** TOWN OF SAUGUS**

 BOARD OF HEALTH

 298 CENTRAL STREET, SUITE 9

 SAUGUS, MASSACHUSETTS 01906

*Board of Health Telephone: (781) 231-4120*

 *John R. Fralick, III RS/REHS (781) 231-4117*

*Director of Public Health jfralick@saugus-ma.gov*

**Notice**

 **Septic Hauler Permit Renewal**

Dear Permit Holder:

The Town of Saugus Board of Health Regulation – Article 8 requires that any person, firm or corporation that removes or transports “any house dirt, refuse, rubbish, garbage, offal, offensive material or waste material of any description” through the Town of Saugus, shall obtain a permit from the Board of Health for the transportation of waste.

**Your Permit is set to expire on December 31, 2021**

Enclosed, you will find your application for renewal of your Septic Hauler’s permit. Please complete the enclosed application and submit it to the Town of Saugus Board of Health office, along with a **Worker’s Compensation Insurance Affidavit**, and the $200 permit fee by Check or Money Order made payable to the Town of Saugus **NO LATER THAN DEC 31, 2021.**

**The Board of Health has set new requirements for renewal as of CY2022. Along with the permit packet, you will be required to submit a list of all grease traps (both food service establishments AND shared Plaza grease traps), as well as commercial/residential septic tanks which you serve within Town limits. Please note that a copy of every pumping record must be submitted to the Board of Health office upon completion.**

**Article 29 – Grease Trap Requirements for Food Establishments - sets a minimum cleaning frequency schedule:**

* **Interior Grease Traps – 1x/month minimum**
* **Exterior Grease Traps – 1x/3 months minimum**

**Failure to remit all required documentation will result in failure to process your application. We appreciate your anticipated cooperation. Please contact the Board of Health office at 781-231-4117 with any questions you may have.**

**Sincerely,**

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John R. Fralick, III, REHS/RS

Director of Public Health

Town of Saugus