

# TOWN OF SAUGUS

HUMAN RESOURCES  
298 CENTRAL STREET  
SAUGUS, MASSACHUSETTS 01906

*Telephone: (781) 231-4142*

*Fax: (781) 231-5666*

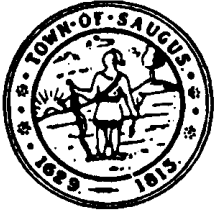
## JOB POSTING

### **Sanitarian**

The Public Health Department has an immediate opening for a Sanitarian on a full-time basis.

**Essential Functions:** Under the general direction of the Director of Public Health, perform public health inspections to ensure compliance with state and local sanitary and environmental codes, the Federal Food Code, Title 5 and all other health related laws and regulations. Investigate complaints and administer and enforce all of the above regulations relating to environmental protection and public health promotion.

Assists the Director of Public Health in the day-to-day operations of the Health Department and provide assistance to residents in health related fields and education. Inspections include but are not limited to food establishments, public and semi-public swimming pools, recreational camps, housing and human habitation, septic systems, perc tests, soil evaluations, dumpsters, tanning establishments, body art establishments and general complaints. Conduct plan reviews for compliance with local and state sanitary and environmental codes of all establishments licensed by the Board. Prepares reports of findings and recommendations regarding violations. Issue Orders to Correct and Violation Forms for non-compliance. May prepare materials for court appearances and presentations for the Board of Health or other officials in the interest of public health. May require attendance at evening meetings. Assist with emergency preparedness and emergency planning. Position requires moderate physical effort in making on-site inspections.



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**Qualifications:** Bachelor's degree in related field preferred. Three years' experience in environmental or public health, or any equivalent combination of education and experience. Thorough knowledge of relevant health statutes, by-laws, regulations, codes, policies and procedures. Ability to understand and interpret regulations and to enforce them firmly, tactfully and impartially. The ideal candidate must be able to obtain the following certifications within one year: Certified Food Manager, Certified Pool Operator, MA Licensed Soil Evaluator and MA Licensed Title 5 System Inspector. Ability to communicate orally and in writing, prepare technical reports dealing with inspection results and correction orders. Valid Driver's License.

**Applications will be accepted until position is filled.**

Please email applications, letter of intent and resumes to:

[glagattolla@saugus-ma.gov](mailto:glagattolla@saugus-ma.gov)

*Applications will be kept on file for a period of one year. The Town of Saugus is an equal opportunity employer. Federal Law forbids discrimination based on race, religion, sexual orientation, gender, national origin, age, marital status, transgender or disability.*