

Saugus Board of Selectmen  
September 15, 2020

MEETING MINUTES

AGENDA

Saugus Board of Selectmen  
September 15, 2020 at 7:00 PM

Zoom Video Conference: Meeting ID: 895 7476 1109 Passcode: 954520

<https://us02web.zoom.us/j/89574761109?pwd=MURRSHE3UXVWWmwzYm1nTlMwVzVUZz09>

Call to order.

Correspondence:

- 1.) Angela's Coal Fired Pizza re: request to resubmit application to the ABCC for consideration.
- 2.) Ms. Alberelli re: request for Block Party Permit for section of Adams Ave & Crescent Ave.

Citizen's Comments

Public Hearings:

7:15 PM Broadway Coffee, LLC d/b/a Dunkin Donuts, located at 533 Broadway, for transfer of Common Victualer's License and Entertainment License; and for Permit to extend hours of operation in accordance with Section 810.00 of the Town of Saugus By-Laws by allowing business to be open for operation at between 2:00 AM & 6:00 AM; and request to continue waiver to section 601.02 of the Town of Saugus By-Laws by allowing trash pick-up and deliveries at 5:00 AM.

7:20 PM Shoyu Group, LLC d/b/a Shoyu Restaurant, 124 Broadway, Unit D, for alteration of licensed premises and change in description of the All Alcohol Common Victualer's License by adding an additional 1,088 s.f. and adding 49 seats.

7:25 PM National Grid to install one joint owned pole #124-50 in front of #233 Hamilton Street as shown in plan no. WR29673296 dated 07/27/20.

Old Business:

- Review of temporary outdoor seating.
- Crosswalks
- Selectmen's letter re: State's Solid Waste Master Plan
- Letters to invite cable service to Saugus

New Business:

- Town of Saugus Liquor Quota & available Licenses.

Manager's Report:

- small business / COVID relief fund.
- appointments to the Conservation Commission & Historical Commission

Approval of minutes: August 18 & September 1, 2020

Appointments: Resignation & openings on the Library Board of Trustees

Member's Comments:

Selectman Riley: Street Sweeping Company contract

Citizen's Comments

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The Saugus Board of Selectmen met on September 15, 2020 at 7:00 PM via Zoom video conference. Present: Selectmen Jeffrey Cicolini, Debra Panetta, Corinne Riley, Michael Serino and the Chairman Anthony Cogliano.

Correspondence:

1.) Angela's Coal Fired Pizza re: request to resubmit application to the ABCC for consideration.

Al Guevara was present on video conference and explained.

Selectman Panetta moved to resubmit application to the ABCC for reconsideration. Chair seconds 5-0.

2.) Ms. Alberelli re: request for Block Party Permit for section of Adams Ave & Crescent Ave.

No one was present.

Selectman Cicolini moved to table. Chair seconds 5-0.

Citizen's Comments      None

Old Business:

-Review of temporary outdoor seating.

-Crosswalks

-Selectmen's letter re: State's Solid Waste Master Plan

-Letters to invite cable service to Saugus

-Review of temporary outdoor seating.

Selectman Panetta said she hasn't heard any issues with temporary outdoor seating and feels it is working out well. Selectman Cicolini said some have expressed concern as the cold weather comes in and said it will be interesting to see what Governor Baker will do. The Chair asked the Manager if he has heard anything. The Manager said he hasn't and said it's the same situation throughout the region and said he thinks the restaurants are doing a good job.

-Crosswalks

Selectman Riley said she spoke with the Manager and requested it be on the agenda to let people know what's been done. The Manager said this is the 2<sup>nd</sup> year of not painting them and they were looked at a couple of years ago and found 8-10 crosswalks that were reported to be an issue and they were scraped down at a cost of \$15,000-\$20,000 and said public safety didn't feel they were a problem and others were looked at again and is working on an alternative and will continue to look at the issue.

Selectman Riley asked if he has received any complaints. The Manager said no.

-Selectmen's letter re: State's Solid Waste Master Plan

Selectman Panetta thanked the Board on reviewing the letter and said the Board of Health sent letter also. The Chair commended Selectman Panetta on an excellent letter. Selectman Serino thanked Selectman Panetta for drafting the letter and thanked the Board of Health. Selectman Riley also thanked Selectman Panetta and the Board of Health.

-Letters to invite cable service to Saugus

Selectman Panetta said every few years the Board sends letters to Verizon & RCN to invite them to come to Saugus. The Chair said it's an excellent idea.

Selectman Serino moved the Board send letters to Verizon and RCN to invite them to come to Saugus. Chair seconds 5-0.

The Chair asked the Manager if he has had contact with other companies. The Manager said when he was on the Board (of Selectmen) they talked and Verizon explained how it doesn't work for them financially for them and RCN has gone to other communities. Selectman Serino said the Board Licensed RCN but there was a battle over connecting to the poles. Selectman Cicolini said he knows Verizon is not interested in expanding and he hasn't heard anything good about RCN but it's worthwhile to pursue options and supports sending letters.

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New Business: -Town of Saugus Liquor Quota & available Licenses.

The Chair said the Town has 2 Licenses and wanted to see how the Board wanted to handle it and asked how it was done in the past. Their Clerk explained in the past the Board advertised and notified those with letters of interest on file and heard all applications at the same time and decided. Selectman Panetta said she saw how much some businesses have paid for Licenses and it's a huge asset and they need to come up with a plan that's fair and just and noted a lot of development going on and asked Board Members if they wanted to advertise or wait and think about the future. The Chair agreed and said he would like to see it go to new development or in the Clifondale or Saugus Center area and said there's quite a few developments and is not interested in putting a time frame on it, but give the Board time to think about it. Selectman Serino agreed and said to keep in mind the Town may petition the Legislature for additional Licenses and noted 3 Licenses were issued under Special Legislation. Selectman Riley asked when the last time was. Selectman Panetta said the last one was at Square One Mall. Selectman Riley asked if there was a time limit on issuing them. Selectman Serino said no. The Chair asked the Manager if there's any new news on the steakhouse (Longhorn). The Manager said nothing official.

2.) Ms. Alberelli re: request for Block Party Permit for section of Adams Ave & Crescent Ave.  
No one was present.

Public Hearings:

7:15 PM           Broadway Coffee, LLC d/b/a Dunkin Donuts, located at 533 Broadway, for transfer of Common Victualer's License and Entertainment License; and for Permit to extend hours of operation in accordance with Section 810.00 of the Town of Saugus By-Laws by allowing business to be open for operation at between 2:00 AM & 6:00 AM; and request to continue waiver to section 601.02 of the Town of Saugus By-Laws by allowing trash pick-up and deliveries at 5:00 AM.

Attorney Richard Magnan was present on video conference with vice president of Broadway Coffee, LLC Mr. Kamiott and explained application for transfer and all will be the same and said there were no objections from departments.

Any to speak in favor or in opposition? None.

Selectman Cicolini moved to close the hearing. Chair seconds 5-0.

Selectman Cicolini moved to grant the request of Broadway Coffee, LLC d/b/a Dunkin Donuts, located at 533 Broadway, a transfer of Common Victualer's License and Entertainment License; and a Permit to extend hours of operation in accordance with Section 810.00 of the Town of Saugus By-Laws by allowing business to be open for operation at between 2:00 AM & 6:00 AM; and request to continue waiver to section 601.02 of the Town of Saugus By-Laws by allowing trash pick-up and deliveries at 5:00 AM. Chair seconds 5-0.

7:20 PM           Shoyu Group, LLC d/b/a Shoyu Restaurant, 124 Broadway, Unit D, for alteration of licensed premises and change in description of the All Alcohol Common Victualer's License by adding an additional 1,088 s.f. and adding 49 seats.

Michael Mei was present on video conference and said they took over next door and would like additional seats. Their Clerk said they need to continue to readvertise and notify abutters.

Selectman Panetta moved to continue the hearing. Chair seconds 5-0.

7:25 PM           National Grid to install one joint owned pole #124-50 in front of #233 Hamilton Street as shown in plan no. WR29673296 dated 07/27/20.

John Jankowski, National Grid was present on video conference and explained need for pole on Hamilton Street for to increase reliability. Selectman Riley asked if they satisfied their financial obligations to the Town. Mr. Jankowski said it's in process. Selectman Riley said some are dated 2019 and 2020. Selectman Cicolini agreed and said looking at the aging, he sees a credit balance so not quite so bad and they could approve with condition they settle the balances for 2019 & prior. Selectman Panetta

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said DPW states National Grid owes money but no invoices were included and have comment about the pole that collapsed damaged the street light arm & light and National Grid wants the Town to pay to replace it. The Chair asked who is responsible for it. The Manager said it's his understanding they're responsible (National Grid). Selectman Serino recommended they continue the hearing to see if it can be worked out. The Chair asked if National Grid is willing. Mr. Jankowski said he will investigate it and noted the DPW has road opening permit money due by the gas company, not electric. Selectman Cicolini said he's concerned with the comments from DPW and is willing to continue this to resolve the issue and to clean up receivable balance.

Selectman Cicolini moved to continue the hearing. Chair seconds 5-0.

Manager's Report:        -small business / COVID relief fund.  
                                     -appointments to the Conservation Commission & Historical Commission

The Manager recommended to reappointment of Stephen Carlson, Thomas D'Eon & Jean Swanson to the Historical Commission to expire 8/31/23.

Selectman Panetta moved to confirm the reappointment of Stephen Carlson, Thomas D'Eon & Jean Swanson to the Historical Commission to expire 8/31/23.

Roll call vote: Selectman Cicolini, yes; Selectman Panetta, yes; Selectman Riley, yes; Selectman Serino, yes; Selectman Coglian, yes.

The Manager recommended to reappointment of Eric Devlin & Joan Fowler to the Conservation Commission to expire 6/30/23.

Selectman Panetta moved to confirm the reappointment of Eric Devlin & Joan Fowler to the Conservation Commission to expire 6/30/23.

Roll call vote: Selectman Cicolini, yes; Selectman Panetta, yes; Selectman Riley, yes; Selectman Serino, yes; Selectman Coglian, yes.

The Manager gave COVID-19 update and said there was an up-tick this week and we are going back into the red.

The Manager said he has talked to some Board Members and Chamber of Commerce and explained process of training and software and the change in the State application form and is told it should go live on Monday. Selectman Riley asked if no money has been given out. The Manager said no. Selectman Serino asked if funds would be retroactive. The Manager said it's a lump sum and it has a very narrow criteria. Selectman Riley asked how the public will know the process when it starts and will there be a public list of distribution. The Manager said the application must be filled out on line and meet the criteria and Planning & Development would review and isn't sure if the list will be public and said they have around 30 businesses interested. Selectman Riley asked if administrative costs are out of the grant. The Manager said yes. Selectman Cicolini said the administrative costs are added to the grant. Selectman Panetta asked if he had a list of those looking for the application. The Manager said yes and will contact those once the ap is on line.

The Chair said he would like to schedule monthly meetings with the Manager for updates. The Manager agreed.

The Chair said the main election should be interesting and asked if there were any issues at the primary election. The Manager said none he is aware of.

Approval of minutes:    August 18 & September 1, 2020

Selectman Panetta moved to approve the minutes of 8/18/20 and said she gave their clerk some typos she found. Selectman Cicolini offered a clarification with no objection. Chair seconds 5-0.

Selectman Panetta moved to approve the 9/1/20 minutes with small change and correction of some typos. Chair seconds 5-0.

Appointments:            Resignation & openings on the Library Board of Trustees

Selectman Cicolini said he was on the Board when Ms. Luongo was appointed and is saddened she is moving away and she will be missed.

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Selectman Cicolini moved to accept the resignation of Roseann Luongo and send a letter thanking her for her service. Chair seconds. Selectman Panetta speaking on the motion said she 100% agrees and wished her the best. Vote 5-0.

Selectman Cicolini said they have a couple of potential appointees and both look phenomenal.

Selectman Cicolini moved to appoint William Ferringio and Andrea Bell to fill unexpired terms on the Library Board of Trustees to expire March 31, 2023. Chair seconds. Selectman Serino speaking on the motion said he read both resumes and they are both highly qualified and support the motion. Vote 5-0.

Selectman Riley thanked them for volunteering their time.

Member's Comments:

Selectman Riley: Street Sweeping Company contract

Selectman Riley said she spoke with the Manager and asked if this is the only company around. The Manager said there are 2 major companies. Selectman Riley asked how many times they sweep. The Manager said 2 a year town wide in spring and fall and they have an additional 18 sweepings per year targeting the business districts and main streets and they sweep municipal lots and playgrounds 4 times a year and said it's a 3 year contract up in March 2021. Selectman Riley asked if the DPW tracks them. The Manager said yes and he does also. Selectman Riley said there's a few issues with recycling and trash all over town and asked if there's a schedule for trash pick-up. The Manager said yes and that the barrels at Clifondale & Saugus Center, rail trail, playgrounds etc. are done on a daily basis and we are having trouble with people putting trash bags in them and is monitoring it. Selectman Riley said when recycling started we gave out bins and asked how they were distributed. Selectman Serino said we received grant money. The Manager advises to put a recycling sticker on a barrel. Selectman Riley asked if we could look into grant money for covered barrels and thanked the Manager. Selectman Riley thanked Rep. Wong and said 2,500 masks for the senior center and thanked Governor and Federal funding for police & fire. Selectman Riley announced Ballard School Study Committee meeting; and wished all students and teachers a good school year.

Selectman Panetta said she attended the (remote) meeting of the Board of Health and announced two COVID-19 testing sites in Saugus, and said they talked about noise monitors. Selectman Panetta offered her condolences to the Pedoto family. Selectman Panetta asked if the visioning session could be put on the Town website; and thanked DPW and the Town Manager for taking care of infrastructure issues.

Selectman Serino said the new street lights look good and asked if the project is completed. The Manager said it's around 89% complete and are working on punch list items. Selectman Serino thanked the Brookline Chamber of Commerce and Rep. Wong for donating masks to the Senior Center; and wished students & teachers a safe and good school year.

Selectman Cicolini said the School Committee will be discussing fall sports; and asked the Manager about the tree in Saugus Center. The Manager said it didn't take well but is under warranty and is working on replacement. Selectman Cicolini thanked the Manager, DPW and 1<sup>st</sup> responders and said there was an awesome sense of pride supporting the police.

Correspondence:

2.) Ms. Alberelli re: request for Block Party Permit for section of Adams Ave & Crescent Ave.

No one was present. Selectman Cicolini said they are requesting for October 3<sup>rd</sup> and do have police & fire recommendations but feel the person should be present and would like to continue to next meeting and have their clerk contact them. Selectman Serino agreed. Selectman Riley agreed and would like recommendation from the Health Dept. Selectman Panetta said she also has questions and noted police recommendation.

Selectman Cicolini moved to refer to next meeting agenda. Chair seconds 5-0.

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The Chair said he was asked about complaints of a chemical smell and asked if anything was reported. The Manager said not that he's aware of. Selectman Panetta said she could smell it and did get calls. Selectman Serino said the whole atmosphere has haze from California fires.

The Chair said that Hamilton Street branches were cleaned up but there are a few limbs; and requesting to schedule Monday night meeting for updates from the Manager. Selectman Cicolini said at some point they need to begin discussion on potential extension on the Manager's contract.

Citizen's Comments

Jonathan Ramone was present on video conference and suggested the Town apply to MA DOT shared spaces grant. The Manager said he is looking at active grants.

Selectman Cicolini moved to adjourn. Chair seconds 5-0.

Meeting adjourned at 8:47 PM

Respectfully submitted,  
Wendy Reed, Clerk