



Town of Saugus

Human Resources
298 Central Street
Saugus, Massachusetts 01906
Telephone: (781) 231-4142



Job Posting

Job Title: Department of Public Works Forestry Foreman

Location: Town of Saugus

Schedule: Monday to Friday

Job Summary:

Under the direction of the DPW Director, this position is responsible for supervising and performing a variety of skilled tasks in the maintenance, repair and care of Town trees and shrubbery. Must be available for emergency services twenty-four hours a day, seven days a week and 365 days of the year.

Essential Functions:

- Supervises the operations of the Forestry Division by planning, assigning and scheduling the daily work of employees.
- Supervises and assists with the removal of bee hives.
- Performs maintenance work such as preventing/repairing limb and trunk fractures by wiring or placing tree rods as needed; trimming, shaping and cutting trees and shrubbery; grinding of stumps and roots where needed.
- Delegates and performs the operation of power saws, brush clipper, spray equipment, and other miscellaneous tools and equipment.
- Enforces safety regulations and inspects the operation of construction equipment required on projects supervised.
- Prepares oral and written reports for review of the General Foreman and Public Works Director.

Knowledge, Skills and Abilities:

- Associate's degree or equivalent from two-year college or technical school; or six months to one-year related experience and/or training; or equivalent combination of both.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively in order to convey work instructions to crew.
- Ability to calculate figures and amounts such as proportions, percentages, area, circumference and volume.
- Ability to solve practical problems and deal with a variety of concrete variables. Ability to interpret instructions furnished in written, oral, diagram or schedule form.

Qualifications:

Associate's degree or equivalent from two-year college or technical school; or six months to one-year related experience and/or training; or equivalent combination of both. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. CDL License; Hoisting License; Massachusetts Driver's License required and Diploma in Natural Resources and Arboriculture preferred.



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Other Skills & Abilities:

Ability to operate and maintain Forestry Division equipment including bucket truck and various small pieces of equipment. Ability to climb trees; knowledge of the various types of trees, shrubs and plant life as well as their proper planting cycles and fertilization.

Physical Demands:

The employee must regularly lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Posting Date: Open Until Filled

Application: Please e-mail all cover letters/resumes to Human Resources Manager, Gabriela Christina at gchristina@saugus-ma.gov