

AGENDA

Regular Meeting

September 13, 2023, 3:00 p.m.
Saugus Housing Authority
2 Rice Street
Laurel Towers Community Room
Saugus, MA 01906

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2023 SEP -7 P 12: 36

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1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting August 9, 2023.
4. Report of Financial Activity for the Period ending 8/31/2023.
5. Communications.
 - a) Approval of August 2023 Invoices and Check Registers.
 - b) Work Order Report for the period ending 8/31/2023.
 - c) Vacancy Report for the period ending 8/31/2023.
 - d) Budget Comparatives for the month ending 07/31/23.
 - e) Laundry Receipts as of August 2023.
 - f) Public Housing Assessment System (PHAS) Score Report for Interim.
 - g) Public Housing Notice 2023-12. Mandatory Reporting dated August 3, 2023. Already submitted.
 - h) Public Housing Notice 2023-13 On-Site Solar-Power: Opportunities for Cost Savings and Clean Energy Production. Dated August 22, 2023.
 - i) Public Housing Notice 2023-14. FY24 Local Housing Authority and Budget Guidelines, Dated August 28, 2023. (Needed for the Oct-Nov meeting).
6. Executive Directors Report
7. Old Business
8. New Business.
 - a) Consideration to Approve Payment Number 2- to Drizos Contracting, LLC. in the amount of \$71,663.44, for FISH #262083 Selective Facia Replacement, dated 8/20/23.
 - b) Consideration to Approve Change Order 1- to Drizos Contracting, LLC. in the amount of \$16,000, for FISH #262083 Selective Facia Replacement, dated 8/10/23. To replace all the gutters with new gutters.
 - c) Consideration to Approve Change Order 2- to Drizos Contracting, LLC. in the amount of No cost change order for time, for FISH #262083 Selective Facia Replacement, dated 8/21/23.
 - d) Consideration to pay Rogue Engineering & Design of \$1,050 for DHCD Fish #262096 Fire Panel Replacement, dated August 28, 2023.
 - e) Consideration to pay Nangle Engineering Incorporated of \$10,730 for DHCD Fish #262088, Fire Pump 667-3 and Fire Panel 667-4, dated August 18, 2023.

- f) Consideration to approve the lowest and most responsible bidder for Fish # 262096, Fire Alarm Panel Replacement, Juniper Electric, Inc, in the amount of \$39,960.
- g) Consideration to use ONLine Rental Exchange to do Nationwide Criminal Background Chacks, Eviction, Credit Reports, Work Number Social Security Verification and Collections.
- h) Consideration to extend the Agreement to extend Section 8 Housing Voucher Program Administrative Agreement.
- i) Consideration to move \$17,000 to MMDT from Account Number 0001021928 at Eastern Bank.
- j) Consideration to write-off \$2,087 and \$102 for the 705 Program and \$18 for the 667-1 Program

9 Commissioner's Concerns/ Comments from the Floor.

10 Adjournment.

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