

# AGENDA

## Regular Meeting

July 10, 2019 4:00 p.m.  
Saugus Housing Authority  
2 Rice Street  
Laurel Towers Community Room  
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. a) Reading of the Minutes of the Regular Meeting June 12, 2019.  
b) Reading of the Minutes of the Special Meeting held June 26, 2019
4. Approval of June 2019 Invoices and Check Registers.
5. Communications
  - a) Approval of June 2019 Invoices and Check Registers.
  - b) Work Order Report for the period ending 6/30/19.
  - c) Vacancy Report for the period ending 6/30/19.
  - d) Budget Comparatives for the month ending 5/31/2019.
  - e) Public Housing Notice 2019-16. Wage Match for State Housing Program Tenants, dated June 9, 2019.
  - f) Laundry Receipts as of June 30, 2019.
  - g) Tenant Account Receivable as of May 31, 2019.
  - h) Resident Survey Results 2016-2018: Both Statewide and Saugus HA specific.
  - i) Regional Capital Assistance Team Program Terms of Service.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
  - a) Consideration to approve Payment in the amount of \$3,125.00 to Raymond Guertin, Invoice number 6, for DHCD FISH #262060 Selective Replacement of Bedroom Windows for Laurel Towers 667-3.

- b) Consideration to approve Payment in the amount of \$5,951.50 to Raymond Guertin, Invoice number 7F, for DHCD FISH #262060 Selective Replacement of Bedroom Windows for Laurel Towers 667-3.
- c) Consideration to Approve Application and Certification Payment #3, dated May 22, 2019, in the amount of \$132,509.25 for Alpha Contracting Associates, Inc. FISH Number DHCD 262060 Saugus HA Laurel Towers Bedroom Windows 667-3.
- d) Consideration to Approve Application and Certification Payment #4, dated June 11, 2019, in the amount of \$10,164.17 for Alpha Contracting Associates, Inc. FISH Number DHCD 262060 Saugus HA Laurel Towers Bedroom Windows 667-3.
- e) Certificate of Final Completion dated June 7, 2019, for Alpha Contracting Associates, Inc. Fish Number DHCD 262060 Saugus HA Laurel Towers Bedroom Windows 667.
- f) Consideration to approve Amendment #6 To Capital Improvement Work Plan #5001 in the amount of an increase of \$238,026 for FY 2021 Formula Funding award and an increase of \$268,594 for FY 2022 Formula Funding award for a total of \$2,516,078.06 for a net change of \$506,620.
- g) Consideration to approve the lowest and most responsible bidder Falite Bros, Inc. Wakefield, MA for DHCD Number 262072, in the amount of \$6,405 for Removal and Replacement of the Air Conditioner for 7 Baker Street, 689-1.

10. Commissioner's Concerns/ Comments from the Floor.

11. Adjournment.