

OPM STATUS REPORT

PROJECT: Saugus High School

DATE: February 27, 2017



Architect	HMFH	Project Phase / Duration	Schematic Design; 6 months
Current Phase	Schematic Design	Notice to Proceed	April 2016
Facility Type	Combined MS/HS	MSBA Board Vote PSR	Feb 15, 2017 (completed)
Construction Type	New Construction	MSBA Board Vote SD	June 28, 2017
Building Size	271,320 sq. ft. new	Potential Const. Start	June 2018
Enrollment Projection	1,360 students	Construction Delivery	TBD (CMAR or DBB)
SD Budget	New MS/HS Cons: \$161M Master Plan Costs: \$25.4M	MSBA Funding*	Currently 56.72%
Sustainability Minimum	LEED Silver, Incentive LEED Gold	OPM Contact (PMA)	Kevin Nigro 781.964.9560
Other Misc. Details	21 st Century School Model, Combined MS/HS, Flexible Learning Spaces, New Stadium & Turf Field, School-wide Master Plan		

* MSBA Reimbursement Rate to be finalized at execution of Project Funding Agreement. Currently includes 2017 Base rate of 53.32% plus the following incentive points: 1.4% (maintenance) + 2% (LEED) = 56.72%.

Project Milestones:

Preferred Schematic Report (PSR) was approved by the SBC on 12/5/16 and submitted to the MSBA on 12/16/16.

MSBA Facilities Assessment Subcommittee Meeting: District / design team attended the MSBA Facilities Assessment Subcommittee Meeting on 2/8/17. The FAS unanimously approved the PSR (with comments) for recommendation to the MSBA Board of Directors.

MSBA Board of Directors Meeting: Members of the MSBA staff presented the PSR to the full MSBA Board of Directors on 2/15/17. The MSBA Board of Directors unanimously voted to authorize the Project into the Schematic Design (SD) Phase.

General:

- Town Administration working with the project team completed the new Saugus High School Building Committee Project website. The website will be continually updated with project information for public consumption.
 - <http://www.saugus-ma.gov/saugus-high-school-project-building-committee>
- Approved traffic study scope. Information gathering underway.
- Provided updated alternate budget scenarios, updated floor plans and descriptions of alternatives.
- District / project team participated in MSBA Facilities Assessment Subcommittee conference call the week of 1/23/17.
- District / project team received MSBA's PSR Review Comments on 1/26/17. District / project team responded on 2/10/17.
- District / project team / Saugus PTO attended a tour of the North Reading Middle-High School, led by Jon Bernard- the Superintendent of North Reading Public Schools on 2/7/17.
- The MSBA confirmed the final design enrollment of 1,360 students in Grades 6-12 via certification letter on 2/21/17.

Next Steps:

Project team working on Module 4 (Schematic Design Phase) deliverables to the MSBA (see details on page 3)

- Respond to MSBA's Board of Directors Meeting comments.
- Continue traffic study investigation.
- Project team to begin programming meetings with educators for both High School and Middle School.
- Project team to meet with PTO groups.
- District / project team to visit newly opened schools with Superintendent, principals, and key staff.
- HMFH to continue to develop options for floor plan layouts & develop massing studies.

BUDGET SUMMARY	
Town Meeting Budget	\$1,850,000
Architect Feasibility/Master Plan	452,975
Architect Schematic Design	575,745
Amendment #1 Haz mat, Geotech	39,930
Amendment #2 Site Survey	32,890
Amendment #3 Phase II ESA Report	34,100
Amendment #4 Traffic/Parking Study	14,740
Sub Total A/E	\$1,150,380
OPM FS/SD	453,961
Total Contract Values to Date	\$1,073,926
Invoices/Cost To Date	\$899,662
Balance to Finish	\$950,338
ProPay Reimbursement Payments to Date	\$330,757
ProPay Reimbursements Payments Pending	\$76,164

Schedule Highlights:

March & April 2017:

- Design Team Compiling Schematic Design Deliverables
- April 14, 2017 to April 28, 2017 – SD Cost Estimate:

May 2017:

- May 1, 2017 to May 4, 2017 – SD Cost Estimate Reconciliation
- May 8, 2017 – SBC review costs meeting
- May 10, 2017 – SD Draft 1 Compiled
- May 11, 2017 to May 15, 2017 – SBC Review Period of SD
- May 15, 2017 – SBC Meeting: Vote to Submit SD
- May 18, 2017 – SD Submitted to MSBA

June 2017:

- June 7, 2017 – MSBA Facilities Assessment Sub-Committee Meeting
- June 28, 2017 – MSBA Board of Directors Meeting to Approve SD and Project Scope / Budget
- June 29, 2017 – Town Meeting/Vote on Project Scope & Budget Agreement

Module 4 Schematic Design

In the MSBA process, some elements of a traditional Schematic Design (SD) are investigated during the Feasibility Study (FS). The MSBA FS & SD is a more robust process. In the MSBA SD phase, the Town and its team will further develop the Preliminary Schematic Report design and complete a final design program and robust schematic design of sufficient detail to establish the scope, total project budget and schedule for the Proposed Project.

This phase results in the MSBA generating a Project Scope and Budget Agreement that documents the project scope, budget, schedule and MSBA financial participation to forward to the MSBA Board of Directors for their approval. The Board of Directors will vote to approve the Project Scope and Budget Agreement and the Saugus Project as a whole. The town will then proceed on to obtain local authorization for the project and funding. The MSBA Board vote is currently anticipated to occur June 28, 2017.

Deliverables for the Schematic Design will include more detailed site plans, floor plans, building sections, and building elevations, identify major systems and materials, and more detailed computer images, renderings, or models. From this effort, more detailed construction cost estimates will also be performed and the total project budget will be established.

Overview: The following is a sample of the work and design elements that will be further developed:

- Room Data Sheets
- Schematic Exterior Building Elevations
- Narrative Building Systems Descriptions (MEP, FP, security, IT) and Outline Specifications
- Preliminary Summary of Ineligible Spaces
- LEED Updates and Checklist
- F.F. & E. Specification and Estimate
- Value Engineering Plan for Detailed Design
- Total Project Budget (Form 3011)
- Construction Estimate; UniFormat II, Level 3
- Preliminary Summary of Ineligible Costs
- Updated Project Cash Flow
- Updated Project Schedule
- Decision on Construction Delivery Method (CMR or DBB)

Department of Elementary & Secondary School (DESE) Submission

The Team's submission to the DESE for review and approval shall include the following:

- Special Education Delivery Methodology
- Updated & Signed Educational Space Summary
- Updated Floor Plans showing integrated locations of DESE spaces.