

Saugus Board of Selectmen  
May 17, 2017

\*\*\*\*\*MEETING MINUTES\*\*\*\*\*

AGENDA  
Saugus Board of Selectmen  
May 17, 2017 at 7:30 PM  
Town Hall Auditorium, 298 Central Street  
Saugus, MA

Call to order.  
Invited guests: 0

Correspondence:

- 1.) Imperio Marience of Saugus, 262 Lynn Fells Parkway re: request for Special 2 day Beer & Wine License.
- 2.) Applebee's, 214 Broadway re: request for change of manager TO: Oliver Richardson.
- 3.) Ms. Wakefield re: gift of land at 5 Court Street.
- 4.) DPW Director re: request to proclaim May 21-27 as Public Works Week.
- 5.) SCTV, Inc. re: request approval of budget and release of funds.
- 6.) Attorney Magnan re: request correction to sewer easement at 15 Marylou Terrace.
- 7.) MA Lottery Commission re: if the Town objects to issuance of a KENO License to Buffalo Wild Wings, 180 Main Street.
- 8.) Fox Hill Yacht Club, 114 Ballard St. re: request for change in officers & Directors.

Citizen's Comments

Continued Hearings: 0

Public Hearings: 0

Old Business: Selectmen meeting schedule

New Business: Private Clubs Annual Reports: Fox Hill Yacht Club; Italian American Club; Knights of Columbus; & Melrose Fish & Game Club.

Manager's Report:

Approval of minutes: May 3, 2017

Appointments: Animal Control Officer; Zoning Board of Appeals Alternate Member

Member's Comments:

- Saugus High School Graduation June 2, 2017
- Memorial Day Parade May 27, 2017
- Student Government Day May 11, 2017
- Announcement & information on Special Election

Citizen's Comments

Saugus Board of Selectmen  
May 17, 2017

The Saugus Board of Selectmen met on May 17, 2017 at 7:30 PM in the Town Hall Auditorium, 298 Central Street. Present: Selectmen Scott Brazis, Jeffrey Cicolini, Jennifer D'Eon, Mark Mitchell and the Chairman Debra Panetta. The Town Manager Scott Crabtree was also present.

Correspondence:

1.) Imperio Marience of Saugus, 262 Lynn Fells Parkway re: request for Special 2 day Beer & Wine License.

Richard Raposo, 399 Lynn Fells Parkway was present and explained weekend festival and would like the same times as last year. The Chair commented that she went last year and had a wonderful time and there has been no issues or complaints. Selectman D'Eon commented that she appreciates continuing the tradition and said they welcome all to attend.

Selectman D'Eon moved to grant the request of Imperio Marience of Saugus, 262 Lynn Fells Parkway for Special 2 day Beer & Wine License with the following conditions: Hours July 1 from 3pm to 12 am, July 2 from 11 am to 9 pm; and must comply with 204 CMR 7.00: Special Licenses; must have Saugus and State Police Details; music volume to be turned down at 10pm; temporary no parking signs to be posted on odd side of the following: Donna Rd, Laurine Rd, Mclean Rd, Zito Dr., Milano Dr. and Gilway; and no parking on Randell Road. Chair seconds 5-0.

2.) Applebee's, 214 Broadway re: request for change of manager TO: Oliver Richardson.

Oliver Richardson, 214 Broadway was present. The Chair asked how long he has worked there. Mr. Richardson said 6 years. The Chair asked in what capacity. Mr. Richardson said he is general manager. The Chair noted he has all certifications.

Selectman Brazis moved to grant the request of Applebee's, 214 Broadway for change of manager to Oliver Richardson. Chair seconds 5-0.

3.) Ms. Wakefield re: gift of land at 5 Court Street.

No one was present. The Chair said she was trying to get additional information on the land and it appears it does abut land the Town owns and said Conservation and Youth & Recreation weren't interested but the DPW Director commented the land abuts Town owned land and may be beneficial and suggested a soil test. Selectman Cicolini had question on the usability and would be more comfortable to table it to see if viable to the Town. The Chair asked what he suggests. Selectman Cicolini said it looks like a steep slope and has question on the irrevocable trust. The Chair said the parents wanted to donate the land. The Manager asked if the taxes are paid. The Chair said they understand everything needs to be paid up to date. The Manager asked if anyone walked the land. Selectman Cicolini said Conservation Officer did. The Manager suggested to ask department to submit pros and cons. The Chair asked if he would follow up on that. The Manager agreed.

Selectman Cicolini moved to table the request to next meeting and for the Manager to get a more formal response from department heads' review of the land. Chair seconds 5-0.

4.) DPW Director re: request to proclaim May 21-27 as Public Works Week.

Selectman D'Eon moved the Board vote the following proclamation:

**WHEREAS:** public works services provided in our community are an integral part of our Citizens' everyday lives; and **WHEREAS:** the support of an understanding and informed citizenry is vital to the efficient operation of public works system and programs such as water, sewers, streets and highways, public buildings and solid waste collections; and **WHEREAS:** the health, safety and comfort of this community greatly depends on these facilities, and services; and **WHEREAS:** the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

**WHEREAS:** the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

**NOW, THEREFORE,** We, the Board of Selectmen, of the Town of Saugus do hereby proclaim **May 21 – 27, 2017** "**National Public Works Week**" In the Town of Saugus and we call all citizens and civic organizations to acquaint themselves with the issues involved in providing public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life..

**IN WITNESS THEREOF,** we have hereunto set hand and great seal of the Town of Saugus on this 17<sup>th</sup> day of May, 2017. Signed: The Saugus Board of Selectmen

Chair seconds 5-0.

Saugus Board of Selectmen  
May 17, 2017

5.) SCTV, Inc. re: request approval of budget and release of funds.

Al DiNardo, President SCTV, Inc. was present and had Members introduce themselves as the Executive Director Bryan Nadeau, Treasurer Fatima Allan, Vice President Donna Sordello, and member Bill Williamson. Mr. DiNardo said Tom Lucey is the secretary and was unable to attend and thanked the Board and this administration for working hard to straighten out this situation and thanked the executive director and employees John, Michelle and Rachel for keeping the studio operating during the turmoil and said tonight they are presenting their budget. The Chair asked if payroll is set up. Ms. Allan said yes. The Chair said once the Board votes this the treasurer will work with the Town Treasurer to set up a new account. Ms. Allan said yes and the account will be for operations. The Chair asked who will have signatory powers. Ms. Allan said she will and anything over \$5,000 will require 2 signatures. Selectman Brazis asked if all money is accounted for. Ms. Allan said yes. Selectman Brazis asked if nothing is missing. Ms. Allan said not that she's aware of. Selectman Brazis asked from the audits. Mr. DiNardo said their corporation is fine, other corporations, their audits are out. The Chair said there were questions regarding the 2014-2015 audits and they came back clean and thanked Selectman Cicolini for working with the auditors and thanked Selectman Brazis for working with the Manager on the budget and said they have come a long way and is pleased they have volunteered and see a bright future and thanked the executive director and his staff. The Executive Director showed the award the station received and said it's a national award issued on its own merit and the station received the "Bronze Telly Award" for stop-motion animation promo piece. The Board reviewed the budget.

Selectman Cicolini moved to approve budget as presented dated 5/17/17 and release funds in accordance with the agreement. Chair seconds 5-0.

6.) Attorney Magnan re: request correction to sewer easement at 15 Marylou Terrace.

Emily Cieri, 15 Marylou Terrace was present and explained she needs to correct location of easement on her property. Selectman Cicolini said as protocol this is something Town Counsel should review. The Manager said Town Counsel did review and recommends it. The Chair said Town's consulting engineer agreed and Town Counsel recommends it.

Selectman Cicolini moved to grant the request of Attorney Magnan for correction to sewer easement at 15 Marylou Terrace noting support of Town Counsel and DPW Director. Chair seconds 5-0.

Selectman Cicolini moved for recess. Chair seconds 5-0.

Meeting recessed at 8:06 PM.

The Chair called the meeting back to order at 8:08 PM.

7.) MA Lottery Commission re: if the Town objects to issuance of a KENO License to Buffalo Wild Wings, 180 Main Street.

Scot Neri, regional Manager was present and explained request. Selectman Cicolini asked if it would affect seating. Mr. Neri said they will locate the machine at the main bar and may move one seat, but nothing else will be changed.

Selectman Cicolini moved the Board notify MA State Lottery Commission of no objection to issuance of a KENO License to Buffalo Wild Wings, 180 Main Street. Chair seconds 5-0.

8.) Fox Hill Yacht Club, 114 Ballard St. re: request for change in officers & Directors.

No one was present.

Selectman D'Eon moved to approve change in officers & Directors of Fox Hill Yacht Club, 114 Ballard Street. Chair seconds 5-0.

Citizen's Comments

Lynnette Alameddine, 7 Meadowbrook Road was present and said her son was murdered in the Virginia Tech massacre and her friend Ann Marie Crowell's son was killed by a friend and is here to announce the "Wear Orange" campaign on June 2<sup>nd</sup> and announced events being held June 1<sup>st</sup> & 2<sup>nd</sup> to observe National Gun Violence Awareness Day. The Chair thanked her and expressed sorrow for her loss.

Old Business:                      Selectmen meeting schedule

Saugus Board of Selectmen  
May 17, 2017

Board discussed meeting dates and chose: July 12<sup>th</sup>; August 16<sup>th</sup>; September 13<sup>th</sup>; September 27<sup>th</sup>; October 4<sup>th</sup>; October 18<sup>th</sup>; November 29<sup>th</sup>; December 6<sup>th</sup> & December 13<sup>th</sup>.

New Business: Private Clubs Annual Reports: Fox Hill Yacht Club; Italian American Club; Knights of Columbus; & Melrose Fish & Game Club.

Selectman D'Eon moved to accept Fox Hill Yacht Club's Annual Report and refer it to the file. Chair seconds 5-0.

Selectman Cicolini moved to accept Italian American Club's Annual Report and refer it to the file. Chair seconds 5-0.

Selectman Brazis moved to accept Knights of Columbus' Annual Report and refer it to the file. Chair seconds 5-0.

Selectman Brazis moved to accept Melrose Fish & Game Club's Annual Report and refer it to the file. Chair seconds 5-0.

Approval of minutes: May 3, 2017

Selectman Brazis moved to approve the May 3, 2017 minutes. Chair seconds 5-0.

Appointments: Animal Control Officer

The Chair read memo from the Town Manager recommending reappointment.

Selectman Cicolini moved the Board vote to reappoint Harold Young as Animal Control Office in the Town of Saugus to expire May 31, 2018. Chair seconds 5-0.

Manager's Report:

The Manager announced the Town is preparing for spring and summer and the Memorial Day Parade and commended the work of the DPW and Building Maintenance Dept.; and said he is working on the plan to address safety issues at the parks & playgrounds noting Town Meeting's approval of funds; and said he continues to meet with the Finance Committee and work on the budget.

The Chair said there have been questions regarding the Special Election scheduled on June 20<sup>th</sup> and asked where people should go for information. The Manager said the Town Website has a link to the Project Building Committee. Selectman D'Eon said there was talk about holding forums when info was available on the cost. The Manager said information should be available within a week.

Appointments: Zoning Board of Appeals Alternate Member

Selectman Brazis moved to appoint Richard Mauro as Alternate Member on the Zoning Board of Appeals. Chair seconds. Selectman Brazis speaking on the motion said his knowledge and experience would be an asset to the Zoning Board of Appeals. Selectman D'Eon agreed his background would be an asset and said the Board did receive another application from an individual that is very involved in Town and he would also be an asset. The Chair said the Board did receive two applications and said one she knows is very involved and the other has an extensive resume and feels torn but does agree with Selectman Brazis. Vote 5-0.

Member's Comments:

- Saugus High School Graduation June 2, 2017
- Memorial Day Parade May 27, 2017
- Student Government Day May 11, 2017
- Announcement & information on Special Election

Selectman Cicolini commented on the crosswalks.

Selectman Mitchell said he attended the HS production of Rent and was absolutely blown away.

Selectman Brazis said they has students here for Student Government Day; and said he heard great news on the play; and noted street sweepers are out and crosswalks are being painted; and said he saw the Town's electric cars and asked if there are any problems with them. The Manager said the cars are great and commended the Board on their support in becoming a green community and said they are at zero cost to the Town.

Selectman D'Eon said they had a wonderful Student Government Day and ended the day by calling for Special Election and is thrilled to be part if this.

The Chair announced SHS Graduation on June 2<sup>nd</sup>; Memorial Day Parade on May 27<sup>th</sup>; Student Government Day was fun; Special Election on June 20<sup>th</sup>; Wounded Warriors Run on May 21<sup>st</sup>; Belmonte

Saugus Board of Selectmen  
May 17, 2017

Middle School events; and said George Gregson passed away and said he was an attorney and very involved.

Citizen's Comments     None

Selectman Brazis moved to adjourn. Chair seconds 5-0.  
Meeting adjourned at 8:44PM  
Respectfully submitted,  
Wendy Reed, Clerk