

# **AGENDA**

## **Regular Meeting**

September 11, 2019 4:00 p.m.  
Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting August 14, 2019.
4. Approval of August 2019 Invoices and Check Registers.
5. Communications
  - a) Report of Financial Activity for the Period ending 6/30/19 and 7/31/19.
  - b) Work Order Report for the period ending 8/31/19.
  - c) Vacancy Report for the period ending 8/31/19.
  - d) Budget Comparatives for the month ending 7/31/2019.
  - e) Laundry Receipts as of August 31, 2019.
  - f) Tenant Account Receivable as of June 30, 2019 and July 31, 2019.
  - g) Public Housing Notice 2019-17 dated June 2019, DHCD 2019 Facility Condition, Accessibility and Sustainability Assessment of State Aided Public Housing.
  - h) Public Housing Repositioning Strategies for Small Public Housing Agencies (PHAs)
  - i) Repositioning Saugus Housing Authority specific to Saugus Housing Authority (MA 099)
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
  - a) Certificate of Substantial Completion dated August 7, 2019, Zander Corporation, Heritage Heights Office Renovations.
  - b) Certificate of Final Completion dated August 7, 2019, Zander Corporation, Heritage Heights Office Renovations.
  - c) Consideration to Approve Application and Certification Payment #3 dated August 9, 2019, in the amount of \$4,275.00 Zander Corporation, Heritage Heights Office Renovations.
10. Commissioner's Concerns/ Comments from the Floor.
11. Adjournment.

