

AGENDA

Regular Meeting

February 22, 2023 3:00 p.m.
Saugus Housing Authority
2 Rice Street
Laurel Towers Community Room
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting January 11, 2023.
4. Report of Financial Activity for the Period ending 1/31/2023.
5. Communications.
 - a) Approval of January 2023 Invoices and Check Registers.
 - b) Work Order Report for the period ending 1/31/2023.
 - c) Vacancy Report for the period ending 1/31/2023.
 - d) Budget Comparatives for the month ending 12/31/2022.
 - e) Laundry Receipts as of January 2023
 - f) Public Housing Notice 2023 01- Guidance Related to Animals in State Aided Public Housing dated February 1, 2023.
 - g) Approval letter for Sate Public Housing 400-1.
 - h) Approval letter for State Public Housing -689-1.
6. Executive Directors Report
7. Old Business
8. New Business.
 - a) Consideration to approve DHCD Year End Operating Statements and Mod Reports for the Saugus Housing Authority 400-1, for the period ending December 31, 2022.
 - b) Consideration to approve DHCD Year End Operating Statements and Mod Reports for the Saugus Housing Authority 689-1, for the period ending December 31, 2022.
 - c) Consideration to approve HUD's Year End Operating Statements for 99-1 Program, for the period ending December 31, 2022.
 - d) Consideration to approve Section 8 Voucher Program Year End, for the period ending December 31, 2022.
 - e) Consideration to approve Voucher Management Final Report for the Year Ending December 31, 2022.
 - f) Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws.
 - g) Certification of Top 5 Compensation Form.
 - h) Certification of Year End Financial Statements and Tenants Accounts Receivables Data.

- i) Consideration to pay \$700.00 for warranty inspection Allen and Major Associates Inc. for FISH #262069 Laurel Gardens/Laurel Towers, 2 Rice Street, Roadway.
- j) Consideration to pay \$4,200.00 to Raymond T. Guertin for Construction Documents, for FISH #262083 Laurel Gardens Facia Replacement.
- k) Change Order for Time DHCD Fish 262086 Armitage Arms windows.
- l) Consider to approve State Transfer Policy.
- m) Consideration to approve workorder for DHCD Fish # 262088. ARPA targeted award.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.