

# AGENDA

## Regular Meeting

September 19, 2018 4:00 p.m.  
Saugus Housing Authority  
2 Rice Street  
Laurel Towers Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting dated August 8, 2018.
4. Report of Financial Activity for the Period ending 7/31/18.
5. Communications
  - a) Approval of August 2018 Invoices and Check Registers.
  - b) Work Order Report for the period ending 8/31/18.
  - c) Vacancy Report for the period ending 8/31/18.
  - d) Budget Comparatives for the month ending 7/31/18.
  - e) Public Housing Notice 2018-15. Seeking CPAs for DHCD Agreed Upon Procedures (AUP) Program.
  - f) Public Housing Notice for Central West Region Capital Assistance Team.
  - g) Public Housing Notice 2018-17. Notice of Funding Availability (NOFA) Modernization to Independence (MTI) Federalization.
  - h) Guyder/Hurley, Saugus Housing Authority, Financial Statements, ending December 31, 2017.
  - i) Guyder/Hurley, Saugus Housing Authority, Report of Agreed-Upon Procedures, December 31, 2107.
  - j) Laundry Receipts as for the period ending 8/31/18.
  - k) Tenant Account Receivable for Period ending 7/31/18.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
  - a) Consideration to approve the lowest and more responsible bidder Kneeland Construction Corp., Medford, MA 02155 in the amount of \$106,800 for the Base bid, plus \$12,800 for Alternate One. If \$12,800, for 667-1 and 667-2, for 2 Rice Street. DHCD Fish Number 262063.
- 10 Commissioner's Concerns/ Comments from the Floor.
- 11 Adjournment

