

AGENDA

Regular Meeting

April 14, 2021 4:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting February 17, 2021.

Reading of the Minutes of the Regular Meeting March 10, 2021.
4. Approval of March 2021 Invoices and Check Registers.
5. Communications.
 - a) Report of Financial Activity for the Period ending 3/31/21.
 - b) Work Order Report for the period ending 3/31/21.
 - c) Vacancy Report for the period ending 3/31/21.
 - d) Budget Comparatives for the month ending 2/28/21.
 - e) Laundry Receipts as of March 31, 2021.
 - f) Public Housing Notice 2021-03. DHCD Guidelines for Local Housing Authority Hiring of Executive Director, dated February 23, 2021.
 - g) Public Housing Notice 2021-04. December Coronavirus Relief Bill and State Aided Public Housing dated March 25, 2021.
6. Director's Report
7. Old Business
8. New Business.
 - a) Consideration to Increase by 25 cents the washer machine cycle effective June 1st.
 - b) Consideration to approve payment in the amount of 910.36 to biddocs online for the new drainage system at 19 Talbot Street dated March 15, 2021.
 - c) Consideration to approve payment in the amount of \$1,500 to Allen and Major Associates, Inc. for Driveway at 19 Talbot Street dated March 4, 2021.
 - d) Consideration to approve payment in the amount of \$1,000.00 to Allen and Major Associates, Inc. for driveway at 19 Talbot Street dated April 5, 2021.

- e) Consideration to approve payment in the amount of \$1,675.00 to Nangle Engineering Incorporated dated March 8, 2021 for Electrical Upgrade DHCD 262075.
- f) Consideration to approve payment in the amount of \$9,950 to Labrecque Family Construction dated March 19, 2021 for DHCD 262081, ADA shower remodel at Sweetzer Corner.
- g) Consideration to approve the lowest, most qualified bidder JJS Universal Construction Company of Dudley MA, 17,900 for DHCD Window Project Replacement at Laurel Gardens Community Room.
- h) Consideration to approve Amendment 7 to Capital Improvement Work Plan #5001 in the for a net change of \$652,551.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.