

AGENDA

Regular Meeting

March 20th, 4:00 p.m.
Saugus Housing Authority
2 Rice Street
Laurel Community Room
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting February 27, 2019.
4. Report of Financial Activity for the Period ending 1/31/2019.
5. Communications.
 - a) Approval of February 2019 Invoices and Check Registers.
 - b) Work Order Report for the period ending 2/28/19.
 - c) Vacancy Report for the period ending 2/28/19.
 - d) Budget Comparatives for the month ending 1/31/2019.
 - e) Public Housing Notice 2019-04. Revised Income Limits for Admission and the FMR for Continued Occupancy, dated March 1, 2019.
 - f) Public Housing Notice 2019-05. Regional Capital Assistance Team Program Waivers dated March 7, 2019.
 - g) From Guyer Hurley, Inquiry of those Charged with Governance.
 - h) Laundry Receipts as of Feb 26, 2019.
 - i) Tenant Account Receivable as of January 31, 2019.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business

- a) Consideration to Approve Certificate of Substantial Completion dated February 13, 2019, for Kneeland Construction Corporation Fish Number DHCD 262063 Saugus HA Bathroom Exhaust Fans; 667-1, 667-2.
- b) Consideration to Approve Application and Certification Payment #1, to J and I Construction for \$9,100. This was for the second means of egress for Laurel Towers Office.
- c) Consideration to approve Income Limits for State Public Housing: One-person household \$56,800; Two-person household \$64,900; Three -person household \$73,000; Four-person household \$81,100; Five-person household \$87,500; Six-person household \$94,100; Seven-person household \$100,600; Eight-person household \$107,100.
- d) Consideration to write off \$278.00 for a deceased resident at Laurel Towers.
- e) Consideration to engage Guyer Hurley as Independent Auditor for Saugus HA, for years ending December 31, 2018, December 31, 2019 and December 31, 2020.
- f) Consideration to engage Kopelman and Paige, P.C. as Saugus Housing Authority legal counsel.
- g) Consideration to approve the lowest and most responsible bidder -----Zander Corporation, of Middleboro, MA **in the Amount of \$38,000. For Heritage Heights 99-1. Office Reception Renovations.**
- h) Consideration to approve Payment Standard -HAC for Barnstable County for FY 2019: Studio \$1,378. One-Bedroom \$1,563, Two-Bedroom \$1,914, Three-Bedroom \$2,400, Four-Bedroom \$2,607.
- i) Consideration to have the SHA ED and the SHA Bookkeeper on Heritage Heights Tenant Association check book, while the tenant association is inactive.

10. Commissioner's Concerns/ Comments from the Floor.

11. Adjournment.