



MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

2021 MAR -4 P 4:09

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Committee/Board/s

Saugus Housing Authority

Day, Date, and Time

Wednesday, March 10, 2020, 3:00 p.m

Location / Address

19 Talbot Street, Heritage Heights Community Room, Saugus MA 01906

**Signature of Chair or
Authorized Person**

WARNING:

**IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF
MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML
STATUTE, NO MEETING MAY BE HELD!**

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

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TOWN OF SAUGUS, MASS.

AGENDA

Regular Meeting

March 10, 2021 3:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

1. Pledge of Allegiance.
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting February 17 2021.
4. Approval of February 2021 Invoices and Check Registers.
5. Communications.
 - a) Report of Financial Activity for the Period ending 2/28/21.
 - b) Work Order Report for the period ending 2/28/21.
 - c) Vacancy Report for the period ending 2/28/21.
 - d) Budget Comparatives for the month ending 1/31/21.
 - e) Laundry Receipts as of February 28, 2021.
 - f) Vendor Payment History 1/1/2020 through 12/31/2020
 - g) Public Housing Notice 2021-01 Changes Pertaining to Town Appointed Tenant Board Members, dated February 11, 2021.
 - h) Public Housing Notice 2021-02 NOFA Resident Service Coordinators dated February 18, 2021.
6. Director's Report
7. Old Business
8. New Business.
 - a) Consideration to approve Certificate of Substantial Completion of DHCD 262074 Relace Main electrical Box dated 12/31/20.
 - b) Consideration to approve payment in the amount of \$10,600 To Garofalo Design Associates, Inc. for Gutters at Heritage Heights dated February 5, 2021.

c) Consideration to approve payment in the amount of \$900.00 To Garofalo Design Associates, Inc. for Gutters at Heritage Heights dated February 24, 2021.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.

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