

SAUGUS HIGH SCHOOL PROJECT

MSBA BUILDING PROCESS



- » **OPM Selection**
- » **Architect Selection**
- » **Feasibility Study**
 - » **Part 1: Preliminary Design Program(PDP)**
 - » Part 2: Preferred Schematic Report (PSR)
- » Schematic Design
- » MSBA PFA & Board of Director Vote
- » Town Meeting & Vote for Debt Exclusion
- » Design Development
- » Construction Documents
- » Contractor Procurement
- » Construction

SAUGUS HIGH SCHOOL PROJECT

MSBA Module 3 Progress



July Activities:

- Master plan alternatives cost estimates
- Finalize existing conditions reports (all schools)
- Hazmat investigation
- Geotechnical/ geo-environmental investigation
- Site survey
- Draft master plan and PDP reports
- Propay
- Capital Planning Matrix

SAUGUS HIGH SCHOOL PROJECT



Saugus HS Project Building Committee Meeting Dates

Saugus High School Project Building Committee

Potential Meeting Dates: 1st and 3rd Mondays of each month

7/18/16

8/01/16

8/15/16

8/29/16

9/19/16

Saugus High School Project Feasibility Study/Schematic Design Document Responsibility

3.0 Feasibility Study (Module 3)

3.1 Preliminary Design Program		Owner	OPM	Designer	MSBA
3.1.1 Introduction					
A.	SOI	X			
B.	MSBA Letter inviting District to conduct feasibility study	X			X
C.	Design enrollment certification	X			X
D.	Capital Budget Statement	X			
E.	Project Directory	X	X	X	
F.	Updated Schedule		X	X	
3.1.2 Educational Program					
A.	Statement of teaching philosophy and methods	X			
B.	Existing Educational Program: Curriculum goals & policies	X			
C.	Objectives of each program element	X			
3.1.3 Initial Space Summary					
A.	Space Summary Form			X	
B.	Floor Plans			X	
C.	Variance Narrative(s)			X	
3.1.4 Evaluation of Existing Conditions					
A.	Developable Property				
	- Proof of Site Ownership	X			
	- Proof Availability for Development	X			
	- Determination of any Development Restrictions			X	
	- Determination of any Historic Significance			X	
B.	Building				
	- Architectural Accessibility & Building Code			X	
	- Structural and Seismic			X	
	- HVAC, Electrical, Plumbing and Fire protection			X	
	- Building Hazmat			X	
C.	Site				
	- Site Environmental Phase 1 (21E)			X	
	- Traffic Study			X	
	- Survey			X	
	- Geotechnical Report, Soils and Borings			X	
3.1.5 Site Development Requirements					
A.	- Requirements & Considerations Narrative			X	
B.	- Site Plan			X	
3.1.6 Preliminary Evaluation of Alternatives					
A.	Analysis of school district student school assignment practices	X			
B.	Available space in other districts	X			
C.	Tuition Agreements with adjacent school districts	X			
D.	Rental or Acquisition of existing buildings	X			
E.	Base Repair to Meet All Code Requirements			X	
F.	Renovations/Additions to Existing Building			X	
G.	Construction of a New Building			X	
3.1.7 Local Actions and Approvals					
A.	Public Participation and Local Approval	X	X	X	
B.	SBC Approval of Preliminary Design Program	X			
C.	SBC Mtg. Agendas, Minutes, Materials, Stakeholders	X	X	X	
D.	Public Mtg. Agendas, Minutes, Materials, Stakeholders	X	X	X	
3.2 MSBA Review of Preliminary Design Program		Owner	OPM	Designer	MSBA
3.2.1	Preliminary Design Program/Initial Space Summary				X
3.2.2	Preliminary Evaluation of Alternates				X
3.3 Preferred Schematic Study and Report		Owner	OPM	Designer	MSBA
3.3.1 Preferred Schematic Study					
	- Final evaluation of the proposed alternatives				
3.3.2 Preferred Schematic Report					
3.3.2.1	Introduction			X	

Preliminary Design Program Requirements