	10,000	10,000
0100.0000.420.000000.5262							
CATCH CLEANING BASIN (SEGR)	33,452	30,000	30,000	2,670	30,000	30,000	30,000
0100.0000.420.000000.5263							
DUMP MAINTENANCE (SEGR)	23,401	19,996	19,370	20,020	20,000	20,000	20,000
0100.0000.420.000000.5265							
TRAFFIC LINES	5,000	5,500	5,500	6,000	6,000	6,000	6,000
0100.0000.420.000000.5481							
MOTOR FUEL AND LUBE	27,147	26,749	30,300	12,397	30,000	30,000	30,000
0100.0000.420.000000.5842							
BROOK CLEANING	24,665	25,000	22,085	7,480	25,000	25,000	25,000
TOTAL EXPENSES	841,531	491,058	985,984	116,920	339,500	339,500	339,500
TOTAL HIGHWAY	1,221,876	846,849	1,344,338	283,768	595,643	595,143	595,143

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
ELECTRICAL SERVICE							
<u>EXPENSES</u>							
0100.0000.424.000000.5211							
ELECTRICITY FOR PUBLIC BUILDINGS	202,869	282,541	313,000	192,767	300,000	360,000	360,000
0100.0000.424.000000.5212							
STREET LIGHTING (SEGR)	337,458	291,279	318,000	129,219	315,000	325,000	325,000
TOTAL EXPENSES	540,327	573,820	631,000	321,986	615,000	685,000	685,000
TOTAL ELECTRICAL SERVICE	540,327	573,820	631,000	321,986	615,000	685,000	685,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
MOTOR POOL							
<u>SALARIES</u>							
0100.0000.483.000000.5111 FOREMAN	49,000	49,715	47,688	24,312	49,376	50,586	50,586
0100.0000.483.000000.5131 OVERTIME(SEGR)	-	-	-	-	-	-	-
0100.0000.483.000000.5141 LONGEVITY	600	750	500	500	500	500	500
0100.0000.483.000000.5162 SICK LEAVE	-	-	19,308	-	-	-	-
0100.0000.483.000000.5165 CLOTHING ALLOWANCE	350	600	600	600	600	600	600
0100.0000.483.000000.5189 INTERDIVISIONAL TIME CHARGE	77	-	-	-	-	-	-
TOTAL SALARIES	50,027	51,065	68,096	25,412	50,476	51,686	51,686
<u>EXPENSES</u>							
0100.0000.483.000000.5481 MOTOR FUEL AND LUBE	-	-	-	-	1,200	1,200	1,200
0100.0000.483.000000.5484 MOTOR POOL EXPENSES	32	67	-	175	600	600	600
0100.0000.483.000199.5484 MOTOR POOL TOWN HALL	29	600	326	-	1,000	1,000	1,000
0100.0000.483.000241.5484 MOTOR POOL BUILDING	-	-	1,085	819	1,100	1,100	1,100
0100.0000.483.000244.5484 MOTOR POOL WEIGHTS & MEASURES	81	55	26	36	400	400	400
0100.0000.483.000249.5484 MOTOR POOL INSPECTIONAL SERVICES	97	1,162	328	400	400	400	400
TOTAL EXPENSES	239	1,884	1,766	1,431	4,700	4,700	4,700
TOTAL MOTOR POOL	50,266	52,949	69,862	26,842	55,176	56,386	56,386

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
MOTOR VEHICLE MAINTENANCE							
<u>EXPENSES</u>							
0100.0000.484.000199.5243							
MOTOR VEHICLE MAINT TOWN H	-	601	450	284	700	700	700
0100.0000.484.000241.5243							
MOTOR VEHICLE MAINT BUILDING	247	500	271	553	500	500	500
0100.0000.484.000292.5243							
MOTOR VEHICLE MAINT CANINE	-	454	800	29	800	800	800
0100.0000.484.000411.5243							
MOTOR VEHICLE MAINT ENGINE	1,200	1,500	986	611	1,500	1,500	1,500
0100.0000.484.000420.5243							
MOTOR VEHICLE MAINT HIGHWAY	33,764	35,166	34,286	24,520	35,000	35,000	35,000
TOTAL EXPENSES	35,211	38,221	36,793	25,996	38,500	38,500	38,500
TOTAL MOTOR VEHICLE MAINT	35,211	38,221	36,793	25,996	38,500	38,500	38,500

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
CEMETERY							
<u>SALARIES</u>							
0100.0000.491.000000.5110							
SUPERINTENDENT	49,400	51,900	52,508	25,850	52,508	52,508	52,508
0100.0000.491.000000.5111							
FOREMAN OPERATOR GRADE III	49,211	50,200	51,795	25,502	51,795	51,795	51,795
0100.0000.491.000000.5112							
SENIOR CLERK & TYPIST -PT	17,961	18,477	19,500	9,675	19,500	19,500	19,500
0100.0000.491.000000.5113							
SEASONAL LABORS	14,260	5,000	-	-	-	-	-
0100.0000.491.000000.5114							
LABORER-MACHINE OPERATOR G	37,106	35,356	-	-	-	-	-
0100.0000.491.000000.5115							
LABORER/ME OPERATOR DR 1 & 3	43,000	44,200	45,745	22,525	45,749	45,749	45,749
0100.0000.491.000000.5131							
OVERTIME(SEGR)	20,952	21,633	12,500	7,398	10,000	10,000	10,000
0100.0000.491.000000.5141							
LONGEVITY	2,000	2,450	2,700	2,700	2,700	2,850	2,850
0100.0000.491.000000.5165							
CLOTHING ALLOWANCE	1,400	2,850	1,800	1,200	1,800	1,800	1,800
TOTAL SALARIES	235,290	232,066	186,548	94,850	184,052	184,202	184,202
<u>EXPENSES</u>							
0100.0000.491.000000.5247							
EQUIPMENT MAINT.	6,360	8,500	8,498	2,878	9,500	8,000	8,000
0100.0000.491.000000.5302							
PRINTING AND REPRODUCTION	171	237	220	-	250	250	250
0100.0000.491.000000.5421							
OFFICE SUPPLIES	200	211	162	133	200	200	200
0100.0000.491.000000.5470							
TOOLS AND EQUIPMENT	16,900	33,119	6,110	1,858	6,250	6,000	6,000
0100.0000.491.000000.5482							
MOTOR FUEL AND LUBE (SEGR)	5,939	5,033	7,000	2,057	7,000	6,500	6,500
0100.0000.491.000000.5500							
GENERAL SUPPLIES	3,825	4,651	4,354	1,427	4,500	4,100	4,100
0100.0000.491.000000.5521							
BOTANICAL SUPPLIES	2,526	3,005	2,612	1,325	3,000	3,000	3,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.491.000000.5522							
FOUL WEATHER GEAR	-	105	199	-	250	250	250
0100.0000.491.000000.5721							
ASSOCIATION DUES (SEGR)	-	-	-	-	68	75	75
TOTAL	35,920	54,861	29,156	9,677	31,018	28,375	28,375
CEMETERY	271,211	286,927	215,704	104,528	215,070	212,577	212,577

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
BUILDING MAINTENANCE & CONST							
<u>SALARIES</u>							
0100.0000.492.000000.5111							
FOREMAN	52,999	54,200	55,613	27,487	55,826	55,826	55,826
0100.0000.492.000000.5112							
SR CLERK & TYPIST - PART TIME (16 hrs)	12,758	13,900	9,270	6,464	9,270	12,480	12,480
0100.0000.492.000000.5115							
CRAFTSMAN/MASTER ELECTRICIAN	34,483	41,200	42,563	21,037	42,726	42,726	42,726
0100.0000.492.000000.5116							
CRAFTSMAN / PLUMBER	42,510	44,700	46,076	22,773	46,253	46,253	46,253
0100.0000.492.000000.5117							
CRAFTSMAN	39,221	41,700	43,065	21,285	43,230	43,230	43,230
0100.0000.492.000000.5113							
SENIOR CUSTODIAN	50,509	37,775	39,050	20,797	39,199	39,200	39,200
0100.0000.492.000210.5114							
CUSTODIAN PUBLIC SAFETY	33,042	34,200	35,536	17,564	35,672	35,672	35,672
0100.0000.492.000410.5114							
CUSTODIAN PUBLIC WORKS	34,376	34,344	35,669	17,564	35,672	37,316	37,316
0100.0000.492.000541.5116							
CUSTODIAN SENIOR CENTER	36,524	33,682	35,536	17,564	35,672	35,672	35,672
0100.0000.492.000610.5113							
CUSTODIAN - LIBRARY	35,833	36,277	-	-	-	-	-
0100.0000.492.000631.5121							
CUSTODIAN YOUTH 25 MAIN ST	17,790	9,801	-	-	-	-	-
0100.0000.492.000000.5131							
OVERTIME(SEGR)	63,600	47,676	72,271	46,978	50,600	55,000	55,000
0100.0000.492.000000.5141							
LONGEVITY	1,800	2,350	2,100	2,600	2,600	3,700	3,700
0100.0000.492.000000.5142							
UPGRADE/MERIT	939	574	215	70	750	750	750
0100.0000.492.000000.5165							
CLOTHING ALLOWANCE	2,450	5,790	4,800	4,800	4,800	4,800	4,800
TOTAL SALARIES	458,834	438,169	421,766	226,982	402,270	412,625	412,625

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
EXPENSES							
0100.0000.492.000000.5421							
OFFICE SUPPLIES	250	250	200	86	200	200	200
0100.0000.492.000000.5482							
MOTOR FUEL & LUBE (SEGR)	2,029	4,054	8,700	5,230	3,200	6,400	6,400
0100.0000.492.000000.5524							
TOOLS	2,000	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL EXPENSES	4,279	6,304	10,900	7,317	5,400	8,600	8,600
BUILDING MAINTENANCE & CONST	463,114	444,473	432,666	234,299	407,670	421,225	421,225

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
BUILDING MAINTENANCE EXPENSE							
<u>EXPENSES</u>							
0100.0000.493.000000.5213							
HEATING OIL	179,358	168,362	164,204	59,531	192,600	192,600	192,600
0100.0000.493.000000.5232							
ELECTRICAL MAINTENANCE	5,000	5,000	5,000	5,000	5,000	5,000	5,000
0100.0000.493.000000.5233							
OIL BURNER SERVICE (SEGR)	25,000	25,000	25,000	22,670	30,000	30,000	30,000
0100.0000.493.000000.5264							
FIRE ALARM MAINTENANCE	10,190	10,000	10,000	5,023	15,000	15,000	15,000
TOTAL EXPENSES	219,548	208,362	204,204	92,224	242,600	242,600	242,600
<u>BUILDING MAINTENANCE</u>							
0100.0000.493.000199.5231							
BUILDING MAINT TOWN HALL	29,945	45,089	96,338	71,182	225,000	235,000	235,000
0100.0000.493.000210.5231							
BUILDING MAINTENANCE POLICE	63,779	45,369	58,547	22,688	-	-	-
0100.0000.493.000000.5231							
BUILDING MAINT GENERAL	23,153	14,305	14,100	-	-	-	-
0100.0000.493.000483.5231							
BLDG MAINT PUB WORKS GARAGE	21,606	16,287	16,557	9,691	-	-	-
0100.0000.493.000491.5231							
BUILDING MAINTENANCE CEMETERY	7,017	7,714	5,860	131	-	-	-
0100.0000.493.000541.5231							
BUILDING MAINTENANCE SR CENTER	14,522	10,916	19,674	3,192	-	-	-
0100.0000.493.000610.5231							
BUILDING MAINTENANCE LIBRARY	37,582	25,823	31,411	12,477	-	-	-
0100.0000.493.000302.5231							
BUILDING MAINTENANCE SCHOOL	2,528	-	-	-	230,000	260,000	260,000
0100.0315.493.000300.5231							
EVANS SCHOOL MAINTENANCE	6,355	3,575	5,203	4,303	-	-	-
0100.0320.493.000300.5231							
LYNNHURST SCHOOL MAINT	10,922	33,730	14,957	9,282	-	-	-
0100.0325.493.000300.5231							
OAKLANDVALE SCHOOL MAINT	16,469	28,976	18,481	7,219	-	-	-
0100.0330.493.000300.5231							
VETERANS SCHOOL MAINT	10,657	24,768	26,978	16,854	-	-	-

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0335.493.000300.5231							
WAYBRIGHT SCHOOL MAINT	13,280	18,907	14,869	8,528	-	-	-
0100.0340.493.000300.5231							
BELMONTE SCHOOL MAINTENANCE	77,878	72,296	68,750	41,066	-	-	-
0100.0345.493.000300.5231							
HIGH SCHOOL MAINT	52,320	58,119	69,942	96,945	-	-	-
0100.0350.493.000300.5231							
ADMIN BUILDING MAINT	13,018	10,241	14,634	11,897	-	-	-
TOTAL BUILDING MAINTENANCE	401,030	416,115	476,300	315,455	455,000	495,000	495,000
TOTAL BUILDING MAINT EXPENSE	620,579	624,478	680,504	407,678	697,600	737,600	737,600



State Reclamation Board

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL
AND
WETLANDS MANAGEMENT DISTRICT**

261 Northern Boulevard, Plum Island
Newburyport, MA 01950

Walter G. Montgomery
Director

Jack A. Card, Jr.
Operations Manager

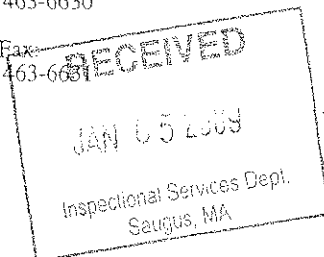
Emily DW Sullivan
Wetlands Project Coordinator

Esteban L. Cuebas-Incle, Ph.D
Entomologist

Robyn A. Januszewski
Biologist

Telephone:
(978) 463-6630

Fax:
(978) 463-6631



Commissioners

Peter M. Mirandi, RS, MPH
Chairman

John W. Morris, CHO
Vice Chairman

Vincent J. Russo, MD, MPH

Sharon Cameron, RSMMPA

NORTH SHORE GREENHEAD FLY CONTROL PROJECT

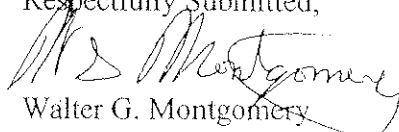
ASSESSMENT

1/5/09

The assessment for the North Shore Greenhead Fly Control Project for the Town of Saugus for FY2009 is \$ 1,789.10. This is not a bill. An invoice will be sent on or after July 1, 2008.

These funds are allocated for transportation, material and labor cost for placement, retrieval, maintenance, repair and new construction of greenhead fly traps annually deployed along coastal salt marshes of the North Shore.

Respectfully Submitted,


Walter G. Montgomery
Director

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
HEALTH							
<u>SALARIES</u>							
0100.0000.510.000000.5110							
DIRECTOR OF PUBLIC HEALTH	54,406	55,886	56,380	29,716	60,462	60,506	60,506
0100.0000.510.000000.5111							
ADMINISTRATIVE ASSISTANT	37,572	37,815	37,560	20,306	42,978	42,978	42,978
0100.0000.510.000000.5112							
SANITARIAN	38,173	37,818	-	-	-	45,000	-
0100.0000.510.000000.5113							
ANIMAL INSPECTOR(Moved to Canine)	1,500	-	-	-	-	-	-
0100.0000.510.000000.5114							
CLERK/BOARD MEETING	2,000	1,700	1,833	1,000	2,000	2,000	2,000
0100.0000.510.000000.5115							
BOARD MEMBERS	1,200	700	-	-	1,500	1,500	1,500
0100.0000.510.000000.5129							
TEMPORARY HELP (SEGR)	1,350	1,122	-	-	-	-	-
0100.0000.510.000000.5141							
LONGEVITY	-	450	-	-	-	500	500
0100.0000.510.000000.5164							
EDUCATION INCENTIVE	-	2,057	-	-	-	-	-
0100.0000.510.000000.5196							
CAR ALLOWANCE	5,740	4,050	2,300	1,500	3,000	3,000	3,000
TOTAL SALARIES	141,941	141,597	98,073	52,521	109,940	155,484	110,484
<u>EXPENSES</u>							
0100.0000.510.000000.5241							
OFFICE MACHINE MAINTENANCE	407	400	400	130	400	400	400
0100.0000.510.000000.5294							
NO. SHORE GREENHEAD (SEGR)	1,325	1,325	1,325	1,325	1,325	1,789	1,789
0100.0000.510.000000.5295							
NO. SHORE SALT MARSH (SEGR)	-	-	-	-	1	1	1
0100.0000.510.000000.5300							
PROFESSIONAL SERVICES (SEGR)	-	-	27,061	8,927	36,000	36,000	36,000
0100.0000.510.000000.5301							
ADVERTISING	1,745	1,328	199	-	2,000	2,000	2,000
0100.0000.510.000000.5302							
PRINTING AND REPRODUCTION	1,001	1,000	353	411	1,000	1,000	1,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.510.000000.5309							
CONFERENCES & SEMINARS(SEGR)	1,378	868	698	893	1,350	1,350	1,350
0100.0000.510.000000.5310							
EMPLOYEE TRAINING	800	693	499	-	800	800	800
0100.0000.510.000000.5331							
HEALTH CARE (SEGR)	1,715	4,885	1,746	185	2,500	2,500	2,500
0100.0000.510.000000.5332							
LAB ANALYSIS	80	-	-	-	300	300	300
0100.0000.510.000000.5333							
MOSQUITO CONTROL	-	-	-	-	-	-	-
0100.0000.510.000000.5334							
RODENT CONTROL	464	1,114	-	-	1,500	1,500	1,500
0100.0000.510.000000.5421							
OFFICE SUPPLIES	711	917	800	763	800	800	800
0100.0000.510.000000.5500							
GENERAL SUPPLIES	500	500	500	238	500	500	500
0100.0000.510.000000.5526							
PNEUMONIA VACCINE	180	525	500	750	750	750	750
0100.0000.510.000000.5710							
IN-STATE TRAVEL	57	89	-	-	-	-	-
0100.0000.510.000000.5721							
ASSOCIATION DUES (SEGR)	700	617	415	145	700	700	700
0100.0000.510.000000.5764							
LICENSES AND PERMITS	500	330	88	65	500	500	500
TOTAL EXPENSES	11,564	14,591	34,584	13,831	50,426	50,890	50,890
TOTAL HEALTH DEPARTMENT	153,504	156,188	132,657	66,353	160,366	206,374	161,374

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
RECYCLING							
<u>SALARIES</u>							
0100.0000.525.000000.5112							
RECYCLING COORDINATOR	38,500	46,000	47,518	24,119	49,073	49,073	49,073
0100.0000.525.000000.5113							
RECYCLING ENFORCEMENT PART TIME	15,984	25,488	15,152	9,579	22,100	22,100	22,100
0100.0000.525.000000.5131							
OVERTIME(SEGR)	-	5,000	2,500	1,530	3,500	3,500	3,500
0100.0000.525.000000.5141							
LONGEVITY	400	500	550	550	550	550	550
0100.0000.525.000000.5165							
CLOTHING ALLOWANCE	350	600	600	600	600	600	600
0100.0000.525.000000.5196							
CAR ALLOWANCE	1,200	1,800	1,800	900	1,800	1,800	1,800
TOTAL SALARIES	56,434	79,388	68,120	37,278	77,623	77,623	77,623
<u>EXPENSES</u>							
0100.0000.525.000000.5241							
OFFICE MACHINE MAINTENANCE	-	400	234	260	400	400	400
0100.0000.525.000000.5291							
RUBBISH CONTRACT (SEGR)	575,000	572,917	679,144	313,723	625,000	625,000	625,000
0100.0000.525.000000.5292							
RUBBISH - RESCO (SEGR)	839,398	843,383	704,756	338,694	800,000	800,000	800,000
0100.0000.525.000000.5293							
HOUSEHOLD HAZ. WASTE (SEGR)	19,965	14,206	20,000	11,332	20,000	20,000	20,000
0100.0000.525.000000.5296							
RECYCLING DISPOSAL	-	-	-	-	-	-	-
0100.0000.525.000000.5301							
ADVERTISING (SEGR)	-	-	1,813	-	2,000	2,000	2,000
0100.0000.525.000000.5302							
PRINTING AND REPRODUCTION	-	2,808	3,290	1,854	3,500	3,500	3,500
0100.0000.525.000000.5309							
CONFERENCES & SEMINARS(SEGR)	-	-	255	-	1,000	1,000	1,000
0100.0000.525.000000.5500							
GENERAL SUPPLIES (SEGR)	4,800	9,718	10,000	83	10,000	10,000	10,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
0100.0000.525.000000.5851							
NEW EQUIPMENT - TRUCK	-	-	6,875	-	-	-	-
TOTAL EXPENSES	1,439,163	1,443,431	1,426,367	665,946	1,461,900	1,461,900	1,461,900
TOTAL RECYCLING DEPARTMENT	1,495,597	1,522,819	1,494,488	703,224	1,539,523	1,539,523	1,539,523

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
COUNCIL ON AGING							
<u>SALARIES</u>							
0100.0000.541.000000.5110							
CO-COORDINATOR	45,871	46,695	1	19,396	47,868	52,385	42,385
0100.0000.541.000000.5111							
ADMINISTRATIVE ASSISTANT	40,195	33,249	-	-	1	39,043	32,043
0100.0000.541.000000.5112							
CLERICAL (2)	10,177	19,962	-	-	1	21,736	16,736
0100.0000.541.000000.5113							
BOOKKEEPER	9,945	9,314	-	7,008	17,685	17,685	15,685
0100.0000.541.000000.5114							
OUTREACH	10,511	14,300	-	5,875	15,601	15,600	14,600
0100.0000.541.000000.5115							
MINI-BUS DRIVERS (2)	35,925	32,002	-	18,499	48,850	48,849	43,849
0100.0000.541.000000.5116							
DISPATCHER				-	-	13,182	13,182
0100.0000.541.000000.5162							
ACCRUED SICK LEAVE	-	-	-	-	-	10,074	10,074
0100.0000.541.000000.5141							
LONGEVITY	850	1,500	-	-	1	1,700	1,700
0100.0000.541.000000.5164							
EDUCATION INCENTIVE	-	-	-	-	1	1	1
TOTAL SALARIES	153,474	157,022	1	50,778	130,008	220,255	190,255
<u>EXPENSES</u>							
0100.0000.541.000000.5241							
OFFICE MACHINE MAINTENANCE	-	-	-	-	-	-	-
0100.0000.541.000000.5421							
OFFICE SUPPLIES	-	-	-	-	-	-	-
0100.0000.541.000000.5500							
GENERAL SUPPLIES	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	-	-	-	-
TOTAL COUNCIL ON AGING	153,474	157,022	1	50,778	130,008	220,255	190,255

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
VETERANS BENEFITS							
<i>SALARIES</i>							
0100.0000.543.000000.5110							
VETERANS' AGENT	8,400	8,600	8,600	4,300	8,608	8,608	8,608
0100.0000.543.000000.5196							
CAR ALLOWANCE	400	400	400	-	400	400	400
TOTAL SALARIES	8,800	9,000	9,000	4,300	9,008	9,008	9,008
<i>EXPENSES</i>							
0100.0000.543.000000.5421							
OFFICE SUPPLIES	-	-	-	-	40	40	40
0100.0000.543.000000.5721							
ASSOCIATION DUES (SEGR)	-	-	-	-	40	40	40
0100.0000.543.000000.5771							
VETERANS ASSISTANCE (SEGR)	71,560	72,159	84,613	54,179	75,600	80,000	80,000
TOTAL EXPENSES	71,560	72,159	84,613	54,179	75,680	80,080	80,080
TOTAL VETERANS BENEFITS	80,360	81,159	93,613	58,479	84,688	89,088	89,088

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
HANDICAP COMMISSION							
<u>EXPENSES</u>							
0100.0000.561.000000.5400							
HANDICAP COMPLIANCE						10,000	10,000
0100.0000.561.000000.5302							
PRINTING AND REPRODUCTION	46	100	100	-	100	100	100
0100.0000.561.000000.5308							
CONFERENCES AND SEMINARS	205	250	250	-	250	250	250
0100.0000.561.000000.5421							
OFFICE SUPPLIES	100	100	80	-	80	80	80
0100.0000.561.000000.5710							
IN-STATE TRAVEL	-	-	-	-	-	-	-
TOTAL EXPENSES	351	450	430	-	430	10,430	10,430
TOTAL HANDICAP COMMISSION	351	450	430	-	430	10,430	10,430

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
LIBRARY							
<u>SALARIES</u>							
0100.0000.610.000000.5110							
LIBRARY DIRECTOR	63,493	69,500	23,846	6,449	38,375	13,000	13,000
0100.0000.610.000000.5111							
ASSISTANT DIRECTOR LIBRARY	47,928	15,286	-	-	1	1	1
0100.0000.610.000000.5112							
DIRECTOR OF REFERENCE	-	39,268	27,940	17,485	21,726	1	1
0100.0000.610.000000.5113							
REFERENCE LIBRARIAN	38,144	14,125	1	-	-	36,967	36,967
0100.0000.610.000000.5114							
CHILDREN'S LIBRARIAN	38,216	39,346	31,681	15,169	21,726	26,496	26,496
0100.0000.610.000000.5115							
TECHNICAL SERVICE LIBRARIAN	38,832	42,857	38,905	21,259	23,691	44,169	44,169
0100.0000.610.000000.5116							
GENERAL ASSISTANTS	32,030	45,322	26,017	7,229	23,500	29,182	29,182
0100.0000.610.000000.5117							
LIBRARY ASSOCIATE	80,633	117,993	77,288	38,671	74,492	72,961	72,961
0100.0000.610.000000.5118							
PART TIME REFERENCE	16,334	17,030	20,481	4,239	15,374	15,808	15,808
0100.0000.610.000000.5128							
TEMPORARY HELP	-	3,070	-	-	-	-	-
0100.0000.610.000000.5139							
SATURDAY HOURS	11,267	10,539	5,418	3,586	20,000	-	-
0100.0000.610.000000.5141							
LONGEVITY	2,550	4,150	4,100	2,300	2,300	1,800	1,800
0100.0000.610.000000.5162							
ACCRUED SICK LEAVE	5,314	-	-	-	-	3,968	3,968
0100.0000.610.000000.5164							
EDUCATION INCENTIVE	-	2,843	-	-	-	3,124	3,124
TOTAL SALARIES	374,741	421,329	255,677	116,387	241,185	247,477	247,477

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
<u>EXPENSES</u>							
0100.0000.610.000000.5245							
COMPUTER MAINTENANCE(SEGR)	2	6,000	-	284	1,000	1	1
0100.0000.610.000000.5312							
CONTINUING EDUCATION	1	1	-	-	-	-	-
0100.0000.610.000000.5314							
BINDING	1,000	2,000	-	-	-	-	-
0100.0000.610.000000.5335							
CHILDREN'S PROGRAMS (SEGR)	2	1	-	703	2,500	1	1
0100.0000.610.000000.5336							
SUMMER PROGRAMS (SEGR)	2	1	-	1,218	2,500	1	1
0100.0000.610.000000.5337							
ADULT PROGRAMS	2	1	-	-	-	-	-
0100.0000.610.000000.5338							
NOBLE (SEGR)	40,000	40,000	40,000	47,000	47,000	48,454	48,454
0100.0000.610.000000.5341							
COLLECTIONS(LIBRARY)	-	-	-	-	-	-	-
0100.0000.610.000000.5421							
OFFICE SUPPLIES(SEGR)	1,000	2,000	-	1,000	1,000	1	1
0100.0000.610.000000.5500							
GENERAL SUPPLIES(SEGR)	2,500	2,500	1,272	361	1,500	1	1
0100.0000.610.000000.5502							
PUBLICATIONS	4,797	5,000	-	-	-	-	-
0100.0000.610.000000.5528							
LIBRARY MATERIALS	2,000	2,500	-	-	-	1	1
0100.0000.610.000000.5529							
AUDIO VISUAL (SEGR)	4,888	5,000	-	-	-	-	-
0100.0000.610.000000.5530							
REFERENCE TECHNOLOGY(SEGR)	2	10,000	-	-	-	-	-
0100.0000.610.000000.5531							
BOOKS (SEGR)	34,442	46,812	-	3,225	28,315	1	1
0100.0000.610.000000.5710							
IN-STATE TRAVEL	-	1	-	-	-	-	-
TOTAL EXPENSES	90,639	121,817	41,272	53,790	83,815	48,461	48,461
TOTAL LIBRARY	465,381	543,146	296,949	170,177	325,000	295,938	295,938

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
RECREATION - YOUTH							
<u>SALARIES</u>							
0100.0000.631.000000.5110							
DIRECTOR OF RECREATION-YOU	45,569	46,880	-	-	1	56,963	56,963
0100.0000.631.000000.5111							
PROGRAMS DIRECTOR	-	-	-	-	-	32,538	16,269
0100.0000.631.000000.5112							
SENIOR CLERK & TYPIST	20,041	18,885	-	-	1	1	1
0100.0000.631.000000.5113							
PROGRAMS STAFF	-	-	-	-	-	15,792	-
0100.0000.631.000000.5114							
SUMMER TEEN PROGRAM COUNSEL	-	-	-	-	-	-	-
0100.0000.631.000000.5115							
PLAYGROUND INSTRUCTORS	128	-	-	-	-	-	-
0100.0000.631.000000.5141							
LONGEVITY	-	-	-	-	-	-	-
0100.0000.631.000000.5164							
EDUCATION INCENTIVE	-	-	-	-	1	1	1
TOTAL SALARIES	65,738	65,765	-	-	3	105,295	73,234
<u>EXPENSES</u>							
0100.0000.631.000000.5339							
PROGRAMS/ACTIVITIES	14,660	-	-	14,933	15,000	15,000	15,000
0100.0000.631.000000.5345							
DRUG PREVENTION PROGRAM	-	-	-	4,400	15,000	15,000	15,000
0100.0000.631.000000.5401							
MATERIALS AND SUPPLIES	-	-	-	-	-	-	-
0100.0000.631.000000.5721							
ASSOCIATION DUES (SEGR)	-	-	-	-	-	-	-
0100.0000.631.000000.5773							
FOUNDERS DAY YOUTH ACTIVITY	-	-	-	-	-	-	-
0100.0000.631.000000.5775							
SUMMER TEEN CHALLENGE	-	-	-	-	-	-	-
TOTAL EXPENSES	14,660	-	-	19,333	30,000	30,000	30,000
TOTAL RECREATION - YOUTH	80,398	65,765	-	19,333	30,003	135,295	103,234

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
PARKS							
<u>SALARIES</u>							
0100.0000.650.000000.5111							
FOREMAN	48,812	50,200	51,598	25,502	51,795	51,795	51,795
0100.0000.650.000000.5113							
PRANKER'S POND (SEGR)	6,000	5,950	6,000	4,200	6,000	6,000	6,000
0100.0000.650.000000.5115 (1 Position transferred to Sewer Enterprise)							
LABORER / TRUCK DRIVER (1)	149,810	156,850	88,993	44,455	89,175	45,749	45,749
0100.0000.650.000000.5128							
TEMPORARY HELP	36,217	29,734	-	-	-	-	-
0100.0000.650.000000.5141							
LONGEVITY	1,150	1,350	1,500	1,500	1,500	1,500	1,500
0100.0000.650.000000.5165							
CLOTHING ALLOWANCE	1,750	3,000	1,800	1,800	1,800	1,200	1,200
0100.0000.650.000000.5189							
INTERDIVISIONAL TIME CHARGE	-	-	-	-	-	-	-
TOTAL SALARIES	243,739	247,083	149,890	77,458	150,270	106,244	106,244
<u>EXPENSES</u>							
0100.0000.650.000000.5248							
FENCE & HOT TOP MAINTENANCE	538	800	689	1,595	2,500	2,500	2,500
0100.0000.650.000000.5249							
PLAYGROUND MAINTENANCE	14,336	9,217	17,119	10,201	17,400	17,400	17,400
0100.0000.650.000000.5250							
FIELD MAINTENANCE	12,737	14,708	14,359	12,391	18,000	18,000	18,000
TOTAL EXPENSES	27,611	24,725	32,166	24,187	37,900	37,900	37,900
TOTAL PARKS	271,351	271,808	182,057	101,645	188,170	144,144	144,144

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
VITALE PARK							
<u>SALARIES</u>							
0100.0000.655.000000.5110 MANAGER	10,000	10,200	10,200	5,100	10,271	10,271	10,271
TOTAL SALARIES	10,000	10,200	10,200	5,100	10,271	10,271	10,271
<u>EXPENSES</u>							
0100.0000.655.000000.5211 ELECTRICITY	5,500	8,500	6,403	2,716	8,500	8,500	8,500
0100.0000.655.000000.5231 BUILDING MAINTENANCE	2,003	1,013	616	21	1,500	1,500	1,500
0100.0000.655.000000.5232 ELECTRICAL MAINTENANCE	1,500	60	112	1,054	1,000	1,000	1,000
0100.0000.655.000000.5246 EQUIPMENT MAINTENANCE	225	363	-	24	1,000	1,000	1,000
0100.0000.655.000000.5265 REFRIGERATION MAINTENANCE	2,100	1,387	963	1,260	2,100	2,100	2,100
0100.0000.655.000000.5401 MATERIALS & SUPPLIES	412	241	125	36	500	500	500
0100.0000.655.000000.5421 OFFICE SUPPLIES	100	75	60	-	60	60	60
0100.0000.655.000000.5451 JANITORIAL SUPPLIES	144	28	102	241	250	250	250
TOTAL EXPENSES	11,985	11,666	8,380	5,350	14,910	14,910	14,910
TOTAL VITALE PARK	21,985	21,866	18,580	10,450	25,181	25,181	25,181

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
FAIR HOUSING COMMISSION							
<u>EXPENSES</u>							
0100.0000.690.000000.5301							
ADVERTISING	-	-	-	-	100	100	100
0100.0000.690.000000.5302							
PRINTING AND REPRODUCTION	-	-	-	-	100	100	100
0100.0000.690.000000.5304							
POSTAGE (SEGR)	-	-	-	-	100	100	100
TOTAL EXPENSES	-	-	-	-	300	300	300
TOTAL FAIR HOUSING COMMISSION	-	-	-	-	300	300	300

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
HOLIDAYS AND CELEBRATIONS							
EXPENSES							
0100.0000.692.000000.5772							
VETERANS MARKERS	2,464	2,935	-	-	1	2,000	2,000
0100.0000.692.000000.5776							
CELEBRATION EXPENSES	4,500	4,500	-	-	1	1	1
TOTAL	6,964	7,435	-	-	2	2,001	2,001
TOTAL HOLIDAYS AND CELEBRATIONS	6,964	7,435	-	-	2	2,001	2,001

Due Date	Purpose	Dated	Fiscal 2010 Principal	Fiscal 2010 Interest	Fiscal 2010 Total - P&I
7/15/2009	MWPAT/SSO (CW-06-02)	9/2006	31,090.00	6,668.93	37,758.93
7/15/2009	MWPAT/SSO (CW-06-02)	Admin Fee	0.00	500.17	500.17
7/15/2009	MWPAT/SSO (CW-05-25)	9/2006	4,689.68	1,006.01	5,695.69
7/15/2009	MWPAT/SSO (CW-05-25)	Admin Fee	0.00	75.45	75.45
7/15/2009	MWPAT/SSO (CW-06-02A)	11/28/07	25,953.00	5,939.17	31,892.17
7/15/2009	MWPAT/SSO (CW-06-02A)	Admin Fee	0.00	445.44	445.44
7/15/2009	MWPAT/SSO (CW-07-02)	10/24/07	111,997.77	16,717.19	128,714.96
7/15/2009	MWPAT/SSO (CW-07-02)	Admin Fee	0.00	20,861.37	20,861.37
7/19/2009	MWPAT/I & I (97-10)	12/9/1998	12,270.56	0.00	12,270.56
7/15/2009	MWPAT/SSO (CW-08-07)	11/24/2008	60,485.59	9,028.30	69,513.89
7/15/2009	MWPAT/SSO (CW-08-07)	Admin Fee	0.00	11,266.41	11,266.41
7/31/2009	MWPAT/I & I (97-10)	Admin Fee	0.00	141.45	141.45
7/19/2009	MWPAT/Bristow St. (97-36)	12/9/1998	13,951.13	0.00	13,951.13
7/31/2009	MWPAT/Bristow St. (97-36)	Admin Fee	0.00	160.95	160.95
7/31/2009	MWPAT/Storm Water Mgmt. (CW-02-06)	Admin Fee	0.00	123.69	123.69
7/19/2009	MWPAT/Storm Water Mgmt. (CW-02-06)	11/26/2002	39,193.00	1,203.40	40,396.40
8/15/2009	Municipal Purpose Refunding - '95	5/17/2005	500,000.00	48,990.00	548,990.00
8/15/2009	Municipal Purpose Refunding - '96	5/17/2005	530,000.00	60,971.25	590,971.25
8/15/2009	General Obligation - Fire Truck	5/17/2005	90,000.00	9,585.00	99,585.00
8/15/2009	MWRA Water Pipeline Replace (1)	8/17/2000	90,290.70	0.00	90,290.70
8/15/2009	General Obligation (School)	2/21/2003	0.00	174,906.25	174,906.25
8/15/2009	General Obligation (CIP)	2/21/2003	0.00	39,396.88	39,396.88
8/15/2009	General Obligation (Firing Range)	2/21/2003	0.00	1,700.00	1,700.00
8/15/2009	General Obligation (Storm Drains)	2/21/2003	0.00	14,687.50	14,687.50
8/15/2009	General Obligation (River Dredging)	2/21/2003	0.00	637.50	637.50
8/15/2009	General Obligation (High School Boiler)	2/21/2003	0.00	8,118.75	8,118.75
8/15/2009	General Obligation (Water Meters)	2/15/2006	0.00	30,000.00	30,000.00
8/15/2009	General Obligation (Sewer Consent Ord)	2/15/2006	0.00	22,000.00	22,000.00
8/15/2009	MWRA Water Pipeline Replacement (5)	8/15/2006	180,581.40	0.00	180,581.40
8/15/2009	MWRA Water Pipeline Replacement (6)	8/24/2007	90,000.00	0.00	90,000.00
8/15/2009	MWRA Water Pipeline Replacement (7)	8/21/2008	170,723.50	0.00	170,723.50
9/15/2009	General Obligation (Water Meters -2)	9/15/2006	20,000.00	3,200.00	23,200.00
9/15/2009	General Obligation (Drainage-Shute Brook)	9/15/2006	20,000.00	2,700.00	22,700.00
9/15/2009	General Obligation (Drainage-LynnFells)	9/15/2006	5,000.00	800.00	5,800.00
9/15/2009	General Obligation (Drainage-Clifton Ave)	9/15/2006	10,000.00	1,600.00	11,600.00
9/15/2009	General Obligation (Modular Classrooms)	9/15/2006	50,000.00	10,000.00	60,000.00
9/15/2009	General Obligation (Fire Truck)	9/15/2006	30,000.00	6,800.00	36,800.00
9/15/2009	General Obligation (Fire Alarm System)	9/15/2006	15,000.00	3,900.00	18,900.00
9/15/2009	General Obligation (Capital Equipment)	9/15/2006	75,000.00	4,500.00	79,500.00
11/15/2009	MWRA Water Pipeline Replacement (4)	11/15/2004	90,290.70	0.00	90,290.70
11/15/2009	MWRA Water Pipeline Replacement (7)	11/15/2007	54,630.00	0.00	54,630.00
1/15/2010	MWPAT/SSO (CW-06-02)	9/2006	0.00	6,358.03	6,358.03
1/15/2010	MWPAT/SSO (CW-06-02)	Admin Fee	0.00	476.85	476.85
1/15/2010	MWPAT/SSO (CW-05-25)	9/2006	0.00	959.11	959.11
1/15/2010	MWPAT/SSO (CW-05-25)	Admin Fee	0.00	71.93	71.93
1/15/2010	MWPAT/SSO (CW-06-02A)	11/28/2007	0.00	5,679.64	5,679.64
1/15/2010	MWPAT/SSO (CW-06-02-A)	Admin Fee	0.00	425.97	425.97

1/19/2010	MWPAT/Storm Water Mgmt. (CW-02-06)	11/26/2002	0.00	2,167.02	2,167.02
2/15/2010	Municipal Purpose Refunding - '95	5/17/2005	0.00	40,115.00	40,115.00
2/15/2010	Municipal Purpose Refunding - '96	5/17/2005	0.00	51,563.75	51,563.75
2/15/2010	General Obligation - Fire Truck	5/17/2005	0.00	7,987.50	7,987.50
2/15/2010	MWRA Water Pipeline Replacement (2)	2/23/2002	90,290.70	0.00	90,290.70
2/15/2010	General Obligation (School)	2/21/2003	600,000.00	174,906.25	774,906.25
2/15/2010	General Obligation (CIP)	2/21/2003	190,000.00	39,396.88	229,396.88
2/15/2010	General Obligation (Firing Range)	2/21/2003	10,000.00	1,700.00	11,700.00
2/15/2010	General Obligation (Storm Drains)	2/21/2003	50,000.00	14,687.50	64,687.50
2/15/2010	General Obligation (River Dredging)	2/21/2003	30,000.00	637.50	30,637.50
2/15/2010	General Obligation (High School Boiler)	2/21/2003	30,000.00	8,118.75	38,118.75
2/15/2010	General Obligation (Water Meters)	2/15/2006	200,000.00	30,000.00	230,000.00
2/15/2010	General Obligation (Sewer Consent Order)	2/15/2006	100,000.00	22,000.00	122,000.00
3/15/2010	General Obligation (Water Meters -2)	9/15/2006	0.00	2,800.00	2,800.00
3/15/2010	General Obligation (Drainage-Shute Brook)	9/15/2006	0.00	2,300.00	2,300.00
3/15/2010	General Obligation (Drainage-LynnFells)	9/15/2006	0.00	700.00	700.00
3/15/2010	General Obligation (Drainage-Clifton Ave)	9/15/2006	0.00	1,400.00	1,400.00
3/15/2010	General Obligation (Modular Classrooms)	9/15/2006	0.00	9,000.00	9,000.00
3/15/2010	General Obligation (Fire Truck)	9/15/2006	0.00	6,200.00	6,200.00
3/15/2010	General Obligation (Fire Alarm System)	9/15/2006	0.00	3,600.00	3,600.00
3/15/2010	General Obligation (Capital Equipment)	9/15/2006	0.00	3,000.00	3,000.00
5/15/2010	MWRA Water Pipeline Replacement (3)	5/14/2003	90,000.00	0.00	90,000.00
8/15/2009	General Obligation	2/9/2009	113,000.00	E 75,000.00	188,000.00
Subtotal: Long-Term Debt			3,824,437.73	1,076,629.87	4,901,067.60

TEMPORARY LOANS

Due Date	Purpose	Dated	Fiscal 2010 Principal	Fiscal 2010 Interest	Fiscal 2010 Total - P&I
Subtotal: Temporary Loans			0.00	0.00	0.00
TOTAL DEBT BUDGET			3,824,437.73	1,076,629.87	4,901,067.60

Purpose	Principal	Interest	Total - P&I
GENERAL FUND			
Capital Improvement Plan (Includes Refunding)	1,220,000.00	280,433.76	1,500,433.76
Municipal Purpose Loan (2/15/2003)	70,000.00	20,912.50	90,912.50
New School Construction	600,000.00	349,812.50	949,812.50
General Obligation Bonds (9/15/2006)	260,000.00	64,572.50	324,572.50
General Obligation - Storm Drains	50,000.00	29,375.00	79,375.00
General Obligation - Drainage	35,000.00	9,500.00	44,500.00
General Obligation - 2/09	113,000.00	75,000.00	188,000.00
SEWER ENTERPRISE FUND			
Mass Water Pollution Abatement Trust	161,679.96	46,811.40	208,491.36
General Obligation - Water Meters - 50%	110,000.00	33,000.00	143,000.00
General Obligation - Sewer Consent Order	237,950.77	96,502.53	334,453.30
MWPAT - Administration Fees	0.00	37,709.68	37,709.68
WATER ENTERPRISE FUND			
General Obligation - Water Meters - 50%	110,000.00	33,000.00	143,000.00
MWRA Water Pipeline Replacement	856,807.00	0.00	856,807.00
GRAND TOTAL	3,824,437.73	1,076,629.87	4,901,067.60

DEBT RECAP BY FUND

Purpose	Fiscal 2010 Principal	Fiscal 2010 Interest	Fiscal 2010 Total - P&I	
GENERAL FUND				
Capital Improvement Plan (Includes Refunding)	1,220,000.00	280,433.76	1,500,433.76	0100.0000.710.000000.5902/751.5916
Municipal Purpose Loan (2/15/2003)	70,000.00	20,912.50	90,912.50	0100.0000.710.000000.5903/751.5917
New School Construction	600,000.00	349,812.50	949,812.50	0100.0000.710.000000.5904/751.5918
General Obligation Bonds (9/15/2006)	260,000.00	64,572.50	324,572.50	0100.0000.710.000000.5950/751.5920
General Obligation - Storm Drains	50,000.00	29,375.00	79,375.00	6100.0000.000.000000.5916/5921
General Obligation - Drainage	35,000.00	9,500.00	44,500.00	NEW ACCOUNT
General Obligation - 2/09	113,000.00	75,000.00	188,000.00	
SEWER ENTERPRISE FUND				
Mass Water Pollution Abatement Trust	161,679.96	46,811.40	208,491.36	6100.0000.000.000000.5902/5915
General Obligation - Water Meters - 50%	110,000.00	33,000.00	143,000.00	6100.0000.000.000000.5908/5922
General Obligation - Sewer Consent Order	237,950.77	96,502.53	334,453.30	6100.0000.000.000000. /5921
MWPAT - Administration Fees	0.00	37,709.68	37,709.68	6100.0000.000.000000.5950
WATER ENTERPRISE FUND				
General Obligation - Water Meters - 50%	110,000.00	33,000.00	143,000.00	6200.0000.000.000000.5851
MWRA Water Pipeline Replacement	856,807.00	0.00	856,807.00	6200.0000.000.000000.5901
GRAND TOTAL	3,824,437.73	1,076,629.87	4,901,067.60	

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
RETIREMENT OF DEBT							
<u>EXPENSES</u>							
0100.0000.710.000000.5901							
STORM DRAINS PRINCIPAL	-	-	43,000	40,000	50,000	50,000	50,000
0100.0000.710.000000.5902							
CAPITAL IMPROVEMENT PLAN	990,000	1,075,000	1,245,000	1,040,000	1,230,000	1,220,000	1,220,000
0100.0000.710.000000.5903							
MUNICIPAL PURP.LOAN 2-15-0	530,000	270,000	75,000	-	75,000	70,000	70,000
0100.0000.710.000000.5904							
NEW SCHOOL CONSTRUCTION	600,000	600,000	600,000	-	600,000	600,000	600,000
0100.0000.710.000000.5905							
GENERAL OBLIG BOND DRAINAGE	-	-	-	-	40,000	35,000	35,000
0100.0000.710.000000.5951							
GENERAL OBLIG BONDS 2009						113,000	113,000
0100.0000.710.000000.5950							
GENERAL OBLIG BONDS 9/15/0	-	90,000	271,000	265,000	265,000	260,000	260,000
TOTAL EXPENSES	2,120,000	2,035,000	2,234,000	1,345,000	2,260,000	2,348,000	2,348,000
TOTAL RETIREMENT OF DEBT	2,120,000	2,035,000	2,234,000	1,345,000	2,260,000	2,348,000	2,348,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
INTEREST ON LONG-TERM DEBT							
<u>EXPENSES</u>							
0100.0000.751.000000.5915							
INTEREST ON STORM DRAINS	-	-	-	21,419	30,938	29,375	29,375
0100.0000.751.000000.5916							
CAPITAL IMPROVEMENT PLAN	309,963	316,436	366,001	170,787	323,114	280,434	280,434
0100.0000.751.000000.5917							
MUNICIPAL PURP. LOAN 2-15-	128,763	122,688	25,506	11,628	23,257	20,913	20,913
0100.0000.751.000000.5918							
NEW SCHOOL CONSTRUCTION IN	415,063	401,563	386,563	184,281	368,563	349,813	349,813
0100.0000.751.000000.5919							
INTEREST ON DRAINAGE	-	-	-	-	11,050	9,500	9,500
0100.0000.751.000000.5920							
GENERAL OBLIGATION BOND	-	27,158	102,091	40,101	74,887	64,573	64,573
0100.0000.751.000000.5923							
INTEREST ON RAN	-	-	92,950	-	-	-	-
0100.0000.751.000000.5921							
INTEREST ON GEN OBLIGATION 2009						75,000	75,000
0100.0000.751.000000.5950							
ADMINISTRATION FEES	642	26,594	-	-	-	-	-
TOTAL EXPENSES	854,430	894,438	973,110	428,216	831,809	829,608	829,608
TOTAL INTEREST ON LONG-TERM DEBT	854,430	894,438	973,110	428,216	831,809	829,608	829,608

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

DOMENIC J. F. RUSSO, *Chairman* | A. JOSEPH DeNUCCI, *Vice Chairman*

MARY ANN BRADLEY | PAUL V. DOANE | KENNETH J. DONNELLY | JAMES M. MACHADO | DONALD R. MARQUIS

JOSEPH E. CONNARTON, *Executive Director*

MEMORANDUM

TO: Saugus Retirement Board
FROM: *Joseph E. Connarton*
Joseph E. Connarton, Executive Director
RE: Appropriation for Fiscal Year 2010
DATE: October 28, 2008

Required Fiscal Year 2010 Appropriation: \$4,118,261

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2010 which commences July 1, 2009.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2010 appropriation to be paid by each of the governmental units within your system.

If your System has a valuation currently in progress, you may submit a revised funding schedule to PERAC upon its completion. The current schedule is/was due to be updated by Fiscal Year 2011.

If you have any questions, please contact PERAC's Actuary, Jim Lamenzo, at (617) 666-4446 Extension 921.

JEC/jrl
Attachments

cc: Town Manager
Town Meeting
c/o Town Clerk

Saugus Retirement Board

Projected Appropriations

Fiscal Year 2010 - July 1, 2009 to June 30, 2010

Aggregate amount of appropriation: **\$4,118,261**

Fiscal Year	Estimated Cost of Benefits	Funding Schedule (Excluding ERI)	ERI	Total Appropriation	Pension Fund Allocation	Pension Reserve Fund Allocation	Transfer From PRF to PF
FY 2010	\$5,161,452	\$3,936,178	\$182,083	\$4,118,261	\$4,118,261	\$0	\$1,043,191
FY 2011	\$5,339,402	\$4,083,152	\$187,546	\$4,270,698	\$4,270,698	\$0	\$1,068,704
FY 2012	\$5,523,201	\$4,236,125	\$193,172	\$4,429,297	\$4,429,297	\$0	\$1,093,904
FY 2013	\$5,713,042	\$4,395,364	\$198,967	\$4,594,331	\$4,594,331	\$0	\$1,118,711
FY 2014	\$5,909,124	\$4,561,148	\$204,936	\$4,766,084	\$4,766,084	\$0	\$1,143,040

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

Saugus Retirement Board
Appropriation by Governmental Unit

Fiscal Year 2010 - July 1, 2009 to June 30, 2010

Aggregate amount of appropriation: **\$4,118,261**

UNIT	Percent of Aggregate Amount	Funding Schedule (excluding ERI)	ERI	Total Appropriation
Town of Saugus	96.65%	\$3,804,316	\$173,378	\$3,977,694
Saugus Housing Authority	3.35%	\$131,862	\$8,705	\$140,567
UNIT TOTAL	100%	\$3,936,178	\$182,083	\$4,118,261

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
CONTRIBUTORY RETIREMENT							
EXPENSES							
0100.0000.911.000000.5175							
CONTRIBUTORY RETIREMENT	3,452,315	3,580,820	3,723,399	639,041	3,834,245	3,977,694	3,977,694
TOTAL EXPENSES	3,452,315	3,580,820	3,723,399	639,041	3,834,245	3,977,694	3,977,694
TOTAL CONTRIBUTORY RETIREMENT	3,452,315	3,580,820	3,723,399	639,041	3,834,245	3,977,694	3,977,694

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
NONCONTRIBUTORY PENSIONS							
SALARIES							
0100.0000.912.000000.5176							
NONCONTRIBUTORY PENSIONS	6,308	4,211	6,361	-	6,362	6,362	6,362
0100.0000.912.000000.5177							
NONCONTRIBUTORY PENSIONS	37,690	37,690	39,710	18,845	39,986	39,986	39,986
TOTAL SALARIES	43,998	41,901	46,072	18,845	46,348	46,348	46,348
TOTAL NONCONTRIBUTORY PENSIONS	43,998	41,901	46,072	18,845	46,348	46,348	46,348

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009	FY2010	FY2010
					Revised Budget	Dept Request	Town Manager
PROPERTY & LIABILITY INS							
<u>EXPENSES</u>							
0100.0000.945.000000.5300							
PROFESSIONAL SERVICES (SEGR)	-	-	-	10,500	18,000	18,000	18,000
0100.0000.945.000000.5731							
LIABILITY INSURANCE	275,934	293,077	263,913	272,394	307,000	307,000	307,000
0100.0000.945.000000.5732							
HUD FLOOD INSURANCE	7,417	6,080	9,043	4,463	12,259	12,259	12,259
0100.0000.945.000000.5733							
AUTOMOBILE INSURANCE	63,837	67,029	104,196	96,826	104,940	104,940	104,940
0100.0000.945.000000.5734							
WORKERS COMPENSATION	158,556	147,398	173,250	173,250	173,250	173,250	173,250
0100.0000.945.000000.5735							
HEALTH INSURANCE	5,921,260	6,393,230	8,237,592	4,064,705	7,814,465	8,500,200	8,500,200
0100.0000.945.000000.5736							
LIFE INSURANCE	29,413	37,347	37,347	22,850	45,700	45,700	45,700
0100.0000.945.000000.5737							
PROPERTY INSURANCE	35,885	38,559	40,162	14,537	40,162	40,162	40,162
0100.0000.945.000000.5740							
POLICE/FIRE/PENSIONERS MEDICAL	134,951	118,854	134,999	98,660	135,000	135,000	135,000
0100.0000.945.000000.5745							
UNEMPLOYMENT	51,445	50,000	196,052	19,359	125,000	125,000	125,000
TOTAL EXPENSES	6,678,696	7,151,573	9,196,555	4,777,544	8,775,776	9,461,511	9,461,511
<u>SCHOOL EXPENSES</u>							
0100.0000.945.000300.5733							
AUTOMOBILE INSURANCE	2,914	3,060	5,060	5,060	5,060	5,060	5,060
0100.0000.945.000300.5737							
PROPERTY INSURANCE	52,461	55,084	56,688	56,688	56,688	56,688	56,688
0100.0000.945.000300.5739							
GENERAL LIABILITY INSURANCE	45,985	48,284	49,484	49,484	49,484	49,484	49,484
TOTAL SCHOOL EXPENSES	101,360	106,428	111,232	111,232	111,232	111,232	111,232
TOTAL PROPERTY & LIABILITY INS	6,780,056	7,258,001	9,307,787	4,888,776	8,887,008	9,572,743	9,572,743

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
TOTAL OPERATING BUDGET	<u>33,083,042</u>	<u>33,165,131</u>	<u>35,462,180</u>	<u>17,656,092</u>	<u>35,801,328</u>	<u>37,332,794</u>	<u>36,789,513</u>

*****ACTUAL DOLLARS*****

*****BUDGETS*****

FY2010

Town Manager

TOTAL SPECIAL ARTICLES

3,000

3,000

FY2010 Departmental Budget Worksheet

	*****ACTUAL DOLLARS*****				*****BUDGETS*****		
	6/30/2006	6/30/2007	6/30/2008	12/31/2008	FY2009 Revised Budget	FY2010 Dept Request	FY2010 Town Manager
CAPITAL OUTLAY							
EXPENSES							
0100.0150.210.000000.5851							
POLICE CRUISERS - CROWN VICTORIA	35,674	-	-	75,686	85,000	84,120	-
0100.0150.210.000000.5852							
POLICE CRUISERS - DODGE CHARGER						39,920	-
0100.0931.210.000000.5864							
POLICE RADIO EQUIPMENT	44,134	-	-	-	-	-	-
TOTAL EXPENSES	<u>79,808</u>	<u>-</u>	<u>-</u>	<u>75,686</u>	<u>85,000</u>	<u>124,040</u>	<u>-</u>
TOTAL CAPITAL OUTLAY	<u>79,808</u>	<u>-</u>	<u>-</u>	<u>75,686</u>	<u>85,000</u>	<u>124,040</u>	<u>-</u>
GRAND TOTAL	<u>33,165,849</u>	<u>33,168,131</u>	<u>35,465,180</u>	<u>17,734,778</u>	<u>35,889,328</u>	<u>37,459,834</u>	<u>36,792,513</u>