

AGENDA

Regular Meeting

Annual Meeting

November 18, 3:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3.
 - a) Reading of the Minutes of the Regular Meeting October 14, 2020.
 - b) Reading of the Minutes of the Special Meeting October 21, 2020.
4. Approval of October 2020 Invoices and Check Registers.
5. Communications
 - a) Report of Financial Activity for the Period ending 9/30/2020.
 - b) Work Order Report for the period ending 10/31/20
 - c) Vacancy Report for the period ending 10/31/20.
 - d) Budget Comparatives for the month ending 9/30/2020.
 - e) Laundry Receipts as of 10/31/2020.
 - f) Saugus Housing Authority, Financial Statements for the Year Ended December 31, 2019.
 - g) Saugus Housing Authority, Independ Accountants' Report On applying Agreed-upon Procedures, for the Year Ended December 31. 2019
 - h) Public Housing Notice 2020-32. Guidance on End of Eviction Moratorium, dated October 14, 2020.
 - i) Public Housing Notice 2020-33. Covid-19 Response : Updated Recommendations, dated October 19, 2020.
 - j) Public Housing Notice 2020-34. Guidance on Regulations Regarding Family Members of LHA Board Members and Employees Dated November 2, 2020.

- k) Public Housing Notice 2020-35. Regulatory Waiver Regarding Senior Waiver Exclusion, Dated November 2, 2020.
- l) Public Housing Notice 2020-36. Revision to PHN 2018-03: Changes to HAFIS Budget and Operation Statement Forms for LHAs with Solar Power Net Meter Credit Contracts., Dated November 5, 2020.

6. Director's Report

7. Old Business

8. New Business

- a) Consideration to accept Dorothy A. Bockus as Resident Commission for a term of a year from Jan 1, 2021 to December 31, 2021.
- b) Election of Officers.
- c) Consideration to Approve DHCD Quarterly Operating Statements and Modernization Cost Report for Saugus Housing Authority 400-1 Program for the period ending September 30, 20120.
- d) Consideration to Approve DHCD Quarterly Operating Statements and Modernization Cost Report for Saugus Housing Authority 689-1 Program for the period ending September 30, 2020.
- e) Consideration to approve Saugus HA Section 8 Voucher amounts for the Boston-Cambridge-Quincy PS, Lawrence PS and Lowell PS.
- f) Consideration to approve Change order 1 for C.M. Crowley Construction of Lynnfield, MA in the amount of \$22,238.76 for Site improvements for Heritage Heights.
- g) Consideration to approve Payment in the amount of \$4,500 Garofalo Design Associates, dated 10/21/2020 for Heritage Heights Envelope.
- h) Consideration to approve Certificate of Substantial Completion dated 9/23/2020 for the Heritage Heights Building Envelop Repairs.
- i) Consideration to approve Change Order #2 in the amount of \$37,269.27 for the Heritage Heights Envelope Repairs dated 11/4/2020.
- j) Consideration to approve Payment 4 in the amount of \$42,269.27 for Massey Construction Corporation dated 11/5/2020.
- k) Consideration to accept Certificate of Final Completion for the Heritage Heights Building Envelope Repair dated 11/5/2020.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.

