

Saugus Board of Selectmen
April 14, 2020

The Saugus Board of Selectmen met on April 14, 2020 at 7:00 PM by Zoom Video conference. Present were Selectmen Jeffrey Cicolini, Debra Panetta, Corinne Riley, Michael Serino and the Chairman Anthony Cogliano.

The Chair noted the Board Members wearing Red Sox gear in honor of Alan Silipigni's birthday.

Correspondence:

1.) Treasurer re: approval of MWRA loan as authorized by Town Meeting.

The Collector Treasurer Wendy Hatch was present at video conference and explained the MWRA loan for 4 different appropriations authorized by Town Meeting.

Selectman Panetta moved to take New Business: SCTV Budget presentation & request for additional funding for construction out of order. Chair seconds 5-0.

New Business:

SCTV Budget presentation & request for additional funding for construction

SCTV Board Members Al DiNardo, Fatima Allan, SCTV Director Bryan Nadeau & their Attorney Bill Solomon, Architect Beth McDougle & Peter from HB Construction were present on video conference. Mr. DiNardo explained process in finding a location and planning this for 3 ½ years. Selectman Panetta said they are over budget on construction. Mr. DiNardo said they were scheduled for update in February and was moved to March and explained the time constraints they are under due to having to be out earlier than anticipated plus unanticipated costs with electrical and water mitigation that was originally \$137,000, but working with the contractor it was reduced to \$87,000. Selectman Panetta asked if furniture was not in budget. Mr. DiNardo said no and will get prices. Selectman Riley asked what assurance he can give the ratepayers this will cover the whole job. Mr. DiNardo said they thought they had until summer to move out, then told by June and then was informed they need to leave the high school by April 17th and said there could be a day or two cable is out but hope to be done in next 2 weeks. Selectman Cicolini questioned architect fees. Selectman Panetta said they voted \$30,000 for architect. Selectman Cicolini said based on e-mail from Town Counsel it sounds like they would vote conditional approval and refer to the Manager to petition the DLS. The Manager said the Board would need to determine if spending is appropriate then submit to the DOR to see if it qualifies under emergency Act. Selectman Panetta asked how long that would take. The Manager said a day or so. Selectman Panetta questioned if the whole amount was emergency. Mr. DiNardo said that's a decision the Board will make. Attorney Solomon said the emergency is that we want to keep on the air to show public meetings and connect with the public. The Chair asked what their original finish date was. Mr. DiNardo said they were never given a date but all assumed summer then it was pulled back to June then April 17th. Selectman Serino said he wasn't involved from the beginning but noted architectural plans were done then the DOR said it had to go through Selectmen approval plus Finance Committee & Town Meeting, then plans were drawn twice contractors bid on original plans and then new plans were drawn and the project re-bid, then in the middle of the project they find out the high school studio needed to close earlier than expected so more were hired to get done on time and said he thinks it needs to get done. Mr. Nadeau said the architect was originally \$75k and was not budgeted for. Selectman Panetta said the architect said she was going to coordinate and they voted a special \$30k. Mr. Nadeau said he hired the architect for plans at another location and then a feasibility study. Selectman Cicolini said he fully supports the project and said he hasn't had a chance to re-amortize the cost and said they may need to skinny-down furniture. Mr. Nadeau said the majority of the costs were due to changes, bidding confusions. Selectman Cicolini asked how water mitigation costs weren't picked-up on. Mr. DiNardo said they found out from the engineer and got the cost down and said a failure would have been the cable studio go down and feels this is the best bang for their buck and after the project will be audited. Selectman Cicolini said failure was on oversight, overages, communication breakdown and said he appreciates the work of the volunteers. Mr. DiNardo said costs will be justified. Atty. Solomon said he works all over the Commonwealth with cable and they

Saugus Board of Selectmen
April 14, 2020

have done a remarkable job and noted the money can only be used for PEG, they are not overstaffed and feels its best use of money saved over the years. Selectman Cicolini said they had no rent expense for 10 years. Mr. Nadeau said they haven't updated equipment in 7 years. Selectman Riley asked if anyone was responsible for mistake or oversight. Mr. DiNardo said no. Selectman Riley asked about audit. Mr. DiNardo said they are open to an audit of the project. Selectman Panetta asked when they had last audit. Mr. DiNardo said they are all up to date. Selectman Panetta asked he send 2018 audit. Mr. Nadeau said they have not purchased any furniture yet and will be bringing their furniture. Selectman Panetta asked when they will be bringing line to control room. Mr. Nadeau said Friday. Selectman Panetta said it's a new place and understands they would like new furniture and asked if they get any discount. Mr. Nadeau said yes as a non-profit and state discount. The architect Ms. McDougle explained. Selectman Cicolini as lead, she should see what was priced out and make sure everything is put in. Ms. McDougle said the Director hired temp. fire alarm and used the same company. Selectman Cicolini said the project presented, a budget developed and quotes received, and asked why no reconciliation. Selectman Riley asked who the OPM was. Selectman Cicolini said they didn't have one and they used a consultant and the Board asked and they had ample oversight. Mr. Nadeau said they didn't want to come to ask for more money and said most happened due to the State. Selectman Cicolini said he would like to see the contract reviewed if any protections. The Chair said the bids were substantially different. Ms. McDougle said plans were drawn for bids, site work was not included and said the Electrical Inspector required update and explained the big disconnect was actual wiring, low voltage wiring. Selectman Cicolini disagreed and said missing expenses were the biggest problem. Selectman Panetta said when she asked the architect who was going to be watching over the project she said she was. Ms. McDougle said there was a misunderstanding over wiring. Selectman Cicolini asked if she does not take responsibility. Ms. McDougle said it's no one's fault. Selectman Cicolini said its ratepayer money and need to report to us (the Board) and feels there's a failure to communicate. Mr. DiNardo reminded all the project started in January and in February they were to come to the Board but it was kicked-up to March and then again until today and said costs are costs and there were a lot of forces against them and it cost more because they needed to speed up the process noting they lost 4-5 months on the project. Mr. Serino said he did a walk through and was surprised at the work and the rehabbed the whole building and know they hit roadblocks and it's not tax payer money, its rate payer and we need a station and said we need to ask the DOR. Selectman Cicolini said they should definitely keep the project going but wants to hold off on payment to architect & engineer and does support \$20,000 for furniture. Selectman Panetta went over the numbers. Ms. Allan said they paid architect bills. Selectman Cicolini asked how much. Mr. Nadeau said \$10,000. Mr. DiNardo said it's the timing of the project and they knew they needed an additional appropriation and was notified in January they had to be out by April 17th and had to make judgement decisions. Selectman Cicolini said he's not criticizing. Selectman Panetta asked how much is left in construction budget today. Ms. Allan said 0 and said some Selectmen were made aware. Selectman Panetta asked if they purchased equipment. Mr. Nadeau said it was in the construction fund. Selectman Cicolini said he stands by his comments and did comment the Board of Directors & SCTV Director, but feels let down by professionals. Selectman Panetta asked if \$350,616 was enough. Ms. Allan said yes. Selectman Riley said contingent on audit.

Selectman Cicolini moved to approve the request for emergency decree and petition the DOR under Emergency Act to transfer \$350,000 to complete construction and put \$50k back into operations and limit of \$20,000 for furniture, and an annual audit be conducted. Chair seconds 5-0.

Selectman Panetta asked if there are any other changes to let the full Board know. Selectman Cicolini asked if they could hold off budget presentation to 1st meeting in May.

Selectman Cicolini moved to schedule SCTV budget presentation first meeting in May. Chair seconds 5-0.

Selectman Cicolini moved for recess. Chair seconds 5-0. Meeting recessed at 8:32 PM.
The Chair called the meeting back to order at 8:36 PM.

Saugus Board of Selectmen
April 14, 2020

Continued Hearings:

Show Cause Hearing to deny, revoke or suspend the following Licenses for failure to pay municipal taxes, fees, etc. for more than twelve months: Mayflower Square One LLC d/b/a Square One Mall 1201 Broadway; and Best Buy Stores, 1201 Broadway

The Chair said they have notice that all is paid.

Selectman Panetta moved the Board take no action based on them paying to the satisfaction of the Collector of Taxes. Chair seconds 5-0.

Sebastiana Brick Oven Pizza, Inc. d/b/a Victor's Italian Cuisine, for Common Victualer's License & Entertainment License to be located at 1539 Broadway.

Frank Perry was present on the video conference and said he gave plans to Building Dept. & Fire Dept. The Chair said they don't have anything from the Building Inspector. Selectman Serino said his application was submitted asking for 120 seats and that didn't sound right noting his last license had 32 seats. Mr. Perry said the Building Inspector said ok to 80 seats. The Chair said the Board would need to see his recommendation. Selectman Panetta said the lease is not in his name. Mr. Perry said their clerk to call him and he will get amended lease in his name. Selectman Cicolini said the Board can't approve without a lease. Mr. Perry asked if he could continue to next meeting. Selectman Panetta asked, if approved when he would be open. Mr. Perry said as soon as possible. Selectman Serino asked if his hours & entertainment for TV's would be the same as last license and noted the application has 1 TV but he is fine with granting 3.

Any to speak in favor or in opposition? None.

Mr. Serino moved to close the hearing. Chair seconds 5-0.

Mr. Serino moved to grant the request of Sebastiano's Brick Oven Pizza, Inc. d/b/a Victor's Italian Cuisine, 1539 Broadway, Common Victualer's License and Entertainment License with hours of operation Monday through Saturday 11AM to 2 AM, Sunday 11AM to 10PM; limit of 42 seats; entertainment restricted to 3 televisions with same hours. Chair seconds 5-0.

Selectman Cicolini asked he request continuance on the Beer & Wine License in writing.

Public Hearings:

7:15 PM Aggregate Industries, Inc., 1831 Broadway, to extend Special Permit (S-2) to allow the removal of earth and rock and to allow the operation of a quarry at Rear Broadway and Whittier Avenue, Assessor's Plan 2030, Lot A-61 and Assessor's Plan 2031, Lot A-122 for a period of six months.

Attorney Richard Magnan, 194 Central Street was present on video conference and explained the request for 6 month extension subject to the usual 30 restrictions. Selectman Panetta asked when the Aggregate Committee last met. Atty. Magnan said Nov. 2019 and had a meeting scheduled in April. Selectman Serino said he serves on the Committee and they are working hard and did sign a reclamation plan, but it could take years. Selectman Riley said she tried to find who was on the Committee and asked. Selectman Serino listed members.

Any to speak in favor or in opposition? None.

Selectman Panetta moved to close the hearing. Chair seconds 5-0.

Selectman Panetta moved to extend Special Permit (S-2) to allow the removal of earth and rock and to allow the operation of a quarry at Rear Broadway and Whittier Avenue, Assessor's Plan 2030, Lot A-61 and Assessor's Plan 2031, Lot A-122 for a period of six months with same restrictions. Chair seconds

Roll call vote: Selectman Cicolini, yes; Selectman Panetta, yes; Selectman Riley, yes; Selectman Serino, yes; Selectman Cogliano, yes.

Attorney Magnan said he is representing on another hearing this evening on Kowloon and he submitted letter requesting to withdraw application at this time.

Selectmen Serino moved to take the 7:25 PM public hearing on Kowloon out of order. Chair seconds 5-0.

7:25 PM Mandarin House, LLC d/b/a Kowloon Restaurant, 948 Broadway, for alteration of licensed premises and change in description of the All Alcohol Common Victualer's License by increasing the outside area from 1,800 s.f. to 2,700 s.f.

Selectman Panetta moved to allow them to withdraw. Chair seconds 5-0.

7:20 PM public hearing to amend the Town's Traffic Rules & Regulations ARTICLE IX, Section 8: "Obedience to Isolated Stop Signs" by posting a "Stop" sign and "Stop Line" on Pearce Memorial Drive at the intersection of Highland Avenue; and a "Stop" sign and "Stop Line" on Highland Avenue at the intersection of Pearce Memorial Drive. And on amending the Town's Traffic Rules & Regulations Article V, Section 2. Parking Prohibited on Certain Streets: BY extending the designated "No Parking" an additional 10' on Central Street at the intersection with the Rail Trail crossing.

Police Chief Ron Giorgetti was present on video conference and explained requests. Selectman Panetta agreed.

Any to speak in favor or in opposition? None

Selectman Cicolini moved to close the hearing. Chair seconds 5-0.

Selectman Cicolini moved the Board vote to amend the Town's Traffic Rules & Regulations ARTICLE IX, Section 8: "Obedience to Isolated Stop Signs" by posting a "Stop" sign and "Stop Line" on Pearce Memorial Drive at the intersection of Highland Avenue; and a "Stop" sign and "Stop Line" on Highland Avenue at the intersection of Pearce Memorial Drive. And amend the Town's Traffic Rules & Regulations Article V, Section 2. Parking Prohibited on Certain Streets: BY extending the designated "No Parking" an additional 10' on Central Street at the intersection with the Rail Trail crossing. Chair seconds 5-0.

7:30 PM Angelo's Roast Beef, LLC d/b/a Angelo's Roast Beef & Pizza, to be located at 343 Main Street, Village Park Plaza for Common Victualer's License and Entertainment License.

Applicant George Tsatis was present by video conference and explained request. Selectman Riley asked if there were recommendations. Selectman Cicolini said Building Inspector and Fire Dept. Selectman Panetta asked hours. Mr. Tsatis said 10am to 10pm 7 days a week. Selectman Panetta asked when he would be open. Mr. Tsatis said as soon as possible, about a month.

Any to speak in favor or in opposition? None

Selectman Riley moved to close the hearing. Chair seconds 5-0.

Selectman Panetta moved to approve the request of Angelo's Roast Beef, LLC d/b/a Angelo's Roast Beef & Pizza, to be located at 343 Main Street, Village Park Plaza for Common Victualer's License and Entertainment License with hours of operation 7 days a week 10am to 10pm; limit of 18 seats, 1 television and must comply with fire dept. recommendations. Chair seconds 5-0.

Old Business: Adoption of Special Speed Regulation #407-B as approved by the Selectmen & DOT.

Selectman Panetta said she was surprised when she saw this and read the letter from DOT approving part and denying part of regulations the Board approved. Selectman Riley said she doesn't understand. Selectman Panetta explained and said if the Board doesn't agree with their decision they can ask DOT to look at it again. Chief Giorgetti said he was somewhat surprised as it was based on the consultant's recommendations and could send for 2nd opinion but it appears to be a slim chance based on the letter. The Manager recommended the Board accept what we have and maybe look at it again in a couple of years. Selectman Panetta said the Board wanted to address issues raised and a consultant did a traffic study and agreed the Board should adopt this and look at it again later. Selectman Riley said at the Board's (budget) meeting it was talked about getting 4 police officers. Selectman Cicolini said recruits went to Police Academy in March. The Manager said police have increased enforcement and said the Academy has been suspended until May and then he has 4 more to send. The Chief said yes 4 were in the

Saugus Board of Selectmen
April 14, 2020

Academy but it was suspended anticipating resuming in May and 3 recruits to schedule in June have been put on hold and currently they do directed patrols in problem areas. The Manager said they have added solar radar speed monitors. Selectman Riley asked about crosswalk lights. The Manager said the Town has not purchased any. Selectman Riley said she thought it was grant money but might have misunderstood. The Manager said the State did award grant to rail trail running through 4 communities focused on safety but the Town is looking at making other safety improvements.

Selectman Cicolini said based on the Chief's comments moved to adopt Special Speed Regulation #407-B as approved by the Selectmen & DOT. Chair seconds 4-1 with Selectman Riley voting in opposition.

New Business: Selectmen draft FY19 Annual Report
Selectman Panetta moved to accept report for the file. Chair seconds 5-0.

Manager's Report:

- due to the crisis going on he has been put back a bit on 2nd phase of public safety audit
- planning speed calming projects. Selectman Serino asked if he will be putting more speed signs. The Manager said yes and the consultant is making recommendations where they should be located.
- said these are tough times right now and trying to bring on enough staff to handle.
- an Act was passed by the Legislature to help municipalities with emergency expenditures and is trying to project the costs. The Chair asked if school nurses are helping. The Manager said yes. The Chair asked if he had update on numbers. The Manager said there's 55 positive cases but he's concerned not actual numbers and there could be many asymptomatic but carrying the virus and asked all to stay home and follow CDC recommendations. The Chair asked if he was confident that he was doing the right thing on construction. The Manager said the Governor came out with guidance on and guidelines were instituted in the order and explained construction sites need to submit safety plan approved by the Health Dept and they have reduced number of workers on site and they have a consultant and a nurse on site taking temperatures and said there's a couple of sites he has to follow up on. Selectman Cicolini asked the population of workers at the high school project. The Manager said over the last week they have responded to guidelines and concerns and have down to around 70 workers on site and understand they've heard of other projects shut down and he checked and they must have been shut for only a day or so. The Chair asked if any reported sick at construction sites. The Manager said someone has made reckless accusations. The Chair asked when the job will be completed. The Manager said they are doing finishing work now & clean up and wrapping up. The Chair asked where we stand on tearing down the old school. The Manager said they are working something out. Selectman Panetta said she appreciates the robo-calls and press releases and asked any idea of financial condition with taxes not coming in. The Manager said the Town has opted to enact extension of tax due dates and waiving late fees and said revenue is a major issue noting meals tax and hotel tax won't be coming in as projected and we'll have a revenue deficit not only this year but next and will be looking at free cash & stabilization. Selectman Riley asked if the Board needed to adopt. The Manager said no, it's the chief executive officer to adopt.

Approval of minutes: February 11, 2020; February 24, 2020; & February 25, 2020

Selectman Panetta moved to approve the February 11 minutes and offered a couple of changes & Selectman Serino offered a correction. Chair seconds 5-0.

Selectman Panetta moved to approve the February 24 minutes with one amendment. Chair seconds 5-0.

Selectman Panetta moved to approve the February 25 minutes and offered a couple of corrections. Chair seconds 5-0.

Member's Comments: Discussion on possible municipal relief package

Selectman Riley said the Manager already touched on this and asked if the Board had any ideas to help out citizens and have a conversation. Selectman Cicolini said that's a great idea and encourages

Saugus Board of Selectmen
April 14, 2020

small business owners to look into Federal stimulus package. Selectman Riley asked if there's anything the Board could contribute. Selectman Cicolini said they need to understand ramifications. Selectman Panetta asked if she is thinking all citizens or just taxpayers because those are different questions. Selectman Riley said they could discuss. The Chair said they could include in meeting in May. Selectman Panetta said she hoped anyone in need would reach out. Selectman Riley asked about Town of Saugus facebook page. The Manager said it's in process. Selectman Riley thanked everyone involved in the food drive & thanked our health dept and first responders and said Rep. Wong brought PPE for essential workers and thanked the Chair and Board Members for helping and sent thoughts and prayers to any who have lost a loved one and said we lost a great, sweet woman last week and said Tina Obdens will be missed.

Selectman Panetta gave a shout-out to Susan Curry for starting the "Be Like Georgie in the Window"; and another shout-out to those involved in the Easter Parade; and sincere heartfelt condolences for people lost in this pandemic; and thanked everyone out working; and commented Zoom meeting worked well.

Selectman Serino said great job setting up this meeting; and thanked Board Members commenting this Board is very compassionate and try to do a lot for people in the Town; and thanked the Manager for trying to keep everyone informed.

Selectman Cicolini thanked Selectman Riley on organizing the food drive and said this is what makes Saugus special and said he appreciates all working together; and thanked all and said the Easter Parade was a nice surprise.

The Chair thanked police, fire and residents for putting together the parade; and wished Selectman Serino's mother a happy birthday; and said we will get through this and is looking forward to meeting in person again; and thanked the Manager.

Citizen's Comments

-Insert any Articles that may be submitted into the Annual Town Meeting Warrant.

Joe Vecchione TMMP2 asked if they are not closing the Warrant. The Chair said they are leaving the Warrant open. Mr. Vecchione submitted 4 Articles and read.

Selectman Cicolini moved to insert 4 Articles submitted by John Vecchione into the Annual Town Meeting Warrant. Chair seconds 5-0.

Their clerk noted we received Articles from TMM Manoogian, & TMM Riley.

Selectman Panetta moved to insert the Articles into the Annual Town Meeting Warrant. Chair seconds 5-0.

Selectman Panetta moved to adjourn. Chair seconds 5-0.

Meeting adjourned at 10:34 PM.

Respectfully submitted,
Wendy Reed, Clerk