

# AGENDA

## Annual Meeting

December 14, 2016 4:00 p.m.  
Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Roll Call.
- 2a. Reading of the Minutes of the Regular Meeting held on October 12, 2016.
- 2b. Reading of the Minutes of the Regular Meeting held on November 16, 2016.
- 2c. Reading of the Minutes of the Joint Meeting held on October 19<sup>th</sup> between the Board of the Housing Authority and the Board of Selectmen as approved by the Board of Selectmen.
3. Approval of October 2016 Invoices and Check Registers.
4. Communications
  - a) Report of Financial Activity for the Period ending 10/31/16.
  - b) Work Order Report for the period ending 11/30/16.
  - c) Vacancy Report for the period ending 11/30/16.
  - d) Budget Comparatives for the month ending 10/31/16.
  - e) Public Housing Notice 2016-37, dated November 18, 2016-Guidance on Implementation of Changes in the Law Pertaining to Veterans. Revised.
  - f) Public Housing Notice 2016-38. Black Property, Crime and Boiler & Machinery Insurance Massachusetts State-Aided Programs Policy Period-11/17/16 to 11/17/17.
  - g) Public Housing Assessment System (PHAS) Score Report for Interim Rule dated 11/17/16.
5. Comments from the floor (one min per person).
6. Director's Report
7. Old Business
  - a) FY 2016 Budgets reverted again 12/5/16. Consideration to approve retroactively the raise on the Federal side and accrue the State portion for FY 16.
8. New Business
  - a) Election of Officers.
  - b) Consideration to approve the Budget Certification to the Annual Operating Budget for State Aided Housing Program, 400-1 Fiscal Year January 1, 2017 through December 31, 2017.
  - c) Consideration to approve the Budget Certification to the Annual Operating Budget for the State Aided Housing Program, 689-1 fiscal year January 1, 2015 through December 31, 2017.

- d) Consideration to approve Annual Operating Budget for the Federal Housing Program 99-1 for the fiscal year January 1, 2017 through December 31, 2017.
- e) Consideration to approve the Annual Operating Budget for the Section 8 Program for fiscal year January 1, 2017 through December 31, 2017.
- f) Consideration to approve Payment #1 dated November, 2016 for in the amount of \$3,515 to Needham Certified Welding Corp. for Laurel Towers Metal Railing Replacement, 667-3, DHCD FISH # 262057.
- g) Consideration to Approve Dorothy A. Bockus as Resident Commissioner for a term of a year, from January 1, 2017 to December 31, 2017.
- h) Consideration to close North Shore Bank account number 46985662 (99-1) and move to East Boston Savings Bank 256461423 (99-1).
- i) Consideration to close North Shore Bank Account Number 46985688 (400-1) and move to East Boston Savings Bank 255165997 (400-1).

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.