



## Saugus Housing Authority

19 TALBOT STREET • SAUGUS, MASSACHUSETTS 01906

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William B. Stewart, Chairman  
Peter DePlacido, Commissioner  
Dottie Bockus, Treasurer  
Fae E. Saulenas, Assistant Treasurer  
Maureen Whitcomb, Commissioner  
John Cannon, Commissioner

Laura J. Glynn, Executive Director

### AGENDA

#### Annual Meeting

January 11, 2017 4:00 p.m.

Saugus Housing Authority

19 Talbot Street

Heritage Heights Community Room

Saugus, MA 01906

1. Roll Call
2. Minutes of the Regular Meeting December 14<sup>th</sup>, 2016. *EJS*
3. Approval of October 2016 Invoices and Check Registers.
4. Communications
  - a) Report of Financial Activity for the Period ending 10/31/16.
  - b) Work Order Report for the period ending 12/31/16.
  - c) Vacancy Report for the period ending 12/31/16.
  - d) Budget Comparatives for the month ending 11/30/16.
  - e) Letter from Peter DePlacido dated December 27, 2016 to the Board of Selectmen.
  - f) Copy of the Saugus Housing Authority By-Laws.
  - g) Public Housing Notice 2016-40. DHCD Guidelines for Executive Director Contracts-dated December 27<sup>th</sup>, 2016.
  - h) Public Housing Notice 2016-41. DHCD Guidelines for Local Authority Hiring of Executive Director-dated December 27<sup>th</sup>, 2016.
  - i) Memo information sent from the DHCD to the Town of Saugus—regarding the Subsidized Housing Inventory Biennial Update.
5. Comments from the floor (one min per person).

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6. Director's Report

7. Old Business

8. New Business

a) Election of Officers.

b) Consideration to approve Amendment to Work Plan 5001 in the amount of an increase of \$421,198.00 for a total of \$1,755,888.00.

c) Consideration hire Roger Mervis to represent Saugus Housing Authority as legal counsel.

9. Commissioner's Concerns/ Comments from the Floor

William B. Stewart- Discussion of changing the time of the Saugus Housing Authority Board Meeting.

Fae E. Saulenas-Discussion of all mail that comes from regulatory bodies (DHCD or HUD) addressed to commissioner

10. Adjournment.

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