

Wendy L. Reed, Clerk
Saugus Board of Selectmen
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Saugus Board of Selectmen
APPLICATION FOR STREET BANNER

The following is required to be submitted as application:

Circle location:

Main St. at Vine St.

Essex St. at School St.

Organization Name: _____

Address: _____

Contact Phone Number: _____

Representative (Print Name) _____

Requested Display Dates: _____

Not more than 30 days

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In accordance with Section 7.4 the Town of Saugus Zoning By-Laws:

2.h Street Banners: *"Subject to approval of the Board of Selectmen by a majority vote, and applies only to non-profit or municipal use, with size of sign limited to 30 feet by 4 feet and with 30 day maximum display time. Locations are limited to Main St., Essex St. and Lincoln Ave., as approved by utility companies. Bond in the amount of \$10,000 shall be posted, naming the Town of Saugus."*

Standard Conditions

- *Recommended and typical size for a street banner is 4' high x 16' wide; double sided. (minimum height is 3' high and maximum width 20' feet wide.)*
- *Banners are to be constructed of heavy duty vinyl (16 or 18 oz.), with reinforced corners and, nylon webbing sewn into hem on all four sides.*
- *There must be 10' tie down leads at all four corners of the banner.*
- *Grommets are to be installed through hem and webbing in all four corners, and every 2 feet on the top and bottom.*
- *Wind holes are required on the banner.*
- *Banners are not allowed for more than 30 days*
- *Applicant is required to apply for a temporary sign permit and meet all requirements of the inspectional Services Department before the DPW can install banner.*
- *No commercial advertising is allowed on banners.*
- *Banners are to be dropped off and picked up by applicant at DPW 515 Main Street second floor.*