

Town of Saugus Finance Committee

Kenneth DePatto, Chairman

Ronald Jepson
Carl J. Mirabello
Theresa Katsos

Louis Rossi
Frank Perella

George DeDomenico, Vice-Chairman

Steven DiVirgilio
Stephen Horlick

May 23, 2018 7 p.m.
Town Hall Conference Room

The regular meeting of the Finance Committee was held on Wednesday evening, May 23, 2018, at 7 p.m. in the Town Hall Conference Room.

Members present: Chairman Ken DePatto, Vice-Chairman George DeDomenico, Carl J. Mirabello, Theresa Katsos, Stephen Horlick, Steven DiVirgilio, and Frank Perella.

Absent from the Meeting: Ronald Jepson and Louis Rossi.

Minutes: Minutes from May 9, 2018 were unanimously accepted.

Chairman's Update: We have four articles left that we will get through tonight: Article 2, the General Fund Operating Budget; Article 7, Sewer Enterprise; Article 12, Stabilization Fund Transfer; and Article 13, Appropriation of funds for construction or reconstruction of various roads and sidewalks. We will do Article 2 last.

Article 7: To see what sum of money the Town will vote to raise and appropriate for the sewer enterprise fund for the existing Fiscal Year 2019.

Chairman DePatto said the sewer enterprise fund as voted by the Board of Selectmen is in the amount of \$5,204,992, broken out as \$323,813 for salary, \$4,250,778 for expenses, \$62,000 for capital outlay, and \$568,401 for indirect costs. The funding mechanism is \$4,311,002 from sewer revenue and \$893,990 from retained earnings.

Chairman DePatto made a motion to raise and appropriate \$5,204,992 for the sewer enterprise fund for the existing Fiscal Year 2019. The motion was moved by Mr. Horlick, seconded by Chairman DePatto, and unanimously approved.

Article 12: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to transfer into the stabilization fund.

Chairman DePatto commented that since the Committee has already acted on this, he will entertain a motion to indefinitely postpone the article. The motion was made by Mr. Mirabello, moved by Chairman DePatto, and unanimously approved.

Article 13: To see if the Town will vote to appropriate a sum of money for construction and reconstruction of various streets and sidewalks, including the payment costs incidental or related thereto to determine whether the appropriation shall be raised by borrowing or otherwise or to take any other action relative thereto.

Chairman DePatto said this article is in the amount of \$144,870 and its source of funding is repurposing money that was previously borrowed for Hamilton Street. We're repurposing money that has been borrowed for this article.

Mr. DeDomenico made a motion, Chairman DePatto seconded the motion, and the motion was unanimously approved.

Article 2 – Budget

Chairman DePatto told the Committee that the revised budget is basically the exact same that was presented to the Committee during their review, with a few exceptions. The first exception was for purchasing and contract accountability, which is a position that they've added in there since we have lots of capital programs going on, including the Middle-High School project. This person will help in the purchasing of products for the Town and also will be watching requisitions that are coming in for the various projects. Chairman DePatto said this will be greater accountability and control.

Chairman DePatto reminded Committee members that there was a slight increase on the regional schools assessment, which the Committee knows because they brought to our attention. Saugus schools increased an additional \$200,000, and Ms. Hatch increased the waste and recycling budget a little bit because we're in contract negotiations for a new contract. Lastly, the healthcare was reduced a small amount because when numbers came in we saved a little money.

Chairman DePatto said he believes the changes mentioned are minor and that he thinks the Committee can vote the budget tonight in order to get all the information to the Moderator and Town Meeting in time for them to have opportunity to review it before their June 4 meeting.

School Department

Mr. Horlick moved a motion to approve a school department salaries and expenses budget of \$29,075,250. Chairman DePatto seconded the motion. The motion passed 6-1, with Mr. DiVirgilio against.

Town Moderator

A motion was made to approve the Town Moderator Budget of \$1. Chairman DePatto seconded the motion. The motion passed 6-1, with Mr. DiVirgilio against.

Board of Selectmen

A motion was made to approve the Board of Selectmen's office salaries at \$48,651. Chairman DePatto seconded the motion. The motion passed 7-0.

Mr. Horlick made a motion to approve Board of Selectmen expenses for \$6,075. Chairman DePatto moved the motion, and it passed 7-0.

Town Manager

A motion was made to approve the Town Manager's office salaries at \$371,991. The motion was seconded, and passed 7-0.

A motion was made to approve the Town Manager's office expenses at \$342,700. The motion was seconded and passed 7-0.

Finance Committee

Mr. Mirabello made a motion to approve the Finance Committee's salaries at \$5,000. The motion was seconded and passed 7-0.

A motion was made to approve the Finance Committee's expenses at \$100,000. Chairman DePatto seconded the motion. The motion was approved 7-0.

Accounting

A motion was made to approve Accounting Department salaries for \$421,149. The motion was seconded and passed 7-0.

A motion was made to approve the Accounting Department expenses at \$150,750. The motion was seconded and passed 7-0.

Assessors

A motion was made to approve the Assessors Department salaries for \$246,992. The motion was seconded and passed 7-0.

A motion was made to approve the Assessors Department expenses for \$157,725. The motion was seconded and passed 7-0.

Treasurer/Collector

A motion was made to approve the Treasurer/Collector's salaries for \$277,395. The motion was seconded and passed 7-0.

A motion was made to approve the Treasurer/Collector's expenses for \$109,500. The motion was seconded and passed 7-0.

Legal Counsel

A motion was made to approve Legal Counsel salaries for \$60,482. The motion was seconded and passed 7-0.

A motion was made to approve Legal Counsel expenses for \$291,500. The motion was seconded and passed 7-0.

Human Resources

A motion was made to approve Human Resources salaries for \$143,350. The motion was seconded and passed 7-0.

A motion was made to approve Human Resources expenses for \$25,000. The motion was seconded and passed 7-0.

IT Department

A motion was made to approve IT expenses for \$325,000. The motion was seconded and passed 7-0.

Town Clerk

A motion was made to approve Town Clerk salaries for \$129,402. The motion was seconded and passed 7-0.

A motion was made to approve Town Clerk expenses for \$9,600. The motion was seconded and passed 7-0.

Election and Registration

A motion was made to approve Election and Registration salaries for \$112,175. The motion was seconded and passed 7-0.

A motion was made to approve Election and Registration expenses for \$26,695. The motion was seconded and passed 7-0.

Conservation Commission

A motion was made to approve Conservation Commission salaries for \$47,228. The motion was seconded and passed 7-0.

A motion was made to approve Conservation Commission expenses for \$3,145. The motion was seconded and passed 7-0.

Planning Board

A motion was made to approve Planning Board salaries for \$28,185. The motion was seconded and passed 7-0.

A motion was made to approve Planning Board expenses for \$12,030. The motion was seconded and passed 7-0.

Board of Appeals

A motion was made to approve Board of Appeals salaries for \$24,596. The motion was seconded and passed 7-0.

A motion was made to approve Board of Appeals expenses for \$3,700. The motion was seconded and passed 7-0.

Planning and Development

A motion was made to approve Planning and Development salaries for \$148,776. The motion was seconded and passed 7-0.

A motion was made to approve Planning and Development expenses for \$33,220. The motion was seconded and passed 7-0.

Police Department

A motion was made to approve Police Dept. salaries for \$6,802,606. The motion was seconded and passed 7-0.

A motion was made to approve Police Dept. expenses for \$427,543. The motion was seconded and passed 7-0.

Fire Department

A motion was made to approve Fire Dept. salaries for \$4,789,261. The motion was seconded and passed 7-0.

A motion was made to approve Fire Dept. expenses for \$322,500. The motion was seconded and passed 7-0.

Building Inspection

A motion was made to approve Building Inspection salaries for \$168,187. The motion was seconded and passed 7-0.

A motion was made to approve Building Inspection expenses for \$3,430. The motion was seconded and passed 7-0.

Gas and Plumbing Inspector

A motion was made to approve Gas and Plumbing Inspector salaries for \$44,973. The motion was seconded and passed 7-0.

A motion was made to approve Gas and Plumbing Inspector expenses for \$1,095. The motion was seconded and passed 7-0.

Scales and Weights and Measure

A motion was made to approve Scales and Weights and Measures salaries for \$11,806. The motion was seconded and passed 7-0.

A motion was made to approve Scales and Weights and Measures expenses for \$1,150. The motion was seconded and passed 7-0.

Electrical Inspector

A motion was made to approve Electrical Inspector salaries for \$44,973. The motion was seconded and passed 7-0.

A motion was made to approve Electrical Inspector expenses for \$1,520. The motion was seconded and passed 7-0.

Emergency Management

A motion was made to approve Emergency Management salaries for \$7,500. The motion was seconded and passed 7-0.

A motion was made to approve Emergency Management expenses for \$10,000. The motion was seconded and passed 7-0.

Animal Control

A motion was made to approve Animal Control salaries for \$53,393. The motion was seconded and passed 7-0.

A motion was made to approve Animal Control expenses for \$6,410. The motion was seconded and passed 7-0.

Harbormaster

No vote taken. This is a ceremonial position of \$0.

Dispatchers

A motion was made to approve Dispatcher salaries for \$763,755. The motion was seconded and passed 7-0.

A motion was made to approve Dispatchers expenses for \$10,000. The motion was seconded and passed 7-0.

Vocational Educational School

A motion was made to approve Vocational School expenses for \$3,878,000. The motion was seconded and passed 7-0.

DPW Administration

A motion was made to approve DPW Administration salaries for \$375,006. The motion was seconded and passed 7-0.

A motion was made to approve DPW Administration expenses for \$10,090. The motion was seconded and passed 7-0.

DPW Forestry

A motion was made to approve DPW Forestry salaries for \$141,115. The motion was seconded and passed 7-0.

A motion was made to approve DPW Forestry expenses for \$68,000. The motion was seconded and passed 7-0.

DPW Highway

A motion was made to approve DPW Highway salaries for \$313,054. The motion was seconded and passed 7-0.

A motion was made to approve DPW Highway expenses for \$523,500. The motion was seconded and passed 7-0.

DPW Snow and Ice Removal

A motion was made to approve DPW Snow and Ice Removal salaries for \$20,000. The motion was seconded and passed 7-0.

A motion was made to approve DPW Snow and Ice Removal expenses for \$165,000. The motion was seconded and passed 7-0.

DPW Street Lighting

A motion was made to approve DPW Street Lighting salaries for \$650,000. The motion was seconded and passed 7-0.

DPW Motor Pool

A motion was made to approve DPW Motor Pool salaries for \$66,185. The motion was seconded and passed 7-0.

A motion was made to approve DPW Motor Pool expenses for \$176,550. The motion was seconded and passed 7-0.

DPW Waste Collection and Recycling

A motion was made to approve DPW Waste Collection and Recycling salaries for \$87,824. The motion was seconded and passed 7-0.

A motion was made to approve DPW Waste Collection and Recycling expenses for \$1,647,600. The motion was seconded and passed 7-0.

DPW Cemetery

A motion was made to approve DPW Cemetery salaries for \$209,446. The motion was seconded and passed 7-0.

A motion was made to approve DPW Cemetery expenses for \$16,200. The motion was seconded and passed 7-0.

DPW Parks

A motion was made to approve DPW Parks salaries for \$104,194. The motion was seconded and passed 7-0.

A motion was made to approve DPW Parks expenses for \$199,500. The motion was seconded and passed 7-0.

DPW Capital

A motion was made to approve DPW Capital expenses for \$35,000. The motion was seconded and passed 7-0.

DPW Engineering

A motion was made to approve DPW Engineering salaries for \$80,000. The motion was seconded and passed 7-0.

A motion was made to approve DPW Engineering expenses for \$7,700. The motion was seconded and passed 7-0.

Building Maintenance and Grounds

A motion was made to approve Building Maintenance and Grounds salaries for \$617,098. The motion was seconded and passed 7-0.

A motion was made to approve Building Maintenance and Grounds expenses for \$506,660. The motion was seconded and passed 7-0.

Health Department

A motion was made to approve Health Dept. salaries for \$184,252. The motion was seconded and passed 7-0.

A motion was made to approve Health Dept. expenses for \$30,150. The motion was seconded and passed 7-0.

Council on Aging

A motion was made to approve Council on Aging salaries for \$233,205. The motion was seconded and passed 7-0.

Veterans Services

A motion was made to approve Veterans Services salaries for \$21,854. The motion was seconded and passed 7-0.

A motion was made to approve Veterans Services expenses for \$397,245. The motion was seconded and passed 7-0.

Handicapped Commission

A motion was made to approve Handicapped Commission expenses for \$950. The motion was seconded and passed 7-0.

Fair Housing Commission

A motion was made to approve Fair Housing Commission expenses for \$300. The motion was seconded and passed 7-0.

Library

A motion was made to approve Library salaries for \$512,562. The motion was seconded and passed 7-0.

A motion was made to approve Library expenses for \$148,104. The motion was seconded and passed 7-0.

Youth and Recreation

A motion was made to approve Youth and Recreation salaries for \$118,370. The motion was seconded and passed 7-0.

A motion was made to approve Youth and Recreation expenses for \$15,600. The motion was seconded and passed 7-0.

Lobsterman's Landing

A motion was made to approve Lobsterman's Landing salaries for \$4,593. The motion was seconded and passed 7-0.

A motion was made to approve Lobsterman's Landing expenses for \$12,200. The motion was seconded and passed 7-0.

Celebration

A motion was made to approve Celebration expenses for \$2,000. The motion was seconded and passed 7-0.

Debt Service Principal Exempt

A motion was made to approve the Debt Service Principal Exempt for \$1,760,000. The motion was seconded and passed 7-0.

Debt Service Principal Nonexempt

A motion was made to approve the Debt Service Principal Nonexempt for \$1,004,400. The motion was seconded and passed 7-0.

Debt Service Interest Exempt

A motion was made to approve the Debt Service Interest Exempt for \$2,874,488. The motion was seconded and passed 7-0.

Debt Service Interest Nonexempt

A motion was made to approve the Debt Service Interest Nonexempt for \$371,190. The motion was seconded and passed 7-0.

Debt Service Interest Standard

A motion was made to approve the Debt Service Interest Standard for \$15,000. The motion was seconded and passed 7-0.

Employee Benefits Retirement

A motion was made to approve the Employee Benefits Requirement for \$6,724,744. The motion was seconded and passed 7-0.

Employees Benefits Health Insurance

A motion was made to approve the Employee Benefits Health Insurance for \$14,011,020. The motion was seconded and passed 7-0.

Employees Benefits Workers Comp

A motion was made to approve the Employees Benefits Workers Comp for \$345,600. The motion was seconded and passed 7-0.

Employee Benefits Expense

A motion was made to approve the Employee Benefits Expense for \$1,010,000. The motion was seconded and passed 7-0.

Other Insurances

A motion was made to approve Other Insurances for \$866,327 expenses. The motion was seconded and passed 7-0.

Final Vote

A motion was made to approve a total budget of \$87,068,490, broken out as \$57,993,240 for municipal town departments and \$29,075,250 for the school department. The motion was seconded, and the motion was unanimously approved 7-0.

Chairman DePatto thanked everyone for all their hard work. He thanked the Subcommittee for working on the Steady State Analysis and on the Nonbinding Referendum which are ready for Town Meeting.

A motion was made to allow the Chairman to distribute the Steady State Analysis at Town Meeting. The motion was seconded and passed 6-1.