

AGENDA

Regular Meeting

February 17, 2021 3:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting January 31 2021.
4. Approval of January 2021 Invoices and Check Registers.
5. Communications.
 - a) Report of Financial Activity for the Period ending 1/31/21.
 - b) Work Order Report for the period ending 1/31/21.
 - c) Vacancy Report for the period ending 1/31/21.
 - d) Budget Comparatives for the month ending 12/31/20.
 - e) Laundry Receipts as of January 31, 2021.
 - f) Letter from John Cannon
 - g) Vendor Payment History 1/1/2020 through 12/31/2020
6. Director's Report
7. Old Business
8. New Business.
 - a) Consideration to approve HUD's Year End Operating Statements for 99-1 Program, for the period ending December 31, 2020.
 - b) Consideration to approve Section 8 Voucher Program Year End, for the period ending December 31, 2020.
 - c) Consideration to approve Voucher Management Final Report for the Year Ending December 31, 2020.
 - d) Consideration to approve DHCD Year End Operating Statements and Mod Reports for the Saugus Housing Authority 400-1, for the period ending December 31, 2020.
 - e) Consideration to approve DHCD Year End Operating Statements and Mod Reports for the Saugus Housing Authority 689-1, for the period ending December 31, 2020.
 - f) Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws.

- g) Certification of Top 5 Compensation Form.
- h) Certification of Year End Financial Statements and Tenants Accounts Receivables Data.
- i) Letter from Garofalo Design Associates Incorporated.
- j) Consideration to approve payment in the amount of \$410.00 to Ted Riley and Company, for DHCD FISH 262080, replacement of the windows at Laurel Gardens Community Building.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.