

## **AGENDA**

Regular Meeting

Public Hearing

December 11, 4:00 p.m.  
Saugus Housing Authority  
2 Rice Street  
Laurel Towers Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. a) Reading of the Minutes of the Regular Meeting November 13, 2019.  
b) Reading of the Minutes of the Special Meeting November 26, 2019.
4. Approval of November 2019 Invoices and Check Registers.
5. Communications
  - a) Report of Financial Activity for the Period ending 10/31/2019.
  - b) Work Order Report for the period ending 11/30/19.
  - c) Vacancy Report for the period ending 11/30/19.
  - d) Budget Comparatives for the month ending 10/31/2019.
  - e) Laundry Receipts as of 11/30/2019.
  - f) Saugus Housing Authority, Report on Agreed Upon Procedures, Year Ended December 31, 2018.
  - g) Public Housing Notice 2019-27. FY2020 Health and Safety Initiatives: Small Project Grant Round, Dated November 14, 2019.
  - h) Submission Sheet for FY 2020 Health Safety.
  - i) Public Housing Notice 2019-28. Massachusetts State Aided Housing Programs Property, Boiler and Machinery and Crime Insurance Policy Period 11/17/2019 to 11/1/2020 Dated November 15, 2019.

6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
  - a) Public Hearing to conclude 45 Day Comment Period for accepting comments on the 2020 Annual Plan. Consideration to approve 2020 Annual PHA Plan.
  - b) Consideration to Approve Payment for Nangle Engineering Incorporated in the amount of \$5,820., for the Construction Documents for DHCD FISH number 262074, Electrical Upgrade at 705-1. Invoice Dated 5, 2019.
10. Commissioner's Concerns/ Comments from the Floor.
11. Adjournment.