

## **AGENDA**

### **Regular Meeting**

June 13, 2018 4:00 p.m.  
Saugus Housing Authority  
19 Talbot Street  
Heritage Heights Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. a) Reading of the Minutes of the Regular Meeting dated April 11, 2018.  
  
b) Reading of the Minutes of the Regular Meeting dated May 9, 2018.
4. Approval of April 2018 Invoices and Check Registers.
5. Communications
  - a) Report of Financial Activity for the Period ending 4/30/18.
  - b) Work Order Report for the period ending 5/31/18.
  - c) Vacancy Report for the period ending 5/31/18.
  - d) Budget Comparatives for the month ending 4/30/18.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
  - a) Consideration to approve payment of \$2,462.78 Nangle Engineering Inc. for Reimbursable Expenses, dated May 4, 2018, 667-1, 667-2, DHCD FISH # 262063 Bathroom Exhaust Fans.
  
  - b) Consideration to approve payment of \$2,885.00 Nangle Engineering Inc. ,dated May 25 2018, 667-1, 667-2, DHCD FISH # 262063 Bathroom Exhaust Fans.

- c) Consideration to approve payment of \$5,200.00 to BGoba and Associates, P.C. for Professional Services renders in connection with the Re-Roofing on 689-1, dated December 5, 2017, DHCD FISH # 262062.
  - d) Consideration to approve payment of \$325.00 to BGoba and Associates, P.C. for Professional Services renders in connection with the Re-Roofing on 689-1, dated February 7, 2018, DHCD FISH # 262062.
  - e) Consideration to approve payment of \$975.00 to BGoba and Associates, P.C. for Professional Services renders in connection with the Re-Roofing on 689-1, dated May 11, 2018, DHCD FISH # 262062.
  - f) Consideration to approve payment of \$325.00 to Project Dog, for the e-bidding for the Re-Roofing on the 689-1, dated January 18, 2018, DHCD Fish #262062.
  - g) Consideration to approve payment in the amount of \$349.41 to Essex Media Group, for the advertisement for the Re-Roofing Project on the 689-1, dated January 27, 2018.
  - h) Consideration to approve Payment Number 1 in the amount of \$18,899.05 to J&I Construction of Whitman, MA for FISH number 262062, 689-1 Roof Replacement.
  - i) Consideration to approve invoice of an invoice from Richard Conlon, in the amount of \$450.00 dated – for the services performed for the Moderation Work Plan, 5001. DHCD Fish # 262062.
  - j) Consideration to approve payment Certificate of Substantial Completion for the Re-Roofing on the 689-1, dated May 25, 2018, DHCD Fish #262062.
  - k) Consideration to approve payment Certificate of Final Completion for the Re-Roofing on the 689-1, dated May 25, 2018, DHCD Fish #262062. And Payment #2, in the amount of \$999.95.
  - l) Consideration to write off \$414 of an inactive tenant from the 705-1. From July 2017.
  - m) Consideration to write off \$5,070.00 an evicted tenant from the 667-4 Program. The eviction happened in April 20, 2018.
  - n) Consideration to write off \$505.00 of an inactive tenant from the 99-1 Program. From November 14, 2017, when SHA found the unit abandoned.
- 10 Commissioner's Concerns/ Comments from the Floor.
- 1. Parking, Towing. 2. Air Conditioners. 3. Delinquencies 4. HH Sliders 5. Hiring Social Worker 6. Rice St.

## 11 Adjournment