

# 2018 ANNUAL TOWN MEETING - ARTICLE 3

## SUMMARY SCHEDULE

DEPT #	DEPARTMENT	ACCOUNT GROUP	SOURCE OF FUNDS		USE OF FUNDS
123	TOWN MANAGER	SALARY		\$	38,000.00
135	ACCOUNTING	SALARY	\$	20,000.00	
151	ASSESSORS	SALARY		\$	9,000.00
155	INFORMATION TECHNOLOGY	EXPENSE		\$	30,000.00
151	LEGAL	SALARY		\$	100.00
152	HUMAN RESOURCES	SALARY	\$	20,000.00	
161	TOWN CLERK	SALARY	\$	40,000.00	
162	ELECTION & REGISTRATION	SALARY		\$	25,000.00
171	CONSERVATION COMMISSION	SALARY		\$	3,000.00
182	ECONOMIC DEVELOPMENT	SALARY	\$	48,000.00	
		EXPENSE	\$	30,000.00	
210	POLICE	SALARY		\$	80,000.00
		EXPENSE	\$	20,000.00	
220	FIRE DEPARTMENT	SALARY	\$	20,000.00	
241	CODE ENFORCEMENT	SALARY	\$	40,000.00	
243	PLUMBING	SALARY		\$	100.00
245	ELECTRICAL	SALARY		\$	100.00
294	FORESTRY	SALARY		\$	15,000.00
299	DISPATCH	SALARY	\$	50,000.00	
410	REGIONAL SCHOOL ASSESSMENTS	EXPENSE	\$	31,000.00	
410	DPW ADMIN	SALARY	\$	22,800.00	
411	ENGINEERING	SALARY	\$	74,000.00	
424	STREETLIGHTING	EXPENSE		\$	120,000.00
425	MOTOR VEHICLE MAINTENANCE	SALARY		\$	2,000.00
		EXPENSE	\$	1,000.00	
430	WASTE COLLECTION	SALARY		\$	7,000.00
491	CEMETERY DEPARTMENT	SALARY	\$	15,000.00	
510	HEALTH DEPARTMENT	SALARY		\$	10,500.00
610	LIBRARY	SALARY			
940	RETIREMENT BOARD	SALARY	\$	58,000.00	
945	OTHER INSURANCES	EXPENSE		\$	150,000.00
TOTAL TRANSFER FROM FY2017 OPERATING BUDGET OF MUNICIPAL DEPARTMENTS			\$	489,800.00	\$ 489,800.00
	FREE CASH APPROPRIATION		\$	820,000.00	
423	SNOW & ICE	SALARY - OT DEFICIT	\$	-	\$ 115,000.00
	SNOW & ICE REMOVAL	EXPENSE - DEFICIT	\$	-	\$ 705,000.00

**2018 ANNUAL TOWN MEETING - ARTICLE 3****SUMMARY SCHEDULE**

DEPT #	DEPARTMENT	ACCOUNT GROUP	SOURCE OF FUNDS	USE OF FUNDS
TOTAL FREE CASH APPROPRIATION			\$ 820,000.00	\$ 820,000.00
TOTAL ARTICLE 3 SUPPLEMENTAL APPROPRIATION			\$ 1,309,800.00	\$ 1,309,800.00

**2018 ANNUAL TOWN MEETING - ARTICLE 3  
DETAIL SUMMARY**

ORG/OBJECT	DEPARTMENT	SOURCE OF FUNDS	USE OF FUNDS
11235100.511000	<b>TOWN MANAGER</b> SALARY & WAGES		\$ 38,000.00
11355100.511000	<b>ACCOUNTING</b> SALARY AND WAGES	\$ 20,000.00	
11415100.511000	<b>ASSESSORS</b> SALARY AND WAGES		\$ 9,000.00
11515100.511000	<b>LEGAL</b> SALARY AND WAGES		\$ 100.00
11555700.524005	<b>INFORMATION TECHNOLOGY</b> REPAIRS & MAINT TECHNOLOGY		\$ 30,000.00
11525100.511000	<b>HUMAN RESOURCES</b> SALARY & WAGES	\$ 20,000.00	
11615100.511000	<b>TOWN CLERK</b> SALARY & WAGES	\$ 40,000.00	
11625100.511000	<b>ELECTION AND REGISTRATION</b> SALARY & WAGES		\$ 25,000.00
11715100.511000	<b>CONSERVATION COMMISSION</b> SALARY & WAGES		\$ 3,000.00
11825100.511000	<b>ECONOMIC DEVELOPMENT</b> SALARY & WAGES	\$ 48,000.00	
11825700.530001	PROF & TECH GENERAL	\$ 30,000.00	
12105100.511000	<b>POLICE DEPARTMENT</b> SALARY & WAGES		\$ 80,000.00
12105700.524007	COMMUNICATION EQUIPMENT	\$ 10,000.00	
12105700.524008	REPAIRS & MAINT EQUIPMENT	\$ 10,000.00	
12205100.511000	<b>FIRE DEPARTMENT</b> SALARY & WAGES	\$ 20,000.00	
12415100.511000	<b>CODE ENFORCEMENT</b> SALARY & WAGES	\$ 40,000.00	
12435100.511000	<b>PLUMBING INSPECTION</b> SALARY & WAGES		\$ 100.00
12455100.511000	<b>ELECTRICAL INSPECTION</b> SALARY & WAGES		\$ 100.00
12945100.511000	<b>FORESTRY</b> SALARY & WAGES		\$ 15,000.00
12995100.511000	<b>DISPATCH</b> SALARY & WAGES	\$ 50,000.00	
13025700.532000	<b>REGIONAL SCHOOLS</b> REGIONAL SCHOOLS ASSESMENT	\$ 31,000.00	
	<b>DPW ADMIN</b>		

**2018 ANNUAL TOWN MEETING - ARTICLE 3  
DETAIL SUMMARY**

ORG/OBJECT	DEPARTMENT	SOURCE OF FUNDS	USE OF FUNDS
	<b>TOWN MANAGER</b>		
14105100.511000	SALARY & WAGES	\$ 22,800.00	
	<b>ENGINEERING</b>		
14115100.511000	SALARY & WAGES	\$ 74,000.00	
	<b>STREET LIGHTING</b>		
14245700.521001	STREET LIGHT BUILDINGS	\$	50,000.00
14245700.521003	STREET LIGHT LIGHTING	\$	70,000.00
	<b>MOTOR VEHICLE MAINTENANCE</b>		
14255100.511000	SALARY & WAGES	\$	2,000.00
14257420.524006	REPAIRS & MAINT	\$ 1,000.00	
	<b>WASTE COLLECTION</b>		
14305100.511000	SALARY & WAGES	\$	7,000.00
	<b>CEMETERY DEPT</b>		
14915100.511000	SALARY & WAGES	\$ 15,000.00	
	<b>HEALTH DEPARTMENT</b>		
15105100.511000	SALARY & WAGES	\$	10,500.00
	<b>RETIREMENT BOARD</b>		
19405100.511000	SALARY & WAGES	\$ 58,000.00	
	<b>OTHER INSURANCES</b>		
19450000.574001	INSURANCE LIABILITY	\$	150,000.00
<b>TOTAL TRANSFER FROM FY2017 OPERATING BUDGET OF MUNICIPAL DEPARTMENTS</b>		<b>\$ 489,800.00</b>	<b>\$ 489,800.00</b>
	<b>FREE CASH APPROPRIATION</b>		
		\$ 820,000.00	
14235100-513000	OVERTIME GENERAL	\$	115,000.00
14235700-529002	PROPERTY RELATED SNOW REMOVAL	\$	705,000.00
<b>TOTAL FREE CASH APPROPRIATION</b>		<b>\$ 820,000.00</b>	<b>\$ 820,000.00</b>
<b>TOTAL ARTICLE 3 SUPPLEMENTAL APPROPRIATION</b>		<b>\$ 1,309,800.00</b>	<b>\$ 1,309,800.00</b>

**MAY 2018 ANNUAL TOWN MEETING**  
**ARTICLE 8**  
**YOUTH & RECREATION**  
**YOUTH & RECREATION PROGRAMS & ACTIVITIES**  
**FUND 3700**

	FISCAL YEAR 2016 Y-T-D		FISCAL YEAR 2017 Y-T-D		FISCAL YEAR 2018 Y-T-D THRU 3.31.18	FUND BALANCE AS OF 3.31.18
REVENUE (rolled up)	\$	170,664.24	\$	151,019.99	\$	112,042.59
3700 - Prog & Activities	\$	108,801.24	\$	109,062.99	\$	66,697.59
3723 - Travel Basketball	\$	22,830.00	\$	17,346.00	\$	19,190.00
3725 - Wrestling	\$	1,775.00	\$	1,100.00	\$	800.00
3726 - Town Basketball	\$	37,258.00	\$	23,511.00	\$	25,355.00
EXPENSE (rolled up)	\$	127,740.40	\$	151,458.62	\$	130,113.03
3700 - Prog & Activities	\$	66,510.88	\$	98,659.05	\$	76,026.18
3723 - Travel Basketball	\$	25,213.01	\$	19,384.51	\$	24,768.34
3725 - Wrestling	\$	1,339.12	\$	3,430.48	\$	1,133.52
3726 - Town Basketball	\$	34,677.39	\$	29,984.58	\$	28,184.99

\$ 66,868.18

FISCAL YEAR 2019 SPENDING LIMIT REQUEST

\$ 165,000.00

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Town and Schools of Saugus, MA  
BALANCE SHEET FOR 2018 9

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FUND: 3700 YOUTH & REC GENERAL REVOLVING				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	37001040	100001	DUE TO & DUE FROM TREASURY	-6,077.28	72,559.80
	TOTAL ASSETS			-6,077.28	72,559.80
LIABILITIES					
	37002010	201000	ACCOUNTS PAYABLE	4,738.04	.00
	TOTAL LIABILITIES			4,738.04	.00
FUND BALANCE					
	37003590	350090	FB UNDESIGNATED	.00	-81,888.39
	37003800	380030	FB BUDGETARY APPROPRIATIONS	-10,388.00	-66,697.59
	37003800	380090	FB BUDGETARY FUND BALANCE	10,388.00	66,697.59
	37003900	390010	FB REVENUE CONTROL	-10,388.00	-66,697.59
	37003900	390030	FB EXPENDITURE CONTROL	11,727.24	76,026.18
	TOTAL FUND BALANCE			1,339.24	-72,559.80
	TOTAL LIABILITIES + FUND BALANCE			6,077.28	-72,559.80

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**MAY 2018 ANNUAL TOWN MEETING  
ARTICLE 8  
WASTE COLLECTION & RECYCLING  
RECYCLING FACILITY REVOLVING  
FUND 3702**

	<b>FISCAL YEAR 2016 Y-T-D</b>		<b>FISCAL YEAR 2017 Y-T-D</b>		<b>FISCAL YEAR 2018 Y-T-D THRU 3.31.18</b>	<b>FUND BALANCE AS OF 3.31.18</b>
<b>REVENUE</b>	\$	29,800.00	\$	29,221.53	\$	6,184.66
<b>EXPENSE</b>	\$	24,776.23	\$	35,244.78	\$	24,730.79
						\$ 2,537.75

**FISCAL YEAR 2019 SPENDING LIMIT REQUEST**

**\*most of revenue is recorded between April 1st and June 30th**

**\$ 38,500.00**

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FUND: 3702 RECYCLING FACILITY REVOLVING			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
37021040 100001	DUE TO & DUE FROM TREASURY		3,425.00	2,537.75
TOTAL ASSETS			3,425.00	2,537.75
<b>FUND BALANCE</b>				
37023590 350090	FB UNDESIGNATED		.00	-21,083.88
37023800 380030	FB BUDGETARY APPROPRIATIONS		-725.00	-6,184.66
37023800 380090	FB BUDGETARY FUND BALANCE		725.00	6,184.66
37023900 390010	FB REVENUE CONTROL		-725.00	-6,184.66
37023900 390030	FB EXPENDITURE CONTROL		-2,700.00	24,730.79
TOTAL FUND BALANCE			-3,425.00	-2,537.75
TOTAL LIABILITIES + FUND BALANCE			-3,425.00	-2,537.75
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MAY 2018 ANNUAL TOWN MEETING  
ARTICLE 8  
CODE ENFORCEMENT  
BACKFLOW PREVENTION REVOLVING  
FUND 3703

	FISCAL YEAR 2016 Y-T-D		FISCAL YEAR 2017 Y-T-D		FISCAL YEAR 2018 Y-T-D THRU 3.31.18	FUND BALANCE AS OF 3.31.18
REVENUE	\$	24,699.72	\$	22,435.00	\$	21,795.00
EXPENSE	\$	20,203.51	\$	19,830.00	\$	8,520.00
						\$ 81,197.22
FISCAL YEAR 2019 SPENDING LIMIT REQUEST						<u>\$ 25,000.00</u>

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FUND: 3703 BACKFLOW PREVENTION REVOLVING			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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<b>ASSETS</b>				
	37031040 100001	DUE TO & DUE FROM TREASURY	25.00	81,197.22
		TOTAL ASSETS	25.00	81,197.22
FUND BALANCE				
	37033590 350090	FB UNDESIGNATED	.00	-67,922.22
	37033800 380030	FB BUDGETARY APPROPRIATIONS	-25.00	-21,795.00
	37033800 380090	FB BUDGETARY FUND BALANCE	25.00	21,795.00
	37033900 390010	FB REVENUE CONTROL	-25.00	-21,795.00
	37033900 390030	FB EXPENDITURE CONTROL	.00	8,520.00
		TOTAL FUND BALANCE	-25.00	-81,197.22
		TOTAL LIABILITIES + FUND BALANCE	-25.00	-81,197.22
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**MAY 2018 ANNUAL TOWN MEETING  
ARTICLE 8  
COUNCIL ON AGING  
LUNCH PROGRAM REVOLVING  
FUND 3704**

	FISCAL YEAR 2016 Y-T-D	FISCAL YEAR 2017 Y-T-D	FISCAL YEAR 2018 Y-T-D THRU 3.31.18	FUND BALANCE AS OF 3.31.18
REVENUE	\$ 6,659.98	\$ 4,839.33	\$ 1,533.00	
EXPENSE	\$ 7,904.54	\$ 2,735.50	\$ 1,305.33	
				\$ 16,322.18
FISCAL YEAR 2019 SPENDING LIMIT REQUEST				<u>\$ 10,000.00</u>

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 BALANCE SHEET FOR 2018 9

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FUND: 3704 COA LUNCH PROGRAM REVOLVING			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
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<b>ASSETS</b>				
	37041040 100001	DUE TO & DUE FROM TREASURY	-176.30	16,322.18
		TOTAL ASSETS	-176.30	16,322.18
			<hr/>	
FUND BALANCE				
	37043590 350090	FB UNDESIGNATED	.00	-16,094.51
	37043800 380030	FB BUDGETARY APPROPRIATIONS	-95.00	-1,533.00
	37043800 380090	FB BUDGETARY FUND BALANCE	95.00	1,533.00
	37043900 390010	FB REVENUE CONTROL	-95.00	-1,533.00
	37043900 390030	FB EXPENDITURE CONTROL	271.30	1,305.33
		TOTAL FUND BALANCE	176.30	-16,322.18
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		TOTAL LIABILITIES + FUND BALANCE	176.30	-16,322.18
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**MAY 2018 ANNUAL TOWN MEETING  
ARTICLE 8  
COUNCIL ON AGING  
PROGRAMS & ACTIVITIES REVOLVING  
FUND 3705**

	FISCAL YEAR 2016 Y-T-D		FISCAL YEAR 2017 Y-T-D		FISCAL YEAR 2018 Y-T-D THRU 3.31.18		FUND BALANCE AS OF 3.31.18
REVENUE	\$	34,985.57	\$	38,626.34	\$	30,608.34	
EXPENSE	\$	22,281.11	\$	22,517.66	\$	20,840.60	
							\$ 89,337.06
FISCAL YEAR 2019 SPENDING LIMIT REQUEST							<u>\$ 30,000.00</u>

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Town and Schools of Saugus, MA  
 BALANCE SHEET FOR 2018 9

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FUND: 3705 COA PROGRAM REVOLVING			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
37051040	100001	DUE TO & DUE FROM TREASURY	1,071.29	89,337.06
TOTAL ASSETS			1,071.29	89,337.06
LIABILITIES				
37052010	201000	ACCOUNTS PAYABLE	785.06	.00
TOTAL LIABILITIES			785.06	.00
FUND BALANCE				
37053590	350090	FB UNDESIGNATED	.00	-79,569.32
37053800	380030	FB BUDGETARY APPROPRIATIONS	-3,910.54	-30,608.34
37053800	380090	FB BUDGETARY FUND BALANCE	3,910.54	30,608.34
37053900	390010	FB REVENUE CONTROL	-3,910.54	-30,608.34
37053900	390030	FB EXPENDITURE CONTROL	2,054.19	20,840.60
TOTAL FUND BALANCE			-1,856.35	-89,337.06
TOTAL LIABILITIES + FUND BALANCE			-1,071.29	-89,337.06

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