

Saugus Board of Selectmen
July 14, 2020

MEETING MINUTES

AGENDA

Saugus Board of Selectmen
July 14, 2020 at 7:00 PM
Join Zoom Meeting

<https://us02web.zoom.us/j/85132279615?pwd=K0p3YUZNUWJnVUJjMlFSOEZucFJEUT09>

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Meeting ID: 851 3227 9615

Password: 707534

Call to order.

Correspondence:

- 1.) VFW re: change of manager
- 2.) Fox Hill Yacht Club re: change of manager
- 3.) American Legion re: installation of chair lift at American Legion Hall.
- 4.) Elks Club re: request for temporary modification for outdoor seating & outdoor entertainment.
- 5.) Iron Diner re: request for temporary modification for outdoor seating & outdoor entertainment.

Citizen's Comments

Continued Hearings:

Sabastiana Brick Oven Pizza, Inc. d/b/a Victor's Italian Cuisine to be located at 1539 Broadway, Frank Perry, manager, for NEW Beer & Wine Common Victualer's License

Public Hearings:

7:15 PM Lauho, LLC d/b/a Dumpling Garden, 467 Essex Street, Unit E, for transfer of Common Victualer's License from Sushi Tree, LLC d/b/a Hoya, 467 Essex Street, Unit E.

7:20 PM Berry Pizza, Inc. d/b/a Stella's Pizza, 465 Essex Street, for transfer of Common Victualer's License from Baba Kiro, Inc. d/b/a Stella's Pizzeria, 465 Essex Street.

Old Business: review of temporary outdoor seating

Manager's Report:

-request to insert Articles into next Special Town Meeting Warrant.

Approval of minutes: June 16, 2020; June 25, 2020; & July 7, 2020

Appointments: Poll Workers

Member's Comments: Selectman Riley: Selectmen goals / Manager evaluation
Meeting with State Officials
Website update / COVID-19 Resource

Citizen's Comments

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The Saugus Board of Selectmen met on July 14, 2020 at 7:00 PM via Zoom video conference.
Present: Selectmen Jeffrey Cicolini, Debra Panetta, Corinne Riley, Michael Serino and the Chairman Anthony Cogliano.

Board Members held a moment of silence for Steve Horlick who passed away.
Board Members and the Manager said a few words and expressed their sympathies.

Correspondence:

1.) VFW re: change of manager

Stan King was present on video conference. Selectman Cicolini noted everything in order.

Selectman Panetta moved to approve the change of manager at the VFW to Nicholas Altieri.

Chair seconds 5-0.

2.) Fox Hill Yacht Club re: change of manager

Charles Bickford was present on video conference. Selectman Cicolini said all appears to be in order.

Selectman Cicolini moved to approve the change of manager to Charles Bickford at the Fox Hill Yacht Club. Chair seconds 5-0.

3.) American Legion re: installation of chair lift at American Legion Hall.

Debra Dion Faust was present on video conference. Selectman Panetta said this type of request typically goes to the Town Manager and asked why it was given to the Board. Ms. Dion Faust said it was her misunderstanding and wanted to be sure they had permission. The Manager said he will look at it.

Selectman Cicolini moved to refer to the manager. Chair seconds 5-0.

4.) Elks Club re: request for temporary modification for outdoor seating & outdoor entertainment.

No one was present. Selectman Cicolini suggested they wait to see if anyone attends.

5.) Iron Diner re: request for temporary modification for outdoor seating & outdoor entertainment.

No one was present. Selectman Panetta suggested the Board take this up later.

Citizen's Comments None

Continued Hearings:

Sabastiana Brick Oven Pizza, Inc. d/b/a Victor's Italian Cuisine to be located at 1539 Broadway, Frank Perry, manager, for NEW Beer & Wine Common Victualer's License

Frank Perry was present on video conference. Board Members asked about the lease. Selectman Panetta asked hours and number of seats. Mr. Perry said the Board granted 42 seats and hours Tuesday through Saturday 11am to 2 am, Sunday 11am to 10pm and closed Monday. Selectman Riley asked if the money owed was paid. It was noted the money owed was a different owner & location. Selectman Cicolini asked when they will open. Mr. Perry said next week.

Any to speak in favor or in opposition? None

Selectman Serino moved to close the hearing. Chair seconds 5-0.

Selectman Serino moved to grant the request of Sabastiana Brick Oven Pizza, Inc. d/b/a Victor's Italian Cuisine to be located at 1539 Broadway, Frank Perry, manager, for a new Beer & Wine Common Victualer's License with the following conditions: Hours of operation Tuesday through Saturday 11 am to 12:30 am, Sunday 11am to 9:30 pm; limit of 42 seats. Chair seconds 5-0.

School Committee Chair Tom Whittredge was present on video conference and explained they are looking to have a senior movie night at the Square One Mall and the Board of Health, Police Chief are on board. Selectman Cicolini said this is not on the agenda. Their clerk explained the mall has a license to hold 2 movie nights a year. The Manager said it seems this would be covered under the mall's permit. Selectman Serino said he has no problem with it. Selectman Panetta said it's a great idea and asked when graduation is. Mr. Whittredge said July 25th at 10AM.

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Public Hearings:

7:15 PM Lauho, LLC d/b/a Dumpling Garden, 467 Essex Street, Unit E, for transfer of Common Victualer's License from Sushi Tree, LLC d/b/a Hoya, 467 Essex Street, Unit E.

Derek Chan was present on video conference and explained no changes. Selectman Panetta confirmed hours and number of seats will remain the same and noted fire dept. standard conditions and said she's concerned there is no outside grease trap and no recommendation from the Board of Health and said he must comply with Board of Health conditions and requirements including the grease trap. Any in favor or in opposition? None.

Selectman Cicolini moved to close the hearing. Chair seconds 5-0.

Selectman Cicolini moved to grant the request of Lauho, LLC d/b/a Dumpling Garden, 467 Essex Street, Unit E, transfer of Common Victualer's License from Sushi Tree, LLC d/b/a Hoya, 467 Essex Street, Unit E with same conditions: hours of operation Monday through Thursday 11am to 9:30 PM, Friday & Saturday 11am to 10:30pm, and Sunday 12 noon to 9:30pm; limit of 13 seats; Fire Dept. recommendations: Fire Dept. inspection, all cooking hoods be cleaned and inspected, kitchen fire extinguishing system be inspected, all emergency lighting be operable, the fire alarm system be inspected and proof of central station monitoring; and must comply with Board of Health requirements. Chair seconds. The Chair asked if he has internal grease traps. Mr. Chan said yes. Vote 5-0.

7:20 PM Berry Pizza, Inc. d/b/a Stella's Pizza, 465 Essex Street, for transfer of Common Victualer's License from Baba Kiro, Inc. d/b/a Stella's Pizzeria, 465 Essex Street.

Ehab Younan was present on video conference and explained no changes but would like to open Sunday 11am to 9pm and said he heard about the grease trap and will talk to his landlord. Selectman Cicolini explained difference between internal & external grease traps.

Selectman Panetta left the meeting at 7:40 PM.

Any to speak in favor or in opposition? None.

Selectman Riley moved to close the hearing. Chair seconds 4-0.

Selectman Riley moved for recess. Selectman Cicolini said they should take care of this application first. Selectman Riley withdrew her motion.

Selectman Cicolini moved to grant the request of Berry Pizza, Inc. d/b/a Stella's Pizza, 465 Essex Street, for transfer of Common Victualer's License from Baba Kiro, Inc. d/b/a Stella's Pizzeria, 465 Essex Street with same hours of operation: 8am to 11pm; fire depot. Recommendations; and money owed the town be paid and to approve change of Sunday hours from 12 noon to 11pm. Chair seconds vote 4-0.

Selectman Panetta returned to the meeting at 7:44 PM and explained she lost her internet connection.

Old Business: review of temporary outdoor seating

Selectman Cicolini said the Board received summary back with comments and no issues were noted and the Board hasn't heard from any applicants for adjustments and would like to keep this as an agenda item which will help keep a continued dialogue with police and fire. Selectman Riley asked how long the seating will be allowed. Selectman Cicolini said until November 1st or when restrictions are lifted, whichever comes first. Selectman Panetta agreed and said they have only heard favorable comments from police and fire. The Chair said he thinks everyone is enjoying it and is glad it is working out.

Manager's Report:

-request to insert Articles into next Special Town Meeting Warrant.

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The Manager said there's no need to take action on the Articles; and said the Annual Town Meeting passed all the financial articles and we are now implementing those changes; and announced a new Health Director started yesterday.

Approval of minutes: June 16, 2020; June 25, 2020; & July 7, 2020

Selectman Riley moved to approve the June 16, 2020 minutes. Selectman Panetta offered 2 changes. Chair seconds on amended minutes vote 5-0.

Selectman Panetta moved to approve the June 25, 2020 minutes. Chair seconds vote 4-0 and 1 abstention by Selectman Serino.

Selectman Panetta moved to approve the July 7, 2020 minutes. Chair seconds vote 4-0 and 1 abstention by Selectman Serino.

Appointments: Poll Workers

Selectman Panetta moved to appoint list of Poll Workers as presented by the Town Clerk to expire July 31, 2021. Chair seconds 5-0.

Member's Comments: Selectman Riley: Selectmen goals / Manager evaluation

Meeting with State Officials

Website update / COVID-19 Resource

Selectman Riley said the Board held a meeting on goals and got public input back in February and then the virus hit and slowed down everything and would like to schedule a meeting on goals and incorporate them in the Town Manager's goals as well. Selectman Cicolini said he agrees but they really can't sit in a room together and would like to start with what people brought and collaborating with the Town Manager and the capital plan, would like to see something from him regarding any major long or short term plans. The Manager said it's a great idea but these are challenging times in general and he just had his CIP kick-off meeting last month and will try to put something together and said the real challenge is our revenue stream. Selectman Riley suggested an August meeting. Selectman Cicolini said he's not ready to go into Town Hall yet. The Manager said he will put something together and send them for review. Selectman Riley said his contract states an evaluation and asked when the last one was completed. Selectman Cicolini said he was actively involved in the contract and it does state it's to be done in executive session, which they found they could not do and feels they did a good job goal setting but no formal evaluation. The Manager said he's open to whatever works and it's good to have certain goals and is happy to have an evaluation in public. Selectman Panetta said communication is key and have found the Manager to be very responsive and feels he's evaluated every time we have a meeting or call. The Chair said there were serious questions on how we would get along as a team with the Manager and said he thinks they work extremely well and thanked Board Members. The Manager agreed. Selectman Serino said he evaluates him every day and not just on goals and objectives.

Selectman Riley requested to schedule a meeting with their State Delegates to see what they can do for us.

Selectman Riley asked who oversees the COVID resource page on the website and asked information be updated. Selectman Cicolini said there should be a link to the resources. Selectman Riley said the office has received calls regarding renters' assistance and asked if a link to L.E.O. could be included. The Manager said he will update. Selectman Riley said the Town website isn't updated and will send info to the Manager.

Selectman Riley said she received a message asking when the basketball courts will open; and update on the noise from Wheelabrator and asked when they will have a meeting regarding the sewer rates.

The Manager said he will try to have it sometime before the fall Special Town Meeting and as they have done in the past, will have a meeting with a Board Member and a Finance Committee Member as an internal process and then schedule a public hearing.

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The Manager said the new Health Director will review and make recommendations on when the basketball courts will open and said there are some concerns as to how they would enforce the regulations and guidelines and said the Board of Health has sent out announcement regarding Wheelabrator.

Selectman Riley thanked Town Meeting for approving the emergency relief fund and for pushing the committee forward on the west side fire station.

Selectman Serino said the Board received notice of virtual site visit at Dagget Dump. The Manager said he will look at it.

Selectman Serino thanked Board Members for the fruit basket when his mother passed away and thanked everyone that sent cards and letters.

Selectman Panetta reminded the public the Conservation Commission's meeting tomorrow regarding 206 Lincoln Avenue and regarding 84 Saugus Avenue.

Selectman Panetta asked if the new Health Director is full time or part time. The Manager said full time.

Selectman Panetta asked status of street light project. The Manager said 70% complete.

Selectman Panetta said she attended the Board of Health meeting and while discussing Wheelabrator, it was said they were getting noise monitors and asked about air quality monitors.

Selectman Cicolini thanked the Town Manager for addressing issues he received and thanked DPW.

The Chair said 84 Saugus Ave is looking to put a building similar to the one on 82 Saugus Ave.

The Chair asked the Manager to follow up on the Birch Brook Ave / Birch Brook Road issue.

The Chair thanked Town Meeting Member Wallace for organizing a clean-up on Saturday. The Manager said he will coordinate with them.

The Manager said he had 4 officers that graduated the police academy sworn in and we still have a few more to get into the academy.

Citizen's Comments None.

Selectman Panetta moved to adjourn. Chair seconds 5-0.

Meeting adjourned at 8:42 PM

Respectfully submitted,
Wendy Reed, Clerk