

# **AGENDA**

## **Regular Meeting**

January 8, 2020 4:00 p.m.  
Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting and Public Hearing December 11, 2019.
4. Approval of December 2019 Invoices and Check Registers.
5. Communications
  - a) Report of Financial Activity for the Period ending 11/30/2019.
  - b) Work Order Report for the period ending 12/31/19.
  - c) Vacancy Report for the period ending 12/31/19.
  - d) Budget Comparatives for the month ending 11/30/2019.
  - e) Laundry Receipts as of 12/31/2019.
  - f) Public Housing Notice 2019-29. Clarification of DHCD Standards for Reviewing Benefits Provisions of Local Housing Authority Executive Director Contracts dated December 11, 2019.
  - g) Public Housing Notice 2019-30. Release of Updated Top five Compensation Form dated December 18, 2019.
  - h) Public Housing Notice 2019-31. Champ Tenant Section Performance Area in Performance Management Reviews dated December 27, 2019.
  - i) Public Housing Notice 2020-01. Rental Assistance and Public Housing Data Warehouse dated January 2, 2020.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
  - a. Smoking b. Guests c. TAR (tenant account receivables) d. capital work e. comments from floor

9. New Business

- a. Consideration to move the February Board meeting to February 26<sup>th</sup> in order to vote the Year End Reports.

10. Commissioner's Concerns/ Comments from the Floor.

11. Adjournment.