

# **AGENDA**

## Regular Meeting

**April 13 ,2022 3:00 p.m.**

Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting February 23, 2022.
4. Report of Financial Activity for the Period ending 2/28/22
5. Communications.
  - a) Approval of March 2022 Invoices and Check Registers.
  - b) Work Order Report for the period ending 3/31/2022.
  - c) Vacancy Report for the period ending 3/31/2022
  - d) Budget Comparatives for the month ending 2/28/2022.
  - e) Laundry Receipts as of March 2022
  - f) Public Housing Notice 2021-12 #1 AUP Prequalified Auditor Term Extension March 17, 2022.
  - g) Public Housing Notice 2022-07 Calendar of Submissions and Certifications dated March 30, 2022.
6. Executive Directors Report
7. Old Business
8. New Business.
  - a) Consideration New Section 8 Voucher Applicable Payment Standards to go in effect May 1, 2022.
  - b) Consideration to approve the lowest and most responsible bidder Paul J Rogan Inc of Braintree, MA. This is for the Base bid of \$295,000, Alternates 1 for \$25,000 and Alternative 2 for \$27,000 for the total of \$347,000 for DHCD #262069, Laurel Gardens, Laurel Towers Roadway 2 Rice Street.
  - c) Consideration to approve payment of \$1205.12 to Allen and Major Associates Incorporated for DHCD Fish Number 262069, Laurel Gardens/Laurel Towers, 2 Rice Street Roadway dated March 14, 2022.
  - d) Discussion of an article for the Annual Town Meeting and the Deed for 50 Spencer and 34 Houston.
9. Commissioner's Concerns/ Comments from the Floor.
10. Adjournment.

