

TOWN OF SAUGUS

Essex, ss.

To the Constable of the Town of Saugus

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Saugus, qualified to vote in Town affairs for the Special Town Meeting at the Saugus Town Hall located at 298 Central Street on April 9, 2018 at 7:30 PM to hear and act on the following articles: viz;

Article 1: To hear and act on reports of Committees.

Article 2: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be transferred to the Stabilization Fund.

Article 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be transferred to the OPEB Trust (Other Post-Employment Benefits Trust).

Article 4: To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, and further to act under the aforesaid statutes to increase by 100% the amount of property tax exemption granted to persons who qualify for said exemption under clauses 17D, 22, 22A, 22B, 22C, 22E, 37A, and 41C of Section 5 of Chapter 59 of the Massachusetts General Laws and Acts, and amendments thereof and additions thereto, or take any other action relative thereto.

Article 5: To see if the Town will appropriate a sum of money for purchasing various equipment for town departments, including the payment costs incidental or related thereto; and to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 6: To see if the Town will vote to appropriate a sum of money for public safety radio infrastructure upgrades, including the payment of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 7: To see if the Town will vote to appropriate an additional sum of money for Town Hall interior and exterior remodeling (including, but not limited to stripping and repainting structure, replacing clapboards, trim and fascia boards, replacement of down spouts and gutters, and replacement of slate roof tiles as required), including the payment of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 8: To see if the Town will vote to appropriate a sum of money for the design and construction of the Riverwalk pathway project, including the payment of all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 9: To see if the Town will vote to appropriate a sum of money for designing, constructing, repairing and replacing parks and playgrounds in the Town, including the payments of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 10: To see if the Town will vote to appropriate a sum of money for street lighting relocation, including the payment of costs incidental or related thereto; to determine whether this

appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 11: To see if the Town will vote to appropriate a sum of money for designing, rehabilitating and/or replacing town dams, including the payment of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 12: To see if the Town will vote to appropriate a sum of money for analysis and recommendations leading to design and construction of storm water capital improvements, including the payment of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 13: To see if the Town will vote to appropriate a sum of money for upgrading gas pumps and the purchase and installation of new control system equipment at the Public Works and Public Safety location, including the payment of costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

Article 14: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding unpaid bills of a prior fiscal year.

Article 15: To see if the Town will vote to amend the general bylaws of the Town of Saugus by adding a new section to be known as 405.00 Departmental Revolving Funds to establish and authorize revolving funds for use by certain town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, s53E ½, by adding the following:

405.00 Departmental Revolving Funds

405.1 Purpose

This bylaw establishes and authorizes revolving funds for use by town departments, boards, committees, agencies, or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by Massachusetts General Laws Chapter 44, s 53E ½.

405.2 Expenditure Limitations

A department or agency head, board, committee, or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this bylaw without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund (except for those employed as school bus drivers).
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and the Finance Committee.

405.3 Interest

Interest earned on monies credited to a revolving fund established by this bylaw shall be credited to the general fund.

405.4 Procedures and Reports

Except as provided in Massachusetts General Laws Chapter 44, s 53E ½ and this bylaw, the laws, charter provisions, bylaws, rules, regulations, policies, or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this bylaw. The Town Accountant shall include a statement on the revenue credited to each fund, the encumbrances, and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency, or officer on appropriations made for its use.

405.5 Authorized Revolving Funds

The following table establishes:

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| 405.5.1 | Each revolving fund authorized for use by a town department, board, committee, agency, or officer. |
| 405.5.2 | The department or agency head, board, committee or officer authorized to spend from each fund. |
| 405.5.3 | The fees, charges, and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant. |
| 405.5.4 | The expenses of the program or activity for which each fund may be used. |
| 405.5.5 | Any restrictions or conditions on expenditures from each fund. |
| 405.5.6 | Any reporting requirements that apply to each fund. |
| 405.5.7 | The fiscal years each fund shall operate under this bylaw. |

| 405.5.1 | 405.5.2 | 405.5.3 | 405.5.4 | 405.5.5 | 405.5.6 | 405.5.7 |
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| Revolving Fund | Department, Board, Committee, Agency, or Officer authorized to spend from the fund | Fees, charges, or other receipts credited to the fund | Program or Activity Expenses Payable from the fund | Restrictions or conditions on expenses payable from the fund | Other requirements or reports | Fiscal Years |
| Senior Center - Programs & Activities | Council on Aging Director | Fees charged & received by the Senior Center for all programs & activities | Operating expenses paid in connection with maintaining the programs & activities | | The Town Accountant shall furnish annually a report of revenue, expenditures, and fund balance to the Finance Committee prior to the vote of Town Meeting authorizing the amount that may be spent from the fund during the upcoming fiscal year. | This revolving fund shall operate for Fiscal Year 2019 and subsequent years. |
| Senior Center - Lunch Program | Council on Aging Director | Fees charged & received by the Senior Center for the Senior Center Lunch Program | Operating expenses paid in connection with maintaining the Lunch Program | | The Town Accountant shall furnish annually a report of revenue, expenditures, and fund balance to the Finance Committee prior to the vote of Town Meeting authorizing the amount that may be spent from the fund during the upcoming fiscal year. | This revolving fund shall operate for Fiscal Year 2019 and subsequent years. |
| Water System Cross-Connection Program | Code Enforcement - Plumbing Inspector | Fees charged and received by the Code Enforcement Department for Cross-Connection device inspections | Operating expenses paid in connection with maintaining the Cross-Connection Inspection Program as mandated by the Department of Environmental Protection | | The Town Accountant shall furnish annually a report of revenue, expenditures, and fund balance to the Finance Committee prior to the vote of Town Meeting authorizing the amount that may be spent from the fund during the upcoming fiscal year. | This revolving fund shall operate for Fiscal Year 2019 and subsequent years. |
| Town of Saugus Compost Program | Waste Collection Coordinator | Compost facility sticker fees charged and received by the Waste Collection and Health Departments for use of the Compost Facility | Operating expenses paid in connection with operating the Compost Facility | | The Town Accountant shall furnish annually a report of revenue, expenditures, and fund balance to the Finance Committee prior to the vote of Town Meeting authorizing the amount that may be spent from the fund during the upcoming fiscal year. | This revolving fund shall operate for Fiscal Year 2019 and subsequent years. |
| Youth & Recreation Programs & Activities | Youth & Recreation Department Director | Fees charged & received by the Youth & Recreation Department for all recreational programs & activities for the community | Operating expenses paid in connection with maintaining the programs & activities for the community | | The Town Accountant shall furnish annually a report of revenue, expenditures, and fund balance to the Finance Committee prior to the vote of Town Meeting authorizing the amount that may be spent from the fund during the upcoming fiscal year. | This revolving fund shall operate for Fiscal Year 2019 and subsequent years. |