



MEETING POSTING

TOWN OF SAUGUS

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

RECEIVED

2018 NOV -9 A 11:40

TOWN CLERK'S OFFICE
TOWN OF SAUGUS, MASS.

Committee/Board/s

SAUGUS HOUSING AUTHORITY

Day, Date, and Time

WEDNESDAY, NOVEMBER 14, 2018 at 4:00 p.m.

Location / Address

LAUREL TOWERS COMMUNITY ^{Room} HALL, 2 RICE STREET, SAUGUS, MA

Signature of Chair or Authorized Person

WARNING:

IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

"SEE ATTACHED AGENDA"



RECEIVED

Saugus Housing Authority

9 TALBOT STREET • SAUGUS, MASSACHUSETTS 01906

AGENDA

Telephone (781) 233-2116

Facsimile (781) 233-3531

TOWN OF SAUGUS, MASS.

John Cannon, Chairman
Maureen Whitcomb, Assistant Chairman
Dottie Bockus, Treasurer
William B. Stewart, Commissioner
Peter DePlacido, Assistant Treasurer

Regular Meeting

Annual Meeting

Laura J. Glynn, Executive Director

November 14, 2018 4:00 p.m.

Saugus Housing Authority

2 Rice Street

Laurel Towers Community Room

Saugus, MA 01906

1. Pledge of Allegiance
2. Roll Call.
3. Reading of the Minutes of the Regular Meeting and Public Hearing dated October 10, 2018.
4. Report of Financial Activity for the Period ending 9/30/18.
5. Communications
 - a) Approval of October 2018 Invoices and Check Registers.
 - b) Work Order Report for the period ending 10/31/18.
 - c) Vacancy Report for the period ending 10/31/18.
 - d) Budget Comparatives for the month ending 9/30/18.
 - e) Public Housing Notice 2018-20 Clarification Regarding Agreed Upon Procedures (AUP) and Requirement to Change CPA Firm After 5 Years.
 - f) Laundry Receipts as for the period ending 10/31/18.
 - g) Tenant Account Receivable for Period ending 9/30/18.
 - h) Public Housing Notice 2018-21. Massachusetts State-Aided Housing Programs Property, Boiler & Machinery and Crime Insurance Policy-Period 11/17/18 to 1/17/19.
6. Comments from the floor (one min per person).
7. Director's Report
8. Old Business
9. New Business
 - a) Consideration to approve the Budget Certification to the Annual Operating Budget for State Aided Housing Program, 400-1 fiscal year January 1, 2019 through December 31, 2019.

- b) Consideration to approve the Budget Certification to the Annual Operating Budget for State Aided Housing Program, 689-1 fiscal year January 1, 2019 through December 31, 2019.
- c) Consideration to approve the Annual Operating Budget for Federal Housing Program, 99-1 fiscal year January 1, 2019 through December 31, 2019.
- d) Consideration to approve the Annual Operating Budget for the Section 8 Program for fiscal year January 1, 2019 through December 31, 2019.
- e) Consideration to accept Dorothy A. Bockus as Resident Commissioner for a term of a year, from January 1, 2019 to December 31, 2019
- f) Consideration to approve DHCD Quarterly Operating Statements and Moderation Cost Report for Saugus Housing Authority 400-1 Program for the period ending September 30, 2018.
- g) Consideration to approve DHCD Quarterly Operating Statements and Modernization Report for Saugus Housing DHCD 689-1 Program for the period ending September 30, 2018.
- h) Consideration to write off \$261.00 400-1 Program and \$477.00 in 99-1 Program.
- i) Election of Officers

10 Commissioner's Concerns/ Comments from the Floor.

11 Adjournment