



MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

Committee/Board/s	Saugus Housing Authority
Day, Date, and Time	Wednesday, January 9, 2019 4:00 p.m.
Location / Address	2 Rice Street, Laurel Towers Community Room, Saugus MA
Signature of Chair or Authorized Person	

WARNING:

IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Regular Meeting

January 9, 2019 4:00 p.m.

Saugus Housing Authority

2 Rice Street

Laurel Towers Community Room

Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. a) Reading of the Minutes of the Regular Meeting December 12, 2018.
b) Reading of the Minutes of the Special Meeting December 19, 2018.
4. Approval of December 2018 Invoices and Check Registers.
5. Communications
 - a) Report of Financial Activity for the Period ending 11/30/18.

- b) Work Order Report for the period ending 12/31/18.
- c) Vacancy Report for the period ending 12/31/18.
- d) Budget Comparatives for the month ending 11/30/18.
- e) Addendum #1 to Public Housing Notice 2018-22. Dated 12/20/2018.
- f) Public Housing Notice 2018-23. ANUEL and Management Fee Increase. Dated December 12, 2018.
- g) Public Housing Notice 2018-24. BRAVE Act Change Pertaining to Certain Veterans' Income. Dated December 19, 2018.
- h) Re: #26202689-1 Approval FYE: 12/31/2019
- i) Re: #26202400-1 Approval FYE 12/31/2019
- j) Laundry Receipts as of December 31, 2018.
- k) Tenant Account Receivable as of November 30, 2018.

6. Comments from the floor (one min per person).

7. Director's Report

8. Old Business

- a) Painting for residents who have lived here more than 10 years.

9. New Business

- a) Consideration to approval Revised Credit Card Policies and Procedures.
- b) Consideration to approve Reimbursement in the amount of \$1,428, to Kneeland Construction Corporation for Building Permit Fee for DHCD Fish Number DHCD 262063 Saugus HA Bathroom Exhaust Fans; 667-1, 667-2.
- c) Consideration to approve Payment in the amount of \$1,000 to Raymond Guertin for DHCD FISH #262060 Selective Replacement of Bedroom Windows for Laurel Towers 667-3.
- d) Consideration to approve payment in the amount of \$1,136.72 to Project Dog for E-bid fee for DHCD 2620-60 Selective Replacement of Bedroom Windows for Laurel Towers 667-3.

10. Commissioner's Concerns/ Comments from the Floor.

11. Adjournment.

