

AGENDA

Annual Meeting

November 8, 2023, 3:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

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2023 NOV -2 A 8:14

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TOWN OF SAUGUS, MASS.

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting October 11, 2023.
4. Report of Financial Activity for the Period ending 10/31/2023.
5. Communications.
 - a) Approval of October 2023 Invoices and Check Registers.
 - b) Work Order Report for the period ending 10/31/2023.
 - c) Vacancy Report for the period ending 10/31/2023.
 - d) Budget Comparisons for the period ending 9/30/23. (to be discussed at Budget meeting).
 - e) Laundry Receipts as of October 2023.
 - f) Public Housing Notice 2023-17. EOHLC Vacancy Initiative: Addendum 1 dated October 11, 2023.
 - g) Public Housing Notice 2023-18. Resident Service Coordinators dated October 17, 2023.
 - h) Public Housing Notice 2023-19. Public Housing Innovations 2024 Notice of Funding Availability October 23, 2023.
6. Executive Directors Report
7. Old Business
8. New Business
 - a) Election of Officers
 - b) Consideration to Approve the 2024 FMR for Boston-Cambridge-Quincy, MA HUD Metro Area: Studio-\$2,212, One Bedroom-\$2,377; Two bedroom \$2,827; Three Bedroom \$3,418 and Four-Bedroom \$3,765.
 - c) Consideration to Approve the 2024 FMR Lawrence, MA HUD Metro Area: Studio-\$1,299, One Bedroom-\$1,483; Two bedroom \$1,917; Three Bedroom \$2,329 and Four-Bedroom \$2,553.
 - d) Consideration to Approve the 2024 FMR for Lowell, MA HUD Metro Area: Studio-\$1,369, One Bedroom-\$1,518; Two bedroom \$1,995; Three Bedroom \$2,412 and Four-Bedroom \$2,657.
 - e) Consideration to Approve 2024 Utility allowances.
 - f) Consideration to Approve Payment Number 4- to Drizos Contracting, LLC. in the amount of \$17,240.60, for FISH #262083 Selective Facia Replacement, dated 10/4/23.

- g) Consideration to Approve Certificate of Substantial Completion- to Drizos Contracting, LLC. for FISH #262083 Selective Facia Replacement, dated 9/22/23.
- h) Consideration to Approve Certificate of Final Completion - to Drizos Contracting, LLC. in the for FISH #262083 Selective Facia Replacement, dated 10/17/23. Along with the retainage payment of \$9,542.00
- i) Consideration to Approve Certificate of Final Completion - to Alpha Contracting Associates, LLC. in the for FISH #262086 Armitage Arms Window replacement, dated 10/17/23. Along with the retainage payment of \$8,807.50
- j) Consideration to Approve Payment Of \$2,400 to Raymond Guertin Architect, for FISH #262083 Selective Facia Replacement, dated 10/17/23. This is for Construction Administration.
- k) Consideration to Approve Payment Of \$7,100 to Nilsson and Siden Associates, for FISH #262094 Balcony Railing Replacements 667-3, dated 10/10/23. This is Study/Investigation.
- l) Revised Personnel Policy.
- m) Dorothy A. Bockus Resident Commissioner for 1/1/2024- 12/31/24.

9 Commissioner's Concerns/ Comments from the Floor.

10 Adjournment.

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