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TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

AGENDA

Regular Meeting

December 9, 3:00 p.m.
Saugus Housing Authority
19 Talbot Street
Heritage Heights Community Room
Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting November 18, 2020.
4. Approval of November 2020 Invoices and Check Registers.
5. Communications
 - a) Report of Financial Activity for the Period ending 10/31/2020.
 - b) Work Order Report for the period ending 11/30/20
 - c) Vacancy Report for the period ending 11/30/20.
 - d) Budget Comparatives for the month ending 10/31/2020.
 - e) Laundry Receipts as of 11/30/2020.
 - f) Public Housing Notice 2020-37. Massachusetts State-Aided Housing Property, Boiler and Machinery and Crime Insurance Policy Period 11/17/20 to 11/17/21. Dated November 19, 2020.
 - g) Public Housing Notice 2020-38. CHAMP PMR Planning Year Criteria. Dated November 19, 2020.
 - h) Public Housing Notice 2020-39. LHA Responsible to Tenants and Applicants who are Victims of Domestic Violence and Sexual Assault. Dated November 19, 2020.
6. Director's Report

7. Old Business

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8. New Business

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TOWN OF BRIDGE, MASS.
- a) Consideration to approve Payment in the amount of \$1,964.63 Garofalo Design Associates, dated 11/25/2020 for Heritage Heights Envelope.
 - b) Consideration to approve Payment in the amount of \$36,550.00 to Hays dated 11/30/2020 for State Aided Insurance.
 - c) Consideration to approve Payment in the amount of \$1,000.00 Allen and Major Associates, Inc., dated 12/01/2020 for Heritage Heights Parking Lot and the Driveway dated December 1, 2020.
 - d) Consideration to approve Change Order #1 in the amount of \$22,378.76 for the Heritage Heights Parking Lot and Driveway dated 11/16/2020.
 - e) Consideration Of Fee Proposal for \$18,000 to GDA for Balcony Drainage System at Heritage Heights.

9. Commissioner's Concerns/ Comments from the Floor.

10. Adjournment.